

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Administration for Children and Families

[Program Announcement No. ACF/ACYF/RHYP 96-2]

Runaway and Homeless Youth Program (RHYP): Fiscal Year (FY) 1996 Final Program Priorities, Availability of Financial Assistance for Fiscal Year 1996, and Request for Applications for FY 1996 and FY 1997

AGENCY: Family and Youth Services Bureau (FYSB), Administration on Children, Youth and Families (ACYF), Administration for Children and Families (ACF), Department of Health and Human Services (HHS).

ACTION: Notice of Fiscal Year 1996 Final Runaway and Homeless Youth (RHY) Program Priorities, announcement of availability of financial assistance, and request for applications for the FY 1996 Basic Center Program for Runaway and Homeless Youth (BCP) and the Transitional Living Program for Homeless Youth (TLP) for FY 1997.

SUMMARY: The Family and Youth Services Bureau of the Administration on Children, Youth and Families is publishing final program priorities and announcing the availability of funds for:

1. The Basic Center Program for Runaway and Homeless Youth (BCP). The purpose of the BCP is to provide financial assistance to establish or strengthen locally-controlled centers that address the immediate needs (outreach, temporary shelter, food, clothing, counseling, aftercare, and related services) of runaway and homeless youth and their families.

2. Transitional Living Program for Homeless Youth. The overall purpose of the Transitional Living Program for Homeless Youth is to support programs which assist older homeless youth in making a successful transition to self-sufficient living and to prevent long-term dependency on social services.

This single announcement for the two programs has been developed in order to save the field and the Federal government significant resources. Also, the single announcement provides the field with the application due dates for both programs, providing interested agencies the means to forecast the workload and resources needed to apply for these grants. Potential applicants should note that separate applications must be submitted for each program applied for.

This announcement contains all the necessary information and application

materials to apply for funds under these grant programs. The estimated funds available for new starts and the approximate number of new grants that have been or are to be awarded under this program announcement are as follows:

Program	Fiscal year	New start funds available	Number of new grants
BCP	FY 1996	8.0 million	65
TLP	FY 1997	6.3 million	36

In addition to the competitive, new start grants, the Administration on Children, Youth and Families anticipates providing FY 1996 non-competitive, continuation funds to current grantees as follows:

Program	Continuation funds available	Number of continuation grants
BCP	\$27.7 million	227
TLP	12.6 million	69
DD	450 thousand	3

Grantees eligible for these continuation grants will receive letters to that effect from the appropriate Regional grants management offices and should not submit their continuation applications in response to this announcement. Only applications for new grants are solicited through this announcement.

DATES: The deadlines or closing dates for RECEIPT by HHS of applications for new grants under this announcement are as follows:

Programs	Closing dates
BCP	June 1, 1996.
TLP	June 14, 1996.

Deadline: Mailed applications shall be considered as meeting an announced deadline if they are received on or before the receipt date at the U.S. Department of Health and Human Services, Administration for Children and Families, Division of Discretionary Grants, 370 L'Enfant Promenade, S.W., Mail Stop 6C-462, Washington, D.C. 20447. Attention: Basic Center Program for Runaway and Homeless Youth or Transitional Living Program for Homeless Youth.

Please note that this is a departure from the traditional approach of using postmarks instead of receipt dates to determine eligibility of applications for review. Applicants are responsible for mailing applications well in advance,

when using all mail services, to ensure that the applications are received on or before the receipt time and date. Applications received after 4:30 p.m. on the closing date will be classified as late. Postmarks and other similar documents do not establish receipt of an application.

Applications handcarried by applicants, applicant couriers, or by overnight/express mail couriers shall be considered as meeting an announced deadline if they are received on or before the receipt date, between the hours of 8:00 a.m. and 4:30 p.m., at the U.S. Department of Health and Human Services, Administration for Children and Families, Division of Discretionary Grants, ACF Mailroom, 2nd Floor Loading Dock, Aerospace Center, 901 D Street, S.W., Washington, D.C. 20024, between Monday and Friday (excluding Federal Holidays). (Applicants are cautioned that express/overnight mail services do not always deliver as agreed.) ACF cannot accommodate transmission of applications by fax. Therefore, applications faxed to ACF will not be accepted regardless of date or time of submission and time of receipt. Envelopes containing applications must clearly indicate the specific program that the application is addressing: Basic Center Program (BCP) or Transitional Living Program for Homeless Youth (TLP).

FOR FURTHER INFORMATION CONTACT: Administration on Children, Youth and Families, Family and Youth Services Bureau, P.O. Box 1182, Washington, D.C. 20013; Telephone: 1-800-351-2293.

SUPPLEMENTARY INFORMATION: This program announcement consists of six parts. Part I provides general information for potential applicants who wish to apply to operate programs serving runaway and homeless youth. Part II contains the evaluation criteria against which all applications will be competitively reviewed, evaluated and rated. Part III contains specific information necessary to apply for funds under each of the two programs. Part IV describes the application process. Part V provides instructions on the assembly and submission of applications. Part VI contains appendices to be consulted in preparation of applications. All forms needed to prepare applications for the two programs are found in Part VI, Appendix I, of this announcement.

The following outline is provided to assist in the review of this Federal Register announcement:

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Part I. General Information

A. Background on Runaway and Homeless Youth

The Family and Youth Services Bureau (FYSB), within the Administration on Children, Youth and Families (ACYF), administers programs that support services to an adolescent population of approximately 500,000 runaway and homeless youth. Many of these youth have left home to escape abusive situations, or because their parents could not meet their basic needs for food, shelter and a safe supportive environment. Many live on the streets.

While living on the streets or away from home without parental supervision, these youth are highly vulnerable. They may become victims of street violence, may be exploited by dealers of illegal drugs, or may become members of gangs who provide protection and a sense of extended family. Usually lacking marketable skills, they may be drawn into shoplifting, prostitution, or dealing drugs in order to earn money for food, clothing, and other daily expenses. Without a fixed address or regular place to sleep, they often drop out of school, forfeiting their opportunities to learn and to become independent, self-sufficient, contributing members of society. As street people, they may try to survive with little or no contact with medical professionals, the result being that health problems may go untreated and may worsen. Without the support of family, schools, and other community institutions, they may not acquire the personal values and work skills that will enable them to enter or advance in the world of work at other than the most minimal levels. Finally, as street people, they may create substantial law enforcement problems, endangering both themselves and the communities in which they are located. All these problems, real and potential, call for a comprehensive, nationwide, community-based program to address the needs of runaway and homeless youth.

B. Legislative Authority

Grants for the Basic Center Program for Runaway and Homeless Youth are authorized by Part A of the Runaway and Homeless Youth Act (RHY Act), 42 U.S.C. 5701 *et seq.* Grants for the Transitional Living Program for Homeless Youth are authorized under

Part B of the Runaway and Homeless Youth Act. Part B was established in 1988 as part of Public Law 100-690. The RHY Act was enacted as Title III of the Juvenile Justice and Delinquency Prevention Act of 1974 (Pub. L. 93-415), and amended by the Juvenile Justice Amendments of 1977 (Pub. L. 95-115), the Juvenile Justice Amendments of 1980 (Pub. L. 96-509), the Juvenile Justice Amendments of 1984 (Pub. L. 98-473), the Anti-Drug Abuse Act of 1988 (Pub. L. 100-690), and the Juvenile Justice and Delinquency Prevention Act Amendments of 1992 (Pub. L. 102-586). Grants for coordinating, training and technical assistance, research, demonstration, evaluation and service projects are authorized under Part D of the RHY Act.

C. Purpose, Goals and Objectives of the Federal Runaway and Homeless Youth Grant Programs

1. Basic Center Program for Runaway and Homeless Youth

The overall purpose of the BCP is to provide financial assistance to establish or strengthen community-based centers that address the immediate needs (outreach, temporary shelter, food, clothing, counseling, aftercare, and related services) of runaway and homeless youth and their families. Services supported by this program are to be outside the law enforcement, the child welfare, the mental health, and the juvenile justice systems. The program goals and objectives of Part A of the RHY Act are to:

- a. Alleviate problems of runaway and homeless youth,
- b. Reunite youth with their families and encourage the resolution of intrafamily problems through counseling and other services,
- c. Strengthen family relationships and encourage stable living conditions for youth, and
- d. Help youth decide upon constructive courses of action.

2. Transitional Living Program for Homeless Youth

Part B, Section 321 of the Runaway and Homeless Youth Act, as amended, authorizes grants to establish and operate transitional living projects for homeless youth. This program is structured to help older, homeless youth achieve self-sufficiency and avoid long-term dependency on social services. Transitional living projects provide shelter, skills training, and support services to homeless youth ages 16 through 21 for a continuous period not exceeding 18 months.

In FY 1996, approximately \$12.6 million has been used to fund TLP

continuation grants. In FY 1997, total funding for TLP is expected to be between \$12.6 million and \$15 million. Approximately \$6.3 million will be awarded in new grants and \$6.6 million will be awarded as continuation grants.

Program funds available under Part B of the Runaway and Homeless Youth Act are to be used for the purpose of enhancing the capacities of youth-serving agencies in local communities to effectively address the service needs of homeless older adolescents and young adults. Goals, objectives and activities that may be maintained, improved and/or expanded through a TLP grant must include, but are not necessarily limited to:

- Providing stable, safe living accommodations while a homeless youth is a program participant;
- Providing the services necessary to assist homeless youth in developing both the skills and personal characteristics needed to enable them to live independently;
- Providing education, information and counseling aimed at preventing, treating and reducing substance abuse among homeless youth;
- Providing homeless youth with appropriate referrals and access to medical and mental health treatment; and
- Providing the services and referrals necessary to assist youth in preparing for and obtaining employment.

Specifics regarding grant awards in each of these two programs are found in Part III, Sections A and B, of this announcement.

D. Definitions

1. The term "homeless youth" is defined differently for different programs.

Under Part A of the RHY Act, which authorizes the BCP, the term "homeless youth" means a person under 18 years of age who is in need of services and without a place of shelter where he or she receives supervision and care. This definition applies to all Basic Center projects and can be found in 45 CFR 1351.1(f).

Under Part B of the RHY Act, which authorizes the TLP, "homeless youth" means an individual who is not less than 16 years of age and not more than 21 years of age; for whom it is not possible to live in a safe environment with a relative; and who has no other safe alternative living arrangement. This definition applies to all Transitional Living programs and can be found in Section 321(b)(1) of the RHY Act.

2. The term "public agency" means any State, unit of local government, combination of such States or units, or

any agency, department, or instrumentality of any of the foregoing. This definition applies to all runaway and homeless youth programs and can be found in Section 3601(8) of the Anti-Drug Abuse Act, incorporating by reference Section 103(11) of the Juvenile Justice and Delinquency Prevention Act of 1974, as amended.

3. The term "runaway youth" means a person under 18 years of age who absents himself or herself from home or place of legal residence without the permission of parents or legal guardian. This definition applies to all Basic Center programs and can be found in 45 CFR 1351.1(k).

4. The term "shelter" includes host homes, group homes and supervised apartments. This definition applies to all BCP programs and is referenced in Section 322(1) of the RHY Act. As currently understood in the field: "Host homes" are facilities providing shelter, usually in the home of a family, under contract to accept runaway and/or homeless youth assigned by the BCP service provider, and are licensed according to State or local laws.

"Group homes" are single-site residential facilities designed to house BCP clients who may be new to the program or may require a higher level of supervision. These dwellings operate in accordance with State or local housing codes and licensure.

A supervised apartment is a single unit dwelling or multiple unit apartment house operated under the auspices of the TLP service provider for the purpose of housing program participants.

5. The term "State" means any State of the United States, the District of Columbia, the Commonwealth of Puerto Rico, the Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Marianas. This definition applies to all runaway and homeless youth programs and can be found in Section 3601(10) of the Anti-Drug Abuse Act, incorporating by reference Section 103(7) of the Juvenile Justice and Delinquency Prevention Act of 1974, as amended.

6. The term "temporary shelter" means the provision of short-term (maximum of 15 days) room and board and core crisis intervention services on a 24 hour basis. This definition applies to all Basic Center Program grantees and can be found in 45 CFR 1351.1(o).

7. The term "transitional living youth project" means a project that provides shelter and services designed to promote transition to self-sufficient living and to prevent long-term dependency on social services. This definition applies to all TLP program

grantees and is found in Section 321(b)(2) of the RHY Act.

E. Final Priorities

Section 364 of the Runaway and Homeless Youth Act (RHY Act) requires the Department to publish annually for public comment a proposed plan specifying priorities the Department will follow in awarding grants and contracts under the RHY Act. The proposed plan for FY 1996 was published in the Federal Register on Wednesday, February 14, 1996, (61 FR 5777) and requested comments and recommendations from the field.

1. Public Comments

The Family and Youth Services Bureau (FYSB) usually receives approximately 20 written responses from a number of sources, principally Runaway and Homeless Youth Program grantees. The responses are generally supportive.

To the extent feasible, ACYF takes these and all other public comments into account when preparing the final priorities.

2. Final Program Priorities for Fiscal Year 1996

The final priorities are similar to those of earlier years in that the Department will award 90 percent or more of the funds appropriated under the BCP and approximately 90 percent of the funds appropriated under the TLP to grantees providing direct services to runaway and homeless youth.

The final priorities are further similar to those of earlier years in that the Department will award continuation funding to the National Communications System, to the ten Regional Training and Technical Assistance providers, and to a number of related program support activities.

The Final Program Priorities continue to support and emphasize a comprehensive youth development approach to services to youth and their families.

a. Basic Center Program Grants

Approximately 300 Basic Center grants, of which about one-quarter will be competitive new starts and three-quarters will be non-competitive continuations, will be funded in FY 1996.

Section 385(a)(2) of the Act requires that 90 percent of the funds appropriated under Part A (The Runaway and Homeless Youth Grant Program) be used to establish and strengthen runaway and homeless youth Basic Centers. Total funding under Part A of the Act for FY 1996 is expected to

be approximately \$40.5 million. This sum triggers the provision in the Act calling for a minimum award of \$100,000 to each State, the District of Columbia, and Puerto Rico, and a minimum award of \$45,000 to each of the four insular areas: the Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Marianas.

b. Transitional Living Program Grants

In FY 1996, approximately \$12.6 million has been used to fund 77 TLP continuation grants. In FY 1997, total funding for TLP is expected to be between \$12.6 million and \$15 million. Approximately \$6.3 million will be awarded for 36 new grants and \$6.6 million will be awarded as continuation grants.

c. National Communications System

Part C, Section 331 of the Runaway and Homeless Youth Act, as amended, mandates support for a National Communications System to assist runaway and homeless youth in communicating with their families and with service providers. In FY 1994, a five-year grant was awarded to the National Runaway Switchboard, Inc., in Chicago, Illinois, to operate the system. Non-competitive continuation funding will be awarded to the grantee in FY 1996.

d. Support Services for Runaway and Homeless Youth Programs

(1) Training and Technical Assistance

Part D, Section 342 of the Act authorizes the Department to make grants to statewide and regional nonprofit organizations to provide training and technical assistance (T&TA) to organizations that are eligible to receive service grants under the Act. Eligible organizations include the Basic Centers authorized under Part A of the Act (The Runaway and Homeless Youth Grant Program) and the service grantees authorized under Part B of the Act (The Transitional Living Grant Program). Section 3511 of the Anti-Drug Abuse Act of 1988, which authorizes the Drug Abuse Prevention Program for Runaway and Homeless Youth (DAPP), also authorizes support for T&TA to runaway and homeless youth service providers. The purpose of this T&TA is to strengthen the programs and to enhance the knowledge and skills of youth service workers.

In FY 1994, the Family and Youth Services Bureau made ten Cooperative Agreement Awards, one in each of the ten Federal Regions, to provide T&TA to agencies funded under the three Federal programs for runaway and homeless

youth (the BCP, the TLP, and the DAPP). Each Cooperative Agreement is unique, being based on the characteristics and different T&TA needs in the respective Regions. Each has a five-year project period that will expire in FY 1999.

Subject to availability of funds, non-competitive continuation funding will be awarded to the ten T&TA grantees in FY 1996.

(2) National Clearinghouse on Families and Youth

In June 1992, a five-year contract was awarded by the Department to establish and operate the National Clearinghouse on Families and Youth. The purpose of the Clearinghouse is to serve as a central information point for professionals and agencies involved in the development and implementation of services to runaway and homeless youth. To this end, the Clearinghouse:

- Collects, evaluates and maintains reports, materials and other products regarding service provision to runaway and homeless youth;
- Develops and disseminates reports and bibliographies useful to the field;
- Identifies areas in which new or additional reports, materials and products are needed; and
- Carries out other activities designed to provide the field with the information needed to improve services to runaway and homeless youth.

Subject to availability of funds, non-competitive continuation funding will be awarded to sustain the Clearinghouse in FY 1996.

(3) Runaway and Homeless Youth Management Information System (RHYMIS)

In FY 1992, a three-year contract was awarded to implement the Runaway and Homeless Youth Management Information System (RHYMIS) across three FYSB programs: the BCP, the TLP, and the Drug Abuse Prevention Program for Runaway and Homeless Youth (DAPP). In FY 1993, using an existing computer-based, information gathering protocol, the contractor began providing training and technical assistance to these grantees in the use of the RHYMIS. The data generated by the system are used to produce reports and information regarding the programs, including information for the required reports to Congress on each of the three programs. The RHYMIS also serves as a management tool for FYSB and for individual programs.

Subject to availability of funds, non-competitive continuation funding for the RHYMIS will be an option in FY 1996.

(4) Monitoring Support for FYSB Programs

In FY 1992, FYSB began developing a comprehensive monitoring instrument and set of site visit protocols, including a peer-review component for the BCP, the TLP, and the DAPP. Pilot implementation of the instrument and related protocols began in FY 1993. Also in FY 1993 a new contract to provide logistical support for the peer review monitoring process was awarded, including nationwide distribution of the new materials. Use of the new instrument and peer review process during the first full year of operation has resulted in identification of a number of strengths and weaknesses among individual grantees. These findings have been used by the Regional T&TA providers as a basis for their activities.

Activities under this contract will continue during FY 1996.

e. Research and Demonstration Initiatives

Section 315 of the Act authorizes the Department to make grants to States, localities, and private entities to carry out research, demonstration, and service projects designed to increase knowledge concerning and to improve services for runaway and homeless youth. These activities are important in order to identify emerging issues and to develop and test models which address such issues.

(1) Improved Access to Services and Supports for Youth With Developmental Disabilities

The Administration on Developmental Disabilities (ADD) and the Family and Youth Services Bureau (FYSB) of the Administration on Children, Youth and Families (ACYF) jointly awarded demonstration grant funds to foster collaboration between their grantee programs. The purpose of these grants is to provide improved access to services and supports for youth with developmental disabilities who are at risk of running away or becoming involved in gang activities or delinquent behavior.

These projects, to be conducted jointly by ADD and FYSB funded grantees, will strengthen the ability of at-risk youth with developmental disabilities (12–21 years of age) to achieve their full potential and grow to be successful, independent adults.

In FY 1995, ADD and FYSB funded three demonstration grants to explore methods for ensuring access to appropriate services and supports for youth with developmental disabilities who participate in their programs.

Subject to availability of funds, non-competitive continuation funding will be awarded to the three grantees.

