

Opportunity/Civil Rights and Special Initiatives Staff" and replace with the following:

Equal Employment Opportunity/Civil Rights and Special Initiatives Staff

KS.00 Mission

KS.10 Organization

KS.20 Functions

KS.00 Mission. The Equal Employment Opportunity/Civil Rights and Special Initiatives Staff (EEO/CRSIS) directs and manages the ACF Equal Employment Opportunity and Civil Rights program. The Staff is responsible for all special initiative activities for ACF.

KS.10 Organization. The Equal Employment Opportunity/Civil Rights and Special Initiatives Staff is headed by a Director who reports to the Deputy Assistant Secretary for Program Operations.

KS.20 Functions. The Equal Employment Opportunity/Civil Rights and Special Initiatives Staff serves as the principal advisor to the Deputy Assistant Secretary for Program Operations on all aspects of the Equal Employment Opportunity and Civil Rights program. Serves as the liaison between ACF and the HHS Office for Civil Rights. Provides leadership for all special initiative activities for ACF; participates in pilot projects; and represents ACF on committees which relate to the functions of the Staff. Manages and coordinates honor awards programs for ACF.

The Staff directs and manages the ACF Equal Employment Opportunity and Civil Rights program in accordance with Equal Employment Opportunity Commission (EEOC) regulations and HHS guidelines. Immediate oversight is provided by a staff under the direction of the ACF EEO Officer. Plans, develops, and evaluates programs and procedures designed to identify and eliminate discrimination in employment, training, incentive awards, promotion and career opportunities. Responsible for implementing and evaluating a cost-effective, timely, and impartial system for processing individual complaints of discrimination under Title VII of the Civil Rights Act of 1964, as amended. Provides information, guidance, advice, and technical assistance to ACF supervisors and managers on Affirmative Employment planning and other means of achieving parity and promoting work force diversity. Responsible for ensuring that ACT-conducted programs do not discriminate against recipients on the basis of race, color, national origin, age or disability. Monitors and implements civil rights

compliance actions under Title VI, Section 504 of the Rehabilitation Act of 1973, as amended and the Age Discrimination Act of 1975, as amended. Implements the applicable provisions of the Americans with Disabilities Act of 1990.

4. Establish a new "Chapter KU," as follows:

Office of Human Resource Management

KU.00 Mission

KU.10 Organization

KU.20 Functions

KU.00 Mission. The Office of Human Resource Management (OHRM) is the principal advisor to the Deputy Assistant Secretary for Program Operations on all personnel administration and management areas.

KU.10 Organization. The Office of Human Resource management is headed by a Director who reports to the Deputy Assistant Secretary for Program Operations.

KU.20 Functions. The Office of Human Resource Management directs and manages the personnel operations and services for the Administration for Children and Families (ACF). Provides advice and assistance to ACF managers in their personnel management activities including workforce planning, recruitment, selection, position management, performance management, and incentive awards. Provides a variety of services to ACF employees, including provision of employee assistance services and career, retirement and benefits counseling. Provides the following personnel administrative services: the exercise of appointing authority, position classification, awards authorization, personnel management evaluation, personnel action processing and recordkeeping. Manages the merit promotion, special hiring and placement programs.

Provides leadership, oversight, and coordination for the planning, analysis, and development of human resource policies and programs. Serves as liaison between ACF, the Department, and the Office of Personnel Management. Provides technical advice and assistance on policy, legal and regulatory matters. Formulates and interprets policies pertaining to all areas related to personnel administration and management. Formulates and interprets new human resource programs and strategies.

Formulates and oversees the implementation of ACF-wide policies, regulations and procedures concerning all aspects of the Senior Executive Service, and SES equivalent recruitment, staffing, position establishment, compensation, award,

performance management and other related personnel areas. Manages the performance recognition systems and the responsibilities of the Executive Resources Board (ERB) and the Performance Review Board (PRB). Coordinates the Schedule C and Executive personnel activity with the Office of the Secretary. Is the focal point for data, reports, and analyses relating to SES, Schedule C and other executive personnel, such as those in Executive Level positions.

