

COMMITTEE FOR THE IMPLEMENTATION OF TEXTILE AGREEMENTS

Adjustment of an Import Limit for Certain Cotton Textile Products Produced or Manufactured in the People's Republic of China

August 18, 1997.

AGENCY: Committee for the Implementation of Textile Agreements (CITA).

ACTION: Issuing a directive to the Commissioner of Customs increasing a limit.

EFFECTIVE DATE: August 19, 1997.

FOR FURTHER INFORMATION CONTACT: Janet Heinzen, International Trade Specialist, Office of Textiles and Apparel, U.S. Department of Commerce, (202) 482-4212. For information on the quota status of this limit, refer to the Quota Status Reports posted on the bulletin boards of each Customs port or call (202) 927-5850. For information on embargoes and quota re-openings, call (202) 482-3715.

SUPPLEMENTARY INFORMATION:

Authority: Executive Order 11651 of March 3, 1972, as amended; section 204 of the Agricultural Act of 1956, as amended (7 U.S.C. 1854).

The current limit for Categories 338-S/339-S, a sublimit of Categories 338/339, is being increased for carryforward.

A description of the textile and apparel categories in terms of HTS numbers is available in the **CORRELATION:** Textile and Apparel Categories with the Harmonized Tariff Schedule of the United States (see **Federal Register** notice 61 FR 66263, published on December 17, 1996). Also see 62 FR 6950, published on February 14, 1997.

The letter to the Commissioner of Customs and the actions taken pursuant to it are not designed to implement all of the provisions of the bilateral agreement, but is designed to assist only in the implementation of its provisions.

Troy H. Cribb,

Chairman, Committee for the Implementation of Textile Agreements.

Committee for the Implementation of Textile Agreements

August 18, 1997.

Commissioner of Customs,
Department of the Treasury, Washington, DC 20229.

Dear Commissioner: This directive amends, but does not cancel, the directive issued to you on February 10, 1997, by the Chairman, Committee for the Implementation of Textile Agreements. That directive concerns imports of certain cotton, wool,

man-made fiber, silk blend and other vegetable fiber textiles and textile products and silk apparel, produced or manufactured in China and exported during the twelve-month period beginning on January 1, 1997 and extending through December 31, 1997.

Effective on August 19, 1997, you are directed to increase the limit for Categories 338-S/339-S¹, a sublimit of 338/339, to 1,894,466 dozen², as provided for under the terms of the bilateral agreement between the Governments of the United States and the People's Republic of China. The limit for 338/339 remains unchanged.

The Committee for the Implementation of Textile Agreements has determined that this action falls within the foreign affairs exception to the rulemaking provisions of 5 U.S.C. 553(a)(1).

Sincerely,

Troy H. Cribb,

Chairman, Committee for the Implementation of Textile Agreements.

[FR Doc. 97-22300 Filed 8-21-97; 8:45 am]

BILLING CODE 3510-DR-F

CORPORATION FOR NATIONAL AND COMMUNITY SERVICE

Learn and Serve America National Clearinghouse

AGENCY: Corporation for National and Community Service.

ACTION: Notice of correction of dates and award amount.

SUMMARY: This notice corrects the date of availability for the application guidelines, the application deadline, and the first year's award amount published in the **Federal Register** on June 9, 1997 (62 FR 31417, 31418). The new dates are revised in the notice as follows: "Application guidelines will be available August 15, 1997. Applications must be submitted to the Corporation no later than 3:00 p.m. (EST) September 30, 1997." The new award amount is revised as follows: "The first year's award will total approximately \$750,000."

Dated: August 19, 1997.

Stewart A. Davis,

Acting General Counsel, Corporation for National and Community Service.

[FR Doc. 97-22337 Filed 8-21-97; 8:45 am]

BILLING CODE 6050-28-P

¹ The limit has not been adjusted to account for any imports exported after December 31, 1996.

² Category 338-S: all HTS numbers except 6109.10.0012, 6109.10.0014, 6109.10.0018 and 6109.10.0023; Category 339-S: all HTS numbers except 6109.10.0040, 6109.10.0045, 6109.10.0060 and 6109.10.0065.

CORPORATION FOR NATIONAL AND COMMUNITY SERVICE

Availability of Funds for National Providers in Training and Technical Assistance

AGENCY: Corporation for National and Community Service.

ACTION: Notice of availability of funds.