(2) Analysis, Synthesis, and Interpretation of New Information Concerning Runaway and Homeless Youth Programs

Over the past few years, considerable new knowledge and information has been developed concerning the runaway and homeless youth programs administered by FYSB, and concerning the youth and families served. The main sources of this new information are the Runaway and Homeless Youth Management Information System (RHYMIS), the results of RHY monitoring visits, and a number of evaluation studies underway or recently completed. The RHYMIS, monitoring reports, and the evaluation studies contain descriptions of FYSB's grantee agencies, along with detailed data on the youth and families served, such as demographic profiles, presenting problems, services provided, and service outcomes. Acknowledging a need for analysis, synthesis, and interpretation of this new information useful in development of RHY plans and policies for the Family and Youth Services Bureau, a contract for this purpose was awarded in FY 1995. Results will be available in FY 1997.

f. Priority for a Comprehensive Youth Development Approach

Over the past several decades, the Federal government has established many programs designed to alleviate discrete problems identified among American youth. Examples are programs for school dropout prevention, juvenile delinquency prevention, abuse and neglect prevention, adolescent pregnancy prevention, youth gang prevention, drug abuse prevention, and compensatory programs to improve the performance of minority and non-English-speaking youth in the public schools. Among these many programs are the BCP and the TLP.

A shared feature of these programs is their emphasis on undesirable behavior, with a number of negative consequences. Youth "problems" are commonly used to define and blame, even to punish, the youth. Further, the labeling of a youth as a drug abuser or a delinquent may lead to interventions too narrow to take into account or serve to ameliorate the full array of causes leading to the abuse or delinquency, such as parental neglect, school failure, or poverty. Practicing youth workers are well aware that "single-problem" youth are rare, and that interventions from many different perspectives, and

supports, including funding, from many different sources, are required to effectively help troubled youth.

The disjointed services that often follow from this Federal pattern of categorical funding to correct undesirable behavior may be avoided if interventions are viewed from a "developmental" perspective. A developmental perspective views adolescence and youth as the passage from the almost total dependence of the child into the independence and self-sufficiency of the young adult. The various changes, stages, and growth spurts of the passage may be considered as the youth's natural, healthy responses to the challenges and opportunities provided by functional families, peers, neighborhoods, schools and other community supports and organizations. The tasks of youth service providers are seen, thus, not as correcting the "pathologies" of troubled youth, but rather as providing for the developmental needs of maturing individuals: the psychological need to develop a clear self-identity; the sociological need to resolve disagreements through talking and not through flight or fighting; the economic need to prepare for and enter into a career; and the familial needs for sharing, for trusting, for giving and receiving love, for commitment, and for all that establishing a productive life entails.

This developmental approach has become central to all FYSB activities and programs since 1995.

g. Priorities for Administrative Changes

To support the increased emphasis on youth development, a number of management or administrative changes will be implemented over the coming years:

- Regional Offices have and will continue to play a significant role in the assessment of grant applications. This role includes Regional staff involvement (1) as chairpersons for peer review panels and (2) in conduct of administrative reviews of new start applications that take into account knowledge about the applicants' experience, effectiveness, and potential and of the geographic distribution of the grantees in their respective States and Regions. Final funding decisions will remain the responsibility of the Commissioner of the Administration on Children, Youth and Families.

- The Administration on Children and Families (ACF) will change the deadline for receipt of a Runaway and Homeless Youth grant application from the postal date of the application to the actual receipt date of the application by

ACF. Applicants should carefully examine receipt dates in this announcement to assure that they meet deadlines in the manner prescribed.

- Efforts will be continued to avoid the problems of gaps in financial support between the expiration of one grant and the beginning of a new grant for current grantees that are successful in competition.

F. Eligible Applicants

The various legislative Acts authorizing the runaway and homeless youth programs addressed in this Federal Register announcement identifies "eligible applicants" differently. Accordingly, the definition appropriate to each individual program is found in Part III of this announcement as a part of each program area description.

Basic Center Program grantees with one or two years remaining on their current awards and the expectation of continuation funding in FY 1996 and FY 1997 may not apply for new Basic Center grants. TLP grantees with one or two years remaining on their current awards and the expectation of continuation funding in FY 1996 and FY 1997 may not apply for new TLP grants. TLP grantees with an existing grant with a project period that ends by September 30, 1996 are eligible to apply for funds under this announcement. All remaining eligible applicants may apply for new grants for either or both of these two programs.

Applicants may refer to Part VI, Appendix D, for a listing of current grantees that are ineligible to apply under the respective grant programs.

Any non-profit organization submitting an application must submit proof of its non-profit status with its application. Proof can include a copy of the applicant's listing in the Internal Revenue Service's (IRS) most recent list of tax-exempt organizations described in Section 501(c)(3) of the IRS code, or a copy of the currently valid IRS tax-exemption certificate, or a copy of the articles of incorporation bearing the seal of the State in which the corporation or association is domiciled.

G. Availability of Competitive New-Start Funds

1. Basic Center Program for Runaway and Homeless Youth

The Administration on Children, Youth and Families expects to award approximately \$27.7 million in the form of non-competitive continuations to current grantees. Approximately \$8.0 million will be available for competitive, new-start awards. In

accordance with the RHY Act, the funds will be divided among the States in proportion to their respective populations under the age of 18, with a minimum award of \$100,000 to each State, the District of Columbia, and Puerto Rico, and a minimum award of \$45,000 to each of the four insular areas: Guam, American Samoa, the Commonwealth of the Northern Marianas and the Virgin Islands.

The funds available for both continuations and new starts in each of the States and insular areas is listed in the Table of Allocations by State (Part VI, Appendix H). In this Table, the amounts shown in the column labeled "New Starts" are the amounts available for competition in the respective States.

Current Basic Center Program grantees having one or two years remaining in their project periods will receive instructions from their respective ACF Regional Offices on the procedures for applying for these continuation grants and should not respond to this announcement. These grantees are listed in Part VI, Appendix D.1, have project expiration dates in FY 1996 or 1997, and are not eligible to apply for new Basic Center grants.

Current Basic Center Program grantees with project periods ending by September 30, 1996, and all other eligible applicants not currently receiving Basic Center funds may apply for the new competitive grants under this announcement.

The number of new awards made within each State will depend upon the funds available (i.e., the State's total allotment less the amount required for non-competing continuations), as well as on the number of acceptable applications. Therefore, where the amount required for non-competing continuations in any State equals the State's total allotment, no new awards will be made.

All applicants under this announcement will compete with other applicants in the State in which their services would be provided. In the event that an insufficient number of acceptable applications is approved for funding from any State or jurisdiction, the Commissioner, ACYF, will reallocate the unused funds.

Further information on the BCP application requirements is presented in Part III, Section A, and in Part IV.

2. Transitional Living Program for Homeless Youth

In FY 1997, the Administration on Children, Youth and Families expects to award approximately \$6.3 million in new competitive Transitional Living

Program grants and \$6.6 million in non-competing continuation TLP awards.

Current TLP grantees having one or two years remaining in their project periods are listed in Part VI, Appendix D.2 and are not eligible to apply for a new TLP grant. Grantees which have a current grant that expires by September 30, 1996 are eligible applicants under this announcement. Current TLP programs with project periods ending by September 30, 1996, and all other eligible applicants not currently receiving TLP funds may apply for the new grants under his announcement.

Further information on the TLP application requirements is presented in Part III, Section B, and in Part IV.

H. Duration of Projects

This announcement solicits applications for projects of up to three years duration (36-month project periods) for the BCP and the TLP. Initial grant awards, made on a competitive basis, will be for one-year (12-month) budget periods. Applications for continuation grants beyond the one-year budget periods, but within the 36-month project periods, will be entertained in subsequent years on a non-competitive basis, subject to the availability of funds, satisfactory progress of the grantees, and determination that continued funding would be in the best interest of the government.

I. Maximum Federal Award and Grantee Share of the Project

The maximum amount of Federal funds for which an applicant can apply is specified in the program descriptions found in Part III of this announcement.

The Act authorizing runaway and homeless youth programs requires that grantees provide a non-Federal match for Federal funds. Specific non-Federal share requirements for each Priority Area are found in Part III of this announcement.

The non-Federal share may be met by cash or in-kind contributions. Federal funds provided to States and services or other resources purchased with Federal funds may not be used to match project grants. Applicants which do not provide the required percentage of non-Federal share *will not be funded*. For-profit applicants for Basic Center Program grants are reminded that no grant funds may be paid as profit to any recipient of a grant or sub-grant (45 CFR 74.705).

Part II. Evaluation Criteria

The five criteria that follow will be used to review and evaluate each application under the BCP and the TLP and should be used in developing the program narratives. The point values

following each criterion heading indicate the numerical weight each criterion will be accorded in the review process. Note that the highest possible value BCP and TLP applications can receive is 105 points. See Criterion 4 for more specific information.

Criterion 1. Objectives and Need for Assistance (15 Points)

Pinpoint any relevant physical, economic, social, financial, institutional, or other problems requiring a solution. Demonstrate the need for the assistance and state the goals or service objectives of the project. Supporting documentation or other testimonies from concerned interests other than the applicant may be used. Give a precise location of the project site(s) and area(s) to be served by the proposed project. Maps or other graphic aids may be attached. (The applicant should refer to Part I, Section C, of this announcement for a description of each program's purpose.)

Criterion 2. Results or Benefits Expected (20 Points)

Identify the results and benefits to be derived from the project. State the numbers of runaway and homeless youth and their families to be served, and describe the types and quantities of services to be provided. Identify the kinds of data to be collected and maintained, and discuss the criteria to be used to evaluate the results and success of the project.

Criterion 3. Approach (35 Points)

Outline a plan of action pertaining to the scope of the project and detail how the proposed work will be accomplished. Describe any unusual features of the project, such as extraordinary social and community involvements, and how the project will be maintained after termination of Federal support. Explain the methodology that will be used to determine if the needs identified and discussed are being met and if the results and benefits identified are being achieved.

Criterion 4. Staff Background and Organizational Experience (20-25 Points)

List the organizations, cooperators, consultants, or other key individuals who will work on the project along with a short description of the nature of their effort or contribution. Summarize the background and experience of the project director and key project staff and the history of the organization. Demonstrate the ability to effectively manage the project and to coordinate

activities with other agencies. Applicants are encouraged to discuss staff and organizational experience in working with runaway and homeless youth populations and may include information regarding their past performance under RHYP grants. Applicants may refer to the staff resumes and to the Organizational Capability Statement included in the submission.

Legislation authorizing each of the Federal Runaway and Homeless Youth Programs requires that priority for funding be given to agencies with experience in providing direct services to runaway and homeless youth. In line with this requirement, BCP and TLP applicants having three (3) or more years of continuous effort serving runaway and homeless youth in one or more areas set forth in Section 312 of the Act are eligible to receive an additional five (5) points on this criterion.

Criterion 5. Budget Appropriateness (10 Points)

Demonstrate that the project's costs (overall costs, average cost per youth served, costs for different services) are reasonable in view of the anticipated results and benefits. (Applicants may refer (1) to the budget information presented in Standard Forms 424 and 424A and in the associated budget justification, and (2) to the results or benefits expected as identified under Criterion 2.)

The Program Narrative information provided by the applicant in response to the priority area description identified in Part III of this announcement should be organized and presented according to these five evaluation criteria.

Part III. Program Areas

A. Basic Center Program for Runaway and Homeless Youth

Eligible Applicants: Any State, unit of local government, combination of units of local government, public or private agency, organization, institution, or other non-profit entity is eligible to apply for these funds. Federally recognized Indian Tribes are eligible to apply for Basic Center grants. Non-Federally recognized Indian Tribes and urban Indian organizations are also eligible to apply for grants as private, non-profit agencies.

Grantees (including subgrantees) with current Basic Center grants who are eligible to apply for non-competitive continuation funding in FY 1996 may not apply for competitive new Basic Center grants under this announcement. Applicants may refer to Part VI,

Appendix D.1 for a listing of current grantees which are ineligible for grants under this priority area.

As required by runaway and homeless youth legislation, priority for funding will be given to agencies with demonstrated experience establishing and operating centers that provide direct services to runaway and homeless youth in a manner that is outside the law enforcement system, the child welfare system, the mental health system and the juvenile justice system. Demonstrated experience providing direct services means three (3) or more years of continuous effort serving runaway and homeless youth in one or more areas set forth in Section 312 of the Act. Applications claiming credit for this preference must include a statement of no more than one page documenting the relevant experience.

Program Purpose, Goals, and Objectives: The Administration on Children, Youth and Families will award approximately 65 new service grants to establish or strengthen existing or proposed runaway and homeless youth Basic Centers. These programs must be locally controlled efforts that provide temporary shelter, counseling and related services to juveniles who have left home without permission of their parents or guardians or to other homeless juveniles.

Applications are solicited under this program area to provide direct services that fulfill the program purposes, goals and objectives set forth in the legislation and as specified in Part I, section C.1 of this announcement.

Background: The Runaway Youth and Homeless Youth Act of 1974 was a response to widespread concern regarding the alarming number of youth who were leaving home without parental permission, crossing State lines, and who, while away from home, were exposed to exploitation and other dangers of street life.

Each Basic Center funded under the authorizing legislation is required to provide outreach to runaway and homeless youth; temporary shelter for up to fifteen days; food; clothing; individual, group, and family counseling; and related services. Many Basic Centers provide their services in residential settings with a capacity for no more than 20 youth. Some centers also provide some or all of their shelter services through host homes (usually private homes under contract to the centers), with counseling and referrals being provided from a central location.

Currently, approximately 60,000 youth annually receive shelter for an average of 12 nights and other ongoing services through ACYF-funded Basic

Centers. The primary presenting problems of these youth include conflict with parents or other adults, including physical and sexual abuse; other family crises such as divorce, death, or sudden loss of income; and personal problems such as drug use, or problems with peers, school attendance and truancy, bad grades, inability to get along with teachers, and learning disabilities.

Low self-esteem is a major problem among this population. Half have a poor self image; somewhat less than half are depressed; and 10 percent are possibly suicidal.

After receiving ongoing services from shelter programs, approximately one half of the youth return to their families. One-third are provided alternative, but safe, long-term living arrangements. Five percent return to the streets, and 10 percent leave the centers with no known destination.

Minimum Requirements for Project Design: As part of addressing the evaluation criteria outlined in Part II of this announcement, each applicant must address the following items in the program narrative section of the proposal.

Objectives and Need for Assistance

1. Applicant must specify the goals and objectives of the project and how implementation will fulfill the purposes of the legislation identified in Part I, section C.1. of this announcement.

2. Applicant must describe the conditions of youth and families in the area to be served, with an emphasis on the incidence and characteristics of runaway and homeless youth and their families. The discussion must consider matters of family functioning, along with the health, education, employment, and social conditions of the youth, including at-risk conditions or behaviors such as drug use, school failure, and delinquency.

3. Applicant must discuss the existing support systems for at-risk youth and families in the area, with specific references to law enforcement, health and mental health care, social services, school systems, and child welfare. In addition, other agencies providing shelter and services to runaway and homeless youth in the area must be identified.

4. Within the context of the existing support systems, applicant must demonstrate the need for the center and indicate the objectives that the program would work toward fulfilling.

5. Applicant must describe the area to be served by the proposed center, and must demonstrate that the center is or will be located in an area which is

frequented by and/or easily accessible by runaway and homeless youth.

Results and Benefits Expected

1. Applicant must specify the numbers of runaway and homeless youth and their families to be served, the number of beds available for runaway and homeless youth and the types and quantities of services to be provided.
2. Applicant must describe the anticipated changes in attitudes, values and behavior, and improvements in individual and family functioning that will occur as a consequence of the services provided by the center.
3. Applicant must discuss the expected impact of the project on the availability of services to runaway and homeless youth in the local community and indicate how the project will enhance the organization's capacity to provide services that address the needs of runaway and homeless youth in the community.

Approach

1. Applicant must describe the center's youth development approach or philosophy and indicate how it underlies and integrates all proposed activities, including provision of services to runaway and homeless youth and involvement of the youth's parents or legal guardians.
2. Applicant must describe how runaway and homeless youth and their families will be reached, and how services will be provided in compliance with the Program Performance Standards listed in Part VI, Appendix A.
3. Applicant must include detailed plans for implementing direct services based upon a youth development approach and upon identified goals and objectives. Applicant must identify the strategies that will be employed and the activities that will be implemented, including innovative approaches to securing appropriate center services for the runaway and homeless youth to be served, for involving family members as an integral part of the services provided, for periodic review and assessment of individual cases, and for encouraging awareness of and sensitivity to the diverse needs of runaway and homeless youth who represent particular ethnic and racial backgrounds, sexual orientations, or who are street youth.
4. Applicant must describe the center's plans for conducting an outreach program that, where applicable, will attract members of ethnic and racial minorities and/or persons with limited ability to speak English.

5. Applicant must describe the center's plans and procedures for intake and assessment of the youth upon arrival at the center.

6. Applicant must describe the center's plans for contacting the parents or other relatives of the youth they serve, for ensuring the safe return of the youth to their parents, relatives or legal guardians if it is in their best interests, for contacting local governments pursuant to formal or informal arrangements established with such officials, and for providing alternative living arrangements when it is not safe or appropriate for the youth to return home.

7. Applicant must describe the type of shelter that will be available, the shelter capacity of the center and the system of staff supervision to be implemented in the shelter.

8. Applicant must describe the center's plans for ensuring proper coordination with law enforcement personnel, health and mental health care personnel, social service personnel, and welfare personnel.

9. Applicant must describe the center's plans for ensuring coordination with the schools to which runaway and homeless youth will return, and for assisting the youth to stay current with the curricula of these schools.

10. Applicant must describe the center's procedures for dealing with youth who have run from foster care placements.

11. Applicant must describe procedures for dealing with youth who have run from correctional institutions, and must show that procedures are in accordance with Federal, State and local laws.

12. Applicant must describe the center's plans and procedures for providing aftercare services and for ensuring, whenever possible, that aftercare services will also be provided to those youth who are returned beyond the State in which the center is located.

13. Applicant must agree to gather and submit program and client data required by FYSB through the Runaway and Homeless Youth Management Information System (RHYMIS). If applicant is a current recipient of a BCP or TLP grant, applicant must describe the extent to which it now gathers and submits required data to the RHYMIS. Current recipients of a FYSB grant who are not submitting the required data are at risk of not being considered for a new grant award.

While the computer software and training for the implementation of the RHYMIS will be provided by FYSB to grantees, applicant should include a request for funds in its budget (within

the maximum Federal funds allowed) for any computer equipment needed for implementation of the RHYMIS.

14. Applicant must agree to cooperate with any research or evaluation efforts sponsored by the Administration for Children and Families.

15. Applicant must describe how the activities implemented under this project will be continued by the agency once Federal funding for the project has ended. The applicant must describe specific plans for accomplishing program phase-out for the last two quarters of the 36-month project period in the event the applicant does not receive a new award.

Staff Background and Organizational Experience

1. As priority for funding will be given to agencies and organizations that have documented experience in establishing and operating centers that provide direct services to runaway and homeless youth, applicant must include a brief description of the organization and its experience in providing services to this client population.

2. Applicant must include a description of current and proposed staff skills and knowledge regarding runaway and homeless youth and indicate how staff will be utilized in achieving the goals and objectives of the program. Information on proposed staff training and brief resumes or job descriptions may be included.

