

CFR parts 1500-1508) implementing procedural provisions of the National Environmental Policy Act (NEPA), the General Services Administration (GSA) hereby gives notice that a Draft Environmental Impact Statement (DEIS) for the Construction of a new Federal Building—United States Courthouse (FB-CT) within the city of Tucson, Arizona, has been prepared and filed with the United States Environmental Protection Agency (EPA) on April 14, 1995.

Proposed Action: The proposed project includes construction of a new FB-CT with approximately 422,000 gross square feet (GSF) of building space including 100 inside and 87 outside parking spaces. The preferred site is an area of approximately four acres located on the southwest corner of the intersection of West Congress Street and Granada Avenue in the Central Business Area (CBA) of the city of Tucson.

Alternatives: In addition to the preferred site, the DEIS examines construction of the FB-CT at three alternative sites including:

- (1) West of Granada Avenue across from the Tucson Convention Center;
- (2) a site bounded by Interstate 10 on the west, West Congress Street on the north, and the Southern Pacific Transportation Company railroad tracks on the east; and
- (3) a site bounded by North Stone Avenue on the west, Toole Avenue on the North, Grossetta Street on the east, and Alameda Street on the south.

All of the sites being considered are approximately four acres in size and located within the CBA of the city of Tucson.

The Draft EIS also examines the No Action alternative which assumes continued use of the existing James A. Walsh Federal Courthouse and accompanying leased space.

Public Involvement: The DEIS prepared by GSA addressing this action is on file and may be obtained from: Ms. Mitra K. Nejad, Asset Manager (9PT), Public Buildings Service, Portfolio Management, 525 Market Street, San Francisco, California 94105-2799. Telephone: (415) 744-8107.

A limited number of copies of the DEIS are available to fill single copy requests. Loan copies of the DEIS are available for review at Tucson City Library and the GSA Field Office at 300 West Congress Street, second floor, Tucson, Arizona 85701.

A public meeting will be held on May 2, 1995 from 3:30 p.m. to 6:30 p.m. at the Tucson City Hall, Council Chambers, 255 West Alameda, Tucson, Arizona 85701. The purpose of this meeting is to provide the community

with an opportunity to submit comments on the DEIS. In addition, written comments on the DEIS can be submitted until June 1, 1995 to the address listed above.

Dated: April 12, 1995.

Aki K. Nakao,

Acting Regional Administrator.

[FR Doc. 95- Filed 4-20-95; 8:45 am]

BILLING CODE 6820-23-M

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Administration for Children and Families

[Program Announcement No. ACYF-HS 93600-953]

Administration on Children, Youth and Families and Public and Indian Housing Comprehensive Early Childhood Demonstration Projects; Grants Availability

AGENCY: Administration on Children, Youth and Families (ACYF), ACF, DHHS.

ACTION: Announcement of the availability of financial assistance to establish or increase the availability of comprehensive child development services in or near Public or Indian Housing developments. This announcement does not allow funds to be used for child care services in Section 8 programs.

SUMMARY: The purpose of this solicitation is to increase the availability of comprehensive child development services for residents of Public and Indian Housing developments so that parents or guardians of children aged 0-13 can seek, retain or train for employment. Grant funds will be made available to: (1) Non-profit child care providers; (2) Head Start grantees; and (3) Resident Management Corporations (RMCs) and Resident Councils (RCs). These grants are for a 17-month period and are not renewable. Consortia consisting of a non-profit child care provider, a Head Start grantee and a RMC or RC are encouraged to develop projects with one of the consortia members filing the application. The applicant must have a plan for continuing the comprehensive child development services with Federal, State, local or other child care funds after the 17-month grant period is over.

DATES: The closing date for receipt of applications is June 20, 1995.

ADDRESSES: Submit applications to: ACYF/HUD Comprehensive Early Childhood Demonstration, Ellsworth

Associates, Inc., 3030 Clarendon Blvd., Suite 240, Arlington, Virginia 22201.

FOR FURTHER INFORMATION CONTACT: The ACYF Operations Center, Technical Assistance Team at 1-800-351-2293 will answer questions regarding application requirements or refer you to the appropriate contact person in ACYF for programmatic questions.

REQUEST FOR POSTCARD: If you plan to submit an application, please send a postcard with the following information: the name, address, and telephone number of the contact person; the name of the organization; and indicate if you are a non-profit child care provider, Head Start grantee, or a RC/RMC, within two (2) weeks of the receipt of this announcement to: ACYF/ HUD Comprehensive Early Childhood Demonstration, Ellsworth Associates, Inc., 3030 Clarendon Blvd., Suite 240, Arlington, Virginia 22201.

This information will be used to determine the number of expert reviewers needed in the application review process.

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Part I. General Information

A. Background

This announcement solicits applications from non-profit child care providers, Head Start grantees, and Resident Management Corporations or Resident Councils to establish or expand comprehensive child development programs in or near Public or Indian Housing developments. The competitive grants solicited in this

announcement are made available through the Public Housing Early Childhood Development Demonstration Program of the Department of Housing and Urban Development (HUD). Under an interagency agreement between the Department of Housing and Urban Development and the Department of Health and Human Services (DHHS), Administration for Children and Families (ACF), \$14 million in FY 1995 funds for this program have been transferred to the DHHS/ACF Administration on Children, Youth and Families (ACYF) to administer the grant program.

Within ACYF there are Federal programs which provide early childhood services to low-income children. Head Start is a family-focused, comprehensive, community-based program to promote the development and well-being of young children. The AFDC/JOBS Child Care and Transitional Child Care (TCC) programs help families move from welfare to work, while the At-Risk Child Care Grant (ARCC) and the Child Care and Development Block Grant (CCDBG) enable low-income working families to remain economically self-sufficient. The CCDBG program helps states provide, expand and improve child care services for children and families. The Dependent Care and Development Grants provide funds to States for the start-up of school age child care services, child care resources and referrals.

Resident Management Corporations are resident groups that are incorporated for the purpose of entering into a contract to manage one or more activities of a Housing authority or an Indian Housing Authority. A Resident Management Corporation must meet the requirements of 24 CFR 964.120.

A Resident Council consists of persons who live in public housing and meet the requirements of 24 CFR Part 964.115 in order to be able to receive funds for resident council activities, and stipends for officers for their related costs for volunteer work in public housing.

B. Program Purpose

The HUD/ACYF partnership was developed to assist in the establishment or expansion of comprehensive child development services through projects located in or near Public or Indian Housing developments so that low-income parents or guardians of infants, toddlers, preschool or school-aged children may seek, maintain or train for employment. The grant funds will establish quality programs marked by facilities planned for use as child care

centers, high staff to child ratios, staff with education and training specific to child care, administrators with education, experience and training which will promote quality programming, staff compensation commensurate with qualifications and adequate to employ and retain staff. It is likely that the successful applicant will provide the early childhood education services and nutrition services directly and link with the community providers to assure that the child's medical, dental, mental health needs are met.

The Comprehensive Early Childhood Demonstration projects are developed to establish quality comprehensive child development services through consortia or partnerships among experienced non-profit child care providers, Head Start grantees and RMCs/RCs in or near Public or Indian Housing developments. The comprehensive child development services are being made available so that parents or guardians of children ages birth to thirteen can seek, retain or train for employment by: (1) *Establishing* one or more full-day or part-day comprehensive child care centers or a cluster of family child care homes (five home minimum); or (2) *expanding* current part-day centers to provide more hours of services per day or per year. The service schedule is designed to be responsive to the needs of the parents or guardians whose work or job training requires child care services for their children.

The phrase "in or near" is defined as located in the defined area of the Public or Indian Housing development or within walking distance of the housing development. This definition may be extended to allow flexibility in the transportation of children (in the case of rural communities and Indian Reservations) where the direct service area extends beyond the immediate vicinity of the Public or Indian Housing development.

Comprehensive child development services are defined as early childhood education plus child medical, dental, mental health and nutrition services with parental involvement.

