

carry out the provisions of this resolution. The Director, with the approval of the Secretary, shall prescribe the duties and responsibilities of such personnel. If a Director is not appointed, the Office shall be headed by an Acting Director. The Secretary shall appoint and fix the compensation of the Acting Director.

“(b) The Majority and Minority Leaders of the Senate may each designate a Majority staff assistant and a Minority staff assistant to serve as their liaisons to the Office. Upon such designation, the Secretary shall appoint and fix the compensation of the Majority and Minority liaison assistants.

“SEC. 3. (a) The Office is authorized, and shall have the responsibility, to develop, establish, and carry out policies and procedures with respect to such matters as:

“(1) the receipt, control, transmission, storage, destruction or other handling of classified information addressed to the United States Senate, the President of the Senate, or Members and employees of the Senate;

“(2) the processing of security clearance requests and renewals for officers and employees of the Senate;

“(3) establishing and maintaining a current and centralized record of security clearances held by officers and employees of the Senate, and developing recommendations for reducing the number of clearances held by such employees;

“(4) consulting and presenting briefings on security matters and the handling of classified information for the benefit of Members and employees of the Senate;

“(5) maintaining an active liaison on behalf of the Senate, or any committee thereof, with all departments and agencies of the United States on security matters; and

“(6) conducting periodic review of the practices and procedures employed by all offices of the Senate for the handling of classified information.

“(b) Within 180 days after the Director takes office, he shall develop, after consultation with the Secretary, a Senate Security Manual, to be printed and distributed to all Senate offices. The Senate Security Manual will prescribe the policies and procedures of the Office, and set forth regulations for all other Senate offices for the handling of classified information.

“(c) Within 90 days after taking office, the Director shall conduct a survey to determine the number of officers and employees of the Senate that have security clearances and report the findings of the survey to the Majority and Minority Leaders and Secretary of the Senate together with recommendations regarding the feasibility of reducing the number of employees with such clearances.

“(d) The Office shall have authority—

“(1) to provide appropriate facilities in the United States Capitol for hearings of committees of the Senate at which restricted data or other classified information is to be presented or discussed;

“(2) to establish and operate a central repository in the United States Capitol for the safeguarding of classified information for which the Office is responsible; which shall include the classified records, transcripts, and materials of all closed sessions of the Senate; and

“(3) to administer and maintain oaths of secrecy under paragraph (2) of rule XXIX of the Standing Rules of the Senate and to establish such procedures as may be necessary to implement the provisions of such paragraph.

“SEC. 4. Funds appropriated for the fiscal year 1987 which would be available to carry out the purposes of the Interim Office of Senate Security but for the termination of such Office shall be available for the Office of Senate Security.

“SEC. 5. (a) All records, documents, data, materials, rooms, and facilities in the custody of the Interim Office of Senate Security at the time of its termination on July 10, 1987, are transferred to the Office estab-

lished by subsection (a) of the first section of this resolution.

“(b) This resolution shall take effect on July 11, 1987.”

S. Res. 229, One Hundredth Congress, June 5, 1987, established within the Office of the Secretary of the Senate an Interim Office of Senate Security with the same duties, functions, personnel, rooms, and facilities as the former Office of Classified National Security Information.

#### AUTHORIZATION OF APPROPRIATIONS

Act Aug. 2, 1946, ch. 753, title II, §244, 60 Stat. 839, provided in part: “All necessary funds required to carry out the provisions of this Act [see Tables for classification], by the Secretary of the Senate and the Clerk of the House, are hereby authorized to be appropriated.”

#### § 4302. Per annum rate of compensation of Chief of Staff of Joint Committee on Taxation

The per annum rate of compensation of the Chief of Staff of the Joint Committee on Taxation shall be the same as the per annum rate of compensation of the Legislative Counsel of the House of Representatives.

(Pub. L. 90-206, title II, §214(e), Dec. 16, 1967, 81 Stat. 636; Pub. L. 103-437, §2(a), Nov. 2, 1994, 108 Stat. 4581.)

#### CODIFICATION

Section was formerly classified to section 74a-2 of this title prior to editorial reclassification and renumbering as this section.

#### AMENDMENTS

1994—Pub. L. 103-437 substituted “Joint Committee on Taxation” for “Joint Committee on Internal Revenue Taxation”.

#### EFFECTIVE DATE

Section effective as of beginning of first pay period which begins on or after Oct. 1, 1967, see section 220(a)(2) of Pub. L. 90-206, set out as an Effective Date of 1967 Amendment note under section 5332 of Title 5, Government Organization and Employees.

#### CROSS REFERENCES

Compensation of Legislative Counsel of House of Representatives, see section 282b of this title.

#### § 4303. Preparation and contents of statement of appropriations

The statement of all appropriations made during each session of Congress shall be prepared under the direction of the Committees on Appropriations of the Senate and House of Representatives, and said statement shall contain a chronological history of the regular appropriation bills passed during the session for which it is prepared. The statement shall indicate the amount of contracts authorized by appropriation Acts in addition to appropriations made therein, and shall also contain specific reference to all indefinite appropriations made each session and shall contain such additional information concerning estimates and appropriations as the committees may deem necessary.