3. Applicant must describe procedures for maintaining confidentiality of records on the youth and families served. Procedures must insure that no information on the youth and families is disclosed without the consent of the individual youth, parent or legal guardian. Disclosures without consent can be made to another agency compiling statistical records if individual identities are not provided or to a government agency involved in the disposition of criminal charges against an individual runaway or homeless youth.

4. Applicant must describe how the project has established or will establish formal service linkages with other social service, law enforcement, educational, housing, vocational, welfare, legal service, drug treatment and health care agencies in order to ensure appropriate referrals for the project clients when needed.

5. Applicant must describe how community and other support will be secured to continue the project at the conclusion of the Federal grant period.

Budget Appropriateness

1. Applicant must discuss and justify the costs of the proposed project in terms of numbers of youth and families to be served, types and quantities of services to be provided, and the anticipated outcomes for the youth and families.

2. The applicant must describe the fiscal control and accounting procedures that will be used to ensure prudent use, proper disbursement, and accurate accounting of funds received under this program announcement.

Duration of Project: This announcement solicits applications for Basic Center projects of up to three years duration (36-month project periods). Initial grant awards, made on a competitive basis, will be for one-year (12-month) budget periods. Applications for continuation grants beyond the one-year budget periods, but within the 36-month project periods, will be entertained in subsequent years on a non-competitive basis, subject to the availability of funds, satisfactory progress of the grantee, and determination that continued funding would be in the best interest of the government.

Federal Share of Project Costs: Priority will be given to applicants which apply for less than \$200,000 per year. The maximum Federal share for a 3-year project period is \$600,000.

Applicant Share of Project Costs: Basic Center grantees must provide a non-Federal share or match of at least ten percent of the Federal funds awarded. The non-Federal share may be met by cash or in-kind contributions, although applicants are encouraged to meet their match requirements through cash contributions. Therefore, a three-year project costing \$300,000 in Federal funds (based on an award of \$100,000 per 12-month budget period) must include a match of at least \$30,000 (\$10,000 per budget period).

B. Transitional Living Program for Homeless Youth (TLP)

Eligible applicants for a TLP grant under this announcement include States, units of local government (or a combination of units of local government), public or non-profit, private agency organizations, institutions or other non-profit entities. Federally recognized Indian Tribes are eligible to apply for TLP grants. Non-Federally recognized Indian Tribes and urban Indian organizations are also eligible to apply for grants as private, non-profit agencies.

Grantees (including subgrantees) with current TLP grants which are eligible to

receive continuation funding in FY 1996 and FY 1997 may not apply for a new TLP grant under this announcement. TLP grantees with an existing grant with a project period that ends by September 30, 1996 are eligible to apply for funds under this announcement. Applicants may refer to Part VI, Appendix D.2 for a listing of current grantees which are ineligible for grants under this priority area.

As required by runaway and homeless youth legislation, priority for funding will be given to agencies with demonstrated experience in providing direct services to runaway and homeless youth. In line with this requirement, applicants which have three (3) or more years of continuous effort serving runaway and homeless youth in one or more areas set forth in Section 312 of the Act are eligible to receive an additional five (5) points in this criterion.

Program Purpose, Goals and Objectives: The Administration on Children, Youth and Families will award approximately 25 new service grants to provide shelter, skill training and support services to assist homeless youth in making a smooth transition to self-sufficiency and to prevent long-term dependency on social services.

Applications are solicited under this priority area to carry out direct service projects designed to carry out the program purpose, goals and objectives set forth in the legislation and as specified in Part I, section C.2 of this announcement.

Background: It is estimated that about one-fourth of the youth served by all runaway and homeless youth programs are homeless. This means that the youth cannot return home or to another safe living arrangement with a relative. Other homeless youth have "aged out" of the child welfare system and are no longer eligible for foster care.

These young people are often homeless through no fault of their own. The families they can no longer live with are often physically and sexually abusive and involved in drug and alcohol abuse. They cannot meet the youth's basic human needs (shelter, food, clothing), let alone provide the supportive and safe environment needed for the healthy development of self-image and the skills and personal characteristics which would enable them to mature into a self-sufficient adult.

Homeless youth, lacking a stable family environment and without social and economic supports, are at high risk of being involved in dangerous lifestyles and problematic or delinquent behaviors. More than two-thirds of

homeless youth served by ACYF-funded programs report using drugs or alcohol and many participate in survival sex and prostitution to meet their basic needs.

Homeless youth are in need of a support system that will assist them in making the transition to adulthood and independent living. While all adolescents are faced with adjustment issues as they approach adulthood, homeless youth experience more severe problems and are at greater risk in terms of their ability to successfully make the transition to independent living.

Homeless youth have been a population eligible to receive services under the Runaway and Homeless Youth Act since 1978, but the service goals for homeless youth are different from those of runaways. For example, family reunification, though desirable, is typically not feasible for homeless youth. In many instances, programs serving the homeless populations are able to provide only limited assistance to homeless youth, whose needs are more complex and longer-term than those of runaway youth.

The Transitional Living Program for Homeless Youth specifically targets services to homeless youth and affords youth service agencies with an opportunity to serve homeless youth in a manner which is comprehensive and geared towards ensuring a successful transition to self-sufficiency. The TLP also improves the availability of comprehensive, integrated services for homeless youth, which reduces the risks of exploitation and danger to which these youth are exposed while living on the streets without positive economic or social supports.

Minimum Requirements for Project Design: As a part of addressing the evaluation criteria outlined in Part II of this announcement, each applicant must address the following items in the program narrative section of their application.

Objectives and Need for Assistance

1. Applicant must specify the goals and objectives of the program and how the implementation of the objectives will fulfill the requirements of the legislation identified in Part I, section C.3. of this announcement.

2. Applicant must discuss the issue of youth homelessness in the community to be served, the present availability of services for homeless youth and provide documentation of the incidence of homeless youth.

3. Applicant must describe the system that will be used to ensure that individual clients will meet the eligibility criteria of need for service as

established by the Act. This may include a discussion of the intake and assessment activities which will be conducted with a client prior to acceptance into the TLP project. The applicant is encouraged to include samples of any forms to be used to determine eligibility and appropriate services.

Results and Benefits Expected

1. Applicant must describe how homeless youth will be reached and identify the number who will be served annually on both a residential and non-residential basis.

2. Applicant must provide information on the expected results and benefits of the program in terms of the number of youth who will successfully complete the program as well as potential problems or barriers to program implementation that might be possible reason(s) for non-success. Applicant must also discuss the organization's policy on termination and re-entry of youth out of and into the program.

3. Applicant must discuss the expected impact of the project on the availability of services to homeless youth in the local community and indicate how the project will enhance the organization's capacity to provide services to address youth homelessness in the community.

Approach

Applicant must discuss how they will implement the statutory requirements of the Act. Specifically, the applicant must describe plans for the provision of shelter and services and for program administration. In addition, the applicant must describe the program's youth development approach or philosophy and indicate how it underlies and integrates all proposed activities.

1. *Shelter:* Applicant must:

- Assure that shelter is provided through one or a combination of the following:

- (a) a group home facility;
- (b) family host homes; or
- (c) supervised apartments.

Applicant must indicate if the shelter will be provided directly or indirectly. When shelter will be provided indirectly, applicant must submit copies of formal written agreements with service providers regarding the terms under which shelter is provided.

- Assure that the facility used for housing, whether a shelter, host family home and/or supervised apartment, shall accommodate no more than 20 youth at any given time; shall have a sufficient number of staff to ensure on-

site supervision at each shelter option that is not a family home including periodic, unannounced visits from project staff; and is in compliance with State and local licensing requirements;

- Assure, if applicable, that the applicant meets the requirements of the RHY Act for the lease of surplus Federal facilities for use as transitional living shelter facilities. Each surplus Federal facility used for this purpose must be made available for a period not less than two years, and no rent or fee shall be charged to the applicant in connection with use of such a facility. Any structural modifications or additions to surplus Federal facilities become the property of the government of the United States. All such modifications or additions may be made only after receiving prior written consent from the appropriate Department of Health and Human Services official.

2. *Services:*

Applicant must include a description of the core services to be provided. The description must include the purpose and concept of the service, its role in both the overall program design and the individual client TLP plan. The services to be provided must include, but are not necessarily limited to, the following:

- Basic life skills information and counseling, including budgeting, money management, use of credit, housekeeping, menu planning and food preparation, consumer education, leisure-time activities, transportation, and obtaining vital documents (Social Security card, birth certificate).

- Interpersonal skill building, such as developing positive relationships with peers and adults, effective communication, decision making, and stress management.

- Educational advancement, such as GED preparation and attainment, post-secondary training (college, technical school, military, etc.), and vocational education.

- Job preparation and attainment, such as career counseling, job preparation training, dress and grooming, job placement and job maintenance.

- Mental health care, such as counseling (individual and group), drug abuse education, prevention and referral services, and mental health counseling.

- Physical health care, such as routine physicals, health assessments, family planning/parenting skills, and emergency treatment.

- The substantive participation of youth in the assessment and implementation of their needs, including the development and implementation of the individual

transitional living plan and in decisions about the services to be received.

The applicant must specifically describe programmatic efforts planned and/or implemented to encourage awareness of and sensitivity to the particular needs of homeless youth who are members of ethnic, racial and sexual minority groups and/or who are street youth.

3. *Administration:* Applicant must:

- Describe the procedures to be employed in the development, implementation and monitoring of an individualized, written transitional living plan for each program client which addresses the provision of services, and is appropriate to the individual developmental needs of the client.

- Assure that the clients will substantively participate in the assessment of their needs and in decisions about the services to be received.

- Assure that the outreach programs to be established are designed to attract individuals who are eligible to participate in the project.

- Provide an assurance that housing and services will be available to a client for a continuous period not to exceed 540 days (18 months).

- Describe the methods to be employed in collecting statistical records and evaluative data and for submitting annual reports on such information to the Department of Health and Human Services.

- Describe how the applicant will ensure the confidentiality of client records.

- Applicant must describe how the activities implemented under this project will be continued by the agency once Federal funding for the project has ended. The applicant must describe specific plans for accomplishing program phase-out for the last two quarters of program project period in the event that the applicant would not receive a new award.

- Applicant must agree to gather and submit program and client data required by FYSB through the Runaway and Homeless Youth System (RHYMIS). If applicant is a current recipient of a BCP or TLP grant, applicant must describe the extent to which it now gathers and submits required data to the RHYMIS. Current recipients of a FYSB grant which are not submitting the required data are at risk of not being considered for a new grant award.

While the computer software and training for the implementation of the RHYMIS will be provided by FYSB to grantees, applicant should include a request for funds in its budget for any

computer equipment needed for implementation of the RHYMIS. To determine whether an agency's current computer equipment is adequate, or whether purchase of an upgrade or of new equipment is necessary, potential applicants are invited to contact the RHYMIS Technical Support Group at Information Technology Incorporated, Bethesda, MD, telephone: 1-800-392-2395.

- Applicant must agree to cooperate with any research or evaluation efforts sponsored by the Administration for Children and Families.

Staff Background and Organizational Experience

1. As priority for funding will be given to agencies and organizations that have documented experience in providing direct services to homeless youth, applicant must include a brief description of the organization and its experience in providing services to this specific client population.

2. Applicant must include a description of current and proposed staff skills and knowledge regarding homeless youth and indicate how staff will be utilized in achieving the goals and objectives of the program. Information on proposed staff training and brief resumes or job descriptions may be included.

3. Applicant must describe how the project has established or will establish formal service linkages with other social service, law enforcement, educational, housing, vocational, welfare, legal service, drug treatment and health care agencies in order to ensure appropriate referrals for the project clients where and when needed.

4. Applicant must describe procedures for maintaining confidentiality of records on the youth and families served. Procedures must insure that no information on the youth and families is disclosed without the consent of the individual youth, parent or legal guardian. Disclosures without consent can be made to another agency compiling statistical records if individual identities are not provided or to a government agency involved in the disposition of criminal charges against an individual runaway or homeless youth.

Budget Appropriateness

1. Applicant must discuss and justify the costs of the proposed project in terms of numbers of youth to be served, the types and quantities of services to be provided, and the anticipated outcomes for the youth.

2. Applicant must describe the fiscal control and accounting procedures that

will be used to ensure prudent use, proper disbursement, and accurate accounting of funds received under this program announcement.

3. Applicant must describe how cost-effective use of TLP funds will be ensured by taking maximum advantage of existing resources within the State which would help in the operation or coordination of a TLP, including those resources which are supported by Federal Independent Living Initiatives funds. Also, applicant must describe efforts to be undertaken over the length of the project which may increase non-Federal resources available to support the TLP.

Duration of Project: Because successful applicants will receive grants with funds appropriated by Congress for FY 1997, project periods for these new awards will begin when FY 1997 funds are appropriated and made available to ACYF, but in no case will they begin prior to October 1, 1996.

This announcement solicits TLP applications for projects of up to three years (36 month project periods). Grant awards, made on a competitive basis, will be for a one year (12-month) budget period. Applications for continuation grants beyond the one-year budget period, but within the 36 month project period, will be entertained in subsequent years on a non-competitive basis, subject to the availability of funds, satisfactory progress of the grantee and determination that continued funding would be in the best interest of the government.

Federal Share of Project Costs: Applicants may apply for up to \$200,000 per year, which equals a maximum of \$600,000 for a 3-year project period.

Applicant Share of the Project: The Runaway and Homeless Youth Act requires a non-Federal matching requirement of ten percent of the total Federal funds. For example, a project requesting \$600,000 in Federal funds over a three year project period (based on an award of \$200,000 per twelve month budget period) must include a match of at least \$60,000 (10% of the Federal share).

Part IV. Application Process

A. Assistance to Prospective Grantees

Potential grantees can receive informational assistance in developing applications from the appropriate ACF Regional Youth Contacts listed in Part VI, Appendix E, or from the Administration on Children, Youth and Families in Washington, D.C. (see address at the beginning of this announcement). Organizations may also

receive information and technical assistance in preparing applications from the appropriate Training and Technical Assistance Provider grantee listed in Part VI, Appendix F.

B. Application Requirements

To be considered for a grant, each application must be submitted on the forms provided at the end of this announcement (Part VI, Section I) and in accordance with the guidance provided below. The application must be signed by an individual authorized both to act for the applicant agency and to assume responsibility for the obligations imposed by the terms and conditions of the grant award.

If more than one agency is involved in submitting a single application, one entity must be identified as the applicant organization which will have legal responsibility for the grant.

C. Paperwork Reduction Act of 1980

Under the Paperwork Reduction Act of 1980, Pub.L. 96-511, the Department is required to submit to the Office of Management and Budget (OMB) for review and approval any reporting and record-keeping requirements in regulations, including program announcements. This program announcement does not contain information collection requirements beyond those approved for grant applications under OMB Control Number:

Required form	OMB No.
SF 424	0348-0043
SF 424A	0348-0044
SF 424B	0348-0040

D. Notification Under Executive Order 12372

This program is covered under Executive Order (E.O.) 12372, "Intergovernmental Review of Federal Programs," and 45 CFR Part 100, "Intergovernmental Review of Department of Health and Human Services Programs and Activities." Under the Order, States may design their own processes for reviewing and commenting on proposed Federal assistance under covered programs.

All States and Territories except Alabama, Alaska, Colorado, Connecticut, Hawaii, Idaho, Kansas, Louisiana, Massachusetts, Minnesota, Montana, Nebraska, Oklahoma, Oregon, Pennsylvania, South Dakota, Tennessee, Virginia, Washington, and American Samoa have elected to participate in the Executive Order process and have established Single Points of Contact (SPOCs). Applicants from these 20

jurisdictions need take no action regarding E.O. 12372. Applications for projects to be administered by Federally-recognized Indian Tribes are also exempt from the requirements of E.O. 12372. Otherwise, applicants must contact their SPOCs as soon as possible to alert them to the prospective application and receive any necessary instructions. Applicants must submit any required material to the SPOCs as early as possible so that the program office can obtain and review SPOC comments as part of the award process. It is imperative that the applicant submit all required materials, if any, to the SPOC and indicate the date of this submittal (or date of contact if no submittal is required) on the Standard Form 424, item 16a.

Under 45 CFR 100.8(a)(2), a SPOC has 60 days from the application deadline date to comment on proposed new or competing continuation awards.

SPOCs are encouraged to eliminate the submission of routine endorsements as official recommendations. Additionally, SPOCs are requested to clearly differentiate between mere advisory comments and those official State process recommendations which they intend to trigger the "accommodate or explain" rule.

When comments are submitted directly to ACF, they must be addressed to: Department of Health and Human Services, Administration for Children and Families, Division of Discretionary Grants, 370 L'Enfant Promenade, S.W., Washington, D.C. 20447.

A list of the Single Points of Contact for each State and Territory is included as Part VI, Appendix G, of this announcement.

E. Availability of Forms and Other Materials

A copy of the forms that must be submitted as part of each application for a runaway and homeless youth grant, and instructions for completing the application, are provided in Part VI, Appendix I. The Basic Center Program Performance Standards as well as descriptions of the National Runaway Switchboard and the National Clearinghouse on Families and Youth are presented in Part VI, Appendices A, B and C. Addresses of the State Single Points of Contact (SPOCs) to which applicants must submit review copies of their proposals are listed in Part VI, Appendix G.

Legislation referenced in Part I, section B, of this announcement may be found in major public libraries and at the ACF Regional Offices listed in Part VI, Appendix E, at the end of this announcement.

Additional copies of this announcement may be obtained by calling the telephone number listed at the beginning of this announcement. Further general information may be obtained from the Training and Technical Assistance Providers listed in Part VI, Appendix F.

F. Application Consideration

All applications which are complete and conform to the requirements of this program announcement will be subject to a competitive review and evaluation process against the specific criteria outlined in Part II of this announcement and the specific Minimum Requirements for Project Design contained in Part III of this announcement. This review will be conducted in Washington, D.C., by teams of non-Federal experts knowledgeable in the areas of youth development and human service programs. Applications for Basic Center Program grants will be reviewed competitively only with other applications from the same State. Applications for Transitional Living Program grants will be reviewed as part of a national competition.

Non-Federal experts will review the applications based on the Evaluation Criteria listed in Part II of this announcement and the specific Minimum Requirements for Project Design contained in Part III of this announcement, and will assign a score to each application. Both Central and Regional office staff will conduct administrative reviews of the applications and the results of the competitive reviews and will select those applications to be recommended for funding to the Commissioner, ACYF.

The Commissioner will make the final selection of the applicants to be funded. As required by runaway and homeless youth legislation, priority for funding will be given to agencies with demonstrated experience in providing direct services to runaway and homeless youth. However, current grantees ending three-year funding periods, and applying as new applicants for funds under this program announcement, are reminded that, when the current project period ends, so does the funding agency's obligation for future awards. Criterion 3, Approach, requires applicants to specifically discuss how their projects will be maintained after termination of Federal support.

In addition to scores assigned by non-Federal reviewers and Regional Office Reviewers, consideration will be given to adequate geographic distribution of services, and the Commissioner may show preference for applications

proposing services in areas that would not otherwise be served. The Commissioner also may elect to consider applicants' past performance in providing services to runaway and homeless youth and also may elect not to fund any applicants having known management, fiscal, reporting (as under the RHYMIS), or other problems which make it unlikely that they would be able to provide effective services.