Non-profit organization—Any non-profit organization submitting an application must submit proof of its non-profit status in its application at the time of submission (see Checklist for Complete Application-Part VI-Required Documentation). The non-profit agency can accomplish this by providing a copy of the applicant's listing in the Internal Revenue Service's (IRS) most recent list of tax-exempt organizations described in Section 501-(c)(3) of the IRS codes or by providing a copy of the currently valid

IRS tax exemption certificate, or by providing a copy of the articles of incorporation bearing the deal of the State in which the corporation or association is domiciled.

Homeless—Preference will be given to homeless children in the vicinity when slots cannot be filled by children living in Public and Indian Housing developments.

Funds awarded to non-profit child care providers and Head Start grantees may be used to establish services or to expand current service hours in one or more centers or to a cluster of family child care homes (a minimum of five homes). The RMCs and RCs may also use these demonstration funds to establish services or to expand current service hours in one or more centers. RMCs/RCs will only be eligible to receive funding for family child care services when they form a contractual relationship with a non-profit child care organization or a Head Start grantee which will directly provide the services.

Non-profit child care providers, Head Start grantees, RMCs or RCs may establish a cooperative agreement, a delegate agreement or a contract with another private non-profit agency for the direct operation of some or all of their programs.

Grantees must: (1) Give priority to enrolling the children of families who reside in a Public or Indian Housing development, are employed, are seeking employment and/or are participating in training that will lead to employment, and are in need of child care services; (2) assure that the program director and program staff have received appropriate training or have sound experience in early childhood education and child development; (3) designate a staff person who will provide linkages to the health care community; (4) designate a project director who has demonstrated program management and linkages to the community; (5) provide opportunities for the employment of residents from the Public or Indian Housing development, especially elderly residents; (6) involve the parents of the enrolled children as classroom volunteers, members of a governing council or board, or as volunteers assisting in other center functions; and (7) comply with all applicable State, tribal and local laws, regulations, licensing, and ordinances.

C. Statutory Authorities (Catalog of Federal Domestic Assistance (CFDA) Number 93.600, Project Head Start)

1. 42 U.S.C. 801, et seq., The Head Start Act, as amended;

2. Pub. L. 100-242, Section 117, the Housing and Community Development

Act of 1987, Public Housing Child Care Demonstration Programs;

3. The Economy Act, 31 U.S.C. 1535;

4. Pub. L. 100-242 02, Stewart B.

McKinney Homeless Assistance Act;

5. Cranston Gonzales National

Affordable Housing Act;

6. Pub. L. 98-181, Section 222, The Housing and Urban Rural Recovery Act of 1983, Public Housing Early Childhood Development Program.

D. Funding

Funding for this grant program is made available through an interagency transfer from HUD to ACYF of \$14,000,000 in FY 1995. Approximately \$1,800,000 has been set aside for grants to RMCs and RCs. The remainder of these funds, approximately \$12,200,000, will be awarded to non-profit child care providers and Head Start grantees.

Each applicant can apply for up to \$200,000 per center or cluster of family child care homes (five home minimum per cluster). The maximum funding per applicant is \$400,000. The grants may be used for both startup costs and operations cost. Start up costs would include the design, renovation and equipping of the child care facility. Operations costs include the actual operation of the quality comprehensive child care services. Grants will be funded for a period of 17 months.

These comprehensive child development projects may be funded in full with Federal funds. There is no non-Federal matching requirement.

Applicants may *not* receive funds to support child care services at sites that were funded either as part of the HUD Public Housing Early Childhood Development Demonstration Program during fiscal years 1988, 1989, and 1990 or as part of the Head Start-HUD Child Care Demonstration Projects in fiscal years 1991, 1992 and 1994. Previously funded organizations may, however, apply to provide services at other sites.

Part II. Eligible Applicants

Applicant eligibility for this competition is limited to three types of organizations: (1) Non-profit child care providers; (2) Head Start grantees; and (3) Resident Management Corporations or Resident Councils. Consortia of organizations interested in high quality, comprehensive services for children are encouraged to develop a joint proposal with the understanding that only an eligible applicant of the three types listed above may actually apply for the grant.

A. Non-Profit Child Care Providers

A non-profit child care provider is defined as a child care center,

preschool, early childhood development program, before- or after-school program or similar entity which operates as a non-profit organization under section 501(c)(3) of the Internal Revenue code.

In order to be eligible for a Comprehensive Early Childhood Development Project grant, a non-profit child care provider must: (1) Be in compliance with all applicable State and local child care requirements; (2) be bonded; (3) demonstrate program management and fiscal stability and responsibility; (4) demonstrate experience in or capability of delivering high quality comprehensive child development services for low-income children; (5) have had a child care license for 3 consecutive years; and (6) demonstrate the ability to create and participate in community linkages for comprehensive services, including child care funding beyond the 17 months of the grant.

B. Head Start Grantees

A Head Start grantee is one that is currently funded by the Administration on Children and Families, to provide Head Start services and whose services meet the Head Start Program Performance Standards. Head Start is a national program providing comprehensive developmental services primarily to preschool children of low-income families. To help enrolled preschool children achieve their full potential, Head Start programs provide comprehensive health, nutritional, educational, social and other services. In addition, Head Start programs are required to provide for the direct participation of parents of enrolled preschool children in the development, conduct, and direction of local programs. Head Start currently serves approximately 740,000 children through a network of 1,405 grantees, including 125 Tribes and Tribal organizations.

C. Resident Management Corporations (RMCs)/Resident Councils (RCs)

Resident Management Corporations must meet the requirements of 24 CFR 964.120. Resident Councils must meet the requirements of 24 CFR 964.115. In order to be eligible for a Comprehensive Early Childhood Development Project grant, a RC or RMC must: (1) Demonstrate program and fiscal stability and responsibility; (2) demonstrate experience in or capability of delivering good quality comprehensive services for low-income children, either directly or through another agency; (3) demonstrate the ability to create and participate in community linkages for comprehensive services, including child care funding

beyond the 17 months of the grant and (4) be a non-profit organization.

Part III. Use of Grant Funds

The grants are intended to cover allowable costs incurred in the development and operation of a comprehensive child development program. Allowable costs include planning costs, administration, leasing and/or the purchase of equipment and/or vehicles, maintenance, minor or routine repairs, security, utilities, furnishings, equipment and supplies (including curriculum), insurance, bonding for the amount of the grant, and staff salaries. Staffing patterns should assure that there are sufficient staff for program direction, classroom services, liaison for health services and support to parent involvement. Additional personnel may be approved in the grant when they support the purposes of the grant. Nutritional services funds may be budgeted for start-up until funding from the Child and Adult Care Food Program (7 CFR Part 226) begins.

Grant funds may also be used for the cost of minor renovations. Renovation costs may include the reconfiguration of space; installation of bathrooms or kitchens; renovations necessary to achieve compliance with physical accessibility standards for the disabled or renovations required to meet State, Tribal or local licensing and building code standards; landscaping; painting; and lighting. Costs associated with lead-based paint abatement are not allowable since removal of lead-based paint is funded through another HUD program. In addition, funds may not be used for new construction of a facility.

Applicants should include in the budget funds for one program person to attend a three day project conference in Washington, DC.

Part IV. Technical Proposal

This section addresses the technical proposal requirements focusing on a description of the project and how the applicant proposes to carry out the project.

A. Project Summary

The proposal must contain a one-page summary. This summary is to be a separate document which includes the following information: (1) Applicant name, address, contact person, telephone and FAX number; (2) funding level; (3) consortium names and description of collaborative approach if applicable; (4) a description of the Public or Indian Housing development; (5) a description of the proposed program, including goals and objectives, number and ages of children to be

served, services to be offered, and expected outcomes or benefits; and (6) a description of any other unusual commitments from the community or foundations. The summaries of funded projects will be combined into a compendium for public dissemination after grants have been awarded.

