

either directly or through a subsidiary or other company, in a nonbanking activity that is listed in § 225.28 of Regulation Y (12 CFR 225.28) or that the Board has determined by Order to be closely related to banking and permissible for bank holding companies. Unless otherwise noted, these activities will be conducted throughout the United States.

Each notice is available for inspection at the Federal Reserve Bank indicated. The notice also will be available for inspection at the offices of the Board of Governors. Interested persons may express their views in writing on the question whether the proposal complies with the standards of section 4 of the BHC Act.

Unless otherwise noted, comments regarding the applications must be received at the Reserve Bank indicated or the offices of the Board of Governors not later than March 2, 1999.

**A. Federal Reserve Bank of Cleveland** (Paul Kaboth, Banking Supervisor) 1455 East Sixth Street, Cleveland, Ohio 44101-2566:

1. *Commercial National Financial Corporation*, Latrobe, Pennsylvania; to engage *de novo* through its subsidiary, Commercial National Insurance Services, Latrobe, Pennsylvania, in a joint venture with Gooder & Mary, Inc., Ligonier, Pennsylvania, and thereby engage in general insurance activities in a place of less than 5,000, pursuant to § 225.28(b)(11)(iii).

Board of Governors of the Federal Reserve System, February 10, 1999.

**Robert deV. Frierson,**

*Associate Secretary of the Board.*

[FR Doc. 99-3739 Filed 2-16-99; 8:45 am]

BILLING CODE 6210-01-F

## GENERAL ACCOUNTING OFFICE

### Federal Accounting Standards Advisory Board

**AGENCY:** General Accounting Office.

**ACTION:** Notice of committee renewal.

**SUMMARY:** Pursuant to section 14(b) of the Federal Advisory Committee Act (Pub. L. 92-463), as amended, notice is hereby given that the charter of the Federal Accounting Standards Advisory Board has been renewed by the General Services Administration's Committee Management Secretariat, effective January 15, 1999, for a two year period expiring January 15, 2001.

**FOR FURTHER INFORMATION CONTACT:**

Wendy Comes, Executive Director, 441 G St., NW., Room 3B18, Washington, DC 20548, or call (202) 512-7350.

**Authority:** Federal Advisory Committee Act, Pub. L. 92-463, section 10(a)(2), 86 Stat.

770, 774 (1972) (current version at 5 U.S.C. app. section 10(a)(2) (1988); 41 CFR 101-6.1015 (1990).

Dated: February 10, 1999.

**Wendy M. Comes,**

*Executive Director.*

[FR Doc. 99-3742 Filed 2-16-99; 8:45 am]

BILLING CODE 1610-01-M

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Office of National AIDS Policy; Notice of Meeting of the Presidential Advisory Council on HIV/AIDS and Its Subcommittees

Pursuant to Pub. L. 92-463, notice is hereby given of the meeting of the Presidential Advisory Council on HIV/AIDS on March 15-16, 1999, at the Embassy Suites, Washington, DC. The meeting of the Presidential Advisory Council on HIV/AIDS will take place on Monday, March 15 and Tuesday, March 16 from 8:30 a.m. to 6 p.m. at the Embassy Suites, 1250 22nd Street, NW, Washington, DC 20037. The meetings will be open to the public.

The purpose of the subcommittee meetings will be to finalize any recommendations and assess the status of previous recommendations made to the Administration. The agenda of the Presidential Advisory Council on HIV/AIDS may include presentations from the Council's subcommittees, Discrimination, International, Prevention, Prison, Racial Ethnic Populations, Research, and Services Issues.

Daniel C. Montoya, Executive Director, Presidential Advisory Council on HIV and AIDS, Office of National AIDS Policy, 736 Jackson Place, NW, Washington, DC 20503, Phone (202) 456-2437, Fax (202) 456-2438, will furnish the meeting agenda and roster of committee members upon request. Any individual who requires special assistance, such as sign language interpretation or other reasonable accommodations, should contact Andrea Hall at (301) 986-4870 no later than February 26, 1999.