SUMMARY: The Corporation for National and Community Service (Corporation) announces the availability of approximately \$5.37 million to provide training and technical assistance (T/TA) to national service programs supported by the Corporation in the following 14 areas for fiscal years 1997 and 1998: (A) Conflict Resolution; (B) Human Relations and Diversity Training; (C) Educational Success; (D) Financial Management; (E) Supervisory Skills Training; (F) Training Materials Development; (G) National Service Resource Center; (H) Organizational Development and Program Management; (I) Public Safety Program Support; (J) Risk Management; (K) Crew-based Programming; (L) Member Development and Management; (M) Sustainability; and (N) Out-of-School Time. The Corporation will evaluate proposals made in each of the fourteen areas separately. The Corporation expects to make awards in each area in the form of one-year cooperative agreements with the possibility of a second year extension based on performance, need, and availability of funds.

DATES: Proposals must be received by the Corporation by 3:00 p.m. Eastern time on September 26, 1997.

ADDRESSES: All proposals should be submitted to the Corporation for National and Community Service, 1201 New York Avenue, NW, Washington, DC 20525, Attention: Laurel Ihator, Room 9808. Proposals may not be submitted by facsimile. Applicants are requested to submit one (1) unbound, original proposal and two (2) copies.

FOR FURTHER INFORMATION CONTACT: Jim Ekstrom or Susan Schechter at the Corporation for National and Community Service, (202) 606-5000, ext. 436, T.D.D. (202) 565-2799. Copies of Corporation materials referenced in this Notice may be reviewed at the Corporation, 1201 New York Avenue, NW, Washington, DC.

SUPPLEMENTARY INFORMATION:

I. Background

The Corporation for National and Community Service was established in 1993 to engage Americans of all ages and backgrounds in service to their

communities. The Corporation's national and community service programs provide opportunities for participants to serve full-time and part-time, with or without stipend, as individuals or as a part of a team. AmeriCorps State and National programs and AmeriCorps VISTA engage thousands of Americans on a full- or part-time basis at 1,000 operating sites to help communities meet their toughest challenges. Learn and Serve America integrates service into the academic life of more than 800,000 students in all 50 states. The National Senior Service Corps utilizes the skills, talents and experience of over 500,000 older Americans to help make communities stronger, safer, healthier and smarter.

The Corporation directly operates the AmeriCorps*VISTA and *NCCC programs. More than 4,000 AmeriCorps*VISTAs (Volunteers in Service to America) serve to develop grassroots programs, mobilize resources and build capacity for service programs across the nation. AmeriCorps*NCCC (National Civilian Community Corps) provides an opportunity for approximately 1,000 individuals between the ages of 18 and 24 to participate in a residential program on downsized military bases.

AmeriCorps*State and National programs, which involve 25,000 Americans each year in results-driven community service, are grant programs managed either by (1) State Commissions that select and oversee programs operated by local organizations or (2) national non-profit organizations that identify and act as parent organizations for operating sites across the country. Learn and Serve grants provide service learning opportunities for students in K-12 and higher education settings. The National Senior Service Corps is operated through grants to local organizations for Retired Senior Volunteer Programs (RSVP), Foster Grandparents and Senior Companions to provide service to their communities.

II. Eligibility

Public agencies, non-profit organizations (i.e., youth-serving groups, community-based organizations, and service organizations), institutions of higher education, Indian tribes, and for-profit companies are eligible to apply. Organizations that operate or intend to operate Corporation-supported programs are eligible. Organizations may apply to provide T/TA in partnership with organizations seeking other Corporation funds. Submissions from organizations that document an

ability to provide T/TA on a nationwide basis will be preferred. Based on previous T/TA competitions and the Corporation's estimate of potential applicants, the Corporation expects fewer than ten applications to be submitted in each area.

III. Period of Assistance and Other Conditions

A. Cooperative Agreements

Awards made under this notice will be in the form of cooperative agreements. Administration of the cooperative agreements is controlled by the Corporation's regulations, 45 CFR part 2541 (for agreements with state and local government agencies) and 45 CFR part 2543 (for agreements with institutions of higher education and other non-profit organizations.)

B. Use of Materials

To ensure that materials generated for training and technical assistance purposes are available to the public and readily accessible to grantees and subgrantees, the Corporation retains royalty-free, non-exclusive, and irrevocable licenses to obtain, use, reproduce, publish, or disseminate products, including data produced under the agreement, and to authorize others to do so. To the extent practical, the awardee will agree to make available to the field products at no cost or at the cost of reproduction.

C. Time Frame

The Corporation expects that work under agreements awarded through this Notice will commence as soon as possible after the conclusion of the Corporation's selection and negotiation processes—generally anticipated to be within the 60 days following the due date for proposals. The Corporation expects that the period of performance will be one year, with the possibility of a second year extension based on performance, need and availability of funds.