B. Program Narrative

The narrative should be comprehensive and not exceed 40 double spaced pages. Below is a guideline for the organization of your narrative section so that each section includes all the program requirements.

(1) Geographic Area

The narrative must describe the Public or Indian housing development and surrounding geographic area to be served by the proposed project. Applicants are expected to provide a sound rationale for establishing a project in this location. This discussion should include such factors as location, relevant population demographics, available community services and resources, and distinguishing community features.

(2) Objectives and Need for Assistance

The proposal must clearly document the need for a comprehensive child development program. Applicants should discuss what services are needed for infants, toddlers, preschool and school-aged children who reside in or near a Public or Indian Housing development. The application should explain how the services will help the parents or guardians of these children to seek, retain or train for employment.

Applicants must provide a recent assessment of community needs. This assessment must document sufficient numbers of eligible children for the proposed project period and the needed hours of services for each category or categories of children to be served.

Applicants must indicate in the narrative how families and children will be identified, recruited and selected. The age group and the number of children in each age group proposed for full-day or part-day child care must be clearly specified. The application should also explain how priority will be given to serving those children who reside in the development, and how homeless children in the vicinity will be served if a slot becomes available.

This demonstration is not intended to replace existing services. Applicants should not propose to serve children of the same age as those currently being served by an existing child care program in the targeted Public or Indian Housing development, unless the applicant can

demonstrate by findings from the needs assessment that there is an unfilled gap in services for children of that age. This prohibition does not apply to applicants who propose to extend the hours of service provided by a center or family child care homes already located in the development.

The application must include a timeline indicating the major milestones and the projected dates of accomplishment for each of the milestones.

(3) Expected Benefits or Outcomes

The proposal must describe how the Public or Indian Housing community is expected to benefit from the proposed comprehensive child development program.

(4) Approach

Applicants are expected to describe their approach to the design and implementation of a comprehensive child development program in sufficient depth to demonstrate: (1) An understanding of the developmental needs of children and how to enhance their growth and well-being through comprehensive, developmentally appropriate practices; (2) an understanding of and ability to resolve issues, difficulties, and challenges; (3) sound professional experience and expertise in the delivery of comprehensive, developmentally appropriate services to children of each age group to be served; (4) the managerial skills and experience to carry out the proposed project; and (5) organizational capacity and fiscal responsibility.

The narrative must describe the goals and objectives of the proposed project and how they will be achieved. This discussion should include a description of the applicant's philosophy and programmatic approach, as well as what specific types of services and activities are envisioned. The narrative should also describe what measures will be taken to ensure the health and safety of the children and staff participating in the demonstration.

The proposal must explain how the new comprehensive services will be implemented and carried out in a timely and efficient manner throughout the 17 month project period and beyond. This includes, but is not limited to, how eligible children and families will be recruited, how the applicant will assure that the available classroom space or family child care home meets required licensing standards, how the child care center or family child care system will become operational within a reasonable period of time, and how arrangements

will be made to continue services after the grant ends.

The proposal must contain a discussion of staff qualifications, how qualified staff will be hired, and what opportunities will be available for the employment of residents from the Public or Indian Housing development, especially elderly residents. The proposal must contain a description of the proposed staffing pattern, including job descriptions of the Project Director and the lead Program Director. Resumes should also be included if individuals have been identified. Applicants should identify the positions and number per position of proposed staff, their salary rates and employee benefits, the proportion of their time to be committed to the project, the period of time for which they will be employed, and the expected source of funding after the Federal grant terminates. The proposal must include: a timeline for beginning and completing each component of the strategy; a description of how residents and parents are involved in the program's planning and implementation; how comprehensive child development services will be coordinated and complemented by current supportive services.

(5) Consortium Members and Other Partners

We encourage a consortium of eligible applicants (a non-profit child care provider, and/or a Head Start grantee, and/or a RMC/RC) to design and/or carry out the proposed comprehensive child development program together. The application must lay out a description of the consortium members and their roles in the planning and operation of the project. Where there is a consortium that results in subgrants or delegate agency contracts for the provision of services, the applicant should detail the nature of this contract in the application and include the contract/agreement in the application. If grantee services are being subgranted, a complete detailed budget of the subgrant should be included. A consortium may be two or more organizations. Only one of the eligible applicants may file the application. We encourage the RMCs and RCs to work with a non-profit child care provider and/or a Head Start grantee. The responsibility for the administration of the Federal grant, compliance with terms and conditions of the grant and oversight of the proper use of Federal funds will reside with the organizational entity that is the recipient of the Federal grant.

Other partnerships, collaborations and agreements should be described in

the application. The applicant should include information on how the Public or Indian Housing Authority has been included in the planning of the project and what contributions (facilities, renovations and staff) it will be making to the project. If the center or family child care home is to be located in a Public or Indian Housing development, the applicant must reach an agreement with the housing authority to provide, at nominal cost or no cost, suitable facilities to the applicant. A letter of confirmation from the housing authority must be included in the application, and a description of the agreement between the applicant and the Public or Indian Housing Authority should be in the narrative.

The proposal must include a plan for sustaining the comprehensive child development program in or near the Public or Indian Housing development after the 17 months ends. Applicants must explain in the narrative how quality comprehensive child development services will continue to be provided at a reasonable cost after the end of the demonstration period.

Applications must give evidence of the collaborative effort existing between the applicant and the parents, service agency providers and other community members in the development and planning of the application. The proposal should present specific plans to obtain the financial support of others in the community for continuing program operations. Applications must describe what other resources in the community will help support the proposed child care program, including existing commitments from other organizations in the community. The application must describe the extent to which funds, staff time, in-kind services, and other resources in the local community, especially from local businesses, have been committed to the demonstration effort during the planning period. Also, the plan for their continued support during and after the 17 month grant period, should be detailed in the application.

Applicants should include in their applications a list of financial supporters and partners, including the name and address of the organization, the name of its director, and telephone number. Letters of commitment or support should not be included.

Part V. Evaluation Criteria

The following are the criteria which will be used to review and evaluate the grant applications. Information provided throughout this announcement will be used to review and evaluate applicants on the following criteria.

1. Geographic Location (5 points)

The extent to which the application gives a precise location of the project and area to be served by the proposed project and describes the families to be served. Information provided in response to this announcement Part IV(B)(1) will be used to review and evaluate applicants on the above criterion.

2. Objectives and Need for Assistance (10 points)

The extent to which the application pinpoints any relevant physical, economic, social, financial, institutional, or other problems requiring a grant; demonstrates the need for assistance; states the principal and subordinate objectives of the project; and provides supporting documentation or other testimonies from concerned interests other than the applicant.

Information provided in response to Part IV(B)(2) will be used to review and evaluate the above criterion.

3. Expected Results or Benefits (5 Points)

The extent to which the application identifies results and benefits to be derived.

Information provided in response to Part IV(B)(3) will be used to review and evaluate the above criterion.

4. Approach (50 Points)

The extent to which the application outlines an acceptable plan of action pertaining to the scope of the project; the timeline indicated by the applicant for beginning and completing each component of the strategy; details how the proposed work will be accomplished and lists each organization, consultant, and other key individuals who will work on the project, along with resumes of the project director and lead program director and a short description of their responsibilities or contribution to the applicant's work plan; describes how comprehensive child development services will be coordinated and complemented by the current supportive services; and details a plan for employing residents of the applicant's proposed service area.

Information provided in response to Part IV(B)(4) of this announcement will be used to review and evaluate the above criterion.

5. Consortium Members and Other Partners (15 Points)

Applicants who demonstrate a consortium for the planning and operation of the project may be awarded up to 10 points. The consortium should

include a non-profit child care provider, and/or a Head Start grantee and/or a RC or RMC.

Other Partnerships—Up to five (5) points will be assigned to this criteria for other special partnerships with the State or community who are providing in-kind donations or volunteers.

Information provided in response to Part IV(B)(5) will be used to review and evaluate the above criterion.