Dated: February 4, 1999.

**Daniel C. Montoya,**

*Executive Director, Presidential Advisory Council on HIV and AIDS, Office of National AIDS Policy.*

[FR Doc. 99-3747 Filed 2-16-99; 8:45 am]

BILLING CODE 3195-01-M

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Centers for Disease Control and Prevention

[Announcement 99015]

### Development and Support of Research Agenda Needs Related to Injury Prevention and Control; Notice of Availability of Funds

#### A. Purpose

The Centers for Disease Control and Prevention (CDC) announces the availability of fiscal year (FY) 1999 funds for a cooperative agreement with a multi-disciplined injury control research group to promote collaborative, educational, and scholarly activity in defining the research and training needs for injury control professionals and in developing the field of injury prevention and control.

This program addresses the "Healthy People 2000" priority areas of Unintentional Injury, Violent and Abusive Behavior, and Surveillance and Data Systems.

The purpose of this cooperative agreement is to assist an injury control research group in defining the training needs of the field of injury prevention and control, in synthesizing the expertise of the multiple disciplines of injury control, in disseminating injury research findings, and in serving as a resource for injury researchers and practitioners, all in the context of building and sustaining the field of injury prevention and control.

#### B. Eligible Applicants

Applications may be submitted by all public and private non-profit organizations and by governments and their agencies; that is, universities, colleges, research institutions, hospitals, and other public and private nonprofit organizations, State and local governments or their bona fide agents, including small, minority and/or women-owned businesses are eligible to apply.

Non-profit organizations must have their tax-exempt status as determined by the Internal Revenue Service (IRS) Code, Section 501(c). Tax-exempt status may be provided by either providing a copy of the current IRS Determination Letter or copy of the pages from the IRS most recent list of 501(c) tax-exempt organization. Proof of tax-exempt status must be provided with the application.

**Note:** Pub. L. 104-65 states that an organization described in section 501(c)(4) of the Internal Revenue Code of 1986 which engages in lobbying activities shall not be

eligible to receive Federal funds constituting an award, grant (cooperative agreement), contract, loan, or any other form.

### C. Availability of Funds

Approximately \$50,000 is available in FY 1999 to fund one cooperative agreement. It is expected that the award will begin on or about August 1, 1999, and will be made for a 12-month budget period within a project period of up to five years. This funding estimate may vary and is subject to change.

Continuation awards within the project period will be made on the basis of satisfactory progress in meeting objectives and the availability of funds.

### D. Program Requirements

In conducting activities to achieve the purpose of this program, the recipient will be responsible for the activities under 1. (Recipient Activities), and CDC will be responsible for the activities listed under 2. (CDC Activities).

#### 1. Recipient Activities:

a. Promote collaborative, educational, and scholarly activity in defining the research and training needs of injury control professionals and in developing the field of injury prevention and control, both clinician and practitioner-oriented, through program development, teaching, and other activities drawing upon expertise from multiple disciplines, settings and perspectives.

b. Facilitate dissemination of the injury research findings of both the federally and non-federally funded community of injury control researchers to enable improvements in injury control policies and programs.

c. Provide a coordinated resource to other researchers and practitioners in accessing expertise in the development of program activities.

d. Sustain a focus on teaching the next generation of injury researchers and practitioners by participating in the development of improved educational opportunities in appropriate disciplines.

e. Promote rigorous evaluation of injury control initiatives through development and dissemination of improved methodologies for program implementation and evaluation.

f. Maintain active liaisons with other organizations, institutions, and agencies whose purposes and functions are similar in order to develop a more comprehensive presence in ongoing discussions defining injury-related issues.

#### 2. CDC Activities:

a. Provide assistance in defining the research and training needs of injury control professionals in the developing field of injury prevention and control.

b. Provide assistance in the provision of a coordinated resource to other

researchers, practitioners, and decision makers in accessing the expertise of the multiple disciplines of the field of injury prevention and control.

c. Provide continuing updates on scientific and operational developments related to injury prevention and control as part of a shared dissemination strategy.

