

*Type of Review:* Extension.

*Title:* Formula for Distilled Spirits Under the Federal Alcohol Administration Act (Supplemental).

*Description:* ATF F 5110.38 is used to determine the classification of distilled spirits for labeling and for consumer protection. The form describes the person filing, type of product to be made, and restrictions to the labeling and manufacture. The form is used by ATF to ensure that a product is made and labeled properly and to audit distilled spirits operations.

*Respondents:* Business or other for-profit.

*Estimated Number of Respondents:* 200.

*Estimated Burden Hours Per Respondent:* 1 hour.

*Frequency of Response:* On occasion.

*Estimated Total Reporting Burden:* 4,000 hours.

*OMB Number:* 1512-0369.

*Recordkeeping Requirement ID Number:* ATF REC 5300/1.

*Type of Review:* Extension.

*Title:* Licensed Firearms Manufacturers Records of Production, Disposition, and Supporting Data.

*Description:* Firearms manufacturers' record is a permanent record of firearms manufactured and records of their disposition. These records are vital to support ATF's mission to inquire into the disposition of any firearms in the course of a criminal investigation.

*Respondents:* Business or other for-profit.

*Estimated Number of Recordkeepers:* 1,380.

*Estimated Burden Hours Per Recordkeeper:* 3 minutes per line item.

*Frequency of Response:* Other.

*Estimated Total Recordkeeping Burden:* 72,023 hours.

*OMB Number:* 1512-0386.

*Recordkeeping Requirement ID Number:* ATF REC 7570/1.

*Type of Review:* Extension.

*Title:* Records of Acquisition and Disposition—Registered Importers of Arms, Ammunition and Implements of War on the U.S. Munitions Imports List.

*Description:* These records of items that are listed on the U.S. Munitions List are used to account for the items by the Registered Import and this Bureau in investigation to insure compliance with the Federal Law.

*Respondents:* Business or other for-profit.

*Estimated Number of Recordkeepers:* 50.

*Estimated Burden Hours Per Recordkeeper:* 5 hours.

*Frequency of Response:* Other.

*Estimated Total Recordkeeping Burden:* 250 hours.

*Clearance Officer:* Robert N. Hogarth, (202) 927-8930, Bureau of Alcohol, Tobacco and Firearms, Room 3200, 650 Massachusetts Avenue, NW., Washington, DC 20226.

*OMB Reviewer:* Milo Sunderhauf, (202) 395-7340, Office of Management and Budget, Room 10226, New Executive Office Building, Washington, DC 20503.

Lois K. Holland,

*Departmental Reports Management Officer.*

[FR Doc. 96-5249 Filed 3-5-96; 8:45 am]

BILLING CODE 4810-31-P

## Office of Inspector General

### Privacy Act of 1974, as Amended; System of Records

**AGENCY:** Departmental Offices, Treasury.

**ACTION:** Notice of Revised System of Records.

**SUMMARY:** Pursuant to the requirements of the Privacy Act of 1974, the Office of Inspector General (OIG) gives notice of a revised system of records entitled General Allegations and Investigative Records—Treasury/DO.190. The system notice was last published in its entirety in the Federal Register, at 60 FR 56664 on November 9, 1995.

**DATES:** This notice will be adopted without further publication in the Federal Register on April 15, 1996, unless modified by a subsequent notice to incorporate comments received from the public.

**ADDRESSES:** Comments should be sent to Office of Inspector General, Assistant Inspector General for Resources, Room 7119, 1201 Constitution Avenue, NW, Washington, DC 20220. Comments received will be available for inspection in the Office of Inspector General, Resources Directorate, Room 7102, 1201 Constitution Avenue, NW, Washington, DC, during the hours of 9 a.m. to 3 p.m. Monday through Friday.

**FOR FURTHER INFORMATION CONTACT:** Rennay Nicholas, Resources Directorate, (202) 927-5210.

#### SUPPLEMENTARY INFORMATION:

The General Allegations and Investigative Records system is being revised to reflect additional system locations, authority for maintenance of the system, and revisions to the storage, retrievability, retention, and system manager sections. The revisions are necessary to accommodate the OIG's expanded size and increased responsibility, which resulted in part from the Inspector General Act Amendments of 1988 (Pub. L. 100-504).

To adequately fulfill its mission, the OIG's Office of Investigations has

opened offices in five locations around the country. Keeping investigative files in these locations is essential to the successful operation and adequate record keeping of the Office of Investigations.

The Privacy Act notice data element "Purpose(s)" is being added to the notice to conform with requirements of the Act.

The storage and safeguards of magnetic media have been changed to increase security over those indices.

The investigative index, which previously had been maintained on index cards, has been automated. The automation allows for more rapid retrieval of case numbers and status synopses. Retrievability by case agent's name and number is being added to further assist OIG officials in evaluating workload and case status information. In addition, a correspondence tracking system called the Correspondence Allegations and Investigative Tracking System (CAITS) was developed to more efficiently control investigative correspondence. CAITS is accessed through the OIG's Management Information System (DO.191) menu. However, the records reside in Treasury/DO.190—General Allegations and Investigative Records system.

The retention period for investigative indices stored on magnetic media has been changed to be retained indefinitely. The records will be updated as necessary.

The system manager responsibility has been delegated to the Assistant Inspector General for Investigations for increased office efficiency.

The specific changes to this system of records are set forth below:

#### Treasury/DO .190

##### SYSTEM NAME:

General Allegations and Investigative Records—Treasury/DO.