6. Budget Appropriateness and Reasonableness (15 Points)

The extent to which the project's costs are reasonable and well supported in the narrative in view of the activities to be carried out and the anticipated outcomes.

Five of the 15 points available under this criterion will be assigned based on the extent to which the applicant provides assurances or firm commitments from community and/or business sources to continue the project funding beyond the demonstration phase.

The extent to which the applicant's strategy is realistic, given the amount of funding requested in relation to the overall strategy. The extent to which the applicant provides a line-item budget for each category of expenses to implement their strategy and describes the financial and other resources (as applied for under this Announcement and from other sources) that may reasonably be expected to be available to carry out the program.

Part VI. Required Documentation

This section deals with the required documentation.

A. Profile Information

All applicants must provide the following profile information for themselves and for each organization (consortium member non-profit child care provider, Head Start Grantee, and RC or RMC) with which it has a cooperative agreement or contract or delegate agency agreement for the direct operation of the program services. This profile should be no more than two pages (preferably one) for each organization and should comply with the following structure. The information provided by the applicant will be used to determine whether the applicant has the basic organizational capacity to be considered for managing this grant. Applicants whose profile information is incomplete or such the organizational capacity is deemed inadequate to manage a grant of this scope, will have their applications screened out by the Federal agency without further review by the panel of experts.

Non-Profit Child Care Provider

1. Name of non-profit child care provider, name of Director or CEO, telephone number, street address, city, state, zip code.

2. Employer Identification Number.

3. The name of bond carrier, contact person and telephone number. If the applicant is not currently bonded the applicant must provide the name of the prospective bond carrier. Every grantee must be bonded to receive the grant award and proof of bonding will be required prior to award of grant funds. This cost of bonding up to the amount of the grant is an allowable expense under this grant.

4. Name of PHA/IHA with which the applicant will be working including: contact person and telephone number, street address, city, state and zip code. (only applicable to the applicant).

5. State child care license (not provisional), date of issuance.

6. Documentation of any other professional accreditation and date of issuance.

7. Date of last state or local child care monitoring visit; date of last fire department monitoring visit.

8. List of recent Federal grants, Federal Project officer, specifying what, if any, required the grantee to renovate a child care facility.

Head Start Grantee

1. Name of grantee, name of Director or CEO, telephone number, street address, city, state, zip code.

2. Employer Identification Number.

3. Name of PHA/IHA with which the applicant will be working including: Contact person and telephone number, street address, city, state and zip code. (only applicable to the applicant)

4. The date of the last Federal Head Start monitoring visit.

5. Documentation of any other professional accreditation and date of issuance.

RC or RMC

1. Name of organization, name of contact person, telephone number, street address, city, state and zip code.

2. Employer Identification Number.

3. The name of bond carrier, contact person and telephone number. If the applicant is not currently bonded the applicant must provide the name of the prospective bond carrier. Every grantee must be bonded to receive the grant award and proof of bonding will be required prior to award of grant funds. This cost of bonding up to the amount of the grant is an allowable expense under this grant.

4. Date of last board election, names of all board members, titles, and

appointment dates, and appointment term.

5. Name of PHA/IHA, code, contact person and telephone number, street address, city, state and zip code.

6. Name of Housing Development, number of units family units, elderly units).

7. Name, address, contact person, telephone number of any other child care facility that you operate.

8. Documentation of any other professional accreditation and date of issuance.

9. List of Federal grants, Federal project officer, telephone number; identify the grants, if any, which required the grantee to renovate a child care facility.

B. Other Documents

In addition to the one or two page profile, all applicants must include the information listed below for their organization and the other consortium members with which they have subgrant or delegate agency agreements for the operation of some or all of the program.

1. Proof of non-profit status.

2. A recent audit or a statement from a Certified Public Accountant/Licensed Public Accountant certifying the applicant has an accounting system with financial controls adequate to safeguard federal funds, including a system for monitoring the disbursement and reconciliation of funds, that there is a method where budget costs are compared to actual costs, and interfund loans are not allowed.

3. A letter of commitment from the appropriate Public Housing Authority (PHA) or Indian Housing Authority (IHA) (for applicants only).

4. The job descriptions and resumes of key staff.

5. Copy of child care license.

Part VII. Application Process**A. Required Forms and Signatures**

Applicants must submit all of the required forms and certifications included at the end of this Announcement.

B. Application Submission

Applications must be prepared in accordance with the guidance provided in this Announcement. Applications are restricted to no more than 40 double-spaced pages of program narrative. This restriction does not include the project summary, documentation required in Part VI above and the forms which make up the SF 424. The application must be paginated beginning with the SF 424 and in the order of the checklist (Part VII, C). It must contain a table of

contents listing each section of the application with the respective pages identified. Each application must be single-sided on 8½"×11" paper. Applications must contain only the information requested. Because each application will be duplicated, do not use or include separate covers, binders, clips, tabs, plastic inserts, maps, brochures, curriculum, videos, or any other items that cannot be photocopied. Any extraneous information, including curriculum documents, brochures, etc. will be removed from your application. Applicants must submit three copies of the application, including one with original signatures, and all forms and required documentation. An application without a SF 424 or with an unsigned SF 424 is considered incomplete and will not be eligible for review.

C. Checklist for a Complete Application

The checklist below is for your use to ensure that your application package has been properly prepared. Each application should include one signed original and two additional copies of the following:

Section I: Technical Proposal—Project Description

—Standard Form 424, SF 424A, and SF 424A page 2, REV.4-88. Child Care Providers and RC/RMCs must include the Employer Identification Number on the SF 424; (If this information is not included, the application will not be eligible for review.)

—Table of Contents;

—Project Summary—one page only;

—Project Narrative—maximum of 40 double spaced pages;

—Timeline (one or two sheets of paper); and

—Copies of contracts/delegate or cooperative agreements.

Section II: Required Documentation

—Profiles

—Proof of non-profit status from IRS

—Audit or statement

—Letter of commitment from PHA or IHA

—Job description and resume of project director; job description and resume

of lead program director

—Copy of child care license

Section III: Additional Forms/ Certifications/Assurances

—A completed SPOC certification with the date of SPOC contact entered in line 16, page 1 of the SF 424, REV.4-88);

—ASSURANCES—NON-CONSTRUCTION PROGRAMS (Signed)

—Certification Regarding Lobbying (signed)

¹ **Note.**—Signature on the SF 424 indicates that it will comply with the requirements in the certifications included in the announcement:

- Certification Regarding Environmental Tobacco Smoke (Attached)
- Certification Regarding Drug Free Workplace (Attached)
- Certification Regarding Lobbying (signed)
- Certification Regarding Debarment, Suspension and Other Responsibility Matters—Primary Covered Transactions
- Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions

D. Receipt of Applications

1. Address

The application must be submitted to the following address: ACYF/HUD Comprehensive Early Childhood Demonstration, Ellsworth Associates, Inc., 3030 Clarendon Blvd., Suite 240, Arlington, Virginia 22201.

2. Deadlines

Applications shall be considered as meeting an announced deadline if they are received on or before the deadline date at the receipt point specified in this program announcement.

3. Late Applications

Applications which do not meet the criteria above are considered late applications. ACF shall notify each late applicant that its application will not be considered in the current competition.

4. Hand Delivered Applications

Hand delivered applications are accepted during the normal working hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, on or before the closing date at: ACYF/HUD Comprehensive Early Childhood Demonstration, Ellsworth Associates, Inc., 3030 Clarendon Blvd., Suite 240, Arlington, Virginia 22201.

5. Extension of Deadline

The Administration for Children and Families may extend the deadline for all applicants because of acts of God such as floods, hurricanes, etc., or when there is a widespread disruption of the mails. However, if the ACYF does not extend the deadline for all applicants, it may not waive or extend the deadline for any applicant.