Awards for Basic Center Program Grants will be made by September 30, 1996. Awards for Transitional Living Programs will be made after October 1, 1996 when FY 1997 funds are appropriated by Congress. Successful applicants will be notified through the issuance of a Financial Assistance Award which will set forth the amount of funds granted, the terms and conditions of the grant, the effective date of the grant, the budget period for which initial support will be given, the non-Federal share to be provided, and the total project period for which support is contemplated. Organizations whose applications will not be funded will be notified of that decision in writing by the Commissioner of the Administration on Children, Youth and Families. Every effort will be made to notify all unsuccessful applicants as soon as possible after final decisions are made.

Applicants applying for more than one runaway and homeless youth grant (Basic Center Program (BCP), Transitional Living Program (TLP)) must submit separate and complete applications for each program. BCP and TLP applications that combine the two programs in a single proposal will not be reviewed.

Part V. Application Content, Instructions, Assembly, and Submission

A. Content, Instructions, and Assembly of Applications

Each application must contain the following items in the order listed:

1. Application for Federal Assistance (Standard Form 424, REV 4-88) (page i). Follow the instructions in Part VI, Appendix I. In Item 8 of Form 424, check "New." In Item 10 of the 424, clearly identify the *Catalog of Federal Domestic Assistance* Program Number and Title for the program for which funds are being requested (93.623, Basic Center Program for Runaway and Homeless Youth; 93.550, Transitional Living Program for Homeless Youth). In Item 11 of the 424, identify the Program Area (IIIA or IIIB) and the program name [(Basic Center Program (BCP) or Transitional Living Program (TLP)] which the application is addressing.

2. Budget Information (Standard Form 424A, REV 4-88) (pages ii-iii). Follow the instructions in Part VI, Appendix I.

3. Budget Justification (Type on standard size plain white paper) (pages iv-v). Provide breakdowns for major budget categories and justify significant costs. List amounts and sources of all funds, both Federal and non-Federal, that will be used for this project.

4. Assurances—Non-Construction Programs (Standard Form 424B, REV 4-88) (pages vi-vii). Certification Regarding Drug-Free and Smoke-Free Workplace, Certification Regarding Debarment, Certification Regarding Lobbying, and Certification Regarding Environmental Tobacco Smoke. Of these forms, only the Standard Form 424B and the Certification Regarding Lobbying need to be signed and returned with the application. By signing and submitting its application each applicant is certifying its compliance with the Drug-Free and Smoke-Free Workplace and Debarment certification requirements included in this announcement.

5. Program Narrative Statement (pages 1 and following; 40 pages maximum, double-spaced). Use the Evaluation Criteria in Part II as a way to organize the Narrative. Be sure to address all the specifics contained in the appropriate Program Area Description in Part III, especially the information described under Minimum Requirements for Project Design.

The pages of the narrative statement must be numbered and are limited to 40 typed pages, double spaced, printed on only one side, with at least 1/2 inch margins. Applications which contain a program narrative statement longer than 40 double-spaced pages will not be reviewed or considered for funding. In addition, please note that previous attempts by applicants to circumvent space limitations or to exceed page limits by using small print have resulted in negative responses from reviewers because of the difficulty in reviewing the application. It is in the best interest of the applicants to ensure that the narrative statements are easy to read, logically developed in accordance with evaluation criteria, and adhere to page limitations.

6. Organizational Capability Statement (pages OCS-1 and following; 3 pages maximum). Applicants must provide a description (no more than three pages, double-spaced) of how the applicant agency is organized and the types, quantities and costs of services it provides, including services to clients other than runaway and homeless youth. For the prior year, list all contracts with or funds received from

juvenile justice, probation and/or welfare agencies. Provide an organizational chart showing any superordinate, parallel, or subordinate agencies to the specific agency that will provide direct services to runaway and homeless youth, and summarize the purposes, clients and overall budgets of these other agencies. If the agency has multiple sites, list these sites, *including addresses, phone numbers and staff contact names, if different than those on the SF 424*. If the agency is a recipient of funds from the Administration on Children, Youth and Families for services to runaway and homeless youth for programs other than that applied for in this application, show how the services supported by these funds are or will be integrated with the existing services.

7. Supporting Documents (pages SD-1 and following). The maximum for supporting documentation is 10 pages, double spaced, exclusive of letters of support or agreement. These documents might include resumes, photocopies of newsclippings, evidence of the program's efforts to coordinate youth services at the local level, etc. Documentation over the ten page limit will not be reviewed. Applicants may include as many letters of support or agreement as are appropriate.

B. Application Submission

To be considered for funding, each applicant must submit one signed original and two additional copies of the application, including all attachments, to the application receipt point specified below. The original copy of the application must have original signatures, signed in *black ink*. Each copy must be stapled (back and front) in the upper left corner. All copies of a single application must be submitted in a single package.

Because each application will be duplicated by the government, do not use or include separate covers, binders, clips, tabs, plastic inserts, maps, brochures or any other items that cannot be processed easily on a photocopy machine with an automatic feed. Do not bind, clip, staple, or fasten in any way separate subsections of the application, including supporting documentation.

The closing dates for receipt of applications for the grant programs contained in this announcement are:

Program	Closing date
BCP	June 1, 1996.
TLP	June 14, 1996.

Deadlines: Mailed applications shall be considered as meeting an announced

deadline if they are received on or before the deadline time and date at the U.S. Department of Health and Human Services, Administration for Children and Families, Division of Discretionary Grants, 370 L'Enfant Promenade, S.W., Mail Stop 6C-462, Washington, D.C. 20447, Attention: Basic Center Program for Runaway and Homeless Youth or Transitional Living Program for Homeless Youth.

Applicants are responsible for mailing applications well in advance, when using all mail services, to ensure that the applications are received on or before the deadline time and date.

Applications handcarried by applicants, applicant couriers, or by overnight/express mail couriers shall be considered as meeting an announced deadline if they are received on or before the deadline date, between the hours of 8:00 a.m. and 4:30 p.m., at the U.S. Department of Health and Human Services, Administration for Children and Families, Division of Discretionary Grants, ACF Mailroom, 2nd Floor Loading Dock, Aerospace Center, 901 D Street, S.W., Washington, D.C. 20024 between Monday and Friday (excluding Federal Holidays). (Applicants are cautioned that express/overnight mail services do not always deliver as agreed.) ACF cannot accommodate transmission of applications by fax. Therefore, applications faxed to ACF will not be accepted regardless of date or time of submission and time of receipt. Envelopes containing applications must clearly indicate the specific program that the application is addressing: Basic Center Program (BCP); Transitional Living Program (TLP).

Late Applications. Applications which do not meet the criteria stated above and are not received by the RECEIPT date are considered late applications. The Administration for Children and Families (ACF) will notify each late applicant that its application will not be considered in the current competition.

Extension of Deadline. The ACF may extend the deadline for all applicants because of acts of God such as earthquakes, floods or hurricanes, etc., or when there is a widespread disruption of the mails. However, if ACF does not extend the deadline for all applicants, it may not waive or extend the deadline for any applicants.

(Catalog of Federal Domestic Assistance. Number 93.623, Basic Center Program for Runaway and Homeless Youth; Number 93.550, Transitional Living Program for and Homeless Youth)

Dated: March 29, 1996.

Olivia A. Golden,

Commissioner, Administration on Children,
Youth and Families.

PART VI—APPENDICES

Appendix A. Basic Center Program Performance Standards

Program Performance Standards

I. Purpose

The Program Performance Standards established by the Bureau for its funded centers relate to the basic program components enumerated in Section 317 of the Runaway and Homeless Youth Act and as further detailed in the Regulations and Program Guidance governing the implementation of the Act. They address the methods and processes by which the needs of runaway and homeless youth and their families are being met, as opposed to the outcome of the services provided on the clients served.

The terms "program performance standard," "criterion," and "indicators" are used throughout both the instrument and the instructions. These terms are defined as follows:

Program Performance Standard: The general principle against which a judgment can be made to determine whether a service or an administrative component has achieved a particular level of attainment.

Criterion: A specific dimension or aspect of a program performance standard which helps to define that standard and which is amenable to direct observation or measurement.

Indicator: The specific documentation which demonstrates whether a criterion (or any aspect of a criterion) is being met and thereby the extent to which a specific aspect of a standard is being met.

Fourteen program performance standards, with related criteria, are established by the Bureau for the projects funded under the Runaway and Homeless Youth Act. Nine of these standards relate to service components (outreach, individual intake process, temporary shelter, individual and group counseling, family counseling, service linkages, aftercare services, recreational programs, and case disposition), and five to administrative functions or activities (staffing and staff development, youth participation, individual client files, ongoing project planning, and board of directors/advisory body).

Although fiscal management is not included as a program performance standard, it is viewed by FYSB as being an essential element in the operation of its funded projects. Therefore, as validation visits are made, the Regional ACF specialist and/or staff from the Office of Fiscal Operations will also review the project's financial management activities.

FYSB views these program performance standards as constituting the minimum standards to which its funded projects should conform. The primary assumption underlying the program performance standards is that the service and

administrative components which are encompassed within these standards are integral (but not sufficient in themselves) to a program of services which effectively addresses the crisis and long-term needs of runaway and homeless youth and their families.

The program performance standards are designed to serve as a developmental tool, and are to be employed by both the project staff and the Regional ACF staff specialists in identifying those service and administrative components and activities of individual projects which require strengthening and/or development either through internal action on the part of staff or through the provision of external technical assistance.

II. Program Performance Standards and Criteria

The following constitute the program performance standards and criteria established by the Bureau for its funded centers. Each standard is numbered, and each criterion is listed after a lower case letter.

1. Outreach

The project shall conduct outreach efforts directed towards community agencies, youth and parents.

2. Individual Intake Process

The project shall conduct an individual intake process with each youth seeking services from the project. The individual intake process shall provide for:

a. Direct access to project services on a 24-hour basis.

b. The identification of the emergency service needs of each youth and the provision of the appropriate services either directly or through referrals to community agencies and individuals.

c. An explanation of the services which are available and the requirements for participation, and the securing of a voluntary commitment from each youth to participate in project services prior to admitting the youth into the project.

d. The recording of basic background information on each youth admitted into the project.

e. The assignment of primary responsibility to one staff member for coordinating the services provided to each youth.

f. The contact of the parent(s) or legal guardian of each youth provided temporary shelter within the timeframe established by State law or, in the absence of State requirements, preferably within 24 but within no more than 72 hours following the youth's admission into the project.

3. Temporary Shelter

The project shall provide temporary shelter and food to each youth admitted into the project and requesting such services.

a. Each facility in which temporary shelter is provided shall be in compliance with State and local licensing requirements.

b. Each facility in which temporary shelter is provided shall accommodate no more than 20 youth at any given time.

c. Temporary shelter shall normally not be provided for a period exceeding two weeks during a given stay at the project.

d. Each facility in which temporary shelter is provided shall make at least two meals per

day available to youth served on a temporary shelter basis.

e. At least one adult shall be on the premises whenever youth are using the temporary shelter facility.

4. Individual and Group Counseling

The project shall provide individual and/or group counseling to each youth admitted into the project.

a. Individual and/or group counseling shall be available daily to each youth admitted into the project on a temporary shelter basis and requesting such counseling.

b. Individual and/or group counseling shall be available to each youth admitted into the project on a non-residential basis and requesting such counseling.

c. The individual and/or group counseling shall be provided by qualified staff.

5. Family Counseling

The project shall make family counseling available to each parent or legal guardian and youth admitted into the project.

a. Family counseling shall be provided to each parent or legal guardian and youth admitted into the project and requesting such services.

b. The family counseling shall be provided by qualified staff.

6. Service Linkages

The project shall establish and maintain linkages with community agencies and individuals for the provision of those services which are required by youth and/or their families but which are not provided directly by the centers.

a. Arrangements shall be made with community agencies and individuals for the provision of alternative living arrangements, medical services, psychological and/or psychiatric services, and the other assistance required by youth admitted into the project and/or by their families which are not provided directly by the project.

b. Specific efforts shall be conducted by the project directed toward establishing working relationships with law enforcement and other juvenile justice system personnel.

7. Aftercare Services

The project shall provide a continuity of services to all youth served on a temporary shelter basis and/or their families following the termination of such temporary shelter both directly and through referrals to other agencies and individuals.

8. Recreational Program

The project shall provide a recreational-leisure time schedule of activities for youth admitted to the project for residential care.

9. Case Disposition

The project shall determine, on an individual case basis, the disposition of each youth provided temporary shelter, and shall assure the safe arrival of each youth home or to an alternative living arrangement.

a. To the extent feasible, the project shall provide for the active involvement of the youth, the parent(s) or legal guardian, and the staff in determining what living arrangement constitutes the best interest of each youth.

b. The project shall assure the safe arrival of each youth home or to an alternative living

arrangement, following the termination of the crisis services provided by the project, by arranging for the transportation of the youth if he/she will be residing within the area served by the project; or by arranging for the meeting and local transportation of the youth at his/her destination if he/she will be residing beyond the area served by the project.

c. The project shall verify the arrival of each youth who is not accompanied home or to an alternative living arrangement by the parent(s) or legal guardian, project staff or other agency staff within 12 hours after his/her scheduled arrival at his/her destination.

10. Staffing and Staff Development

Each center is required to develop and maintain a plan for staffing and staff development.

a. The project shall operate under an affirmative action plan.

b. The project shall maintain a written staffing plan which indicates the number of paid and volunteer staff in each job category.

c. The project shall maintain a written job description for each paid and volunteer staff function which describes both the major tasks to be performed and the qualifications required.

d. The project shall provide training to all paid and volunteer staff (including youth) in both the procedures employed by the project and in specific skill areas as determined by the project.

e. The project shall evaluate the performance of each paid and volunteer staff member on a regular basis.

f. Case supervision sessions, involving relevant project staff, shall be conducted at least weekly to review current cases and the types of counseling and other services which are being provided.

11. Youth Participation

The center shall actively involve youth in the design and delivery of the services provided by the project.

a. Youth shall be involved in the ongoing planning efforts conducted by the project.

b. Youth shall be involved in the delivery of the services provided by the project.

12. Individual Client Files

The project shall maintain an individual file on each youth admitted into the project.

a. The client file maintained on each youth should, at a minimum, include an intake form which minimally contains the basic background information needed by FYSB; counseling notations; information on the services provided both directly and through referrals to community agencies and individuals; disposition data; and, as applicable, any follow-up and evaluation data which are compiled by the center.

b. The file on each client shall be maintained by the project in a secure place and shall not be disclosed without the written permission of the client and his/her parent(s) or legal guardian except to project staff, to the funding agency(ies) and its (their) contractor(s), and to a court involved in the disposition of criminal charges against the youth.

13. Ongoing Center Planning

The center shall develop a written plan at least annually.

a. At least annually, the project shall review the crisis counseling, temporary shelter, and aftercare needs of the youth in the area served by the center and the existing services which are available to meet these needs.

b. The project shall conduct an ongoing evaluation of the impact of its services on the youth and families it serves.

c. At least annually, the project shall review and revise, as appropriate, its goals, objectives, and activities based upon the data generated through both the review of youth needs and existing services (13a) and the follow-up evaluations (13b).

d. The project's planning process shall be open to all paid and volunteer staff, youth, and members of the Board of Directors and/or Advisory Body.

14. Board of Directors/Advisory Body Optional

It is strongly recommended that the centers have a Board of Directors or Advisory Body.

a. The membership of the project's Board of Directors or Advisory Body shall be composed of a representative cross-section of the community, including youth, parents, and agency representatives.

b. Training shall be provided to the Board of Directors or Advisory Body designed to orient the members to the goals, objectives, and activities of the project.

c. The Board of Directors or Advisory Body shall review and approve the overall goals, objectives, and activities of the project, including the written plan developed under standard 13.

Appendix B. National Runaway Switchboard

The National Runaway Switchboard—
Toll-free: 1-800-621-4000

- Facilitates communication among youth, their families and youth and community-based resources through conference calling services.

- Provides crisis intervention counseling and message delivery services to at-risk youth and their families.

- Provides information and referral services to at-risk youth and their families on youth serving agencies using a computerized national resource directory.

- Conducts an annual conference for local switchboard service providers.

The Switchboard distributes information brochures, posters, a newsletter, and public service announcements. For more information, contact the National Runaway Switchboard, 3080 North Lincoln, Chicago, IL 60657, (312) 880-9860.

Appendix C. National Clearinghouse on Families and Youth

The National Clearinghouse on Families and Youth (NCFY) is a

resource for communities interested in developing new and effective strategies for supporting young people and their families. The Family and Youth Services Bureau (FYSB) within the U.S. Department of Health and Human Services, established NCFY to serve as a central information source on family and youth issues. As a national resource for youth service professionals, policymakers and the general public, NCFY offers the following services:

Information Sharing

Through a professionally staffed information line, databases, and special mailings, NCFY actively distributes information about effective program approaches, available resources, and current activities relevant to the family and youth services fields.

Issue Forums

NCFY facilitates FYSB-sponsored forums, bringing together experts in the field to discuss critical issues and emerging trends and develop strategies for improving services to families and youth. NCFY shares forum outcomes with the field.

Materials Development

NCFY produces information on FYSB and its programs, as well as reports on critical issues, best practices, and promising approaches in family and youth services.

Networking

NCFY supports FYSB's efforts to collaborate with other Federal agencies, State and local governments, national organizations, and communities to address the full range of issues facing young people and their families today.

To find out more about the National Clearinghouse on Families and Youth, please call or write: National Clearinghouse on Families and Youth, P.O. Box 13505, Silver Spring, Maryland 20911-3505, (301) 608-8098, Fax: (301) 608-8721.

Appendix D. Runaway and Homeless Youth Continuation Grantees

The following grantees are expected to receive continuation grants in FY 1996, and are NOT eligible to apply for funds under this announcement.