D. Other Corporation-sponsored Training and Technical Assistance

In addition to using the T/TA providers selected under this notice, the Corporation provides training and technical assistance to grantees through in-house sector specialists in education, service-learning, public safety, youth development, leadership (through the Corporation's National Service Leadership Institute), and environment (through the Corporation's Center for National Service and the Environment). The in-house sector specialists advise headquarters staff, act as liaisons to other federal initiatives and provide and

manage T/TA in their areas of expertise. In addition, the Corporation may select additional providers through later notices as needs arise.

IV. T/TA Activities

The following are basic principles of the Corporation's T/TA system. The provider selected for each area is expected to integrate these principles into its service delivery.

- Coordinate delivery of on-site T/TA services, scheduled training sessions and all other T/TA services with staff of the State Commission, State Education Agency and/or Corporation State Office in the State where services have been requested.

- Coordinate continually with the Corporation and State Commission staff concerning programs that are in particular need of T/TA support.

- Conduct aggressive, targeted outreach to programs identified by the Corporation and State Commissions as being in need of T/TA services.

- Work in partnership with programs to help identify/clarify needs and determine the most suitable responses.

- Prepare and submit for approval by the Corporation specific criteria for the evaluation of their T/TA services. After each T/TA event, to facilitate continuous improvement of these services, providers will solicit evaluations of their services consistent with the approved evaluation criteria. Providers will maintain records on these evaluations and provide these records to the Corporation or an authorized representative upon request. Providers will also submit to the Director of T/TA a quarterly report which, in part, (1) compares accomplishments with goals; (2) describes the nature and scale of T/TA activity; (3) provides aggregate summaries of the evaluations of each event; (4) recommends agendas based on analyses of T/TA activity and trends; (5) as practicable, relates activity costs to budget line items; (6) identifies developments that hinder compliance with the agreement; and (7) when appropriate, cites or proposes corrective action, and seeks Corporation assistance. The Corporation may conduct independent assessments of each provider's performance.

- Thoroughly orient and train staff and consultants in the Corporation's background and objectives.

- Respond to requests for T/TA from programs, State Commissions, Corporation State Offices, State Education Agencies, national non-profits as well as collaborate in training events organized by other providers for the Corporation.

- Conduct aggressive outreach to national service programs as well as to State Commissions, State Education Agencies, and Corporation State Offices to promote awareness of available T/TA services.

- Use peer-provided T/TA in situations where this approach is feasible and appropriate. Over the past three years AmeriCorps, National Senior Service Corps and Learn and Serve program directors; State Commission chairpersons, executive directors, commissioners; and others involved in national service have proven to be particularly effective as T/TA providers.

- Identify, document and transmit effective practices through all their T/TA services.

- Develop training that is interactive, experiential and based on the principles of adult learning.

- Develop training designs that accommodate participants at various levels of existing knowledge and skills; offer basic and advanced training as required.

- Ensure that assistance is accessible to persons with disabilities as required by law.

- Link all T/TA activities to the greatest extent possible to the goal of sustainability in the absence of Corporation financial support.

- Help programs improve the quality of their objectives and desired outcomes.

- While the AmeriCorps*State and National program is expected to be the primary user of services in most categories under this Notice, address the needs of program personnel in other Corporation-supported programs when appropriate.

- Operate with a focus on capacity-building to help programs develop their internal T/TA capacity, such as by improving their skills in problem identification, problem solving and assessing local T/TA resources. Providers should develop train-the-trainer initiatives for the purpose of increasing capacity at the state and local level to deliver T/TA services to national service programs. Providers should support and encourage programs' access to local T/TA resources.

- Develop and maintain a network of geographically dispersed expert resource people that includes staff from Corporation-funded programs.

- Use electronic communication as much as possible to facilitate the delivery of T/TA services. The Corporation is especially interested in approaches that expedite service delivery, increase communications and that are cost-efficient. In all T/TA

activities, programs should be encouraged and assisted in using electronic communication and automation.

The Corporation will evaluate proposals in each of the following areas listed A through N separately. Amounts listed reflect fund availability for the first year only.

A. Conflict Resolution (up to \$300,000)

These services will assist members and participants to work effectively in stressful situations, to enhance effective communications among project participants and to maximize project success.

Specific tasks include, but are not limited to, the following:

1. Conduct training of trainers for approximately 250 staff of Corporation-funded programs through approximately 10 regional training events. This cadre of trainers will serve as a resource for training needs at the state and local level.

2. Provide mentoring following the training of trainers to assist program staff in tailoring the training to the specific needs of local programs and to support the initial training delivery.

3. Consult on site with at least 10 State Commissions to assist in developing program services in community mediation, peer counseling and other conflict resolution techniques, especially for programs involving youth.

4. Provide telephone and on-line consultation and materials as appropriate to assist programs with issues involving conflict.

5. Administer appropriate evaluation instrument(s), including after each training or technical assistance event, to facilitate continuous improvement.

B. Human Relations and Diversity Training (up to \$320,000)

Two of the four goals that unite the Corporation's national service initiative are Getting Things Done and Strengthening Communities. An element critical to success in achieving these goals is the ability of programs to mold Americans of varied backgrounds into strong teams to work effectively in diverse communities. There is, therefore, a need for program staff and members to receive training that promotes understanding and respect among people of different origins, that provides skills for working with and managing diverse populations and that offers techniques for preventing and resolving situations where issues of diversity and communication hinder achieving program goals.

Specific tasks include, but are not limited to, the following:

1. Collaborate with State Commissions and a representative group of national non-profit grantees in implementing a minimum of 20 regional training workshops of 20–25 participants each. Workshops should increase personal awareness of and competency with diversity issues. They should also enhance staff skills in developing and supporting diverse, well-functioning teams and community partnerships, as well as in diagnosing diversity challenges and facilitating discussions and training.

2. Deliver a minimum of 10 customized T/TA sessions in response to site-specific diversity issues.

3. Help State Commission/national non-profit staff and programs enhance their ability to select effective diversity training.

4. Provide on-line and telephone assistance and resource materials.

5. Administer appropriate evaluation instrument(s), including after each training and technical assistance event, to facilitate continuous improvement.

C. Educational Success (up to \$500,000)

Seventy-five percent of the Corporation's programs address the educational success of children in some way. Educational success T/TA services should address the need for technical expertise and identify and disseminate effective practices in educational success using service strategies.

Specific tasks include, but are not limited to, the following:

1. Provide information, materials, and documentation concerning effective reading and tutoring programs to all programs upon request. The materials and information must be targeted to the needs of young children, specifically from birth through age 8, including support for parents as first teachers. Develop a monograph series which articulates effective practices being used by national service programs in tutoring and reading enhancement.

2. Refer programs to organizations and individuals who can provide technical, high-quality support in the design and implementation of effective tutoring programs making use of volunteers and others engaged in service.

3. Identify and partner with a network of trainers who can provide hands-on training and support to local programs related to the goal of helping ensure that all children read well and independently by the end of third grade.

4. Provide for initial consultation between the training providers and program deliverers to assure the start of high-quality programs. Such initial consultation may include site visits and start-up assessments to ensure that

programs have in place mechanisms for ongoing T/TA support funded by the local programs.

5. Organize and conduct common training sessions for project directors and other participants in national service programs engaged in tutoring young children.

6. Work in close coordination with Corporation staff and other national service T/TA providers to share resources and provide referrals to programs on related T/TA needs.

7. Administer appropriate evaluation instrument(s), including after each training and technical assistance event, to facilitate continuous improvement.

The methodology for implementing the tasks should include a minimum of 50 training sessions for at least 900 national service participants to be organized by the provider on a regional basis or at the initiation of state or local entities (i.e., state commission, state education agency or other national service organization). In addition, the provider will implement telephone, on-line, and on-site technical assistance; materials development; identification, acquisition and dissemination of primary source documents to local programs; responding to information requests; support for affinity groups and peer exchange; and production of newsletter and/or electronic information, including a World Wide Web site.

T/TA services must be supportive of the range of generally accepted approaches to teaching reading and the essential elements of high-quality reading programs for young children. Programs to be served will be both community- and school-based. T/TA approaches must provide skills needed to work in the school environment and with school personnel, to recruit and train volunteers, and to work with parents and other care-giver groups.

D. Financial Management (up to \$700,000)

Corporation-funded programs need access to training and technical assistance information regarding their responsibilities and procedures for the management of federal funds. Sound fiscal management is critical to the effective operation of national service programs. Audiences will be Corporation-funded state and national grantees, and state commissions.

Specific tasks include, but are not limited to, the following:

1. Conduct at least five regional and 20 State-based workshops. Training and technical assistance should cover, but not be limited to, the following topics: federal grants management; financial

management systems; budget preparation; financial reporting; developing and implementing internal controls; cost allocation; cash management; developing fiscal policies and procedures; fiduciary responsibility; assessing financial risk factors associated with Corporation grants; assistance in overseeing and monitoring adherence to grant terms and conditions; administrative requirements; supporting documentation; in-kind contributions; matching funds; living allowances and other member support costs.