E. Paperwork Reduction Act of 1980

Under the Paperwork Reduction Act of 1980, Public Law 96-511, the Department is required to submit to

OMB for review and approval any reporting and recordkeeping requirements in regulations including program announcements. This program announcement does not contain information collection requirements beyond those approved for ACF grant applications under OMB Control Number 0348-0043.

F. Executive Order 12372—Notification Process

This program is covered under Executive Order 12372, "Intergovernmental Review of Federal Programs," and 45 CFR Part 100, "Intergovernmental Review of Department of Health and Human Services Programs and Activities." Under Executive Order 12372, States may design their own processes for reviewing and commenting on proposed Federal assistance under covered programs.

All States and territories except Alabama, Alaska, Colorado, Connecticut, Hawaii, Idaho, Kansas, Louisiana, Minnesota, Montana, Nebraska, Oklahoma, Oregon, Pennsylvania, South Dakota, Virginia, Washington, American Samoa, and Palau have elected to participate in the Executive Order process and have established Single Points of Contact (SPOCs). Applicants from these nineteen jurisdictions need take no action regarding Executive Order 12372. Applications for projects to be administered by Federally-recognized Indian Tribes are exempt from the requirements of Executive Order 12372. Otherwise, applicants should contact their SPOC as soon as possible to alert them to the prospective application and to receive any necessary instructions. Applicants must submit any required material to the SPOC as early as possible so that the program office can obtain and review SPOC comments as part of the award process. It is imperative that the applicant submit all required materials, if any, to the SPOC and indicate the date of this submittal (or date of contact if no submittal is required) on the SF 424, item 16a.

Under 45 CFR 100.8(a)(2), a SPOC has 60 days from the application deadline date to comment on proposed new or competing continuation awards. SPOCs are encouraged to eliminate the submission of routine endorsements as official recommendations.

Additionally, SPOC's are requested to clearly differentiate between mere advisory comments and those official State process recommendations which may trigger the "accommodate or explain" rule.

When comments are submitted directly they should be addressed to: ACYF/HUD Early Childhood Demonstration, Ellsworth Associates, Inc., 3030 Clarendon Blvd., Suite 240, Arlington, Virginia 22201.

ACYF will notify the State of any application received which has no indication that the State process has had an opportunity for review.

A list of SPOCs for each State and territory is included at the end of this announcement.

G. The Selection Process

Applications will be reviewed by a panel of experts including people knowledgeable in HUD and Public and Indian Housing programs, child care, early childhood and child development, and Head Start.

Applicants who are eligible non-profit child care providers or Head Start grantees will compete only against other Head Start grantees and child care providers while applicants which are RCs/RMCs will compete only against other RCs/RMCs. Discrete funds have been set aside for each of the two areas of competition.

The results of the competitive review will be taken into consideration by the Associate Commissioner (ACYF) of the Child Care Bureau and of the Head Start Bureau, and the Assistant Secretary, Office of Public and Indian Housing, who, in consultation with ACYF Regional officials, will recommend projects to be funded. The Commissioner of ACYF will make the final selection of the applicants to be funded. Successful applications may be funded in whole or in part depending on the relative need for services, applicant ranking, geographic location and funds available.

The Commissioner may elect not to fund Head Start grantees who are in high risk status as of the closing date of this Announcement or those applicants that have management, fiscal, or other problems and situations which make it unlikely that they would be able to provide effective full-day child care services. The Commissioner may also elect not to provide funding to applicants experiencing problems in providing quality services.

Within the framework of a competitive grant review process, consideration will be given to an equitable geographic distribution of the grants between urban, tribal and rural areas.

H. Award of Grants

Successful applicants will be notified through the issuance of a Financial Assistance Award which sets forth the

amount of funds granted, the terms and conditions of the grant, the effective date of the grant, the budget period for which support is given, and the total project period for which support is provided.

I. Effective Date of Awards

It is anticipated that successful applications shall be funded by September 30, 1995.

(Catalog of Federal Domestic Assistance
Program Number 93.600, Project Head Start)

Dated: April 10, 1995.

Olivia A. Golden,

*Commissioner, Administration on Children,
Youth and Families.*

BILLING CODE 4184-01-P

OMB Approval No. 0348-0043

APPLICATION FOR FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION: <i>Application</i> <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		<i>Preapplication</i> <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		2. DATE SUBMITTED	Applicant Identifier
3. DATE RECEIVED BY STATE				State Application Identifier	
4. DATE RECEIVED BY FEDERAL AGENCY				Federal Identifier	
5. APPLICANT INFORMATION					
Legal Name:			Organizational Unit:		
Address (give city, county, state, and zip code):			Name and telephone number of the person to be contacted on matters involving this application (give area code)		
6. EMPLOYER IDENTIFICATION NUMBER (EIN): [] [] - [] [] [] [] [] [] [] []			7. TYPE OF APPLICANT: (enter appropriate letter in box) <input type="checkbox"/>		
8. TYPE OF APPLICATION: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es): <input type="checkbox"/> <input type="checkbox"/> A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration Other (specify): _____			A. State B. County C. Municipal D. Township E. Interstate F. Intermunicipal G. Special District H. Independent School Dist. I. State Controlled Institution of Higher Learning J. Private University K. Indian Tribe L. Individual M. Profit Organization N. Other (Specify): _____		
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE:			9. NAME OF FEDERAL AGENCY:		
12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.):			11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:		
13. PROPOSED PROJECT: Start Date Ending Date		14. CONGRESSIONAL DISTRICTS OF: a. Applicant b. Project			
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?			
a. Federal	\$.00	
b. Applicant	\$.00	
c. State	\$.00	
d. Local	\$.00	
e. Other	\$.00	
f. Program Income	\$.00	
g. TOTAL	\$.00	
		a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: _____ DATE _____ b. NO. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E.O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW			
17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> Yes If "Yes," attach an explanation. <input type="checkbox"/> No					
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED					
a. Typed Name of Authorized Representative			b. Title		c. Telephone number
d. Signature of Authorized Representative			e. Date Signed		

Previous Editions Not Usable

Standard Form 424 (REV 4-88)
 Prescribed by OMB Circular A-102

Authorized for Local Reproduction

Instructions for the SF 424

This is a standard form used by applicants as a required facesheet for preapplications and applications submitted for Federal assistance. It will be used by Federal agencies to obtain applicant certification that States which have established a review and comment procedure in response to Executive Order 12372 and have selected the program to be included in their process, have been given an opportunity to review the applicant's submission.

Item and Entry

1. Self-explanatory.
2. Date application submitted to Federal agency (or State if applicable) & applicant's control number (if applicable).
3. State use only (if applicable).
4. If this application is to continue or revise an existing award, enter present Federal identifier number. If for a new project, leave blank.
5. Legal name of applicant, name of primary organizational unit which will undertake the assistance activity, complete address of the applicant, and name and telephone number of the person to contact on matters related to this application.
6. Enter Employer Identification Number (EIN) as assigned by the Internal Revenue Service.
7. Enter the appropriate letter in the space provided.

8. Check appropriate box and enter appropriate letter(s) in the space(s) provided:

- “New” means a new assistance award.
- “Continuation” means an extension for an additional funding/budget period for a project with a projected completion date.
- “Revision” means any change in the Federal Government's financial obligation or contingent liability from an existing obligation.

9. Name of Federal agency from which assistance is being requested with this application.

10. Use the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested.

11. Enter a brief descriptive title of the project. If more than one program is involved, you should append an explanation on a separate sheet. If appropriate (e.g., construction or real property projects), attach a map showing project location. For preapplications, use a separate sheet to provide a summary description of this project.

12. List only the only the largest political entities affected (e.g., State, counties, cities).

13. Self-explanatory.

14. List the applicant's Congressional District and any District(s) affected by the program or project.

15. Amount requested or to be contributed during the first funding/budget period by

each contributor. Value of in-kind contributions should be included on appropriate lines as applicable. If the action will result in a dollar change to an existing award, indicate *only* the amount of the change. For decreases, enclose the amounts in parentheses. If both basic and supplemental amounts are included, show breakdown on an attached sheet. For multiple program funding, use totals and show breakdown using same categories as item 15.

16. Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process.

17. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.

18. To be signed by the authorized representative of the applicant. A copy of the governing body's authorization for you to sign this application as official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)

BILLING CODE 4184-01-P

OMB Approval No. 0348-0044

BUDGET INFORMATION — Non-Construction Programs

SECTION A — BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		Total (g)
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	
1.		\$	\$	\$	\$	\$
2.						
3.						
4.						
5. TOTALS		\$	\$	\$	\$	\$

SECTION B — BUDGET CATEGORIES

Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY					Total (5)
	(1)	(2)	(3)	(4)	(5)	
a. Personnel	\$	\$	\$	\$	\$	\$
b. Fringe Benefits						
c. Travel						
d. Equipment						
e. Supplies						
f. Contractual						
g. Construction						
h. Other						
i. Total Direct Charges (sum of 6a - 6h)						
j. Indirect Charges						
k. TOTALS (sum of 6i and 6j)	\$	\$	\$	\$	\$	\$
7. Program Income	\$	\$	\$	\$	\$	\$

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Standard Form 424A (4-88)
Prescribed by OMB Circular A-102

SECTION C - NON-FEDERAL RESOURCES						(e) TOTALS
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources			
8.	\$	\$	\$	\$		
9.						
10.						
11.						
12. TOTALS (sum of lines 8 and 11)	\$	\$	\$	\$		
SECTION D - FORECASTED CASH NEEDS						
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	
	\$	\$	\$	\$	\$	
13. Federal						
14. NonFederal						
15. TOTAL (sum of lines 13 and 14)	\$	\$	\$	\$	\$	
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT						
(a) Grant Program	FUTURE FUNDING PERIODS (Years)					
	(b) First	(c) Second	(d) Third	(e) Fourth		
16.	\$	\$	\$	\$		
17.						
18.						
19.						
20. TOTALS (sum of lines 16 -19)	\$	\$	\$	\$		
SECTION F - OTHER BUDGET INFORMATION (Attach additional Sheets if Necessary)						
21. Direct Charges:						
22. Indirect Charges:						
23. Remarks						

Instructions for the SF-424A*General Instructions*

This form is designed so that application can be made for funds from one or more grant programs. In preparing the budget, adhere to any existing Federal grantor agency guidelines which prescribe how and whether budgeted amounts should be separately shown for different functions or activities within the program. For some programs, grantor agencies may require budgets to be separately shown by function or activity. For other programs, grantor agencies may require a breakdown by function or activity. Sections A, B, C, and D should include budget estimates for the whole project except when applying for assistance which requires Federal authorization in annual or other funding period increments. In the latter case, Sections A, B, C, and D should provide the budget for the first budget period (usually a year) and Section E should present the need for Federal assistance in the subsequent budget periods. All applications should contain a breakdown by the object class categories shown in Lines a-k of Section B.

Section A. Budget Summary

Lines 1-4, Columns (a) and (b)

For applications pertaining to a single Federal grant program (Federal Domestic Assistance Catalog number) and not requiring a functional or activity breakdown, enter on Line 1 under Column (a) the catalog program title and the catalog number in Column (b).

For applications pertaining to a single program requiring budget amounts by multiple functions or activities, enter the name of each activity or function on each line in Column (a), and enter the catalog number in Column (b). For applications pertaining to multiple programs where none of the programs require a breakdown by function or activity, enter the catalog program title on each line in Column (a) and the respective catalog number on each line in Column (b).

For applications pertaining to multiple programs where one or more programs require a breakdown by function or activity, prepare a separate sheet for each program requiring the breakdown. Additional sheets should be used when one form does not provide adequate space for all breakdown of data required. However, when more than one sheet is used, the first page should provide the summary totals by programs.

Lines 1-4, Columns (c) Through (g)

For new applications, leave Columns (c) and (d) blank. For each line entry in Columns (a) and (b), enter in Columns (e), (f), and (g) the appropriate amounts of funds needed to support the project for the first funding period (usually a year).

For continuing grant program applications, submit these forms before the end of each funding period as required by the grantor agency. Enter in Columns (c) and (d) the estimated amounts of funds which will remain unobligated at the end of the grant funding period only if the Federal grantor agency instructions provide for this. Otherwise, leave these columns blank. Enter in columns (e) and (f) the amounts of funds

needed for the upcoming period. The amount(s) in Column (g) should be the sum of amounts in Columns (e) and (f).

For supplemental grants and changes to existing grants, do not use Columns (c) and (d). Enter in Column (e) the amount of the increase or decrease of Federal funds and enter in Column (f) the amount of the increase or decrease of non-Federal funds. In Column (g) enter the new total budgeted amount (Federal and non-Federal) which includes the total previous authorized budgeted amounts plus or minus, as appropriate, the amounts shown in Columns (e) and (f). The amount(s) in Column (g) should not equal the sum of amounts in Columns (e) and (f).

Line 5—Show the totals for all columns used.

Section B. Budget Categories

In the column headings (1) through (4), enter the titles of the same programs, functions, and activities shown on Lines 1-4, Column (a), Section A. When additional sheets are prepared for Section A, provide similar column headings on each sheet. For each program, function or activity, fill in the total requirements for funds (both Federal and non-Federal) by object class categories.

Lines 6 a-i—Show the totals of Lines 6a to 6h in each column.

Line 6j—Show the amount of indirect cost.

Line 6k—Enter the total amounts on Lines 6i and 6j. For all applications for new grants and continuation grants the total amount in column (5), Line 6k, should be the same as the total amount shown in Section A, Column (g), Line 5. For supplemental grants and changes to grants, the total amount of the increase or decrease as shown in Columns (1)-(4), Line 6k should be the same as the sum of the amounts in Section A, Columns (e) and (f) on Line 5.

Line 7—Enter the estimated amount of income, if any, expected to be generated from this project. Do not add or subtract this amount from the total project amount. Show under the program narrative statement the nature and source of income. The estimated amount of program income may be considered by the federal grantor agency in determining the total amount of the grant.

Section C. Non-Federal-Resources

Lines 8-11—Enter amounts of non-Federal resources that will be used on the grant. If in-kind contributions are included, provide a brief explanation on a separate sheet.

Column (a)—Enter the program titles identical to Column (a), Section A. A breakdown by function or activity is not necessary.

Column (b)—Enter the contribution to be made by the applicant.

Column (c)—Enter the amount of the State's cash and in-kind contribution if the applicant is not a State or State agency. Applicants which are a State or State agencies should leave this column blank.

Column (d)—Enter the amount of cash and in-kind contributions to be made from all other sources.

Column (e)—Enter totals of Columns (b), (c), and (d).

Line 12—Enter the total for each of Columns (b)-(e). The amount in Column (e)

should be equal to the amount on Line 5, Column (f), Section A.

Section D. Forecasted Cash Needs

Line 13—Enter the amount of cash needed by quarter from the grantor agency during the first year.

Line 14—Enter the amount of cash from all other sources needed by quarter during the first year.

Line 15—Enter the totals of amounts on Lines 13 and 14.

Section E. Budget Estimates of Federal Funds Needed for Balance of the Project

Lines 16-19—Enter in Column (a) the same grant program titles shown in column (a), Section A. A breakdown by function or activity is not necessary. For new applications and continuation grant applications, enter in the proper columns amounts of Federal funds which will be needed to complete the program or project over the succeeding funding periods (usually in years). This section need not be completed for revisions (amendments, changes, or supplements) to funds for the current year of existing grants.

If more than four lines are needed to list the program titles, submit additional schedules as necessary.

Line 20—Enter the total for each of the Columns (b)-(e). When additional schedules are prepared for this Section, annotate accordingly and show the overall totals on this line.