D.1: Basic Center Programs for Runaway and Homeless Youth Grantees Ineligible for New FY 1996 Funding

Region I

Connecticut

The Youth Shelter, One Salem Street, Cos Cob, CT 06830, Shari Shapiro, (203) 661-2599

- Youth Continuum (Douglas House Shelter), P.O. Box 2033, New Haven, CT 06521, David Sorensen, (203) 562-3396
- Waterbury Youth Services, 95 North Main Street, Waterbury, CT 06702, Kelly Cronin, (203) 573-0264
- Council of Churches of Greater Bridgeport, 126 Washington Avenue, Bridgeport, CT 06604, John Cottrell, (203) 334-1121
- Quinebaug Valley Youth Service Bureau, P.O. Box 812, N. Grosvenordale, CT 06255, David Johnson, (203) 521-8035
- Maine**
- New Beginnings, 436 Main Street, Lewiston, ME 04240, Robert Rowe, (207) 795-4077
- Youth Alternatives of Southern Maine, 175 Lancaster Street, Portland, Maine 04101, Mike Tarpinian, (207) 874-1175
- Youth & Family Services, P.O. Box 502, Skowhegan, ME 04976, Ronald Herbert, (207) 474-8311
- Massachusetts**
- The Bridge Over Troubled Waters, 47 West Street, Boston, MA 02111, Sister Barbara Whelan, (617) 423-9575
- Brookline Community Mental Health Center, 43 Garrison Road, Brookline, MA 02146, Cynthia Price, (617) 277-8107
- ServiceNet, Inc., 17 New South Street, Northampton, MA 01060, James Reis, (413) 586-8680
- Center for Human Development, Inc., 332 Birnie Avenue, Springfield, MA 01107, James Williams, (413) 733-6624
- Riverside Community Health & Retardation, 450 Washington Street, Dedham, MA 02026, Susan Sawyer, (617) 244-4802
- New Hampshire**
- Child & Family Services, 99 Hanover Street, Manchester, NH 03105, Gail Starr, (603) 558-1920
- Rhode Island**
- Stopover Services of Newport County, 2538 East Main Road, Portsmouth, RI 02871, Peter Marshall, (401) 683-1824
- Vermont**
- Washington County Youth Service Bureau, P.O. Box 627, Montpelier, VT 05753, Tom Howard, (802) 229-9151
- Region II**
- New Jersey**
- Somerset Youth Shelter, 49 Brahma Avenue, Bridgewater, NJ 08807, Jeffrey Fetzko, (201) 526-6605
- Together, 7 State Street, Glassboro, NJ 08028, Susan Sasser, (609) 881-6100
- Tri-County Youth Services (Project Youth Haven), 435 Main Street, Paterson, NJ 07501, Gail Manning, (201) 881-0280
- Ocean's Harbor House, 2445 Windsor Avenue, Toms River, NJ 08754, Lynn Hahm, (201) 929-0660
- Youth Coordinating Council, Kennedy Memorial Hospital, 2201 Chapel Avenue West, Cherry Hill, NJ 08002, Ruth Hoskins, (609) 667-6525
- Anchor House, 482 Centre Street, Trenton, NJ 08611, Judith Hutton, (609) 396-8329
- Group Homes of Camden County, 35 South 29th Street, Camden, NJ 08105, Sandra Mengestu, (609) 541-9283
- Crossroads, 770 Woodlane Road, Mt. Holly, NJ 08060, Stefanie Schwartz, (609) 261-5400
- New York**
- YMCA of Dutchess County, Eastman Park, Poughkeepsie, NY 12601, Karen Pietrasanta, (914) 485-1001
- Center for Youth Services, 258 Alexander Street, Rochester, NY 14607, Frank Petrus, (716) 473-2464
- Hillside Children's Center, 1183 Monroe Avenue, Rochester, NY 14620, James Cotter, (716) 473-5150
- Catholic Charities of Ogdensburg, 380 Arlington Street, Watertown, NY 13601, Ann Boulter-Davis, (315) 788-4330
- Society for Seamen's Children (Center for Youth and Families), 25 Hyatt Street, Staten Island, NY 10301, Ann Deinhardt, (718) 447-7740
- Putnam County Youth Bureau, 110 Old Route Six Center, Carmel, NY 10512, Robert Bondi, (914) 225-6316
- Family and Children's Service of Niagara, 826 Chilton Avenue, Niagara Falls, NY 14301, Gerald Kozak, (716) 693-9961
- Equinox, 214 Lark Street, Albany, NY 12210, Judith Watson, (518) 465-9524
- St. Agatha Home, 135 Convent Road, Nanuet, NY 10954, Rosemarie Cristello, (914) 623-3461
- Compass House, 370 Linwood Avenue, Buffalo, NY 14209, Janell Wilson, (716) 886-1351
- Family of Woodstock, U.P.O. Box 3516, Kingston, NY 12401, Joan Mayer, (914) 679-9240
- Huntington Youth Bureau, 423 Park Avenue, Huntington, NY 11743, Paul Lowery, (516) 351-3061
- Children's House, Inc., 100 E. Old Country Road, Mineola, NY 11501, Gerard McCaffery, (516) 746-0350
- YWCA of Binghamton/Broome County, 80 Hawley Street, Binghamton, NY 13901, Saraann Delafield, (607) 772-0340
- Emergency Housing Group, 141 Monhagen Avenue, Middletown, NY 10940, John Harper, (914) 343-7115
- Oswego County Opportunities, Inc., 223 Oneida Street, Fulton, NY 13069, Janette Reshick, (315) 598-4717
- Puerto Rico**
- Centro De Servicios A La Juventud, Box 9368 Cotto Station, Arecibo, PR 00613, Nidna Torres-Martinez, (809) 878-6776
- The Salvation Army, 1327 Americo Miranda Avenue, Caparra Terrace, Rio Piedras, PR 00921, Nestor Nuesch, (809) 781-6883
- Cruzalina Home, Box 18681, Gurabo, PR 00778, Carlos Carrasquillo, (809) 737-4611
- Region III**
- Delaware**
- Aid in Dover, 838 Walker Rd., Suite 2B-1, Dover, DE 19901, Beverly Williams, (302) 734-7610
- Child, Inc., 507 Philadelphia Avenue, Wilmington, DE 19809, Linda Weinman, (302) 762-8989
- District of Columbia**
- Sasha Bruce Youthwork, 1022 Maryland Avenue, N.E., Washington, DC 20002, Deborah Shore, (202) 675-9340
- Latin American Youth Center, 3045-15th Street, N.W., Washington, D.C. 20009, Lori Kaplan, (202) 483-1140
- Maryland**
- Southern Area Youth Services, 4305 St. Barnabas Road, Temple Hills, MD 20748, Robert Jones, (301) 702-9731
- Youth Resources Center (Second Mile House), 4307 Jefferson Street, Hyattsville, MD 20781, Holger Kjeldsen, (301) 864-9735
- Fellowship of Lights, Inc., 1300 North Calvert Street, Baltimore, MD 21202, Ross Pologe, (301) 837-8155.
- Boys and Girls Home of Maryland, Inc., 9601 Colesville Road, Silver Spring, MD 20901, Quannah Parker, (301) 589-8444
- Pennsylvania**
- Centre County Youth Service, 410 South Fraser Street, State College, PA 16801, Norma Keller, (814) 237-5731
- Valley Youth House Committee, 827-829 Linden Street, Allentown, PA 18101, David Gilgoff, (215) 691-1200
- Whale's Tale, 250 Shady Avenue, Pittsburgh, PA 15206, Christopher Smith, (412) 661-1800
- Family and Children's Services, 2022 Broad Avenue, Altoona, PA 16601, Jackie Sutton, (814) 944-3583
- Youth Services, Inc., 410 N. 34th Street, Philadelphia, PA 19104, Laurien D. Ward, (215) 222-3262
- Three Rivers Youth, 2039 Termon Avenue, Pittsburgh, PA 15212, David Droppa, (412) 766-2215
- Catholic Social Services, 33 E. Northampton St., Wilkes-Barre, PA 18701, Thomas Cherry, (717) 824-5766
- Baptist Children's Services, 373 East Main Street, Collegeville, PA 19426, Deborah Furst, (610) 489-0395
- Voyage House, 1431 Lombard Street, Philadelphia, PA 19146, Susan Pursch, (215) 545-2910
- Boys Club and Girls Club of Lancaster, P.O. Box 104, Lancaster, PA 17608, George Custer, (717) 392-6343
- Virginia**
- Loudoun County Youth Shelter, 16450 Meadowview Court, Leesburg, VA 22075, Jerry Tracy, (703) 771-5300
- Alternative House, 2136-G Gallows Road, Dunn Loring, VA 22027, Jim Warwick, (703) 698-7062
- The Campagna Center (This Way House), 418 South Washington Street, Alexandria, VA 22314, Katherine L. Morrison, (703) 549-0111
- Volunteer Emergency Families for Children, 9840-D Midlothian Tpk., Richmond, VA 23235, Anne Earle, (804) 560-9618
- Project Safe Place of Hampton Roads, Inc., P.O. Box 3531, Virginia Beach, VA 23454, Benjamin Fuller, (804) 431-2327
- City of Roanoke, 4350 Coyner Spring Road, Roanoke, VA 24012, James O'Hare, (703) 977-3330
- West Virginia**
- Southwestern Community Action Council, Inc. (Time Out Youth Svcs.), 540-5th Avenue, Huntington, WV 25701, Pamela Dickens-Rush, (304) 525-7161

Daymark (Patchwork), 1598-C Washington St., E., Charleston, WV 25311, Vicki Pleasant, (304) 340-3670

Region IV

Alabama

Family Connection, Inc., P.O. Box 1261, Alabaster, AL 35007, Susan Johnston, (205) 663-6301

Marshall County Attention Home, P.O. Box 952, Guntersville, AL 35976, Ramona Collins, (205) 582-0377

Thirteenth Place, Inc., 405 South 12th Street, Gadsden, AL 35901, Alan Bates, (205) 547-8971

Florida

Switchboard of Miami (Family P.A.C.T.), 75 S.W. 8th Street, Miami, FL 33130, Shirley Aron, (305) 358-1640

Corner Drugstore (Interface), 1300 Northwest 6th Street, Gainesville, FL 32601, Karen Crapo, (904) 334-3800

Miami Bridge, Inc., 2810 N.W. South River Drive, Miami, FL 33125, Chilton Harper, (305) 635-8953

Lutheran Ministries (Lippman Family Center), 221 Northwest 43rd Court, Oakland Park, FL 33309, Donald Carey, (305) 568-2801

Sarasota Family YMCA, 1075 S. Euclid Avenue, Sarasota, FL 34237, Carl Weinrich, (813) 955-8194

Anchorage Children's Home (Hidle House), 707 MLK, Jr. Blvd., Panama City, FL 32401, Barbara Cloud, (904) 763-7102

Orange County Department of Human Services, 1718 East Michigan Avenue, Orlando, FL 32806, Mike Robenson, (407) 836-7675

Lutheran Ministries (Gulf Coast/Currie House), 3507 Frontage Road, Tampa, FL 33607-1776, Richard Eissfeldt, (813) 288-9550

Capital City Youth Services, 2407 Roberts Avenue, Tallahassee, FL 32310, Stacy Gromatski, (904) 576-6000

Youth & Family Alternatives, 7524 Plathe Road, New Port Richey, FL 34653, Richard Hess, (813) 841-4184

Child/Family Counseling Program, 207 Each Place, Tampa, FL 33606, Barry Drew, (813) 272-6606

Arnett House, P.O. Box 70212, Ocala, FL 34470, Patricia Pogue, (904) 622-4432

Family Resources, Inc. (Youth and Family Connection), P.O. Box 13087, St. Petersburg, FL 33733, Jane Harper, (813) 893-1150

Florida Keys Children's Shelter, 2221 Patterson Avenue, Key West, FL 33040, William Woolf, (305) 294-4202

Youth Crisis Center, 7007 Beach Boulevard, Jacksonville, FL 32216, Tom Patania, (904) 720-0002

The Village South, Inc., 3180 Biscayne Boulevard, Miami, FL 33137, Valera Jackson, (305) 573-3784

Act Corporation, 1220 Willis Avenue, Daytona Beach, FL 32114, Becky Anderson, (904) 947-3291

Georgia

Open Arms (The Bridge), P.O. Box 71562, Albany, GA, 31708, April Lott, (912) 432-3378

Children's Emergency Shelter, 127 West Church Street, Cartersville, GA 30120, Teresa Ramey, (404) 387-1143

Greenbriar Children's Center, 3709 Hopkins Street, Savannah, GA 31405, Yvette Johnson-Hagins, (912) 234-3431

Alternate Life Paths Program, 827 Pryor Street, Atlanta, GA 30315, Camellia Moore, (404) 688-1002

Attention Home, 490 Pulaski Street, Athens, GA 30601, Sharon Smith, (404) 548-5893
Marshlands Foundation, P.O. Box 13866, Savannah, GA 31416, Kathy Fabozzi, (912) 234-4048

Cobb County Children's Center, 2221 Austell Road, Marietta, GA 30060, Ellen McCarty, (404) 333-0887

Kentucky

YMCA Center for Youth Alternatives, 1410 South First Street, Louisville, KY 40208, Kevin Connelly, (502) 635-5233

Lexington-Fayette Urban County Government, 200 East Main Street, Lexington, KY 40507, Pam Miller, (606) 252-3126

Brighton Center, Inc., P.O. Box 325, Newport, KY 41072, Ginger Ward, (606) 581-1111

Mississippi

Mississippi Children's Home Society, (Warren County Children's Shelter, P.O. Box 820174, Jackson, MS 39182, Susan Chatham, (601) 634-0640

North Carolina

Haven House, 401 E. Whitaker Mill Road, Raleigh, NC 27608, Michael Rieder, (919) 856-6368

Catholic Social Services, P.O. Box 10962, Winston Salem, NC 27108, David Harold, (910) 727-0705

Buncombe Shelter, Inc. (Trinity Place), 12 Ravenscroft Drive, Asheville, NC 28801, Dean Vick, (704) 253-7233

The Relatives, 1100 East Boulevard, Charlotte, NC 28203, Jo Ann Greyer, (704) 335-0203

Mountain Youth Resources, 8 Ridgeway Street, Sylva, NC 28779, Elizabeth Chambers, (704) 586-8958

Coastal Horizons Center, 721 Market Street, Wilmington, NC 28401, Margaret Weller-Stargell, (910) 343-0145

Tuscarora Tribe, P.O. Box 8, Pembroke, NC 28372, Robert Locklear, (919) 521-1861

Tennessee

Oasis Center, 1221-16th Ave., South, Nashville, TN 37212, Liz Fey, (615) 327-4455

Region V

Illinois

Teen Living Programs, (Foundation House), 3179 N. Broadway, Chicago, IL 60657, Deborah Hinde, (312) 883-0025

The Harbour, 1480 Renaissance Drive, Park Ridge, IL 60068, Mary Eichling, (708) 297-8540

LaSalle County Youth, Service Bureau, 424 West Madison Street, Ottawa, IL 61350, Dave McClure, (815) 433-3953

Project OZ, 502 South Morris Avenue, Bloomington, IL 61701, Peter Rankaitis, (309) 827-0377

Aunt Martha's, 4343 Lincoln Highway, Matteson, IL 60443, Daniel Strick, (708) 747-2701

Travelers and Immigrants Aid, 208 S. LaSalle, Suite 1818, Chicago, IL 60604, Sid Mohn, (312) 528-7767

The Night Ministry, 1218 West Addison Street, Chicago, IL 60613, Steven Wakefield, (312) 935-8300

Youth Attention Center, P.O. Box 606, Jacksonville, IL 62651, Jerome Noble, (217) 245-6000

Hoyleton Youth and Family Services, 8787 State Street, E. St. Louis, IL 62203, Shelly Byndom, (618) 398-0900

Youth Service Bureau, 2901 Normandy Road, Springfield, IL 62703, Kaywin Davis, (217) 529-8300

Children's Home and Aid Society, 1819 South Neil Street, Champaign, IL 61820, Ronald Stuyvesant, (217) 359-8815

McHenry County Youth Service, 101 S. Jefferson Street, Woodstock, IL 60098, Susan Krause, (815) 338-7360

Franklin-Williamson Human Services, 902 West Main Street, W. Frankfort, IL 62896, Peggy Falcone, (618) 937-6483

Youth Service Network, 2130 N. Knoxville Avenue, Peoria, IL 61603, Tony Frank, (309) 685-1047

Omni Youth Services, 1111 West Lake Cook Road, Buffalo Grove, IL 60089, Dennis Depcik, (708) 537-6878

Indiana

Monroe County Youth Service Bureau, 1310 East Atwater Avenue, Bloomington, IN 47401, Tim Tilton, (812) 333-3506

Crisis Center Inc. (Alternative House), 101 N. Montgomery Street, Gary, IN 46403, Shirley Caylor, (219) 938-7070

Indiana Juvenile Justice Task Force, 1800 N. Meridian, Indianapolis, IN 46202, Laurel Elliott, (317) 926-6100

Children's Bureau, 615 North Alabama, Indianapolis, IN 46204, Ron Carpenter, (317) 634-5050

Michigan

Catholic Family Services, 1819 Gull Road, Kalamazoo, MI 49001, Frances Denny, (616) 381-9800

The Sanctuary, 132 Franklin Boulevard, Pontiac, MI 48341, Meri Pohutsky, (313) 547-2260

Genesee County Youth Corporation, 914 Church Street, Flint, MI 48502, Jo Davis, (313) 233-8700

Gateway Community Services (Higher Ground), 910 Abbott Road, Suite 100, East Lansing, MI 48823, Donna Spence, (517) 351-4000

Third Level Crisis Intervention Center, 1022 East Front Street, Traverse City, MI 49685, Gail Heath, (616) 922-4802

Comprehensive Youth Services (Macomb Co. Youth Interim Care Facility), Two Crocker Boulevard, Mt. Clemens, MI 48043, Joanne Smyth, (313) 463-7079

Youth Living Centers, 30000 Hively, Inkster, MI 48141, Linda Connolly, (313) 563-5005

Crisis Center (Listening Ear), 107 E. Illinois, Mt. Pleasant, MI 48804, Donald Schuster, (517) 772-2918

Lutheran Social Services of WI and Upper MI, 135 West Washington St., Marquette, MI 49855, Nancy Gauchey, (906) 225-5437