### E. Application Content

Applications for support of an injury prevention and control cooperative agreement should follow the PHS-398 (Rev. 5/95) application and Errata sheet, and should include the following information:

1. Face page
2. Description (abstract) and personnel
3. Table of contents
4. Detailed budget for the initial budget period: The budget should reflect the composite figures for the cooperative agreement as well as breakdown budgets for individual projects within the cooperative agreement.
5. Budget for the entire proposed project period including budgets pertaining to consortium/contractual arrangements.
6. Biographical sketches of key personnel, consultants, and collaborators.
7. Other support: This listing should include all other funds or resources pending or currently available. For each grant or contract, include source of funds, amount of funding (indicate whether pending or current), date of funding (initiation and termination), and relationship to the proposed program.
8. Resources and environment available to carry out described activities.
9. Operational plan including:
  - a. A detailed operational plan including value to field, and specific, measurable, and time-framed objectives consistent with the proposed activities for each project within the proposed cooperative agreement.
  - b. A detailed evaluation plan that addresses outcome and cost-effectiveness evaluation as well as formative, efficacy, and process evaluation.
  - c. A description of the organization and its role in implementing and evaluating the proposed programs. The applicant should clearly specify how disciplines will be integrated to achieve the coordinating organization's objectives.
  - d. Charts showing the proposed organizational structure of the coordinating organization and its relationship to any broader institution

of which it is a part, and, where applicable, to affiliate institutions or collaborating organizations. These charts should clearly detail the lines of authority as they relate to the coordinating organization, both structurally and operationally.

e. Documentation of the public health agencies and other public and private sector entities' involvement in the proposed program, including letters that detail commitments of support and a clear statement of the role, activities, and participating personnel of each agency or entity.

An applicant organization has the option of having specific salary and fringe benefit amounts for individuals omitted from the copies of the application which are made available to outside reviewing groups. To exercise this option: on the original and five copies of the application, the applicant must use asterisks to indicate those individuals for whom salaries and fringe benefits are not shown; the subtotals must still be shown. In addition, the applicant must submit an additional copy of page four of Form PHS-398, completed in full, with the asterisks replaced by the salaries and fringe benefits. This budget page will be reserved for internal staff use only.

Use the information in the Program Requirements, Other Requirements, Evaluation Criteria sections and the Errata Sheet (Addendum 3) to develop the application content. Your application will be evaluated on the criteria listed so it is important to follow them in laying out your program plan. Each application should be limited to 40 pages, excluding attachments.

### F. Submission and Deadline

Submit the original and five copies of PHS 398 (OMB Number 0925-0001) and adhere to the instructions on the Errata Instruction Sheet for PHS 398). Forms are in the application kit.

On or before April 20, 1999, submit to: Sharron P. Orum, Grants Management Specialist, Grants Management Branch, Procurement and Grants Office Announcement #99015.

Centers for Disease Control and Prevention (CDC) 2920 Brandywine Road, M/S E-13 Atlanta, GA 30341-4146

Applications shall be considered as meeting the deadline if they are received at the above address on or before the deadline date; or sent on or before the deadline date, and received in time for an objective review process. Applicants should request a legibly dated U.S. Postal Service postmark or obtain a legibly dated receipt from a commercial carrier or the U.S. Postal

Service. Private metered postmarks shall not be acceptable as proof of timely mailing.

**G. Evaluation Criteria**

Each application will be evaluated individually against the following criteria by an independent review group appointed by CDC:

1. Background and Need (5 percent) The extent to which the applicant describes experience in related projects, and describes the context and needs related to the purpose of this program announcement.
2. Scope, Goals, and Objectives (15 percent) The extent to which the applicant provides relevant long-term goals and short-term objectives which are specific, measurable, time-phased, and achievable.
3. Operational Plan (40 percent) The extent to which the applicant provides an operational plan which addresses achievement of each of the objectives proposed. Does the applicant provide a description of each component or major activity, how it relates to objectives, and how it will be accomplished? Does the plan include a detailed time-line for completion of each component or major activity?
4. Administration and Management (20 percent) The extent to which the organizational structure is described and to which adequate management control systems are in place. Is proposed staffing adequate for completion of activities under this program announcement?
5. Evaluation Plan (20 percent) The extent to which the evaluation plan provides an adequate basis for monitoring and evaluating proposed activities.
6. Budget (not scored) The extent to which the budget is reasonable, clearly justified, and consistent with stated objectives and proposed activities.