Provides management advisory service on all labor management and employee relations issues. Plans and coordinates ACF-wide employee relations and labor relations activities, including the application and interpretation of the Federal Labor-Management Relations Program, collective bargaining agreements, disciplinary and adverse action regulations, and appeals. Pursues human relations innovations such as alternative dispute resolutions and serves as the focal point on all issues pertaining to the Labor-Management Partnership Council. Provides leadership in assuring the integrity, effectiveness and impartiality of ACF's alternative dispute resolution programs, grievances, and merit systems program. Participates in the formulation and implementation of policies, practices and matters affecting bargaining unit employees' working conditions by assuring management's compliance with the Federal Labor Relations Program (5 U.S.C. Chapter 71).

Administers ACF's personnel security responsibilities and ethics program. Coordinates the ethics program with the Department's Office of Special Counsel for Ethics.

Dated: November 20, 1995.

Mary Jo Bane,

*Assistant Secretary for Children and Families.*  
[FR Doc. 95-28982 Filed 11-27-95; 8:45 am]

BILLING CODE 4184-01-M

## Centers for Disease Control and Prevention

### Citizens Advisory Committee on Public Health Service Activities and Research at Department of Energy (DOE) Sites: Idaho National Engineering Laboratory Health Effects Subcommittee and Idaho National Engineering Laboratory Worker Epidemiologic Study: Meetings

In accordance with section 10(a)(2) of the Federal Advisory Committee Act (Pub. L. 92-463), the Agency for Toxic Substances and Disease Registry (ATSDR) and the Centers for Disease

Control and Prevention (CDC) announce the following meeting.

*Name:* Citizens Advisory Committee on Public Health Service Activities and Research at DOE Sites: Idaho National Engineering Laboratory Health Effects Subcommittee (INEL).

*Times and Dates:* 9 a.m.–4 p.m., December 12, 1995; 9 a.m.–12 noon, December 13, 1995.

*Place:* Holiday Inn Westbank, 475 River Parkway, Idaho Falls, Idaho 83401, telephone 208/523-8000, FAX 208/529-9610.

*Status:* Open to the public, limited only by the space available. The meeting room accommodates approximately 75 people.

*Background:* Under a Memorandum of Understanding (MOU) signed in December 1990 with DOE, the Department of Health and Human Services (HHS) has been given the responsibility and resources for conducting analytic epidemiologic investigations of residents of communities in the vicinity of DOE facilities, workers at DOE facilities, and other persons potentially exposed to radiation or to potential hazards from non-nuclear energy production use. HHS delegated program responsibility to CDC.

In addition, an MOU was signed in October 1990 and renewed in November 1992 between ATSDR and DOE. The MOU delineates the responsibilities and procedures for ATSDR's public health activities at DOE sites required under sections 104, 105, 107, and 120 of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA or "Superfund"). These activities include health consultations and public health assessments at DOE sites listed on, or proposed for, the Superfund National Priorities List and at sites that are the subject of petitions from the public; and other health-related activities such as epidemiologic studies, health surveillance, exposure and disease registries, health education, substance-specific applied research, emergency response, and preparation of toxicological profiles.

*Purpose:* The purpose of this meeting is to begin work to update the public on the status of CDC's and ATSDR's community involvement plans, health research, and public health activities and present consensus advice and recommendations to CDC and ATSDR regarding these plans.

*Matters to be Discussed:* The Subcommittee will take into consideration information provided by technical experts on the history of the Idaho National Engineering Laboratory and present operations there, as well as updates on the Idaho National Engineering Laboratory Dose Reconstruction findings and implications. The Subcommittee will also work on organizational issues relating to its future activities.

*Name:* Idaho National Engineering Laboratory Worker Epidemiologic Study.

*Time and Date:* 7 p.m.–9 p.m., December 13, 1995.

*Place:* Holiday Inn Westbank, 475 River Parkway, Idaho Falls, Idaho 83401, telephone 208/523-8000, FAX 208/529-9610.

*Status:* Open to the public, limited only by the space available. The meeting room accommodates approximately 75 people.

*Purpose:* The National Institute for Occupational Safety and Health will hold its annual public meeting for the Idaho National Engineering Laboratory Worker Epidemiologic Study. The purpose of this meeting is to inform the public on the progress of this study.