- Link Crisis Intervention Center, 2002 South State Street, St. Joseph, MI 49085, Richard Pahl, (616) 983-5465
- Minnesota**
- Minneapolis Youth Diversion Program (Project Offstreets), 1905 Third Avenue South, Minneapolis, MN 55404, Jeremy Lane, (614) 871-3613
- Mountain Plains Youth Services (Youthworks), 715-11th Street North, Moorhead, MN 56560, Doug Herzog, (218) 233-7990
- The Bridge, 2200 Emerson Avenue S., Minneapolis, MN 55405, Thomas Sawyer, (612) 377-8800
- Lutheran Social Services (Crossroads), 565 Dunnell Drive, Owatonna, MN 55060, Mike Ducharme, (507) 455-3863
- St. Paul Youth Service Bureau, Inc., 1147 Arcade Street, St. Paul, MN 55106, Nancy LeTourneau, (612) 771-1301
- Ohio**
- Daybreak, Inc., 50 Theobald Court, Dayton, OH 45410, Kipra Heermann, (513) 461-1000
- Free Medical Clinic of Greater Cleveland (Safe Space Station), 12201 Euclid Avenue, Cleveland, OH 44106, W. Martin Hiller, (216) 721-4010
- Lighthouse Youth Services, 1527 Madison Road, Cincinnati, OH 45206, Robert Mecum, (513) 221-3350
- Lutheran Metropolitan Ministries, Inc., 1468 West 25th Street, Cleveland, OH 44113, Thomas Sutton, (216) 241-4791
- Specialized Alternatives for Families and Youth, 10100 Elida Road, Delphos, OH 45833, Bruce Maag, (419) 695-8010
- Connecting Point, 525 Hamil Road, #302B, Toledo, OH 43602, Juania Price, (419) 243-6326
- Huckleberry House, 1421 Hamlet Street, Columbus, OH 43201, Douglas McCoard, (614) 294-8097
- Southern Consortium for Behavioral Healthcare, 7990 Dairy Lane, Athens, OH 45701, Steven Trout, (614) 593-8293
- Shelter Care, Inc. (Safe Landing Youth Shelter), 680 East Market Street, Akron, OH 44304, Kathleen Stevenson (216) 376-4200
- Wisconsin**
- Innovative Youth Services, 1030 Washington Avenue, Racine, WI 53403, Burt Kintzler, (414) 632-0424
- Wisconsin Association for Runaway Services, 2318 E. Dayton Street, Madison, Wisconsin 53704, Patricia Balke, (608) 241-2649
- Walker's Point Youth and Family Center, 2030 W. National Avenue, Milwaukee, WI 53204, Andre Olton, (414) 672-5300
- The Counseling Center of Milwaukee (Pathfinders), 2038 N. Bartlett Avenue, Milwaukee, WI 53202, Linda Austin, (414) 271-2565
- Briarpatch, 512 E. Washington Avenue, Madison, WI 53703, Beth Hovind, (608) 251-6211
- Lutheran Social Services, 1337 North Taylor Drive, Sheboygan, WI 53081, Merry Klemme, (414) 458-8381
- Region VI**
- Arkansas**
- Centers for Youth and Families (Stepping Stone), 6501 W. 12th Street, Little Rock, AR 72204, Richard Hill/Janie Isom, (501) 666-9066
- Consolidated Youth Services, 4220 Stadium Boulevard, Jonesboro, AR 72401, Cecil Province, Jr./ Bonnie Smith, (501) 972-1110
- Comprehensive Juvenile Services, 1606 South "J" Street, Fort Smith, AR 72901, Jerry Robertson, (501) 785-4031
- Youth Bridge, P.O. Box 668, Fayetteville, AR 72702, Scott Linebaugh, (501) 521-1532
- Louisiana**
- Father Flanagan's Boys' Home, New Orleans, LA 68010, Fr. Val J. Peter, (402) 498-1000
- Our House, Inc., P.O. Box 7496, Monroe, LA 71211, Carol Christopher, (318) 387-2186
- Johnny Gray Jones Regional Youth Shelter, 4815 Shed Road, Bossier City, LA 71111, Dennis Woodward, (318) 965-2328
- New Mexico**
- Youth Shelters and Family Services, P.O. Box 8135, Santa Fe, NM 87504, Vic Vandergriff/Cynthia Gozales, (505) 983-0586
- A New Day, 2720-A Carlisle, N.E., Albuquerque, NM 87110, Jeffrey Burrows, (505) 881-5228
- Oklahoma**
- Northwest Family Services, Inc., 628 Flynn, Alva, OK 73717, John R. Jones, (405) 327-2900
- Youth Services for Stephens County, P.O. Box 1603, Duncan, OK 73534, John Herdt, (405) 255-8800
- Youth Services of Tulsa, 302 South Cheyenne, Tulsa, OK 74103, Sharon Terry, (918) 582-0061
- Cherokee Nation Youth Shelter, P.O. Box 948, Tahlequah, OK 74465, Linda Vann, (918) 456-0671
- Texas**
- Promise House, 236 W. Page Street, Dallas, TX 75208, Lynn Stallings, (214) 941-8578
- Grayson County Juvenile Alternatives, P.O. Box 1625, Sherman, TX 75091, Pam Johnson, (903) 893-4717
- Father Flanagan's Boys' Home, San Antonio, TX 78204, Marcel Lue, (210) 271-3131
- Middle Earth Youth Options, 3816 S. First Street, Austin, TX 78704, Mitch Weynand, (512) 447-5639
- The Bridge Association, 115 West Broadway, Fort Worth, TX 76104, Cindy Honey, (817) 332-8317
- Sand Dollar, 527 Spring Drive, Pasadena, TX 77504, Happy Spillar, (713) 946-3030
- Montgomery County Youth Services, P.O. Box 1316, Conroe, TX 77305, Gretchen Faulkner, (409) 756-8682
- Collin Intervention to Youth, 902-16th Street, Plano, TX 75074, Julianne Bulau, (214) 423-7057
- Sabine Valley MHMR Center, P.O. Box 6800, Longview, TX 75608, Mark Blackwell, (903) 753-9744
- Catholic Family Services, P.O. Box 15127, Amarillo, TX 79105, Al Bednorz, (806) 366-7731
- Roy Maas' Youth Alternatives (The Bridge), 3103 West Avenue, San Antonio, TX 78213, Lori Ratcliff, (210) 340-8077
- Catholic Family Services, 102 Avenue J, Lubbock, TX 79401, Stephen Hay, (806) 765-8475
- Comal County Juvenile Residential Supervision, 1414 W. San Antonio St., New Braunfels, TX 78130, Kyle Barrington, (210) 629-6571
- Stop Child Abuse and Neglect, 1208 Laredo Street, Laredo, TX 78040, Isela Dabdoub, (210) 724-3177
- Children's Aid Society, 1101-30th Street, Wichita Falls, TX 76302, Patricia King, (817) 322-3141
- DePelchin Children's Center, 100 Sandman, Houston, TX 77007, Jane Harding, (713) 802-7733
- East Texas Open Door, 415 West Burleson Street, Marshall, TX 75670, Therrel Brown, (903) 935-2099
- Youth and Family Counseling Services, P.O. Box 1611, Angelton, TX 77516, Diana Fleming (409) 849-5711
- Region VII**
- Iowa**
- Youth Emergency Services, 921 Pleasant Street, Des Moines, IA 50309, Susan Gehring-Liker, (515) 243-7825
- Christian Home Association, North 6th Street & Avenue E, P.O. Box 8-C, Council Bluffs, IA 51502, Richard Christie, (712) 322-3700
- Youth and Shelter Services, 232-1/2 Maine Street, Ames, IA 50010, George Belitsos, (515) 233-3141
- Kansas**
- Wichita Children's Home, 810 N. Holyoke, Wichita, KS 67208, Sarah Robinson, (316) 684-6581
- Kaw Valley Center, 4300 Brenner Drive, Kansas City, KS (66104, Wayne Sims, (913) 334-0294
- Missouri**
- Youth in Need, 516 Jefferson, St. Charles, MO 63301, Leo Tigue, (314) 946-0101
- Youth Emergency Service, P.O. Box 24260, St. Louis, MO 63130, Edith Tate, (314) 862-1334
- reStart, Inc., 918 East 9th Street, Kansas City, MO 64106, Olivia Dorsey, (314) 874-8686
- Manager's of Roman Catholic Asylums of St. Louis, (Marian Hall), 325 North Newstead Ave., St. Louis, MO 63108, Patricia Johnson, (314) 726-3339
- Nebraska**
- Father Flanagan's Boys' Home, 14100 Crawford Street, Boys Town, NE 68010, Father Val J. Peter, (402) 498-3323
- Youth Service System, 770 North Cotner Blvd., Lincoln, NE 68505, James Blue, (402) 466-6181
- Region VIII**
- Colorado**
- Attention, Inc., P.O. Box 907, Boulder, CO 80306, Part Whirl-Lasarte, (303) 447-1206
- Family Tree, Inc. (Gemini House), 3805 Marshall Street, Wheatridge, CO 80033, Tracy Kraft-Tharp, (303) 235-0630
- Garfield Youth Services, 902 Taughenbaugh Blvd., Rifle, CO 81650, Dennis Steffan, (303) 625-3141
- Comitis Crisis Center, P.O. Box 913, Aurora, CO 80010, Richard Barnhill, (303) 341-9160
- Ute Mountain Ute Nation (Sunrise Youth Shelter), P.O. Box 56, Towaoc, CO 81334, James Dorsey, (303) 565-9634

- Larimer County Youth, S.A.F.E., 303 W. Skyway Drive, Fort Collins, CO 80525, Robert Gaines, (907) 498-6492
- Human Services, Inc., 899 Logan Street, Denver, CO 80203, Christine Gerhard, (303) 429-4440
- Montana
- Mountain Plains Youth Services, 709 East Third, Anaconda, MT 59711, Linda Wood, (701) 255-7229
- North Dakota
- Youthworks, 221 West Rosser Avenue, Bismarck, ND 58501, Douglas Herzog, (701) 255-7229
- South Dakota
- Crow Creek Sioux Tribe (Red Horse Lodge), P.O. Box 49, Ft. Thompson, SD 57339, Durine Chase, (605) 245-2410
- Turning Point, 1401 W. 51st, Sioux Falls, SD 57105, Pamela Bollinger, (605) 334-1414
- Wyoming
- Mountain Plains Youth Services, 11 Minter Lane, Riverton, WY 82501, Linda Wood, (701) 255-7229
- Attention Homes, Inc., P.O. Box 687, Cheyenne, WY 82003, Terry Clarke, (307) 778-7832
- Region IX*
- Arizona
- Center for Youth Resources (Tumbleweed), 915 N. Fifth Street, Phoenix, AZ 85004, Janet Garcia, (602) 271-9904
- Colorado River Region Youth Service, P.O. Box 7176, Mohave Valley, AZ 86440, Richard Steinberg, (602) 768-1500
- Open-Inn, 4810 E. Broadway, Tucson, AZ 85711, Darlene Dankowski, (602) 323-0200
- Our Town Family Center, P.O. Box 26665, Tucson, AZ 85726, Susan Krahe-Eggleston, (520) 323-1708
- California
- Youth Advocates (Huckleberry House), 3310 Geary Boulevard, San Francisco, CA 94118, Bruce Fisher, (415) 668-2622
- Los Angeles Youth Network, 1550 Gower Street, Los Angeles, CA 90028, Elizabeth Gomez, (213) 957-7340
- The Salvation Army, 900 West 9th Street, Los Angeles, CA 90015, George Church, (213) 627-0725
- Catholic Charities/Angel's Flight, 1400 W. 9th Street, P.O. Box 15095, Los Angeles, CA 90015, Rev. Gregory Cox, (213) 413-2311
- Santa Clara Social Advocates for Youth, 1072 Saratoga-Sunnyvale Rd., San Jose, CA 95129, Kathleen Lynch, (408) 253-3540
- Klein Bottle, 412 East Tunnel Street, Santa Maria, CA 93454, David Edelman, (805) 922-0468
- Social Advocates for Youth (Individuals Now), 1303 College Avenue, Santa Rosa, CA 95404, Ed Patterson, (707) 544-3299
- San Diego Youth and Community Services, 3255 Wing Street, Ste. 550, San Diego, CA 92110, Liz Shear, (619) 221-8600
- Yolo Community Care Continuum (Runaway Alternatives Program), 523 G Street, Davis, CA 95616, Henry Kloczkowski, (916) 758-2160
- Operation Safehouse, Inc., 9685 Hayes Street, Riverside, CA 92503, Kathy McAdara, (909) 242-1518
- Fresno County Economic Opportunities Commission, 1920 Mariposa Mall, Fresno, CA 93721, Roger Palomino, (209) 263-1012
- Center for Human Rights and Constitutional Law, 256 S. Occidental Boulevard, Los Angeles, CA 90057, Peter Schey, (213) 388-8693
- Options House of Hollywood, 1754 Taft Avenue, Hollywood, CA 90028, Leslie Forbes, (213) 467-1932
- Redwood Community Action Agency, 904 G Street, Eureka, CA 95501, Lloyd Throne, (707) 443-8322
- Community Service Programs, 16842 Von Karman Avenue, Irvine, CA 92714, Margot Carlson, (714) 250-0488
- Interface Community, 1305 Del Norte Road, Camarillo, CA 93010, Martha Bolton, (805) 371-5707
- Bill Wilson Marriage and Family Counseling Ctr., 3490 The Alameda, Santa Clara, CA 95050, Sparky Harlan, (408) 243-0222
- Youth Advocates, Inc., 3310 Geary Boulevard, San Francisco, CA 94118, Michelle Magee, (415) 668-2622
- Larkin Street Services, 1044 Larkin Street, San Francisco, CA 94109, Cassandra Benjamin, (415) 749-3840
- Tahoe Youth and Family Services, 1021 Fremont Avenue, S. Lake Tahoe, CA 96150, Teri Mundt, (916) 541-2445
- Diogenes Youth Services, 8912 Volunteer Lane, Sacramento, CA 95826, James Bueto, (916) 368-3350
- San Diego Youth Involvement, P.O. Box 95, Lemon Grove, CA 91946, Hura Murphy, (619) 463-7800
- Central City Hospitality House, 290 Turk Street, San Francisco, CA 94102, Robert Foley, (415) 749-2117
- South Bay Community Services, 315 Fourth Avenue, Chula Vista, CA 91910, Kathryn Lembo, (619) 420-3620
- Casa Youth Shelter, 10911 Reagan Street, Los Alamitos, CA 90720, Luciann Maulhardt, (310) 594-6825
- YMCA of San Diego County, 4715 Viewridge Avenue, San Diego, CA 92123, Laura Mustari, (619) 292-4034
- Emergency Housing Consortium, P.O. Box 2346, San Jose, CA 95109, Barry Del Buono, (408) 291-5445
- Change Thru Xanthos, 1335 Park Avenue, Alameda, CA 94501, Jon Schiller, (510) 522-8363
- Youth and Family Assistance, 609 Price Avenue, Redwood City, CA 94063, Richard Gordon, (415) 366-8401
- Mendocino County Youth Project, 202 South State Street, Ukiah, CA 94582, Arlene Rose, (707) 463-4915
- Father Flanagan's Boys Town of Southern California, 23832 Rockfield Blvd., Lake Forest, CA 92630, Michael Riley, (714) 581-2281
- Center for Positive Prevention Alternatives, 729 N. California Street, Stockton, CA 95202, Linda Mascarenas, (209) 948-4357
- Northern California Family Center, 2244 Pacheco Boulevard, Martinez, CA 94553, Thomas Fulton, (510) 370-1990
- Life Steps Foundation, 1107 Johnson Avenue, San Luis Obispo, CA 93401, Sharon Fredrick, (805) 549-0150
- Santa Cruz Community Counseling Center, 195-A Harvey West Blvd., Santa Cruz, CA 95060, Walter Guzman, (408) 425-0771
- Hawaii
- Hawaii Youth Services Network, 2146 Damon Street, Honolulu, HI 96822, Sam Cox, (808) 946-3635
- Nevada
- WestCare, 401 S. Martin Luther King, Las Vegas, NV 89106, Richard Steinberg, (702) 385-2020
- The Children's Cabinet, 1090 South Rock Blvd., Reno, NV 89502, Sarah Longaker, (702) 856-6200,
- Region X*
- Alaska
- Juneau Youth Services, P.O. Box 32839, Juneau, AK 99803, Betty Jo Engelman, (907) 789-7610
- Fairbanks Native Association, 201 First Avenue, Fairbanks, AK 99701, Florence Loucks, (907) 455-4725
- Alaska Youth and Parent Foundation, 3745 Community Park Loop, Anchorage, AK 99508, Sheila Gaddis, (907) 274-0334
- Idaho
- Hays Shelter Home, 1602 West Franklin St., Boise, ID 83702, Tracy Everson, (208) 336-1066
- Bannock Youth Foundation, P.O. Box 2072, Pocatello, ID 83206, Stephen Mead, (208) 234-1122
- Oregon
- Janus Youth Programs, 738 N.E. Davis Street, Portland, OR 97232, Dennis Morrow, (503) 233-6090
- Looking Glass, 72-B Centennial Loop, Eugene, OR 97401, James Forbes, (503) 689-2688
- The Boys and Girls Aid Society, 018 S.W. Boundary Court, Portland, OR 97201, Theresa Thorson, (503) 222-9661
- Youthworks, Inc., 1032 West Main Street, Medford, OR 97501, Steven Groveman, (503) 779-2393
- Washington
- Friends of Youth, 16225 N.E. 87th Street, Redmond, WA 98052, Howard Finck, (206) 869-6490
- Northwest Youth Services, P.O. Box 5447, Bellingham, WA 98227, Michael Tyers, (206) 734-9862
- Washington State Migrant Council, 301 North 1st Street, Sunnyside, WA 98944, Carlos Diaz, (509) 839-9762
- United Indians of All Tribes, P.O. Box 99100, Seattle, WA 98199, Bernie Whitebear, (206) 285-4425
- The Housing Authority of Vancouver, 500 Omaha Way, Vancouver, WA 98661, Richard Sample, (360) 694-2501
- YouthCare, 190 Queen Anne Avenue N., Seattle, WA 98109, Victoria Wagner, (206) 282-1288

D.2: Transitional Living Program for Homeless Youth Grantees Ineligible for New FY 1996 Funding

Region I

Connecticut

Hall Neighborhood House, 52 Green Street, Bridgeport, CT 06608, Pearl Dowell, (203) 334-3900

Massachusetts

The Bridge Over Troubled Waters, 47 West Street, Boston, MA 02111, Sister Barbara Whelan, (617) 277-8107

Franklin County DIAL/SELF, Inc., 196 Federal Street, Greenfield, MA 01301, Ryan Murphy, (413) 774-7054

Maine

New Beginnings, 436 Main Street, Lewiston, ME 04240, Robert Rowe, (207) 795-4077

New Hampshire

Child and Family Services, 99 Hanover Street, Manchester, NH 03105, Manchester, NH 03105, Gail Starr, (603) 558-1920

Rhode Island

Urban League of Rhode Island, 246 Prairie Avenue, Providence, RI 02905, Mrs. B. Jae Clanton, (401) 351-5000

Vermont

Washington County Youth Service Bureau, P.O. Box 627, Montpelier, VT 05753, Tom Howard, (802) 229-9151

Spectrum Youth and Family Services, 31 Elmwood Avenue, Burlington, VT 05401, William Rowe, (802) 864-7423

Region II

New Jersey

Somerset Youth Shelter, 49 Brahma Avenue, Bridgewater, NJ 08807, Jeffrey Fetzko, (201) 526-6605

Covenant House, 14 William Street, Newark, NJ 07102, Catherine Ashman, (201) 621-8705

New York

Oneida County Community Action Agency, 303 West Liberty Street, Rome, NY 13440, Treva Wood, (315) 339-5640

The Salvation Army, 749 S. Warren Street, Syracuse, NY 13202, Roberta Schofield, (315) 479-1323

Equinox, 214 Lark Street, Albany, NY 12210, Judith Watson, (518) 465-9524

Family of Woodstock, U.P.O. Box 3516, Kingston, NY 12401, Joan Mayer, (914) 679-9240

Oswego County Opportunities, Inc., 223 Oneida Street, Fulton, NY 13069, Janette Reshick, (315) 598-4717

Region III

District of Columbia

Sasha Bruce Youthwork, 1022 Maryland Avenue, N.E., Washington, DC 20002, Deborah Shore, (202) 675-9340

Pennsylvania

Youth Services of Bucks County, Neshaminy Manor Center, Almshouse Building, Doylestown, PA 18901, Roger Dawson, (215) 752-7050

Centre County Youth Service, 410 South Fraser Street, State College, PA 16801, Norma Keller, (814) 237-5731

Valley Youth House Committee, 539 Eighth Avenue, Bethlehem, PA 18018, David Gilgoff (215) 691-1200

Three Rivers Youth, 2039 Termon Avenue, Pittsburgh, PA 15212, David Droppa, (412) 766-2215

Virginia

Family and Children's Services, 1518 Willow Lawn Drive, Richmond, VA 23230, Richard J. Lung, (804) 282-4255

West Virginia

Southwestern Community Action Council, Inc. (Time Out Youth Svcs.), 540-5th Avenue, Huntington, WV 25701, Pamela Dickens-Rush, (304) 525-7161

Region IV

Florida

Miami Bridge, Inc., 2810 N.W. So. River Dr., Miami, FL 33125, Ernesto Cuesta, (305) 635-8953

Sarasota Family YMCA, 1075 S. Euclid Avenue, Sarasota, FL 34237, Carl Weinrich, (813) 955-8194

Family Resources, Inc. (Youth and Family Connection), P.O. Box 13087, St. Petersburg, FL 33733, Jane Harper, (813) 893-1150

Daniel Memorial, Inc., 134 E. Church Street, Jacksonville, FL 32202, James Clark, (904) 353-5077

Georgia

Young Adult Guidance Center, 1230 Hightower Road, NW, Atlanta, GA 30318, Marion Simpson, (404) 792-7616

Mississippi

Mississippi Children's Home, P.O. Box 1078, Jackson, MS 39215, Christopher Cherney, (601) 352-7784

Tennessee

Child & Family Services, 114 Dameron Avenue, Knoxville, TN 37917, Charlie Gentry, (615) 524-7483

The Family Link, P.O. Box 40437, Memphis, TN 38174-0437, Marian Carruth, (901) 725-7270

Region V

Illinois

Teen Living Programs (Foundaiton House), 3179 N. Broadway, Chicago, IL 60657, Deborah Hinde, (312) 883-0025

Jackson County Community Mental Health Center, 604 E. College, Carbondale, IL 62901, Art Zaitz, (618) 457-6703

Michigan

Every Woman's Place, 425 W. Western Avenue, Muskegon, MI 49440, Mary MacDonald, (616) 726-4493

The Sanctuary, 132 Franklin Boulevard, Pontiac, MI 48341, Meri Pohutsky, (313) 547-2260

Alternatives for Girls, 1950 Trumbull, Detroit, MI 48216, Amanda Good, (313) 496-0938

Minnesota

Evergreen House, 622 Mississippi Avenue, Bemidji, MN 56601, Cheryl Byers, (218) 751-4332

Freeport West, 2433 Park Avenue South, Minneapolis, MN 55404, Janet Berry, (612) 824-3040

Ohio

Lighthouse Youth Services, 1527 Madison Road, Cincinnati, OH 45206, Robert Mecum, (513) 221-3350

Wisconsin

Walker's Point Youth and Family Center, 2030 W. National Avenue, Milwaukee, WI 53204, Andre Olton, (414) 672-5300.

Kenosha Youth Development Services, 5407-8th Avenue, Kenosha, WI 53140, George Schwartz, (414) 657-7188

Region VI

New Mexico

Youth Development, 1710 Centro Familiar, SW, Albuquerque, NM 87105, Augustine C. Baca, (505) 873-1604

Youth Shelters and Family Services, P.O. Box 8135, Santa Fe, NM 87504, Cynthia Gonzales, (505) 983-0586

Texas

El Paso Center for Children, 3700 Altura, El Paso, TX 79930, Sandy Rioux, (915) 565-8361

Promise House, 236 W. Page Street, Dallas, TX 75208, Lynn Stallings, (214) 941-8578

Middle Earth Youth Options, 3816 S. First Street, Austin, TX 78704, Mitch Weynand, (512) 447-5639

Sand Dollar, 527 Spring Drive, Pasadena, TX 77504, Happy Spillar, (713) 946-3030

Region VII

Iowa

Youth and Shelter Services, 232½ Main Street, Ames, IA 50010, George Belitsos, (515) 233-3141

Youth Homes, Inc., P.O. Box 324, Iowa City, IA 52244, William McCarty, (319) 337-4523

Kansas

Wichita Children's Home, 810 N. Holyoke, Wichita, KS 67208, Sarah Robinson, (316) 684-6581

Kaw Valley Center, 4300 Brenner Drive, Kansas City, KS 66104, Wayne Sims, (913) 334-0294

Region VIII

Colorado

Volunteers of America, 1865 Larimer Street, Denver, CO 80202, Dianna Kunz, (303) 297-0408

Family Tree, Inc. (Gemini House), 3805 Marshall Street, Wheatridge, CO 80033, Michael Ehrman, (303) 235-0630

Mesa County Department of Social Services, P.O. Box 20000-5035, Grand Junction, CO 81502, Anthony Silva (303) 241-8480

North Dakota

Youthworks, 221 West Rosser Avenue, Bismarck, ND 58501, Douglas Herzog, (701) 255-7229

Region IX

Arizona

Center for Youth Resources (Tumbleweed), 915 N. Fifth Street, Phoenix, AZ 85004, Janet Garcia, (602) 271-9904

Our Town Family Center, P.O. Box 26665,
Tucson, AZ 85726, Susan Krahe-Eggleston,
(520) 323-1708

California

Youth and Family Assistance, 609 Price
Avenue, #205, Redwood City, CA 94063,
Richard Gordon, (415) 366-8401
Center for Human Rights and Constitutional
Law, 256 S. Occidental Blvd., Los Angeles,
CA 90057, Peter Schey, (213) 388-8693
San Diego Youth Involvement, P.O. Box 95,
Lemon Grove, CA 91946, Hura Murphy,
(619) 463-7800
Catholic Charities of San Francisco, 1049
Market Street, San Francisco, CA 94103,
Rebecca Robertson, (415) 558-7072
Los Angeles Gay and Lesbian, 1213 North
Highland Ave., Los Angeles, CA 90038,
Jackie Gelfand, (213) 464-7400

Guam

Sanctuary, P.O. Box 21030, Guam Main
Facility, Guam, CM 96921, Tony
Champaco, (671) 734-2661

Region X

Alaska

Alaska Youth and Parent Foundation, 3745
Community Park Loop, Anchorage, AK
99508, Shelia Gaddis, (907) 274-6541
Fairbanks Native Association, 310 First
Avenue, Fairbanks, AK 99701, Banarsi Lal,
(907) 452-6201

Oregon

Janus Youth Programs, 738 N.E. Davis,
Portland, OR 97232, Dennis Morrow, (503)
233-6090

Looking Glass, 72-B Centennial Loop,
Eugene, OR 97401, Galen Phipps, (503)
689-3111

Washington

Friends of Youth, 2500 Lake Wash. Blvd. N.,
Renton, WA 98056, J. Howard Finck, (206)
228-5775

Pierce County Alliance, 510 Tacoma Avenue
South, Tacoma, WA 98402, Terree
Schmidt-Whelan, (206) 502-5471

Volunteers of America, 525 W. Second
Avenue, Spokane, WA 99204, Kenneth
Trent, (509) 624-2378

Appendix E.—Administration for Children and Families Regional Office Youth Contacts

Region I

Paul Kelley, Administration for Children and
Families, John F. Kennedy Federal
Building, Room 2011, Boston,
Massachusetts 02203, (CT, MA, ME, NH,
RI, VT), (617) 565-1138

Region II

Estelle Haferling, Administration for
Children and Families, 26 Federal Plaza,
Room 4149, New York, NY 10278, (NJ, NY,
PR, VI), (212) 264-1329

Region III

Dave Lyon, Administration for Children and
Families, 3535 Market Street, P.O. Box
13714, Philadelphia, PA 19101, (DC, DE,
MD, PA, VA, WV), (215) 596-4139

Region IV

Viola Brown, Administration for Children
and Families, 101 Marietta Tower, Suite
903, Atlanta, GA 30323, (AL, FL, GA, KY,
MS, NC, SC, TN), (404) 331-7210

Region V

Katie Williams, Administration for Children
and Families, 105 West Adams, 23rd Floor,
Chicago, IL 60603, (IL, IN, MI, MN, OH,
WI), (312) 353-4241

Region VI

Ralph Rogers, Administration for Children
and Families, 1200 Main Tower, 20th
Floor, Dallas, TX 75202, (AR, LA, NM, OK,
TX), (214) 767-8850

Region VII

Lynda Bitner, Administration for Children
and Families, Federal Office Building,
Room 384, 601 East 12th Street, Kansas
City, MO 64106, (IA, KS, MO, NE), (816)
426-5401, Ext. 182

Region VIII

Vicki Wright, Administration for Children
and Families, Federal Office Building,
1961 Stout Street, 9th Floor, Denver, CO
80294, (CO, MT, ND, SD, UT, WY), (303)
844-3100, Ext. 361

Region IX

Jan Len, Administration for Children and
Families, 50 United Nations Plaza, San
Francisco, CA 94102, (AZ, CA, HI, NV,
American Samoa, Guam, Northern Mariana
Islands, Marshall Islands, Federated States
of Micronesia, Palau), (415) 437-8437

Region X

Steve Ice, Administration for Children and
Families, 2201 Sixth Avenue, RX 32,
Seattle, WA 98121, (AK, ID, OR, WA),
(206) 615-2558, Ext. 3075

Appendix F.—Training and Technical Assistance Providers

FYSB funds ten regionally based
organizations to provide training and
technical assistance to programs funded
under the Basic Center, Transitional
Living and Drug Abuse Prevention
Programs, and to other agencies serving
runaway and homeless youth.

Each of the training and technical
assistance providers offers on-site
consultations; regional, State and local
conferences; information sharing and
skill-based training.

For more information, contact the
training and technical assistance
provider in your region.

New England Consortium for Families and
Youth, 25 Stow Road, Boxborough, MA
01719, (508) 266-1998, Contact: Nancy
Jackson

Empire State Coalition, 121 Avenue of the
Americas, New York, NY 10013, (212) 966-
6477, Contact: Margo Hirsch

Mid-Atlantic Network of Youth and Family
Services, Inc., 9400 McKnight Road,
Pittsburgh, PA 15237, (412) 366-6562,
Contact: Nancy Johnson

Southeastern Network of Youth and Family
Services, 337 South Milledge Avenue,
Athens, GA 30605, (706) 354-4568,
Contact: Gail Kurtz

Youth Network Council, 506 S. Wabash,
Chicago, IL 60605, (312) 427-2710,
Contact: Denis Murstein

Southwest Network of Youth Services, 2525
Wallingwood Drive, Austin, TX 78746,
(512) 328-6860, Contact: Theresa Andreas-
Tod

M.I.N.K., A Network of Runaway and Youth
Serving Agencies, c/o Youth in Need, 516
Jefferson Street, St. Charles, MO 63301-
4152, (314) 946-0101, Contact: Yvette
Thayer

Mountain Plains Youth Services, 221 West
Rosser, Bismarck, ND 58501, (701) 255-
7229, Contact: Linda Wood

Western States Youth Services Network, 1306
Ross Street, Suite B, Petaluma, CA 94954,
(707) 763-2213, Contact: Nancy Fastenau

Northwest Network of Runaway and Youth
Services, 603 Steward Street, Seattle, WA
98101, (206) 628-3760, Contact: Andrew
Estep

Appendix G.—OMB State Single Point of Contact Listing

Arizona

Joni Saad, Arizona State Clearinghouse, 3800
N. Central Avenue, Fourteenth Floor,
Phoenix, Arizona 85012, Telephone (602)
280-1315, Fax: (602) 280-1305

Arkansas

Mr. Tracy L. Copeland, Manager, State
Clearinghouse, Office of Intergovernmental
Services, Department of Finance and
Administration, 1515 W. 7th St., Room
412, Little Rock, Arkansas 72203,
Telephone: (501) 682-1074, Fax: (501)
682-5206

Alabama

Jon C. Strickland, Alabama Department of
Economic and Community Affairs,
Planning and Economic Development
Division, 401 Adams Avenue,
Montgomery, Alabama 36103-5690,
Telephone: (205) 242-5483, Fax: (205)
242-5515

California

Grants Coordinator, Office of Planning &
Research, 1400 Tenth Street, Room 121,
Sacramento, California 95814, Telephone:
(916) 323-7480, Fax: (916) 323-3018

Delaware

Francine Booth, State Single Point of Contact
Executive Department, Thomas Collins
Building, P.O. Box 1401, Dover, Delaware
19903, Telephone: (302) 739-3326, Fax:
(302) 739-5661

District of Columbia

Charles Nichols, State Single Point of
Contact, Office of Grants Mgmt. & Dev., 717
14th Street, N.W.—Suite 500, Washington,
D.C. 20005, Telephone: (202) 727-6554,
Fax: (202) 727-1617

Florida

Florida State Clearinghouse, Department of
Community Affairs, 2740 Centerview

Drive, Tallahassee, Florida 32399-2100,
Telephone: (904) 922-5438, Fax: (904)
487-2899

Georgia

Tom L. Reid, III, Administrator, Georgia State
Clearinghouse, 254 Washington Street,
S.W.—Room 401J, Atlanta, Georgia 30334,
Telephone: (404) 656-3855 or (404) 656-
3829, Fax: (404) 656-7938

Illinois

Barbara Beard, State Single Point of Contact,
Department of Commerce and Community
Affairs, 620 East Adams, Springfield,
Illinois 62701, Telephone: (217) 782-1671,
Fax: (217) 534-1627

Indiana

Amy Brewer, State Budget Agency, 212 State
House, Indianapolis, Indiana 46204,
Telephone: (317) 232-5619, Fax: (317)
233-3323

Iowa

Steven R. McCann, Division of Community
Assistance, Iowa Department of Economic
Development, 200 East Grand Avenue, Des
Moines, Iowa 50309, Telephone: (515)
242-4719, Fax: (515) 242-4859

Kentucky

Ronald W. Cook, Office of the Governor,
Department of Local Government, 1024
Capitol Center Drive, Frankfort, Kentucky
40601-8204, Telephone: (502) 573-2382,
Fax: (502) 573-2512

Maine

Joyce Benson, State Planning Office, State
House Station #38, Augusta, Maine 04333,
Telephone: (207) 287-3261, Fax: (207)
287-6489

Maryland

William G. Carroll, Manager, State
Clearinghouse for Intergovernmental
Assistance, Maryland Office of Planning,
301 W. Preston Street—Room 1104,
Baltimore, Maryland 21201-2365, Staff
Contact: Linda Janey, Telephone: (410)
225-4490, Fax: (410) 225-4480

Michigan

Richard Pfaff, Southeast Michigan Council of
Governments, 1900 Edison Plaza, 660 Plaza
Drive, Detroit, Michigan 48226, Telephone:
(313) 961-4266

Mississippi

Cathy Malette, Clearinghouse Officer,
Department of Finance and
Administration, 455 North Lamar Street,
Jackson, Mississippi 39202-3087,
Telephone: (601) 359-6762, Fax: (601)
359-6764

Missouri

Lois Pohl, Federal Assistance Clearinghouse,
Office of Administration, P.O. Box 809,
Room 760, Truman Building, Jefferson
City, Missouri 65102, Telephone: (314)
751-4834, Fax: (314) 751-7819

Nevada

Department of Administration, State
Clearinghouse, Capitol Complex, Carson
City, Nevada 89710, Telephone: (702) 687-
4065, Fax: (702) 687-3983

New Hampshire

Jeffrey H. Taylor, Director, New Hampshire
Office of State Planning, Attn:
Intergovernmental Review Process, Mike
Blake, 2½ Beacon Street, Concord, New
Hampshire 03301, Telephone: (603) 271-
2155, Fax: (603) 271-1728

New Jersey

Gregory W. Adkins, Assistant Commissioner,
New Jersey Department of Community
Affairs.

Please direct all correspondence and
questions about intergovernmental review to:
Andrew J. Jaskolka, State Review Process,
Intergovernmental Review Unit CN 800,
Room 813A, Trenton, New Jersey 08625-
0800, Telephone: (609) 292-9025, Fax:
(609) 633-2132

New Mexico

Robert Peters, State Budget Division, Room
190 Bataan Memorial Building, Santa Fe,
New Mexico 87503, Telephone: (505) 827-
3640

New York

New York State Clearinghouse, Division of
the Budget, State Capitol, Albany, New
York 12224, Telephone: (518) 474-1605

North Carolina

Chrys Baggett, Director, N.C. State
Clearinghouse, Office of the Secretary of
Admin., 116 West Jones Street, Raleigh,
North Carolina 27603-8003, Telephone:
(919) 733-7232, Fax: (919) 733-9571

North Dakota

North Dakota Single Point of Contact, Office
of Intergovernmental Assistance, 600 East
Boulevard Avenue, Bismarck, North
Dakota 58505-0170, Telephone: (701) 224-
2094, Fax: (701) 224-2308

Ohio

Larry Weaver, State Single Point of Contact,
State Clearinghouse, Office of Budget and
Management, 30 East Broad Street, 34th
Floor, Columbus, Ohio 43266-0411.

Please direct correspondence and
questions about intergovernmental review to:
Linda Wise, Telephone: (614) 466-0698, Fax:
(614) 466-5400

Rhode Island

Daniel W. Varin, Associate Director,
Department of Administration/Division of
Planning, One Capitol Hill, 4th Floor,
Providence, Rhode Island 02908-5870,
Telephone: (401) 277-2656, Fax: (401)
277-2083.

Please direct correspondence and
questions to:

Review Coordinator, Office of Strategic
Planning

South Carolina

Omega Burgess, State Single Point of
Contact, Grant Services, Office of the
Governor, 1205 Pendleton Street—Room
477, Columbia, South Carolina 29201,
Telephone: (803) 734-0494, Fax: (803)
734-0385

Texas

Tom Adams, Governor's Office, Director,
Intergovernmental Coordination, P.O. Box
12428, Austin, Texas 78711, Telephone:
(512) 463-1771, Fax: (512) 463-1880

Utah

Carolyn Wright, Utah State Clearinghouse,
Office of Planning and Budget, Room 116,
State Capitol, Salt Lake City, Utah 84114,
Telephone: (801) 538-1535, Fax: (801)
538-1547

Vermont

Nancy McAvoy, State Single Point of
Contact, Pavilion Office Building, 109 State
Street, Montpelier, Vermont 05609,
Telephone: (802) 828-3326, Fax: (802)
828-3339

West Virginia

Fred Cutlip, Director, Community
Development Division, W. Virginia
Development Office, Building #6, Room
553, Charleston, West Virginia 25305,
Telephone: (304) 558-4010, Fax: (304)
558-3248

Wisconsin

Martha Kerner, Section Chief, State/Federal
Relations, Wisconsin Department of
Administration, 101 East Wilson Street—
6th Floor, P.O. Box 7868, Madison,
Wisconsin 53707, Telephone: (608) 266-
2125, Fax: (608) 267-6931

Wyoming

Sheryl Jeffries, State Single Point of Contact,
Herschler Building 4th Floor, East Wing,
Cheyenne, Wyoming 82002, Telephone:
(307) 777-7574, Fax: (307) 638-8967

Territories

Guam

Mr. Giovanni T. Sgambelluri, Director,
Bureau of Budget and Management
Research, Office of the Governor, P.O. Box
2950, Agana, Guam 96910, Telephone:
011-671-472-2285, Fax: 011-671-472-
2825

Puerto Rico

Norma Burgos/Jose E. Caro, Chairwoman/
Director, Puerto Rico Planning Board,
Federal Proposals Review Office, Minillas
Government Center, P.O. Box 41119, San
Juan, Puerto Rico 00940-1119, Telephone:
(809) 727-4444, (809) 723-6190, Fax: (809)
724-3270, (809) 724-3103

Northern Mariana Islands

State Single Point of Contact, Planning and
Budget Office, Office of the Governor,
Saipan, CM, Northern Mariana Islands
96950

Virgin Islands

Jose George, Director, Office of Management
and Budget, #41 Norregade Emancipation
Garden Station, Second Floor, Saint
Thomas, Virgin Islands 00802.

Please direct all questions and
correspondence about intergovernmental
review to:

Linda Clarke, Telephone: (809) 774-0750,
Fax: (809) 776-0069

BILLING CODE 4184-01-P

APPENDIX H

BASIC CENTER PROGRAM FOR RUNAWAY AND HOMELESS YOUTH

TABLE OF ALLOCATIONS BY STATE

Fiscal Year 1996

Regions and States	Continuations Plus Gap Funding	New Starts	Totals
Region I			
Connecticut	\$ 391,990	\$ 20,270	\$ 412,260
Maine	157,561	2,530	160,091
Massachusetts	466,195	278,803	744,998
New Hampshire	114,408	38,358	152,766
Rhode Island	112,123	13,438	125,561
Vermont	93,750	6,250	100,000
Region II			
New Jersey	909,768	100,478	1,010,246
New York	1,743,227	616,805	2,360,032
Puerto Rico	437,786	166,478	604,264
Virgin Islands	0	45,000	45,000

BASIC CENTER PROGRAM FOR RUNAWAY AND HOMELESS YOUTH

TABLE OF ALLOCATIONS BY STATE

Fiscal Year 1996

Regions and States	Continuations Plus Gap Funding	New Starts	Totals
Region III			
Delaware	\$ 96,204	\$ 3,796	\$ 100,000
District of Columbia	96,200	3,800	100,000
Maryland	449,969	210,798	660,767
Pennsylvania	1,202,987	313,167	1,516,154
Virginia	601,104	237,542	838,646
West Virginia	209,606	14,835	224,441
Region IV			
Alabama	430,000	135,026	565,026
Florida	1,487,848	218,741	1,706,589
Georgia	825,842	164,524	990,366
Kentucky	497,904	9,573	507,477
Mississippi	70,436	325,083	395,519
North Carolina	682,132	236,559	918,691
South Carolina	0	498,060	498,060
Tennessee	185,000	493,555	678,555

BASIC CENTER PROGRAM FOR RUNAWAY AND HOMELESS YOUTH

TABLE OF ALLOCATIONS BY STATE

Fiscal Year 1996

Regions and States	Continuations Plus Gap Funding	New Starts	Totals
Region V			
Illinois	\$ 1,677,417	\$ 0	\$ 1,677,417
Indiana	510,943	259,690	770,633
Michigan	833,482	487,529	1,321,011
Minnesota	409,121	240,136	649,257
Ohio	1,093,392	399,743	1,493,135
Wisconsin	688,174	16,540	704,714
Region VI			
Arkansas	330,111	4,719	334,830
Louisiana	289,169	356,949	646,118
New Mexico	172,970	87,570	260,540
Oklahoma	414,529	45,863	460,392
Texas	2,118,899	654,439	2,773,338

BASIC CENTER PROGRAM FOR RUNAWAY AND HOMELESS YOUTH

TABLE OF ALLOCATIONS BY STATE

Fiscal Year 1996

Regions and States	Continuations Plus Gap Funding	New Starts	Totals
Region VII			
Iowa	\$ 251,833	\$ 129,560	\$ 381,393
Kansas	240,863	120,126	360,989
Missouri	563,088	158,367	721,455
Nebraska	140,134	91,108	231,242
Region VIII			
Colorado	405,000	102,477	507,477
Montana	108,554	15,961	124,515
North Dakota	86,337	13,663	100,000
South Dakota	82,143	26,677	108,820
Utah	0	351,572	351,572
Wyoming	100,000	0	100,000

BASIC CENTER PROGRAM FOR RUNAWAY AND HOMELESS YOUTH

TABLE OF ALLOCATIONS BY STATE

Fiscal Year 1996

Regions and States	Continuations Plus Gap Funding	New Starts	Totals
Region IX			
America Samoa	\$ 30,000	\$ 15,000	\$ 45,000
Arizona	458,206	111,529	569,735
California	4,054,007	443,708	4,497,715
Guam	0	45,000	45,000
Hawaii	140,885	18,159	159,044
Northern Marianas	0	45,000	45,000
Nevada	216,972	0	216,972
Region X			
Alaska	97,575	2,874	100,449
Idaho	175,939	1,417	177,356
Oregon	292,669	116,975	409,644
Washington	512,795	223,832	736,627
TOTALS	\$27,757,247	\$ 8,739,652	\$36,496,899

Appendix I

OMB Approval No. 0348-0043

APPLICATION FOR FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION: <i>Application</i> <input type="checkbox"/> Construction <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction <input type="checkbox"/> Non-Construction		2. DATE SUBMITTED	Applicant Identifier
		3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION			
Legal Name:		Organizational Unit:	
Address (give city, county, state, and zip code):		Name and telephone number of the person to be contacted on matters involving this application (give area code)	
6. EMPLOYER IDENTIFICATION NUMBER (EIN): [] [] - [] [] [] [] [] [] [] []		7. TYPE OF APPLICANT: (enter appropriate letter in box) <input type="checkbox"/> <ul style="list-style-type: none"> A. State B. County C. Municipal D. Township E. Interstate F. Intermunicipal G. Special District H. Independent School Dist. I. State Controlled Institution of Higher Learning J. Private University K. Indian Tribe L. Individual M. Profit Organization N. Other (Specify) _____ 	
B. TYPE OF APPLICATION: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es): <input type="checkbox"/> <input type="checkbox"/> A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration Other (specify): _____		8. NAME OF FEDERAL AGENCY:	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: [] [] - [] [] [] [] [] [] TITLE: _____		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:	
12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.):			
13. PROPOSED PROJECT:		14. CONGRESSIONAL DISTRICTS OF:	
Start Date	Ending Date	a. Applicant	b. Project
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	\$.00	a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON	
b. Applicant	\$.00	DATE _____	
c. State	\$.00	b. NO <input type="checkbox"/> PROGRAM IS NOT COVERED BY E.O. 12372	
d. Local	\$.00	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
e. Other	\$.00		
f. Program Income	\$.00	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
g. TOTAL	\$.00	<input type="checkbox"/> Yes If "Yes," attach an explanation. <input type="checkbox"/> No	
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED			
a. Typed Name of Authorized Representative		b. Title	c. Telephone number
d. Signature of Authorized Representative		e. Date Signed	

Previous Editions Not Usable

Standard Form 424 (REV 4-88)
 Prescribed by OMB Circular A-102

Authorized for Local Reproduction

Instructions for the SF 424

This is a standard form used by applicants as a required facesheet for preapplications and applications submitted for Federal assistance. It will be used by Federal agencies to obtain applicant certification that States which have established a review and comment procedure in response to Executive Order 12372 and have selected the program to be included in the process, have been given an opportunity to review the applicant's submission.

Item and Entry

1. Self-explanatory.
2. Date application submitted to Federal agency (or State if applicable) & applicant's control number (if applicable).
3. State use only (if applicable).
4. If this application is to continue or revise an existing award, enter present Federal identifier number. If for a new project, leave blank.
5. Legal name of applicant, name of primary organizational unit which will undertake the assistance activity, complete address of the applicant, and name and telephone number of the person to contact on matters related to this application.
6. Enter Employer Identification Number (EIN) as assigned by the Internal Revenue Service.
7. Enter the appropriate letter in the space provided.

8. Check appropriate box and enter appropriate letter(s) in the space(s) provided:

- “New” means a new assistance award.
- “Continuation” means an extension for an additional funding/budget period for a project with a projected completion date.
- “Revision” means any change in the Federal Government's financial obligation or contingent liability from an existing obligation.

9. Name of Federal agency from which assistance is being requested with this application.

10. Use the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested.

11. Enter a brief descriptive title of the project. If more than one program is involved, you should append an explanation on a separate sheet. If appropriate (e.g., construction or real property projects), attach a map showing project location. For preapplications, use a separate sheet to provide a summary description of this project.

12. List only the largest political entities affected (e.g., State, counties, cities).

13. Self-explanatory.

14. List the applicant's Congressional District and any District(s) affected by the program or project.

15. Amount requested or to be contributed during the first funding/budget period by

each contributor. Value of in-kind contributions should be included on appropriate lines as applicable. If the action will result in a dollar change to an existing award, indicate *only* the amount of the change. For decreases, enclose the amounts in parentheses. If both basic and supplemental amounts are included, show breakdown on an attached sheet. For multiple program funding, use totals and show breakdown using same categories as item 15.

16. Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process.

17. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.

18. To be signed by the authorized representative of the applicant. A copy of the governing body's authorization for you to sign this application as official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)

BILLING CODE 4184-01-P

OMB Approval No. 0348-0044

BUDGET INFORMATION — Non-Construction Programs

SECTION A - BUDGET SUMMARY						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		Total (g)
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	
1.		\$	\$	\$	\$	\$
2.						
3.						
4.						
5. TOTALS		\$	\$	\$	\$	\$
SECTION B - BUDGET CATEGORIES						
Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY					
	(1)	(2)	(3)	(4)	Total (5)	
a. Personnel	\$	\$	\$	\$	\$	
b. Fringe Benefits						
c. Travel						
d. Equipment						
e. Supplies						
f. Contractual						
g. Construction						
h. Other						
i. Total Direct Charges (sum of 6a - 6h)						
j. Indirect Charges						
k. TOTALS (sum of 6i and 6j)	\$	\$	\$	\$	\$	
7. Program Income	\$	\$	\$	\$	\$	

Standard Form 424A (4-88)
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SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8.	\$	\$	\$	\$	\$
9.					
10.					
11.					
12. TOTALS (sum of lines 8 and 11)	\$	\$	\$	\$	\$
SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
	\$	\$	\$	\$	\$
13. Federal	\$	\$	\$	\$	\$
14. Nonfederal					
15. TOTAL (sum of lines 13 and 14)	\$	\$	\$	\$	\$
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program	FUTURE FUNDING PERIODS (Years)				
	(b) First	(c) Second	(d) Third	(e) Fourth	
16.	\$	\$	\$	\$	
17.					
18.					
19.					
20. TOTALS (sum of lines 16 - 19)	\$	\$	\$	\$	
SECTION F - OTHER BUDGET INFORMATION (Attach additional Sheets if Necessary)					
21. Direct Charges:					
22. Indirect Charges:					
23. Remarks					

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Instructions for the SF-424A

General Instructions

This form is designed so that application can be made for funds from one or more grant programs. In preparing the budget, adhere to any existing Federal grantor agency guidelines which prescribe how and whether budgeted amounts should be separately shown for different functions or activities within the program. For some programs, grantor agencies may require budgets to be separately shown by function or activity. For other programs, grantor agencies may require a breakdown by function or activity. Sections A, B, C, and D should include budget estimates for the whole project except when applying for assistance which requires Federal authorization in annual or other funding period increments. In the latter case, Sections A, B, C, and D should provide the budget for the first budget period (usually a year) and Section E should present the need for Federal assistance in the subsequent budget periods. All applications should contain a breakdown by the object class categories shown in Lines a-k of Section B.

Section A. Budget Summary

Lines 1-4, Columns (a) and (b)

For applicants pertaining to a single Federal grant program (Federal Domestic Assistance Catalog number) and not requiring a functional or activity breakdown, enter on Line 1 under Column (a) the catalog program title and the catalog number in Column (b).

For applications pertaining to a single program requiring budget amounts by multiple functions or activities, enter the name of each activity or function on each line in Column (a), and enter the catalog number in Column (b). For applications pertaining to multiple programs where none of the programs require a breakdown by function or activity, enter the catalog program title on each line in Column (a) and the respective catalog number on each line in Column (b).

For applications pertaining to multiple programs where one or more programs require a breakdown by function or activity, prepare a separate sheet for each program requiring the breakdown. Additional sheets should be used when one form does not provide adequate space for all breakdown of data required. However, when more than one sheet is used, the first page should provide the summary totals by programs.

Line 1-4, Columns (c) Through (g)

For new applications, leave Columns (c) and (d) blank. For each line entry in Columns (a) and (b), enter in Columns (e), (f), and (g) the appropriate amounts of funds needed to support the project for the first funding period (usually a year).

For continuing grant program applications, submit these forms before the end of each funding period as required by the grantor agency. Enter in Columns (c) and (d) the estimated amounts of funds which will remain unobligated at the end of the grant funding period only if the Federal grantor agency instructions provide for this. Otherwise, leave these columns blank. Enter in columns (e) and (f) the amounts of funds

needed for the upcoming period. The amount(s) in Column (g) should be the sum of amounts in Columns (e) and (f).

For supplemental grants and changes to existing grants, do not use Columns (c) and (d). Enter in Column (e) the amount of the increase or decrease of Federal funds and enter in Column (f) the amount of the increase or decrease of non-Federal funds. In Column (g) enter the new total budgeted amount (Federal and non-Federal) which includes the total previous authorized budgeted amounts plus or minus, as appropriate, the amounts shown in Columns (e) and (f). The amount(s) in Column (g) should not equal the sum of amounts in Columns (e) and (f).

Line 5—Show the totals for all columns used.

Section B. Budget Categories

In the column headings (1) through (4), enter the titles of the same programs, functions, and activities shown on Lines 1-4, Column (a), Section A. When additional sheets are prepared for Section A, provide similar column headings on each sheet. For each program, function or activity, fill in the total requirements for funds (both Federal and non-Federal) by object class categories.

Lines 6a-i—Show the totals of Lines 6a to 6h in each column.

Line 6j—Show the amount of indirect cost.

Line 6k—Enter the total of amounts on Lines 6i and 6j. For all applications for new grants and continuation grants the total amount in column (5), Line 6k, should be the same as the total amount shown in Section A, Column (g), Line 5. For supplemental grants and changes to grants, the total amount of the increase or decrease as shown in Columns (1)-(4), Line 6k should be the same as the sum of the amounts in Section A, Columns (e) and (f) on Line 5.

Line 7—Enter the estimated amount of income, if any, expected to be generated from this project. Do not add or subtract this amount from the total project amount. Show under the program narrative statement the nature and source of income. The estimated amount of program income may be considered by the federal grantor agency in determining the total amount of the grant.

Section C. Non-Federal-Resources

Lines 8-11—Enter amounts of non-Federal resources that will be used on the grant. If in-kind contributions are included, provide a brief explanation on a separate sheet.

Column (a)—Enter the program titles identical to Column (a), Section A. A breakdown by function or activity is not necessary.

Column (b)—Enter the contribution to be made by the applicant.

Column (c)—Enter the amount of the State's cash and in-kind contribution if the applicant is not a State or State agency. Applicants which are a State or State agencies should leave this column blank.

Column (d)—Enter the amount of cash and in-kind contributions to be made from all other sources.

Column (e)—Enter totals of Columns (b), (c), and (d).

Line 12—Enter the total for each of Columns (b)-(e). The amount in Column (e)

should be equal to the amount on Line 5, Column (f), Section A.

Section D. Forecasted Cash Needs

Line 13—Enter the amount of cash needed by quarter from the grantor agency during the first year.

Line 14—Enter the amount of cash from all other sources needed by quarter during the first year.

Line 15—Enter the totals of amounts on Lines 13 and 14.

Section E. Budget Estimates of Federal Funds Needed for Balance of the Project

Lines 16-19—Enter in Column (a) the same grant program titles shown in Column (a), Section A. A breakdown by function or activity is not necessary. For new applications and continuation grant applications, enter in the proper columns amounts of Federal funds which will be needed to complete the program or project over the succeeding funding periods (usually in years). This section need not be completed for revisions (amendments, changes, or supplements) to funds for the current year of existing grants.

If more than four lines are needed to list the program titles, submit additional schedules as necessary.

Line 20—Enter the total for each of the Columns (b)-(e). When additional schedules are prepared for this Section, annotate accordingly and show the overall totals on this line.

Section F. Other Budget Information

Line 21—Use this space to explain amounts for individual direct object-class cost categories that may appear to be out of the ordinary or to explain the details as required by the Federal grantor agency.

Line 22—Enter the type of indirect rate (provisional, predetermined, final or fixed) that will be in effect during the funding period, the estimated amount of the base to which the rate is applied, and the total indirect expense.

Line 23—Provide any other explanations or comments deemed necessary.

Assurances—Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will

establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination

statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of

underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. § 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Signature of authorized certifying official

Title

Applicant organization

Date submitted

BILLING CODE 4184-01-P

U.S. Department of Health and Human Services
Certification Regarding Drug-Free Workplace Requirements
Grantees Other Than Individuals

By signing and/or submitting this application or grant agreement, the grantee is providing the certification set out below.

This certification is required by regulations implementing the Drug-Free Workplace Act of 1988, 45 CFR Part 76, Subpart F. The regulations, published in the May 25, 1990 Federal Register, require certification by grantees that they will maintain a drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when the Department of Health and Human Services (HHS) determines to award the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HHS, in addition to any other remedies available to the Federal Government, may taken action authorized under the Drug-Free Workplace Act. False certification or violation of the certification shall be grounds for suspension of payments, suspension or termination of grants, or governmentwide suspension or debarment.

Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio studios.)

If the workplace identified to HHS changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see above).

Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 USC 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15).

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and, (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

The grantee certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an ongoing drug-free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace; (2) The grantee's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and, (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and, (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or, (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant (use attachments, if needed):

Place of Performance (Street address, City, County, State, ZIP Code) _____

Check if there are workplaces on file that are not identified here.

Sections 76.630(c) and (d)(2) and 76.635(a)(1) and (b) provide that a Federal agency may designate a central receipt point for STATE-WIDE AND STATE AGENCY-WIDE certifications, and for notification of criminal drug convictions. For the Department of Health and Human Services, the central receipt point is: Division of Grants Management and Oversight, Office of Management and Acquisition, Department of Health and Human Services, Room 517-D, 200 Independence Avenue, S.W., Washington, D.C. 20201.

DGMO Form#2 Revised May 1990

Certification Regarding Debarment, Suspension, and Other Responsibility Matters—Primary Covered Transactions

By signing and submitting this proposal, the applicant, defined as the primary participant in accordance with 45 CFR Part 76, certifies to the best of its knowledge and belief that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal Department or agency;

(b) Have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicated or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a 3-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

The inability of a person to provide the certification required above will not necessarily result in denial of participation in this covered transaction. If necessary, the prospective participant shall submit an explanation of why it cannot provide the certification. The certification or explanation will be considered in connection with the Department of Health and Human Services' (HHS) determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

The prospective primary participant agrees that by submitting this proposal, it will include the clause entitled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transactions" provided below without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transactions
(To Be Supplied to Lower Tier Participants)

By signing and submitting this lower tier proposal, the prospective lower tier participant, as defined in 45 CFR Part 76, certifies to the best of its knowledge and belief that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

(b) Where the prospective lower tier participant is unable to certify to any of the above, such prospective participant shall attach an explanation to this proposal.

The prospective lower tier participant further agrees by submitting this proposal that it will include this clause entitled "Certification Regarding Debarment, Suspension Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transactions" without modification in all lower tier covered transactions and in all solicitations for lower their covered transactions.

Certification Regarding Lobbying

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant,

loan or cooperative agreement, the undersigned shall complete and submit Standard Form—LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

State for Loan Guarantee and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form—LLL "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature

Title

Organization

Date

BILLING CODE 4184-01-P

Certification Regarding Environmental Tobacco Smoke

Public Law 103-227, Part C—
Environmental Tobacco Smoke, also known as the Pro-Children Act of 1994 (Act), requires that smoking not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, education, or library services to children under the age of 18, if the services are funded by Federal programs

either directly or through State or local governments, by Federal grant, contract, loan, or loan guarantee. The law does not apply to children's services provided in private residences, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for inpatient drug or alcohol treatment. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1000 per day and/or the imposition of an administrative compliance order on the responsible entity.

By signing and submitting this application the applicant/grantee certifies that it will comply with the requirements of the Act. The applicant/grantee further agrees that it will require the language of this certification be included in any subawards which contain provisions for children's services and that all subgrantees shall certify accordingly.

[FR Doc. 96-9116 Filed 4-12-96; 8:45 am]

BILLING CODE 4184-01-P