

Secretary for Children and Families, and consists of:

Office of the Commissioner (KBA)
 Division of Program Evaluation (KBB)
 Head Start Bureau (KBC)
 Program Operations Division (KBC1)
 Program Support Division (KBC2)
 Children's Bureau (KBD)
 Policy Division (KBD1)
 Program Operations Division (KBD3)
 Family and Youth Services Bureau (KBE)
 National Center on Child Abuse and Neglect (KBF)
 Program Policy and Planning Division (KBF1)
 Clearinghouse Division (KBF2)
 Child Care Bureau (KBG)
 Program Operations Division (KBG1)
 Policy Division (KBG2)

b. Delete paragraph E in its entirety and replace with the following:

E. The Family and Youth Services Bureau recommends policy direction and programs to address youth and family issues to the Commissioner. It assesses policies, legislation and programs which affect youth and families; recommends budgetary and legislative proposals and subject areas for research and demonstration activities; coordinates efforts with and provides expert advice to departmental and other federal agencies on youth issues and programs and develops program initiatives to address the needs of youth and families. The Bureau represents HHS on various councils, workgroups and committees and provides leadership and coordination to other HHS programs and agencies.

The Bureau promotes a youth development approach to program services so that Bureau programs and activities are planned and designed with an emphasis on meeting the developmental needs of young people and their families, including runaway and homeless youth, youth at risk of involvement with gangs, violence and drugs and other youth in at-risk situations. Administration of these programs currently includes development and implementation of policy, guidelines and regulations concerning the funding and management of service projects for youth under the Runaway and Homeless Youth Act of 1974, the Anti-Drug Abuse Act of 1988 and the Crime Control Act of 1994.

The Bureau oversees the receipt, review and award of applications for grants that ultimately provide services to youth and families and monitors the management of these grants, either directly or in liaison with ACF Regional Offices. In addition, the Bureau designs,

develops, funds and monitors support activities related to these programs including, but not limited to, the provision of technical assistance, a monitoring system, a data collection system, a family and youth clearinghouse and a national communications system/hotline.

The Bureau determines the conceptual and policy framework to address issues facing families and adolescents. It identifies problems, defines critical issues for investigation and makes recommendations regarding subject areas for research, demonstration and evaluation activities. Based on the outcomes of these activities, the Bureau disseminates information through conferences, forums and written materials; provides assistance to service providers and state and local governments in planning, developing, implementing and evaluating programs affecting family and youth; and recommends plans and programs to increase public awareness and understanding about activities affecting vulnerable families and youth.

Dated: September 17, 1996.

Mary Jo Bane.

Assistant Secretary for Children and Families.
 [FR Doc. 96-24387 Filed 9-23-96; 8:45 am]

BILLING CODE 4184-01-P

Regional Offices; Statement of Organization, Functions, and Delegations of Authority

This Notice amends Part K of the Statement of Organization, Functions, and Delegations of Authority of the Department of Health and Human Services (DHHS), Administration for Children and Families (ACF) as follows: Chapter KD, The Regional Offices of the Administration for Children and Families (61 FR 18147), as last amended, April 24, 1996. This reorganization realigns the functions in Region 1 to support their streamlining plan.

I. Amend Notice 60 FR 27315, dated May 23, 1995: The first sentence of the first paragraph should read as follows: "This Notice amends Part K of the Statement of Organization, Functions, and Delegations of Authority of the Department of Health and Human Services (DHHS), Administration for Children and Families (ACF) as follows: Chapter KD, The Regional Offices of the Administration for Children and Families (58 FR 44343), as last amended, May 1, 1996."

II. Chapter KD is amended as follows:
 a. Delete KD.10 Organization in its entirety and replace with the following:

Office of the Regional Administrator (KD3A, KD8A, KDXA)

Office of the Regional Hub Director (KD4A and KD9A)

Office of Financial Operations (KD3B, KD4B, KD8B, KD9B and KDXB)

Office of Family Security (KD3C, KD4C, KD8C, KD9C and KDXC)

Office of Family Supportive Services (KD3D, KD4D, KD8D, KD9D and KDXD)

b. Delete KD.20 Functions, Paragraph A in its entirety and replace with the following:

KD.20 Functions (For Regions 3, 8 and X) A. The Office of the Regional Administrator is headed by a Regional Administrator who reports to the Assistant Secretary for Children and Families. In addition, the Office of the Regional Administrator has a Deputy Regional Administrator who reports to the Regional Administrator. The Office provides executive leadership and direction to state, county, city, territorial and tribal governments, as well as public and private local grantees to ensure effective and 2 efficient program and financial management. It ensures that these entities conform to federal laws, regulations, policies and procedures governing the programs, and exercises all delegated authorities and responsibilities for oversight of the programs. The Office takes action to approve state plans and submits recommendations to the Assistant Secretary for Children and Families concerning state plan disapproval. The Office contributes to the development of national policy based on regional perspectives on all ACF programs. It oversees ACF operations, the management of ACF regional staff; coordinates activities across regional programs; and assures that goals and objectives are met and departmental and agency initiatives are carried out. The Office alerts the Assistant Secretary for Children and Families to problems and issues that may have significant regional or national impact. It represents ACF at the regional level in executive communications within ACF, with the HHS Regional Director, other HHS operating divisions, other federal agencies, and public or private local organizations representing children and families.

