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Michael F. DiMario,

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## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Organization, Functions, and Delegations of Authority; Establishment of Program Support Center

Under the authority of Section 6 of Reorganization Plan No. 1 of 1953 and pursuant to the authorities vested in me as Secretary of Health and Human Services, I hereby establish the Program Support Center within the Department of Health and Human Services, under a new Part (P) of the Statement of Organization, Functions and Delegations of Authority. In addition this Notice amends: Part A, Chapter AM "HHS Management and Budget Office," as last amended at 57 FR 8334 1993; and Chapter AH "Office of the Assistant Secretary for Personnel Administration," as last amended at 57 FR 7391; and Part H, as follows: Chapter HA, "Office of the Assistant Secretary for Health," as last amended at 60 FR 18418-9; Chapter HB, "Health Resources and Services Administration," as last amended at 60 FR 29858-62; Chapter HF, "Food and Drug Administration," as last amended at 60 FR 44503; and Chapter HG "Indian Health Service," as last amended at 58 FR 36696.

The Program Support Center will serve as a customer service center to provide a wide range of administrative support services to components of the Department and other Federal agencies. Establishing the Program Support Center results in organization changes that will:

I. Delete the following components and functions from the Office of the Secretary and the Public Health Service and transfer them to the Program Support Center:

A. From Part A, the Office of the Secretary, the following components and functions:

1. From the Office of the Assistant Secretary for Personnel Administration (AH), the Office of Human Resource Information Management (AHF) and the Personnel Operations Division (AHH3).

2. From the Office of the Assistant Secretary for Management and Budget (AM): Office of Financial Operations (AMN5); Division of Accounting Operations (AMN52); Divisions of Cost

Allocations Regions (II, VI and IX—AD2L5, AD6L5 and AD9L5), Division of Financial Systems Operations (AMN51); Division of Financial Systems Design and Analysis (AMN72); Division of Cost Allocation and Liaison (AMN64); Division of ADP Review (AMN63); Division of Support Services (AMMH3); Materiels Management Branch (AMQ 22); and Residual Regional Administrative Support Center functions from (RD1-X).

B. From the Public Health Service the following components and functions:

1. From the Office of the Assistant Secretary for Health (OASH) (HA)—the OASH Executive Office (HAU5); Administrative Services Center (HAU1); Division of Commissioned Personnel (HAN2); Parklawn Training Center (HAU363); Division of Human Resources Information (HAU38); Division of Payment Management (HAU45); Surplus Real Property function from within (HAU434); and Board for Corrections of PHS Commissioned Corps Personnel Records from within (HAU2)

2. From the Food and Drug Administration (HF)—Parklawn Computer Center (HFA715)

3. From the Health Resources and Services Administration (HB)—the Division of Fiscal Services (HBA47) From the Indian Health Service (HG)—Perry Point Supply Service Center from within (HFA272)

II. Establish Part P, Program Support Center (PSC), of the Statement of Organization, Functions, and Delegations of authority of the Department of Health and Human Services to read as follows:

Chapter P, Program Support Center (PSC)

P.00 Mission. The Program Support Center (PSC) provides a wide range of support and administrative services nationwide to the operating components of the Department of Health and Human Services and other Federal agencies.

P.10 Organization. The Program Support Center is established as an Operating Division of the Department. The Program Support Center shall be under the direction of a Director who reports to the Secretary.

P.20 Functions. The functions of the Program Support Center (PSC) will include administrative responsibilities which include, but are not limited to, the following functions: (1) Payroll management and human resources services for civilian and commissioned personnel; (2) payment management, which pays for grants and contracts; (3) information systems, including local and wide-area network,

telecommunications, and other ADP related services; (4) centralized procurement and acquisition; (5) building management and facilities and logistics support management; and (6) accounting, fiscal and cost allocation services.

A. *Office of the Director (PA).* The PSC Director is responsible to the Secretary in managing and directing the PSC. The Office functions include: (1) Providing leadership for the implementation of the PSC responsibilities in accomplishing its mission; (2) providing staff support to the Director of the PSC; (3) developing customer service strategic and marketing plans; and (4) coordinating publication of reports to HHS management, customers and employees.

III. Continuation of Regulations. Except as inconsistent with this reorganization, all regulations, rules, orders, statements of policy and interpretations with respect to the Office of the Secretary, and the Public Health Service heretofore issued and in effect prior to the date of this Reorganization, or to become effective subsequent to said date are continued in full force and effect.

IV. Prior Statements of Organization, Functions and Delegations of Authority. A. To the extent inconsistent with this Reorganization, all previous statements of organizations, functions and delegations of authority, as well as applicable present Chapters of the Department's Organizational Manual are hereby superseded by this Reorganization, except that pending further redelegation, all delegations to the Heads of the affected components to be transferred to the PSC are vested with the Director, Program Support Center, with authority to redelegate, consistent with this Reorganization and the provisions of the respective delegations. In addition, the PSC Director is also granted authority to approve the establishment of the PSC's organizational substructure.

B. All redelegations of authorities made to the Heads of the organizational units transferred by this Reorganization and to any other officer or employee of the Department of Health and Human Services and all further redelegations of such authorities in effect immediately prior to the effective date of this Reorganization shall continue in effect pending further redelegation.

Dated: September 25, 1995.

Donna E. Shalala,

*Secretary.*

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