Section F. Other Budget Information

Line 21—Use this space to explain amounts for individual direct object-class cost categories that may appear to be out of the ordinary or to explain the details as required by the Federal grantor agency.

Line 22—Enter the type of indirect rate (provisional, predetermined, final or fixed) that will be in effect during the funding period, the estimated amount of the base to which the rate is applied, and the total indirect expense.

Line 23—Provide any other explanations or comments deemed necessary.

Assurances—Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will

establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728–4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 CFR 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88–352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681–1683 and 1685–1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101–6107), which prohibits discrimination on the basis of age;

(e) The Drug Abuse Office and Treatment Act of 1972 (P.L. 92–255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91–616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd–3 and 290 ee–3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other

nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91–646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501–1508 and 7324–7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a–7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327–333), regarding labor standards for federally assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93–234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91–190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42

U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93–523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93–205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a–1 et seq.).

14. Will comply with P.L. 93–348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89–544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Signature of Authorized Certifying Official
Title _____

Applicant Organization _____

Date Submitted _____

BILLING CODE 4184-01-P

U.S. Department of Health and Human Services
Certification Regarding Drug-Free Workplace Requirements
Grantees Other Than Individuals

By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.

This certification is required by regulations implementing the Drug-Free Workplace Act of 1988, 45 CFR Part 76, Subpart F. The regulations, published in the May 25, 1990 Federal Register, require certification by grantees that they will maintain a drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when the Department of Health and Human Services (HHS) determines to award the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HHS, in addition to any other remedies available to the Federal Government, may taken action authorized under the Drug-Free Workplace Act. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or governmentwide suspension or debarment.

Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios.)

If the workplace identified to HHS changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see above).

Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 USC 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15).

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and, (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

The grantee certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an ongoing drug-free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace; (2) The grantee's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and, (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and, (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or, (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant (use attachments, if needed):

Place of Performance (Street address, City, County, State, ZIP Code) _____

Check if there are workplaces on file that are not identified here.

Sections 76.630(c) and (d)(2) and 76.635(a)(1) and (b) provide that a Federal agency may designate a central receipt point for STATE-WIDE AND STATE AGENCY-WIDE certifications, and for notification of criminal drug convictions. For the Department of Health and Human Services, the central receipt point is: Division of Grants Management and Oversight, Office of Management and Acquisition, Department of Health and Human Services, Room 517-D, 200 Independence Avenue, S.W., Washington, D.C. 20201.

DGMO Form#2 Revised May 1990

Certification Regarding Debarment, Suspension, and Other Responsibility Matters—Primary Covered Transactions

By signing and submitting this proposal, the applicant, defined as the primary participant in accordance with 45 CFR Part 76, certifies to the best of its knowledge and believe that it and its principals:

(a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;

(b) have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

The inability of a person to provide the certification required above will not necessarily result in denial of participation in this covered transaction. If necessary, the prospective participant shall submit an explanation of why it cannot provide the certification. The certification or explanation will be considered in connection with the Department of Health and Human Services (HHS) determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall

disqualify such person from participation in this transaction.

The prospective primary participant agrees that by submitting this proposal, it will include the clause entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transaction." provided below without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

Certification Regarding Lobbying

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and

contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

State for Loan Guarantee and Loan Insurance

The undersigned states, to the best of this or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature

Title

Organization

Date

BILLING CODE 4184-01-P

DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB
0348-0046

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

<p>1. Type of Federal Action:</p> <p><input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance</p>	<p>2. Status of Federal Action:</p> <p><input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award</p>	<p>3. Report Type:</p> <p><input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change</p> <p>For Material Change Only: year _____ quarter _____ date of last report _____</p>
<p>4. Name and Address of Reporting Entity:</p> <p><input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known:</p> <p>Congressional District, if known: _____</p>	<p>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:</p> <p>Congressional District, if known: _____</p>	
<p>6. Federal Department/Agency:</p>	<p>7. Federal Program Name/Description:</p> <p>CFDA Number, if applicable: _____</p>	
<p>8. Federal Action Number, if known:</p>	<p>9. Award Amount, if known:</p> <p>\$ _____</p>	
<p>10. a. Name and Address of Lobbying Entity (if individual, last name, first name, MI):</p> <p>_____</p> <p>b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):</p> <p>_____</p> <p style="text-align: center;"><i>(attach Continuation Sheet(s) SF-LLL-A, if necessary)</i></p>		
<p>11. Amount of Payment (check all that apply):</p> <p>\$ _____ <input type="checkbox"/> actual <input type="checkbox"/> planned</p>	<p>13. Type of Payment (check all that apply):</p> <p><input type="checkbox"/> a. retainer <input type="checkbox"/> b. one-time fee <input type="checkbox"/> c. commission <input type="checkbox"/> d. contingent fee <input type="checkbox"/> e. deferred <input type="checkbox"/> f. other; specify: _____</p>	
<p>12. Form of Payment (check all that apply):</p> <p><input type="checkbox"/> a. cash <input type="checkbox"/> b. in-kind; specify: nature _____ value _____</p>		
<p>14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or Member(s) contacted, for Payment Indicated in Item 11:</p> <p>_____</p> <p style="text-align: center;"><i>(attach Continuation Sheet(s) SF-LLL-A, if necessary)</i></p>		
<p>15. Continuation Sheet(s) SF-LLL-A attached: <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		
<p>16. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</p> <p>Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____</p>		
<p>Federal Use Only</p>		<p>Authorized for Local Reproduction Standard Form - LLL</p>

Executive Order 12372—State Single Points of Contact*Arizona*

Mrs. Janice Dunn, Attn: Arizona State Clearinghouse, 3800 N. Central Avenue, 14th Floor, Phoenix, Arizona 85012, Telephone (602) 280-1315

Arkansas

Tracie L. Copeland, Manager, State Clearinghouse, Office of Intergovernmental Services, Department of Finance and Administration, P.O. Box 3278, Little Rock, Arkansas 72203, Telephone (501) 682-1074

California

Glenn Stober, Grants Coordinator, Office of Planning and Research, 1400 Tenth Street, Sacramento, California 95814, Telephone (916) 323-7480

Delaware

Ms. Francine Booth, State Single Point of Contact, Executive Department, Thomas Collins Building, Dover, Delaware 19903, Telephone (302) 736-3326

District of Columbia

Rodney T. Hallman, State Single Point of Contact, Office of Grants Management and Development, 717 14th Street NW., Suite 500, Washington, D.C. 20005, Telephone (202) 727-6551

Florida

Florida State Clearinghouse, Intergovernmental Affairs Policy, Unit, Executive Office of the Governor, Office of Planning and Budgeting, The Capitol, Tallahassee, Florida 32399-0001, Telephone (904) 488-8441

Georgia

Mr. Charles H. Badger, Administrator, Georgia State Clearinghouse, 254 Washington Street SW., Atlanta, Georgia 30334, Telephone (404) 656-3855

Illinois

Steve Klokkenga, State Single Point of Contact, Office of the Governor, 107 Stratton Building, Springfield, Illinois 62706, Telephone (217) 782-1671

Indiana

Jean S. Blackwell, Budget Director, State Budget Agency, 212 State House, Indianapolis, Indiana 46204, Telephone (317) 232-5610

Iowa

Mr. Steven R. McCann, Division of Community Progress, Iowa

Department of Economic Development, 200 East Grand Avenue, Des Moines, Iowa 50309, Telephone (515) 281-3725

Kentucky

Ronald W. Cook, Office of the Governor, Department of Local Government, 1024 Capitol Center Drive, Frankfort, Kentucky 40601, Telephone (502) 564-2382

Maine

Ms. Joyce Benson, State Planning Office, State House Station 38, Augusta, Maine 04333, Telephone (207) 289-3261

Maryland

Ms. Mary Abrams, Chief, Maryland State Clearinghouse, Department of State Planning, 301 West Preston Street, Baltimore, Maryland 21201-2365, Telephone (301) 225-4490