**H. Other Requirements**

Technical Reporting Requirements Provide CDC with original plus two copies of:

1. progress report annually;

2. financial status report, no more than 90 days after the end of the budget period; and
3. final financial status report and performance report, no more than 90 days after the end of the project period.

Send all reports to: Sharron P. Orum, Grants Management Specialist Grants Management Branch, Procurement and Grants Office Centers for Disease Control and Prevention (CDC) 2920 Brandywine Road, Mailstop E-13 Atlanta, Georgia 30341-4146.

The following additional requirements are applicable to this program. For a complete description of each see Addendum 1 in the application kit.

- AR98-10—Smoke-Free Workplace Requirement
- AR98-11—Healthy People 2000
- AR98-12—Lobbying Restrictions
- AR98-13—Prohibition on Use of CDC funds for Certain Gun Control Activities
- AR98-15—Proof of Non-Profit Status
- AR98-20—Conference Activities within Grants/Cooperative Agreements

**I. Authority and Catalog of Federal Domestic Assistance Number**

This program is authorized under Sections 301, 391, 392, 393, and 394 of the Public Health Service Act, [42 U.S.C. 241, 280b, 280b-1, 280b-1a, and 280b-2] as amended. Program regulations are set forth in 42 CFR Part 52. The catalog of Federal Domestic Assistance number is 93.136.

**J. Where To Obtain Additional Information**

Please refer to Program Announcement 99015 when you request information. To receive additional written information and to request an application kit, call 1-888-GRANTS4 (1-888-471-6874). You will be asked to leave your name and address and you will be instructed to identify the Announcement number of interest.

If you have questions after reviewing the contents of all the documents, business management technical assistance may be obtained from: Sharron P. Orum, Grants Management

Specialist, Grants Management Branch, Procurement and Grants Office Centers for Disease Control and Prevention (CDC), 2920 Brandywine Road, M/S E-13, Atlanta, GA 30341-4146, Telephone: (770) 488-2716, E-mail address: [spo2@cdc.gov](mailto:spo2@cdc.gov)

For program technical assistance, contact: Tom Voglesonger, Office of Research Grants National Center for Injury Prevention and Control Centers for Disease Control and Prevention (CDC), 4770 Buford Highway, NE, Mailstop K-58, Atlanta, GA 30341-3724, Telephone: (770) 488-4265, E-mail address: [tdv1@cdc.gov](mailto:tdv1@cdc.gov)

This and other CDC announcements are available through the CDC homepage on the Internet. The address for the CDC homepage is <http://www.cdc.gov>.

Dated: February 10, 1999.

**John L. Williams,**

Director, Procurement and Grants Office, Centers for Disease Control and Prevention (CDC).

[FR Doc. 99-3755 Filed 2-16-99; 8:45 am]

BILLING CODE 4163-18-P

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Administration for Children and Families**

**Proposed Information Collection Activity; Comment Request**

Proposed Project:

Title: ACF-IV-E-1 Foster Care and Adoption Assistance Financial Reporting Form.

OMB No.: New.

Description: The form provides specific data regarding claims and provides a mechanism for States to request grant awards and certify the availability of State matching funds. Failure to collect this data would seriously compromise ACF's ability to monitor expenditures. This information is also used to estimate outlays and may be used to prepare ACF budget submissions to Congress.

Respondents: State, Local or Tribal Government.

**ANNUAL BURDEN ESTIMATES**

Instrument	Number of respondents	Number of responses per respondents	Average burden hours per response	Total burden hours
ACF-IV-E-1 .....	51	4	8	1,632

Estimated Total Annual Burden Hours: 1,632.