(Oct. 19, 1888, ch. 1210, §1, 25 Stat. 587; July 19, 1897, ch. 9, 30 Stat. 136; June 7, 1924, ch. 303, §1, 43 Stat. 586.)

#### CODIFICATION

Section was formerly classified to section 105 of this title prior to editorial reclassification and renumbering as this section.

SUBCHAPTER II—HOUSE OF  
REPRESENTATIVES

**§ 4311. Approval of employment and compensation of committee employees by House standing committees**

Standing committees of the House shall have authority to approve the employment and compensation of committee employees (other than special and select committee employees) from the effective date of the beginning of each Congress, or such subsequent date as their service commenced.

(Pub. L. 87-130, §103, Aug. 10, 1961, 75 Stat. 334.)

CODIFICATION

Section was formerly classified to section 72a-1b of this title prior to editorial reclassification and renumbering as this section.

Section is based on House Resolution No. 16, Eighty-seventh Congress, Jan. 3, 1961, which was enacted into permanent law by Pub. L. 87-130.

INCREASES IN COMPENSATION

Increases in compensation for House officers and employees under authority of Federal Salary Act of 1967 (Pub. L. 90-206), Federal Pay Comparability Act of 1970 (Pub. L. 91-656), and Legislative Branch Appropriations Act, 1988 (Pub. L. 100-202), see sections 4531 and 4532 of this title, and Salary Directives of Speaker of the House, set out as notes under those sections.

**§ 4312. Regulations governing availability of appropriations for House committee employees**

Appropriations for committee employees shall be available in such amounts and under such regulations as may be approved by the Committee on House Oversight for compensation of employees of the standing committees of the House of Representatives, except the Committee on Appropriations.

(July 17, 1947, ch. 262, 61 Stat. 367; Pub. L. 104-186, title II, §204(12), Aug. 20, 1996, 110 Stat. 1731.)

CODIFICATION

Section was formerly classified to section 72b of this title prior to editorial reclassification and renumbering as this section.

AMENDMENTS

1996—Pub. L. 104-186 substituted “House Oversight” for “House Administration”.

CHANGE OF NAME

Committee on House Oversight of House of Representatives changed to Committee on House Administration of House of Representatives by House Resolution No. 5, One Hundred Sixth Congress, Jan. 6, 1999.

**§ 4313. Adjustment of House of Representatives allowances by Committee on House Oversight**

**(a) In general**

Subject to the provision of law specified in subsection (b), the Committee on House Oversight of the House of Representatives may, by order of the Committee, fix and adjust the amounts, terms, and conditions of, and other matters relating to, allowances of the House of Representatives within the following categories:

(1) For Members of the House of Representatives, the Members’ Representational Allowance, including all aspects of official mail within the jurisdiction of the Committee under section 503 of this title.

(2) For committees, the Speaker, the Majority and Minority Leaders, the Clerk, the Sergeant at Arms, and the Chief Administrative Officer, allowances for official mail (including all aspects of official mail within the jurisdiction of the Committee under section 503 of this title), stationery, and telephone and telegraph and other communications.

**(b) Provision specified**

The provision of law referred to in subsection (a) is section 4314 of this title.

**(c) “Member of the House of Representatives” defined**

As used in this section, the term “Member of the House of Representatives” means a Representative in, or a Delegate or Resident Commissioner to, the Congress.

(Pub. L. 92-184, ch. IV, Dec. 15, 1971, 85 Stat. 636; Pub. L. 104-186, title I, §102, Aug. 20, 1996, 110 Stat. 1719; Pub. L. 106-57, title I, §103(a)(4)(A), Sept. 29, 1999, 113 Stat. 415.)

CODIFICATION

Section was formerly classified to section 57 of this title prior to editorial reclassification and renumbering as this section.

Section is based on House Resolution No. 457, Ninety-second Congress, July 21, 1971, which was enacted into permanent law by Pub. L. 92-184.

AMENDMENTS

1999—Subsec. (a)(1), (2). Pub. L. 106-57 substituted “all aspects of official mail” for “all aspects of the Official Mail Allowance”.

1996—Pub. L. 104-186 amended section generally. Prior to amendment, section consisted of subssecs. (a) and (b) authorizing Committee on House Administration to adjust certain allowances for Members, committees, and officers of House of Representatives.

CHANGE OF NAME

Committee on House Oversight of House of Representatives changed to Committee on House Administration of House of Representatives by House Resolution No. 5, One Hundred Sixth Congress, Jan. 6, 1999.

EFFECTIVE DATE OF 1999 AMENDMENT

Pub. L. 106-57, title I, §103(c), Sept. 29, 1999, 113 Stat. 416, provided that: “The amendments made by this section [amending this section and sections 503 and 5321 of this title] shall apply with respect to the first session of the One Hundred Sixth Congress and each succeeding session of Congress.”

CLERK HIRE ALLOWANCE; INCREASE

Pub. L. 101-520, title I, §104, Nov. 5, 1990, 104 Stat. 2262, effective for 102d Congress, increased authorization for the Clerk Hire Allowance by \$50,000.

**§ 4314. Limitation on allowance authority of Committee on House Oversight**

**(a) In general**

An order under the provision of law specified in subsection (c) may fix or adjust the allowances of the House of Representatives only by reason of—

(1) a change in the price of materials, services, or office space;