Within the Office of the Regional Administrator, an administrative staff assists the Regional Administrator and Deputy Regional Administrator in providing day-to-day support for regional administrative functions, including budget, internal systems, employee relations, and human resource development activities. The Staff develops and implements the regional planning process. It tracks, monitors

and reports on regional progress in the attainment of ACF national goals and objectives. The Staff coordinates public awareness activities, information dissemination and education campaigns in accordance with the ACF Office of Public Affairs and in conjunction with the HHS Regional Director. It assists the Regional Administrator in management of cross-cutting initiatives and activities among the regional components, and ensures effective and efficient management of internal automation processes.

c. After the end of KD.20 Functions, Paragraph D and before KD2.10 Organization, insert the following: KD1.10 Organization. Region 1—Goal-Driven Structure is organized as follows:

Office of the Regional Administrator (KD1A)

Goal#1—Family Self Sufficiency

Goal#2—Healthy and Safe Children, Families and Communities

Goal#3—Developmental Disabilities

Goal#4—Reinvention of ACF as a Results-Oriented, Customer-Driven Organization

Goal#5—Financial Management

KD1.20 Functions. The Administration for Children and Families, Region 1, is headed by a Regional Administrator, and a Deputy Regional Administrator who reports to the Regional Administrator. The Office provides executive leadership to state, county, city, territorial and tribal governments, as well as public and private local grantees to ensure effective, efficient, results-oriented program and financial management. ACF's primary goal is to assist vulnerable and dependent children and families to achieve economic independence, stability and self-reliance. The Office is responsible for providing centralized management and technical administration of ACF formula, block, entitlement and discretionary grant programs which are designed to assist families achieve economic independence and self-sufficiency, and to ensure that children have safe, healthy and permanent environments in which to grow. It oversees ACF operations, the management of ACF regional staff; coordinates activities across regional programs; and assures that goals and objectives are met and departmental and agency initiatives are carried out.

In order to ensure that agency goals are accomplished, the Office of the Regional Administrator provides leadership to grantees through a staff organized around and focused on ACF goals and priorities. ACF programs and functions are grouped within offices

according to current ACF goals and priorities. Each office reports to a goal leader charged with achieving measurable progress towards ACF goals and priorities, through their work with state and local grantees, the public, other federal agencies and internally within the Department. The Regional goal structure is designed to allow ACF to respond quickly in a dynamic and changing environment to emphasize, focus on and achieve ACF and HHS goals and priorities.

The Office takes action to approve state plans and submits recommendations to the Assistant Secretary for Children and Families concerning state plan disapproval. The Office contributes to the development of national policy based on regional perspectives on all ACF programs.

The Office provides policy guidance to state, county, city or town and tribal governments and public and private organizations to assure consistent and uniform adherence to federal requirements governing ACF programs. The Office provides technical assistance to entities responsible for administering ACF programs to resolve identified problems, ensures that appropriate procedures and practices are adopted, works with appropriate state and local officials to develop and implement outcome-based performance measures and monitors the programs to ensure their efficiency and effectiveness. It ensures that these entities conform to federal laws, regulations, policies and procedures governing the programs, and exercises all delegated authorities and responsibilities for oversight of the programs.

The Office also reviews cost estimates and reports for ACF grant programs and recommends funding levels. The Office performs systematic fiscal reviews and makes recommendations to the Regional Administrator to approve or disallow costs under ACF grant programs and to approve, defer or disallow claims for federal financial participation in ACF formula and entitlement grant programs. As applicable, recommendations are made on the clearance and closure of audits of state and local grantee programs, paying particular attention to financial management deficiencies that decrease the efficiency and effectiveness of the ACF programs and taking steps to monitor the resolution of such deficiencies. The Office issues certain grant awards based on a review of project objectives, budget projections, and proposed funding levels. The Office establishes regional financial management priorities and reviews cost allocation plans, and oversees the management and coordination of office

automation systems in the region and monitors state systems projects for ACF programs.

The Office provides leadership in moving ACF regional office toward results-oriented, customer-focused partnerships with administrators of ACF programs. The Office is also responsible for providing administration and management support for the Regional Office. The Office is responsible for day-to-day operational management of regional administrative functions, including budget, performance management, procurement, property management, internal systems, employee relations, human resource development activities and communications.

The Office alerts the Assistant Secretary for Children and Families to problems and issues that may have significant regional or national impact. The Office represents ACF at the regional level in executive communications within ACF, with the HHS Regional Director, other HHS operating divisions, other federal agencies, and public or private local organizations representing children and families.

Dated: September 17, 1996.

Mary Jo Bane,

Assistant Secretary for Children and Families.

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Food and Drug Administration

[Docket No. 96N-0283]

Agency Information Collection Activities; Submission for OMB Review; Comment Request

AGENCY: Food and Drug Administration, HHS.

ACTION: Notice.

SUMMARY: The Food and Drug Administration (FDA) is announcing that the proposed collection of information listed below has been submitted to the Office of Management and Budget (OMB) for review and clearance under the Paperwork Reduction Act of 1995.

DATES: Submit written comments on the collection of information by October 24, 1996.

ADDRESSES: Submit written comments on the collection of information to the Office of Information and Regulatory Affairs, OMB, New Executive Office Bldg., 725 17th St. NW., rm. 10235, Washington, DC, Attn: Desk Officer for FDA.