Agenda items are subject to change as priorities dictate.

*Contact Persons for More Information:* Arthur J. Robinson, Jr., or Nadine Dickerson, Radiation Studies Branch, Division of Environmental Hazards and Health Effects, NCEH, CDC, 4770 Buford Highway, NE, (F-35), Atlanta, Georgia 30341-3724, telephone 770/488-7040, FAX 770/488-7044.

Dated: November 20, 1995.

Carolyn J. Russell,

*Director, Management Analysis and Services Office, Centers for Disease Control and Prevention (CDC).*

[FR Doc. 95-29013 Filed 11-27-95; 8:45 am]

BILLING CODE 4163-18-M

## Food and Drug Administration

### Advisory Committee; Notice of Meeting

**AGENCY:** Food and Drug Administration, HHS.

**ACTION:** Notice.

**SUMMARY:** This notice announces a forthcoming meeting of a public advisory committee of the Food and Drug Administration (FDA). This notice also summarizes the procedures for the meeting and methods by which interested persons may participate in open public hearings before FDA's advisory committees.

FDA has established an Advisory Committee Information Hotline (the hotline) using a voice-mail telephone system. The hotline provides the public with access to the most current information on FDA advisory committee meetings. The advisory committee hotline, which will disseminate current information and information updates, can be accessed by dialing 1-800-741-8138 or 301-443-0572. Each advisory committee is assigned a 5-digit number. This 5-digit number will appear in each individual notice of meeting. The hotline will enable the public to obtain information about a particular advisory committee by using the committee's 5-digit number. Information in the hotline is preliminary and may change before a meeting is actually held. The hotline will be updated when such changes are made.

**MEETING:** The following advisory committee meeting is announced:

### Joint Meeting of the Anti-Infective Drugs Advisory Committee and the Gastrointestinal Drugs Advisory Committee

*Date, time, and place:* December 13, 1995, 8 a.m., Holiday Inn—Silver Spring, Plaza Ballroom, 8777 Georgia Ave., Silver Spring, MD.

*Type of meeting and contact person.*

Open committee discussion, 8 a.m. to 5 p.m.; open public hearing, 5 p.m. to 6 p.m., unless public participation does not last that long; Ermona B.

McGoodwin or Valerie M. Mealy, Center for Drug Evaluation and Research (HFD-21), Food and Drug Administration, 5600 Fishers Lane, Rockville, MD 20857, 301-443-5455, or FDA Advisory Committee Information Hotline, 1-800-741-8138 (301-443-0572 in the Washington, DC area), Anti-Infective Drugs Advisory Committee, code 12530.

*General function of the committees.*

The Anti-Infective Drugs Advisory Committee reviews and evaluates available data concerning the safety and effectiveness of marketed and investigational human drug products for use in the treatment of infectious diseases and disorders. The Gastrointestinal Drugs Advisory Committee reviews and evaluates data on the safety and effectiveness of marketed and investigational human drugs for use in gastrointestinal diseases.

*Agenda—Open public hearing.*

Interested persons may present data, information, or views, orally or in writing, on issues pending before the committee. Those desiring to make formal presentations should notify the contact person before December 6, 1995, and submit a brief statement of the general nature of the evidence or arguments they wish to present, the names and addresses of proposed participants, and an indication of the approximate time required to make their comments.

*Open committee discussion.* The committees will meet jointly to discuss data relevant to: (1) Supplemental new drug application (NDA) 50-662/S10 for Biaxin Filmtab® (clarithromycin tablets, Abbott Laboratories), clarithromycin in combination with omeprazole for the treatment of active duodenal ulcers and prevention of recurrence of duodenal ulcers associated with *Helicobacter pylori*; and (2) NDA 20-558 for ranitidine bismuth citrate tablets plus amoxicillin (Tritec®, Glaxo Wellcome, Inc.), and NDA 20-559 for ranitidine bismuth citrate tablets plus clarithromycin (Tritec®, Glaxo Wellcome, Inc.), for healing and prevention of duodenal ulcer relapse.