2. Conduct at least 20 on-site technical assistance visits to State Commissions and programs. On-site technical assistance is expected to require certified public accountants with extensive experience in federal accounting standards and procedures.

3. Provide telephone and on-line technical assistance.

4. Develop and maintain a network of geographically-dispersed expert resource people to include staff from Corporation-funded programs.

5. Develop materials to include a compilation of effective practices used in the field.

6. Administer appropriate evaluation instrument(s), including after each training and technical assistance event, to facilitate continuous improvement.

To perform these tasks, the Corporation envisions a national network of consultants. Such consultants would be easily accessible for follow-up and would have state of the art knowledge of relevant state and local law and regulations.

E. Supervisory Skills Training (up to \$350,000)

Supervision is the management task common to all programs that most directly affects participants' and project performance. Training establishes a uniform standard across programs and reinforces the Corporation's expectations.

Specific tasks include, but are not limited to, the following:

1. Conduct at least 10 regional workshops on basic and advanced supervisory skills.

2. Conduct customized training in supervision skills for at least 10 states.

3. Conduct at least two training of trainers workshops.

4. Provide telephone and on-line technical assistance.

5. Offer at least five program specific training events or on-site technical assistance.

6. Develop materials that include compilation of effective practices from

programs and dissemination of primary source documents.

7. Administer appropriate evaluation instrument(s), including after each training and technical assistance event, to facilitate continuous improvement.

F. Training Materials Development (up to \$350,000)

These services respond to the need for consistent, quality participant training developed in the most cost effective manner possible.

Specific tasks include, but are not limited to, the following:

1. Starting Strong: A Guide to Pre-Service Training is the central element of the member training curriculum for every program. It represents the range of topics deemed appropriate by the Corporation and the training techniques found to be most effective for participant training. Update the 1996 edition, as appropriate, print and distribute.

2. Develop and distribute six to eight easy-to-use, brief (approximately 20 pages each) training modules on topics most frequently used in member and volunteer training. Convene an advisory committee of national service program and Corporation staff to define the topics.

3. Deliver at least 20 workshops on experiential training techniques at program or State-sponsored events.

4. Provide telephone or electronic technical assistance to programs on member and volunteer training issues.

5. Work with the other national providers as appropriate to create training modules from their most useful and popular training events.

6. Administer appropriate evaluation instrument(s), including after each training and technical assistance event, to facilitate continuous improvement.

G. National Service Resource Center (up to \$400,000)

These services respond to the need for a central repository of information and materials in the field of national service and the need for the development and distribution of new information in response to changing program needs.

Specific tasks include, but are not limited to, the following:

1. Provide a toll-free assistance line for grantees to access technical assistance services.

2. Provide reference services and referrals to national T/TA providers.

3. Maintain and expand a lending library of publications, kits, curricula, and videos on topics relevant to national service programs, as well as copies of publications produced by other national T/TA providers and Corporation-supported programs.

4. Develop and disseminate, as requested, materials and other relevant resources.

5. Conduct literature searches in response to requests for information and resources on specific issues from national service programs.

6. Publish a quarterly newsletter of T/TA information, a resource guide of national T/TA services, and maintain a master calendar of T/TA events on the NRSC web page.

7. Initiate and manage electronic Listservs that connect Corporation programs and subgroups of Corporation-supported programs as appropriate.

8. Provide a minimum of 10 on-site training sessions on information management, accessing the Internet (including information on necessary equipment, costs and access options)

9. Provide consultation on-line and by telephone on different aspects of information management including the development and maintenance of resource libraries at the local level.

10. Provide World Wide Web site resources including a searchable database of library holdings and on-line versions of available updated print resources.

11. Administer appropriate evaluation instrument(s), including after each training and technical assistance event, to facilitate continuous improvement.

H. Organizational Development and Program Management (up to \$700,000)

These services respond to the wide range of needs for program management assistance requested by grantees to improve program performance and quality. Well functioning organizations are much more likely to provide quality services to communities and greater experiences for national service volunteers.

Specific tasks include, but are not limited to, the following:

1. Provide, arrange for, or connect programs to information, training, and technical assistance in organizational development and program management.

2. Offer training in various settings (State-based and regional) and of various lengths and complexity. Such training may be organized by the provider in response to a request or may be in the context of events organized by a State Commission, other provider or the Corporation. At minimum, the provider must conduct or provide for five regional training sessions and 50 State-based training sessions per year.

3. Develop materials for use in training deliveries.

4. Provide technical assistance on-site, on-line, and by telephone in the form of one-time consultations and

multiple interventions, as required. At minimum, the provider must conduct 75 on-site technical assistance visits per year.

5. The T/TA services offered should at a minimum include the following: board development and management; staff management; program planning and management to include continuous improvement and evaluation; volunteer recruitment and management; member recruitment, member support, development and retention; community partnerships and organizational collaboration; multi-site management; effective communication and public awareness; and program sustainability.

6. Coordinate peer exchanges among national service programs.

7. Organize and/or support affinity groups (i.e., groups of programs defined by their common focus or needs).

8. Collaborate with and broker services of other public and private providers of training and technical assistance services available at the national, state and/or local levels.

9. Administer appropriate evaluation instrument(s), including after each training and technical assistance event, to facilitate continuous improvement.

I. Public Safety Program Support (up to \$300,000)

Programs working in the areas of domestic violence and victim assistance share unique needs for specialized information and training beyond the boundaries of community service. Services in this area are intended to address programs' needs for information on safety for members, background checks, volunteer burn-out, and other topics unique to the criminal justice and judicial systems.

Specific tasks include, but are not limited to, the following:

1. Provide telephone support as well as on-site training of or technical assistance to at least 25 programs or States.

2. Convene at least 5 regional or national meetings or workshops.

3. Identify and make available resource materials.

4. Support at least three affinity groups (i.e., groups of programs defined by their common focus or needs).

5. Administer appropriate evaluation instrument(s), including after each training and technical assistance event, to facilitate continuous improvement.

J. Risk Management (up to \$100,000)

These services respond to the needs of community-based organizations to assess their risks on various dimensions and adopt cost-effective plans for dealing with those risks.

Specific tasks include, but are not limited to, the following:

1. Provide technical assistance regarding risk management issues.

2. Develop and disseminate publications addressing risk management concerns identified through field surveys and by the Corporation.

3. Design and deliver training based on previously developed materials and those produced for the Corporation. At minimum, the provider must conduct 25 State-based training sessions in one year.

4. Conduct legal and practical research for use in the development of risk management publications.

5. Provide telephone and on-line technical assistance.

6. Administer appropriate evaluation instrument(s), including after each training and technical assistance event, to facilitate continuous improvement.

K. Crew-based Programming (up to \$300,000)

These services are designed to meet the special needs of programs that deliver services through a crew structure.

Specific tasks include, but are not limited to, the following:

1. Design and deliver customized training in various settings (State-based and regional) and of various lengths and complexity. Such training may be organized by the provider in response to a request or may be in the context of events organized by a State Commission, other provider or the Corporation. At a minimum, the provider must conduct 10 regional training sessions and 25 State-based training sessions per year.

2. The T/TA services offered should include the following: crew-based program management, operations and staff development to include leadership, project management and member supervision.

3. Develop and disseminate a monograph and other materials in support of T/TA activities, with particular emphasis on the best practices of crew-based programs.

4. Collaborate with and broker services of other T/TA providers, national and local.

5. Provide telephone, on-line and on-site technical assistance in the form of one-time consultations and multiple interventions, as required. At minimum, the provider must conduct 30 on-site technical assistance visits in one year.

6. Administer appropriate evaluation instrument(s), including after each training and technical assistance event, to facilitate continuous improvement.

L. Member Development and Management (up to \$350,000)

These services are targeted to the needs of the AmeriCorps Education Award Program. This program provides education awards for members following their successful completion of service. The program does not fund living allowances for members and provides only limited administrative support to projects. This program allows for the expansion of successful models and initiation of new models of service opportunities. Programs are challenged to create meaningful, accessible service activities that engage members throughout their terms of service.

Specific tasks include, but are not limited to, the following:

1. Work with at least 10 State Commissions and AmeriCorps Education Award programs on their special program management needs and support their integration into the national service network.

2. Provide T/TA in the areas of: recruitment, selection, motivation and retention of members and volunteers; member and volunteer development; team-building; working with and developing community partners; multi-site program management; service-learning methodology including member and volunteer orientation and reflection sessions; problem identification and collaborative solution generation; time management and day-to-day organizational skills; volunteer generation and management and working with diverse volunteers.

3. Conduct at least 40 visits where facilitated peer exchange best meets the needs of programs.

4. Develop, test and implement a process for use by AmeriCorps Education Award programs to document member activities.

5. Administer appropriate evaluation instrument(s), including after each training and technical assistance event, to facilitate continuous improvement.

M. Sustainability (up to \$400,000)

These services respond to grantees' need to build larger constituencies, create more partnerships, leverage more resources, and generate additional funds as the match requirement increases and Federal funds are decreased.

Specific tasks include, but are not limited to, the following:

1. Design training specific to the needs of Corporation-funded programs and deliver that training through State-based and regional workshops of various lengths and complexity. At minimum, the provider must conduct ten regional and 35 State-based training sessions.

2. Develop a sustainability curriculum that (a) acknowledges applicable law and Corporation policy; (b) addresses the unique challenges service programs face in sustaining local operations; and (c) offers planning and implementation strategies for accessing community resources, to include raising funds in ways consistent with Office of Management and Budget guidelines.

3. Develop materials to support T/TA activities.

4. Offer telephone and on-line technical assistance.

5. Administer appropriate evaluation instrument(s), including after each training and technical assistance event, to facilitate continuous improvement.

N. Out-of-School Time (up to \$300,000)

These services respond to the needs of grantees that are using service as a mechanism for expanding the scope and quality of services available to children and youth when schools are not in session. In this area, as in all others, using service as a strategy to support the goals of welfare reform is a goal.

Specific tasks include, but are not limited to, the following:

1. Provide training and technical assistance to at least 25 national service programs involving children and youth in out-of-school time activities, including both formal and informal before school, after school, weekend and summer programs.

2. Coordinate follow-up activities to the December 1996 forum entitled Expanding Opportunities in Out-of-School Time: A National Forum on Service and School-Age Care, including the development of resource materials, assisting pilot state initiatives, monitoring the School's Out! listserv and website, and bringing together national partner organizations for problem solving.

3. Provide information, materials, and documentation concerning quality principles for school-age care programs and the integration of service/service-learning into out-of-school time programs for children and youth. Develop and disseminate a monograph which reflects effective practices by national service programs in this area.

4. Identify, train and partner with a network of trainers who can provide training and support to out-of-school time programs. AmeriCorps members and other national service volunteers should be included in this network.

5. Provide for initial consultation between the trainers and programs to assure the start of high-quality programs. This may require on-site visits.

6. Organize and hold at least five training sessions for project directors and other participants in national service programs engaged in out-of-school time activities for children and youth.

7. Administer appropriate evaluation instrument(s), including after each training and technical assistance event, to facilitate continuous improvement.

V. Application Guidelines

A. Proposals must include

1. A cover page listing: name, address, phone number, fax number, e-mail address and World Wide Web site (if available) of the applicant organization and contact person; the subject area in which the applicant proposes to provide T/TA (see Summary (A)—(N)); a 50–75 word summary of the proposed T/TA program or activity; and the total funding requested (not to exceed the amounts identified in Section IV).

2. A narrative of no more than 10 double-spaced, single-sided, typed pages in no smaller than 12-point font describing:

- (a) Objectives, scope of activities being proposed, and expected outcomes (e.g., proposed number and duration of training events and number of participants; proposed number of consultations).

- (b) Detailed work plan for accomplishing the objectives to include a timeline demonstrating implementation of each objective.

- (c) Applicant's plan for regularly evaluating its performance and reporting the findings and proposed improvements to the Corporation.

3. A narrative of no more than four double-spaced, single-sided, typed pages in no smaller than 12-point font describing the organization's capacity to provide T/TA services nationwide, including descriptions of recent work similar to that being proposed, references that can be contacted related to that work, organizational structure and staff strengths and backgrounds (resumes of proposed staff may be included in an appendix);

4. A detailed budget, including the allocation of person-hours/days by task, an estimate of travel and other direct costs by task as appropriate. Costs in proposed budgets must consist solely of costs allowable under applicable reimbursable cost principles found in applicable OMB Circulars or the Federal Acquisition Regulations. A supporting budget narrative including an explanation of the basis for cost estimates is required. Include any information on funding from other sources if any. (Provider match is not required.)

5. Resumes and/or other descriptions of staff qualifications may be included in an appendix and are not subject to the page limits that are otherwise applicable.

B. Selection Process and Criteria

To ensure fairness to all applicants, the Corporation reserves the right to take remedial action, up to and including disqualification, in the event a proposal fails to comply with the requirements relating to page limits, line spacing, and font size. The Corporation will assess applications based on the criteria listed below.

1. Quality (35%)

The Corporation will consider the quality of the proposed activities based on:

(a) Demonstrated understanding of the needs of Corporation-funded programs, the States, and/or the Corporation itself.

(b) Description of proposed T/TA techniques and plans to use tested methods or ways to test training activities or curricula on a small scale before offering them on a large scale.

(c) Degree to which the objectives are addressed through the work plan.

2. Organizational and Personnel Capacity (35%)

The Corporation will consider the organizational capacity of the applicant to deliver the proposed services based on:

(a) Organizational experience in delivering high-quality training and technical assistance, particularly in the area(s) under consideration,

(b) Organizational experience in delivering high-quality training and technical assistance flexibly, creatively, responsively, and working in partnership with other organizations and individuals.

(c) Background of the organization's leadership and staff/consultants proposed for the project.

(d) Demonstrated ability to manage a federal grant or apply sound fiscal management principles to grants and cost accounting.

(e) Demonstrated ability to provide T/TA services nationwide on a cost effective basis.

3. Evaluation (10%)

The Corporation will consider how the applicant:

(a) Proposes to assess its services and products delivered under the award.

(b) Plans to use assessments of its services and products to modify and improve subsequent services and products.

4. Budget (20%)

The Corporation will consider the budget based on:

(a) Scope of proposed T/TA activity (i.e., number of people, programs, and/or States proposed T/TA activities are planned to reach);

(b) Cost-effectiveness of the proposed activity; the degree to which the T/TA provider proposes a reasonable estimate of the amount of services the organization will be able to provide given the requested amount of funds and the organization's existing resources.

Dated: August 19, 1997.

Stewart A. Davis,

Acting General Counsel.

[FR Doc. 97-22391 Filed 8-21-97; 8:45 am]

BILLING CODE 6050-28-P

DEPARTMENT OF DEFENSE

Office of the Secretary

Proposed Collection; Comment Request

AGENCY: Defense Investigative Service, DOD.

ACTION: Notice.

In compliance with Section 3506(c)(2)(A) of the Paperwork Reduction Act of 1995, the Defense Investigative Service announces the proposed continuation of a public information collection affecting cleared Department of Defense contractors and seeks public comment on the provisions thereof. Comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed information collection; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the information collection on respondents, including through the use of automated collection techniques or other forms of information technology.

DATES: Consideration will be given to all comments received by October 21, 1997.

ADDRESSES: Written comments and recommendations on the proposed information collection should be sent to Defense Investigative Service, Policy Directorate, ATTN: Mr. Stephen F. Lewis, 1340 Braddock Place, Alexandria, VA 22314-1651.

FOR FURTHER INFORMATION CONTACT:

To request more information on this proposed information collection or to obtain a copy of the proposal and associated collection instruments,

please write to the above address, or call Defense Investigative Service at (703) 325-6034.

Title; Associated Forms; and OMB Number: Department of Defense Security Agreement, the Appendage to the Security Agreement, and Certificate Pertaining to Foreign Interest; DD Forms 441, 441-1, and DD Form 441S (to be converted to Standard Form); OMB No. 0704-0194.

Needs and Uses: Executive Order 12829 stipulates that the Secretary of Defense shall serve as the Executive Agent for inspecting and monitoring the contractors, licensees and grantees who require access to classified information and for determining eligibility for access to classified information. The specific requirements necessary to protect classified information released to private industry are set for the DoD 5200.22-M, "National Industrial Security Program (NISP), they must execute DD Form 441, "Department of Defense Security Agreement," which is the initial contract between industry and the government. This legally binding document details the responsibility of both parties and obligates the contractor to fulfill the requirements outlined in DoD 5220.22-M. The DD Form 441-1, "Appendage to the Department of Defense Agreement," is used to extend the agreement to separately located branches and offices of the contractor. DD Form 441S, "Certificate Pertaining to Foreign Interests," must be submitted to provide certification regarding elements of Foreign Ownership, Control, and Influence (FOCI) as stipulated in paragraph 2-302b of the NISPOM.

Affected Public: Business or other for profit.

Annual Burden Hours: 3,735.

Number of Respondents: 6,225.

Responses per Respondent: 1.

Average Burden per Response: 36 minutes.

Frequency: On occasion; one time and when the respondent changes name, organizational structure, or moves.

SUPPLEMENTARY INFORMATION:

Summary of Information Collection

The execution of the DD Forms 441, 441-1, and 441S (SF X322 (Draft)) is a factor in making a determination as to whether a contractor is eligible to have a facility security clearance. It is also the legal basis for imposing NISP security requirements on eligible contractors. These requirements are necessary in