##### SYSTEM LOCATION:

Office of Inspector General (OIG), Assistant Inspector General for Investigations, 1201 Constitution Avenue, NW, Washington, DC 20220; Regional Inspectors General for Investigations in Washington, DC; Houston, TX; Los Angeles, CA; and Chicago, IL; and Office of Investigations field offices in New York, NY, and Glynco, GA. Addresses may be obtained from the system manager.

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##### AUTHORITY FOR MAINTENANCE OF THE SYSTEM:

The Inspector General Act of 1978, as Amended, 5 U.S.C.A. App.3.

**PURPOSE(S):**

The records and information collected for and maintained in this system are used to (a) receive allegations of violations of the Department's rules of conduct, the Office of Personnel Management merit system, or any other criminal or civil misconduct and to (b) prove or disprove, to the extent possible, allegations which the OIG receives that are made against Department of the Treasury employees.

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**STORAGE:**

Paper records in file jackets are maintained in a secured locked room. Also, magnetic media maintained on the Case Tracking Systems are password protected, secured by an internal lock and locked in a secured room. Backup of the magnetic media is maintained in a locked safe.

**RETRIEVABILITY:**

Alphabetically by name of subject or complainant, by case number, and by special agent name and/or employee number.

**SAFEGUARDS:**

Paper records and word processing disks are maintained in locked safes and all access doors are locked when offices are vacant. Automated records are controlled by computer security programs which limit access to authorized personnel who have a need for such information in the course of their duties. The records are available to Office of Inspector General personnel who have an appropriate security clearance on a need-to-know basis.

**RETENTION AND DISPOSAL:**

Investigative files and paper indices are stored on-site for 3 years. Indices to those files are stored on-site on magnetic media for an indefinite time. The magnetic media will be retained indefinitely; however, they will be updated periodically to reflect changes. Upon expiration of their respective retention periods, the investigative files are transferred to the Federal Records Center, Suitland, Maryland, for storage and in most instances destroyed by burning, maceration or pulping when 20 years old.

**SYSTEM MANAGER(S) AND ADDRESS(S):**

Assistant Inspector General for Investigations, Room 7320, 1201 Constitution Avenue, NW, Washington, DC 20220.

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Dated: February 27, 1996.

Alex Rodriquez,  
Deputy Assistant Secretary (Administration).

[FR Doc. 96-5159 Filed 03-05-95; 8:45 am]

BILLING CODE: 4810-25-F

**Bureau of Alcohol, Tobacco and Firearms****Proposed Collection; Comment Request**

**ACTION:** Notice and request for comments.

**SUMMARY:** The Department of the Treasury, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995, Public Law 104-13 (44 U.S.C. 3506(c)(2)(A)). Currently, the Bureau of Alcohol, Tobacco and Firearms within the Department of the Treasury is soliciting comments concerning Excise Tax Return-Alcohol and Tobacco.

**DATES:** Written comments should be received on or before May 6, 1996 to be assured of consideration.

**ADDRESSES:** Direct all written comments to Bureau of Alcohol, Tobacco and Firearms, Linda Barnes, 650 Massachusetts Avenue NW., Washington, DC 20226, (202) 927-7768.

**FOR FURTHER INFORMATION CONTACT:** Requests for additional information or copies of the form(s) and instructions should be directed to Robert Ruhf, Tax Compliance Branch, 650 Massachusetts Avenue NW., Washington, DC 20226, (202) 927-8210.

**SUPPLEMENTARY INFORMATION:**

*Title:* Excise Tax Return-Alcohol and Tobacco.

*OMB Number:* 1512-0467.

*Form Number:* ATF F 5000.24.

*Abstract:* Businesses report their Federal excise tax liability on distilled spirits, beer, wine, tobacco products, or cigarette papers and tubes on ATF F 5000.24. ATF needs this form to identify the taxpayer and to determine the amount and type of taxes due and paid.

*Current Actions:* There are no changes to this information collection and it is being submitted for extension purposes only.

*Type of Review:* Extension.

*Affected Public:* Business or other for-profit.

*Estimated Number of Respondents:* 2800.

*Estimated Time Per Respondent:* 42 minutes.

*Estimated Total Annual Burden Hours:* 35,800.

Request for Comments: Comments submitted in response to this notice will be summarized and/or included in the request for OMB approval. All comments will become a matter of public record. Comments are invited on: (a) whether the collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the collection of information; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or other forms of information technology.

Dated: February 29, 1996.

Bradley A. Buckles,

*Acting Director.*

[FR Doc. 96-5229 Filed 3-5-96; 8:45 am]

BILLING CODE 4810-31-P

**Proposed Collection; Comment Request**

**ACTION:** Notice and request for comments.

**SUMMARY:** The Department of the Treasury, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to take this opportunity to comment on proposed and/or continuing information collections, as required by the Paperwork Reduction Act of 1995, Public Law 104-13 (44 U.S.C. 3506(c)(2)(A)). Currently, the Bureau of Alcohol, Tobacco and Firearms within the Department of the Treasury is soliciting comments concerning the Records and Supporting Data: Daily Summaries, Records of Production, Storage, and Disposition, and Supporting Data By Licensed Explosives Manufacturers and Manufacturers (Limited).

**DATES:** Written comments should be received on or before May 6, 1996 to be assured of consideration.

**ADDRESSES:** Direct all written comments to Bureau of Alcohol, Tobacco and Firearms, Linda Barnes, 650 Massachusetts Avenue NW., Washington, DC 20226, (202) 927-7768.

**FOR FURTHER INFORMATION CONTACT:** Requests for additional information or copies of the form(s) and instructions