Massachusetts

Karen Arone, State Clearinghouse, Executive Office of Communities and Development, 100 Cambridge Street, Room 1803, Boston, Massachusetts 02202, Telephone (617) 727-7001

Michigan

Richard S. Pastula, Director, Michigan Department of Commerce, Lansing, Michigan 48909, Telephone (517) 373-7356

Mississippi

Ms. Cathy Mallette, Clearinghouse Officer, Office of Federal Grant Management and Reporting, 301 West Pearl Street, Jackson, Mississippi 39203, Telephone (601) 960-2174

Missouri

Ms. Lois Pohl, Federal Assistance Clearinghouse, Office of Administration, P.O. Box 809, Room 430, Truman Building, Jefferson City, Missouri 65102, Telephone (314) 751-4834

Nevada

Department of Administration, State Clearinghouse, Capitol Complex, Carson City, Nevada 89710, Telephone (702) 687-4065, Attention: Ron Sparks, Clearinghouse Coordinator

New Hampshire

Mr. Jeffrey H. Taylor, Director, New Hampshire Office of State Planning, Attn: Intergovernmental Review, Process/James E. Bieber, 2½ Beacon Street, Concord, New Hampshire 03301, Telephone (603) 271-2155

New Jersey

Gregory W. Adkins, Acting Director, Division of Community Resources, N.J. Department of Community Affairs, Trenton, New Jersey 08625-0803, Telephone (609) 292-6613

Please direct correspondence and questions to: Andrew J. Jaskolka, State Review Process, Division of Community Resources, CN 814, Room 609, Trenton, New Jersey 08625-0803, Telephone (609) 292-9025

New Mexico

George Elliott, Deputy Director, State Budget Division, Room 190, Bataan Memorial Building, Santa Fe, New Mexico 87503, Telephone (505) 827-3640, FAX (505) 827-3006

New York

New York State Clearinghouse, Division of the Budget, State Capitol, Albany, New York 12224, Telephone (518) 474-1605

North Carolina

Mrs. Chrys Baggett, Director, Office of the Secretary of Admin., N.C. State Clearinghouse, 116 W. Jones Street, Raleigh, North Carolina 27603-8003, Telephone (919) 733-7232

North Dakota

N.D. Single Point of Contact, Office of Intergovernmental Assistance, Office of Management and Budget, 600 East Boulevard Avenue, Bismarck, North Dakota 58505-0170, Telephone (701) 224-2094

Ohio

Larry Weaver, State Single Point of Contact, State/Federal Funds Coordinator, State Clearinghouse, Office of Budget and Management, 30 East Broad Street, 34th Floor, Columbus, Ohio 43266-0411, Telephone (614) 466-0698

Rhode Island

Mr. Daniel W. Varin, Associate Director, Statewide Planning Program, Department of Administration, Division of Planning, 265 Melrose Street, Providence, Rhode Island 02907, Telephone (401) 277-2656

Please direct correspondence and questions to: Review Coordinator, Office of Strategic Planning

South Carolina

Omeagia Burgess, State Single Point of Contact, Grant Services, Office of the Governor, 1205 Pendleton Street, Room 447, Columbia, South Carolina 29201, Telephone (803) 734-0494

Tennessee

Mr. Charles Brown, State Single Point of Contact, State Planning Office, 500 Charlotte Avenue, 309 John Sevier Building, Nashville, Tennessee 37219, Telephone (615) 741-1676

Texas

Mr. Thomas Adams, Governor's Office of Budget and Planning, P.O. Box 12428, Austin, Texas 78711, Telephone (512) 463-1778

Utah

Utah State Clearinghouse, Office of Planning and Budget, Attn: Carolyn Wright, Room 116 State Capitol, Salt Lake City, Utah 84114, Telephone (801) 538-1535

Vermont

Mr. Bernard D. Johnson, Assistant Director, Office of Policy Research & Coordination, Pavilion Office Building, 109 State Street, Montpelier, Vermont 05602, Telephone (802) 828-3326

West Virginia

Mr. Fred Cutlip, Director, Community Development Division, West Virginia Development Office, Building #6, Room 553, Charleston, West Virginia 25305, Telephone (304) 348-4010

Wisconsin

Mr. William C. Carey, Federal/State Relations, Wisconsin Department of Administration, 101 South Webster Street, P.O. Box 7864, Madison, Wisconsin 53707, Telephone (608) 266-0267

Wyoming

Sheryl Jeffries, State Single Point of Contact, Herschler Building, 4th Floor, East Wing, Cheyenne, Wyoming 82002, Telephone (307) 777-7574

Guam

Mr. Michael J. Reidy, Director, Bureau of Budget and Management Research, Office of the Governor, P.O. Box 2950, Agana, Guam 96910, Telephone (671) 472-2285

Northern Mariana Islands

State Single Point of Contact, Planning and Budget Office, Office of the Governor, Saipan, CM, Northern Mariana Islands 96950

Puerto Rico

Norma Burgos/José H. Caro, Chairman/Director, Puerto Rico Planning Board, Minillas Government Center, P.O. Box 41119, San Juan, Puerto Rico 00940-9985, Telephone (809) 727-4444

Virgin Islands

José L. George, Director, Office of Management and Budget, #41 Norregade Emancipation Garden Station, Second Floor, Saint Thomas, Virgin Islands 00802. Please direct correspondence to: Linda Clarke, Telephone (809) 774-0750.

Certification Regarding Environmental Tobacco Smoke

Public Law 103-227, Part C—Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 per day and/or the imposition of an administrative compliance order on the responsible entity.

By signing and submitting this application the applicant/grantee certifies that it will comply with the requirements of the Act. The applicant/grantee further agrees that it will require the language of this certification be included in the subawards which contain provisions for children's services and that all subgrantees shall certify accordingly.

[FR Doc. 95-9827 Filed 4-20-95; 8:45 am]

BILLING CODE 4184-01-P

Agency for Toxic Substances and Disease Registry

[ATSDR-92]

Quarterly Public Health Assessments Completed

AGENCY: Agency for Toxic Substances and Disease Registry (ATSDR), Public Health Service (PHS), Department of Health and Human Services (HHS).

ACTION: Notice.

SUMMARY: This notice contains a list of sites for which ATSDR has completed a public health assessment during the period October-December 1994. This

list includes sites that are on, or proposed for inclusion on, the National Priorities List (NPL), and non-NPL sites for which ATSDR has prepared public health assessments in response to requests from the public (petitioned sites).

FOR FURTHER INFORMATION CONTACT: Robert C. Williams, P.E., DEE, Director, Division of Health Assessment and Consultation, Agency for Toxic Substances and Disease Registry, 1600 Clifton Road, NE., Mailstop E-32, Atlanta, Georgia 30333, telephone (404) 639-0610.

SUPPLEMENTARY INFORMATION: The most recent list of completed public health assessments and petitioned public health assessments which were accepted by ATSDR during July-September 1994, was published in the **Federal Register** on February 8, 1995, [60 FR 7572]. The quarterly announcement is the responsibility of ATSDR under the regulation, Health Assessments and Health Effects Studies of Hazardous Substances Releases and Facilities [42 CFR Part 90]. This rule sets forth ATSDR's procedures for the conduct of public health assessments under section 104(i) of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended [42 U.S.C. 9604(i)].

Availability

The completed public health assessments are available for public inspection at the Division of Health Assessment and Consultation, Agency for Toxic Substances and Disease Registry, Building 33, Executive Park Drive, Atlanta, Georgia (not a mailing address), between 8 a.m. and 4:30 p.m., Monday through Friday except legal holidays. The completed public health assessments are also available by mail through the U.S. Department of Commerce, National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161, or by telephone at (703) 487-4650. There is a charge determined by NTIS for these public health assessments. The NTIS order numbers are listed in parentheses after the site name.

Public Health Assessments Completed or Issued

Between October 1, 1994, and December 31, 1994, public health assessments were issued for the sites listed below: