

carry requirements pursuant to Section 76.56 and the designation and location of its principal headend. Sections 76.302 and 76.56(e) state that upon written request from any person, a cable operator is required to provide the list of must-carried signals in writing within 30 days of receipt of such request. Additionally, Section 76.56(d)(3) states that if a cable operator authorizes subscribers to install additional receiver connections, but does not provide the subscriber with such connections, or with the equipment and materials for such connections, the operator shall notify such subscribers of all broadcast stations carried on the cable system which cannot be viewed via cable without a converter box and shall offer to sell or lease such a converter box to such subscribers. The notice, which may be included in routine billing statements, shall identify the signals that are unavailable without an additional connection, the manner for obtaining such additional connection, and instructions for installation. These notification and recordkeeping requirements ensure that subscribers are aware of which channels cannot be viewed without converter boxes and which channels are defined as must-carry. The records kept by cable television systems are reviewed by Commission staff during field inspections and by local public officials to assess the systems' compliance with applicable rules and regulations.

OMB Approval Number: 3060-0652.

Title: Section 76.309 Customer service obligations and Section 76.964 Notice to subscribers.

Form Number: N/A.

Type of Review: Revision of a currently approved collection.

Respondents: Business and other for-profit entities; State, local and tribal governments.

Number of Respondents: 11,375 (11,365 cable systems +10 franchise authorities).

Estimated Time Per Response: 10 minutes to 1.0 hour.

Frequency of Response: On occasion reporting requirements; Third party disclosure.

Total Annual Burden: 33,975 hours.

Cost to Respondents: \$100,000.

Needs and Uses: Sections 76.309 and 76.964 set forth various customer service obligations and notification requirements for changes in rates, programming services and channel positions. Section 76.309(a) states that franchise authorities must provide affected cable operators 90 days written notice of its intent to enforce customer services standards set forth in Section 76.309(c).

Section 76.309(c)(3)(i)(A) states that cable operators shall provide written information on each of the following areas at the time of installation of service, at least annually to all subscribers, and at any time upon request: (1) Products and services offered; (2) Prices and options for programming services and conditions of subscription to programming and other services; (3) Installation and service maintenance policies; (4) Instructions on how to use the cable service; (5) Channel positions programming carried on the system; and, (6) Billing and complaint procedures, including the address and telephone number of the local franchise authority's cable office.

Section 76.309(c)(3)(i)(B) states that customers will be notified of any changes in rates, programming services or channel positions as soon as possible in writing. Notice must be given to subscribers a minimum of thirty (30) days in advance of such changes if the change is within the control of the cable operator. In addition, the cable operator shall notify subscribers 30 days in advance of any significant changes in the other information required by Section 76.309(c)(3)(i)(A).

Section 76.964 states that in addition to the requirement set forth in Section 76.309(c)(3)(i)(B) regarding advance notification to customers of any changes in rates, programming services or channel positions, cable systems shall give 30 days written notice to both subscribers and local franchising authorities before implementing any rate or service change. Such notice shall state the precise amount of any rate change and briefly explain in readily understandable fashion the cause of the rate change (e.g. inflation, changes in external costs or the addition/deletion of channels). When the change involves the addition or deletion of channels, each channel added or deleted must be separately identified. Notices to subscribers shall inform them of their right to file complaints about changes in cable programming service tier rates and services, shall state that the subscriber may file the complaint within 90 days of the effective date of the rate change, and shall provide the address and phone number of the local franchising authority.

Section 76.309(c)(3)(ii)(B) states that in case of a billing dispute, the cable operator must respond to a written complaint from a subscriber within 30 days.

Since the last OMB clearance for this collection, it has been revised in two ways. First, the Section 76.309(a) requirement that franchise authorities must provide affected cable operators 90

days written notice of intent to enforce customer services standards was not previously accounted for in this collection. We now seek clearance for it as part of this collection. Second, cable operators are no longer required to provide notice of any rate change that is the result of a regulatory fee, franchise fee, or any other fee, tax, assessment, or charge of any kind imposed by any Federal agency, State, or franchising authority on the transaction between operators and their subscribers. We revise this collection accordingly.

The Commission requires the various disclosure and notifications contained in this collection as a means of consumer protection to ensure that subscribers and franchising authorities are knowledgeable of cable operators' business practices, current rates, rate changes for programming, service and equipment, and channel line-up changes.

Federal Communications Commission.

Magalie Roman Salas,

Secretary.

[FR Doc. 98-22513 Filed 8-20-98; 8:45 am]

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FEDERAL COMMUNICATIONS COMMISSION

Public Information Collections Approved by Office of Management and Budget

August 17, 1998.

The Federal Communications Commission (FCC) has received Office of Management and Budget (OMB) approval for the following public information collections pursuant to the Paperwork Reduction Act of 1995, Public Law 104-13. An agency may not conduct or sponsor and a person is not required to respond to a collection of information unless it displays a currently valid control number. For further information contact Shoko B. Hair, Federal Communications Commission, (202) 418-1379.

Federal Communications Commission

OMB Control No.: 3060-0785.

Expiration Date: 01/31/1999.

Title: Universal Service Worksheet.

Form No.: FCC Form 457.

Respondents: Business or other for-profit.

Estimated Annual Burden: 5000 respondents; 13.69 hours per response (avg.); 68,450 total annual burden hours for all collections.

Estimated Annual Reporting and Recordkeeping Cost Burden: \$4,903.

Frequency of Response: On occasion.

Description: The Telecommunications Act of 1996 (1996 Act) directed the Commission to initiate a rulemaking to reform our system of universal service so that universal service is preserved and advanced as markets move toward competition. To fulfill that mandate, on March 8, 1996, the Commission adopted a Notice of Proposed Rulemaking (NPRM) in CC Docket No. 96-45 to implement the congressional directives set forth in section 254 of the Communications Act of 1934, as amended by the 1996 Act. Pursuant to section 254(a)(1), the NPRM also referred numerous issues related to universal service to a Federal-State Joint Board for recommended decision. On November 8, 1996, the Joint Board released a Recommended Decision in which it made recommendations to assist and counsel the Commission in the creation of effective universal service support mechanisms that would ensure that the goals of affordable, quality service and access to advanced services are met by means that enhance competition. On November 18, 1996, the Commission's Common Carrier Bureau released a Public Notice (DA 96-1891) seeking public comment on the issues addressed and recommendations made by the Joint Board in the Recommended Decision. On May 8, 1997, the Commission released the Report and Order on Universal Service (Universal Service Order) in CC Docket 96-45 that established new federal universal service support mechanisms consistent with the universal service provisions of section 254. On July 31, 1997, OMB approved the Universal Service Worksheet, FCC Form 457. On March 3, 1998, OMB approved a Universal Service Worksheet revised pursuant to the Second Order on Reconsideration and Fourth Order on Reconsideration. OMB recently approved the July 1998 edition of the Universal Service Worksheet. In the July 1998 worksheet we added to the Worksheet a new Line 48, where contributors shall report the revenues derived from charges assessed on end-users to recover contributions to state or federal universal service support mechanisms. We also revised Lines 22 and 35 of the Worksheet to require contributors to include on those lines, respectively, revenues derived from presubscribed interexchange carrier charges (PICCs) levied on carriers and PICCs levied on end users. We direct contributors to begin reporting at this time the revenues derived from such changes, because contributors began assessing these charges on January 1, 1998, the first day of the revenue-reporting period for the Worksheet.

Section 254(d) provides that telecommunications carriers that provide interstate telecommunications services shall contribute to the universal service support mechanisms. Accordingly, we clarified the paragraph on pages 3-4 of the revised instructions that carriers that use switches or lines that are used to provide interstate services, but that do not themselves provide interstate telecommunications services are not required to contribute to the universal service support mechanisms. We also emphasized in the instructions to the Worksheet that the Commission may make publicly available a list of the entities that file the Worksheet. Note that a contributor that provides interstate telecommunications will be exempt from universal service contribution and filing requirements if that contributor's contribution for the next four quarters is expected to be less than \$100. This determination is made by using the worksheet. Contributors exempt from filing and contributing because of de minimis revenues must retain the worksheet and make it available to the Commission or to the Universal Service Administrator upon request. FCC Form 457 is used by the Commission and the Administrator to calculate contributions to the universal service support mechanisms. Without such information the Commission could not determine contributions to the support mechanisms and, therefore, could not fulfill its statutory responsibilities in accordance with the Communications Act of 1934, as amended. Copies of the revised Universal Service Worksheet and instructions may be downloaded from the Commission's Forms Web Page, 222.fcc.gov/formpage.html. Copies also may be obtained by calling the fax-on-demand line at (202) 418-2830 and selecting document number 000457. Finally, copies may be obtained from USAC at (973) 560-4400. Obligation to respond: Mandatory. Public reporting burden for the collections of information is as noted above. Send comments regarding the burden estimate or any other aspect of the collections of information, including suggestions for reducing the burden to Performance Evaluation and Records Management, Washington, D.C. 20554.

Federal Communications Commission.

Magalie Roman Salas,

Secretary.

[FR Doc. 98-22515 Filed 8-20-98; 8:45 am]

BILLING CODE 6712-01-P

FEDERAL DEPOSIT INSURANCE CORPORATION

Sunshine Act Meeting

Pursuant to the provisions of the "Government in the Sunshine Act" (5 U.S.C. 552b), notice is hereby given that the Federal Deposit Insurance Corporation's Board of Directors will meet in open session at 10:00 a.m. on Tuesday, August 25, 1998, to consider the following matters:

Summary Agenda: No substantive discussion of the following items is anticipated. These matters will be resolved with a single vote unless a member of the Board of Directors requests that an item be moved to the discussion agenda.

Disposition of minutes of previous Board of Directors' meetings.

Reports of actions taken pursuant to authority delegated by the Board of Directors.

Memorandum re: Investment Portfolio Status Report—Second Quarter 1998.

Memorandum re: Budget Variance Report.

Memorandum and resolution re: Part 325—Risk-Based Capital Standards: Unrealized Holding Gains on Certain Equity Securities.

Memorandum and resolution re: Rescission of the Statement of Policy on Joint Notice of Adoption of Standard Descriptive Terms to be Used in Competitive Factor Reports Prepared Pursuant to the Bank Merger Act (12 U.S.C. 1828(c)).

Discussion Agenda:

Memorandum re: The FDIC Strategic Plan.

The meeting will be held in the Board Room on the sixth floor of the FDIC Building located at 550—17th Street, N.W., Washington, D.C.

The FDIC will provide attendees with auxiliary aids (e.g., sign language interpretation) required for this meeting. Those attendees needing such assistance should call (202) 416-2449 (Voice); (202) 416-2004 (TTY), to make necessary arrangements.

Requests for further information concerning the meeting may be directed to Mr. Robert E. Feldman, Executive Secretary of the Corporation, at (202) 898-6757.

Dated: August 18, 1998.

Federal Deposit Insurance Corporation.

Robert E. Feldman,

Executive Secretary.

[FR Doc. 98-22584 Filed 8-18-98; 8:45 am]

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