

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

[Program Announcement 00012]

Grants for Education Programs in Occupational Safety and Health To Prepare Health Services Researchers; Availability of Funds for Fiscal Year 2000

A. Purpose

The Centers for Disease Control and Prevention (CDC) announces the availability of fiscal year (FY) 2000 funds for training grants in occupational safety and health. This program addresses the "Healthy People 2000" priority area of Occupational Safety and Health. The purpose of this program is to train health services researchers in the field of occupational safety and health.

B. Eligible Applicants

Any public or private educational or training agency or institution that has demonstrated competency in the occupational safety and health field and/or health services research and is located in a State, the District of Columbia, or U.S. Territory, is eligible to apply for a training grant.

For existing Educational Resource Centers (ERC) or Training Project Grants (TPG) that will be requesting supplemental funding, it is imperative to include the present grant number, so it may be processed as a supplement.

Note: Public Law 104-65 states that an organization described in section 501(c)(4) of the Internal Revenue Code of 1986 that engages in lobbying activities is not eligible to receive Federal funds constituting an award, grant, cooperative agreement, contract, loan, or any other form.

C. Availability of Funds

Approximately \$500,000 is expected to be available in FY 2000 to fund three awards. It is expected that the average award will be \$ 165,000, ranging from \$150,000 to \$200,000. It is expected that the awards will begin on July 1, 2000 and will be made for a 12-month budget period within a project period of up to five years. Funding estimates may change.

Continuation awards within an approved project period will be made on the basis of satisfactory progress as evidenced by required reports and the availability of funds.

D. Program Requirements

The following are intended to serve as applicant requirements:

1. Programs should train researchers to examine the impact of the organization, financing, and management of preventive, clinical, and rehabilitative occupational health services and indemnity policies on the delivery, quality, cost, access to, and outcomes of such services.

2. Programs should establish training that comprises the following two components: (a) Health services research curricula and expertise; (b) occupational health and safety training, research curricula and expertise. Programs could be established through the following approaches: (i.) Programs within a University Department including these two components; (ii) linkages between programs addressing these two components, either within the University (linking separate Departments) or between Universities.

3. Applicants should address the need for preparing health services researchers in this field. Justification should be provided supporting the degree levels requested.

4. A plan should be provided outlining collaborative relationships between Departments and/or Universities, addressing institutional roles, goals and objectives, proposed curriculum, faculty and policies and administrative measures to establish appropriate coordination.

5. A program for education and research training in occupational health services research should be established. Programs may be at the Masters, Doctoral and Post-doctoral levels. Doctoral programs presently will be given higher priority to address the dearth of senior researchers evaluating occupational health services.

Curricula and research training plans must be structured and clearly identified for each level of training as well as the number of full and part time students proposed.

6. Course work should contain, as a minimum, training in (a) health services research methodologies, such as: epidemiology, biostatistics, health economics, frameworks for analysis (e.g., decision sciences, benefit-cost and cost-effectiveness analyses), health policy, program evaluation, performance measurement, survey design and implementation and, data systems for health services research; and, (b) occupational safety and health topic areas, such as: organization, finance and management of occupational health services, workers' compensation/disability systems administration and policy, occupational health prevention services (industrial hygiene, safety and ergonomics, occupational health and safety policy,

labor economics), industrial relations, and data systems in occupational safety and health. Required core and elective courses should be outlined. Flexibility in structuring curricula is acceptable, e.g., specific tracks may be established focusing on select program area emphases, such as, economic analysis or performance measurement.

7. A plan should be provided to incorporate research experience (as principal or co-investigators) in original occupational health services research for students at all degree levels. The plan should also document ongoing funded research and faculty publications and how the school intends to expand and strengthen existing research efforts. The plan should also include items such as strategies for obtaining student and faculty funding.

8. Programs are strongly encouraged to incorporate collaborative relationships with external agencies and institutions that can serve as resources for the program, to coordinate research with public and private policy needs, and to provide sources of data for research. Some examples of potential collaborating organizations include the following: State agencies managing workers' compensation and State workers' compensation funds, private insurance carriers in health care, disability insurance and workers' compensation; managed care organizations; large employers; and, private health research institutes and foundations.

9. The Program Director should be a full-time faculty member and have education and experience in training health services researchers and/or occupational safety and health professionals. If the Program Director is from a Health Services research background, a Co-Director should be designated with an Occupational Health and Safety background. The Director should have currently funded research grants in occupational safety and health and/or health services research. He/she should be responsible for the coordination of the program across Departments or Universities.

10. Key faculty and research advisors should be full-time faculty with documented expertise and education in their appropriate fields. Qualifications include having current research grants in the field of health services research and/or research in the field of occupational safety and health. Research advisors should have recent research experience in health services research, preferably addressing occupational health services.

11. The applicant should develop a plan for student recruitment, including entrance requirements.

12. The applicant should develop a plan for evaluation of the program, including placement of graduates and tracking of graduates.

13. An Advisory Committee should be established representing stakeholders for occupational health services, including, labor, industry, and government.

E. Application Content

Use the information in the Program Requirements, Other Requirements, and Evaluation Criteria sections to develop the application content. Your application will be evaluated on the criteria listed, so it is important to follow them in laying out your program plan. The narrative should be no more than 15 single-spaced pages per program, printed on one side, with one-inch margins, and un-reduced font.

Note: Please consult the detailed Recommended Outline for Preparation of Competing New/Supplemental Training Grant Applications to prepare Health Services Researchers provided in the application kit. (CDC 2.145 A).

F. Submission and Deadline

1. Letter of Intent

Although not a prerequisite of application (optional), a non-binding letter of intent-to-apply is requested from potential applicants. The letter should identify the announcement number, name and address of principal investigator, brief description of the program proposed, and the names of the participating institutions. The letter of intent does not influence review or funding decisions, but it will enable CDC to determine the level of interest in the announcement and to plan the review more efficiently. Please submit on or before September 24, 1999, the letter of intent to the Grants Management Specialist identified in the "Where to Obtain Additional Information" section of this announcement.

2. Application

Submit the original and two copies of CDC 2.145 A (OMB Number 0920-00261) Forms are in the application kit. On or before November 30, 1999, submit the application to the Grants Management Specialist identified in the "Where to Obtain Additional Information" section of this announcement. Please be reminded that for existing ERC or TPG that will be requesting supplemental funding, it is imperative to include the present grant

number, so it may be processed as a supplement.

Deadline: Applications should be considered as meeting the deadline if they are either:

(a) Received on or before the deadline date; or

(b) Sent on or before the deadline date and received in time for orderly processing. (Applicants must request a legibly dated U.S. Postal Service postmark or obtain a legibly dated receipt from a commercial carrier or U.S. Postal Service. Private metered postmarks should not be acceptable as proof of timely mailing.)

Late Applications: Applications which do not meet the criteria in (a) or (b) above are considered late applications, will not be considered, and will be returned to the applicant.

G. Evaluation Criteria

Each application will be evaluated individually against the following criteria by an independent review group appointed by CDC:

1. Evidence of a plan to satisfy the need for training in the area outlined by the application, including projected enrollment, recruitment and job opportunities. Indicators of need may include measures utilized by the Program such as previous record of training and placement of graduates. Indicate the potential contribution of the project toward meeting the need for this specialized training.

2. Extent to which arrangements for day-to-day management, allocation of funds and cooperative arrangements are designed to effectively achieve the program requirements.

3. Evidence of a plan describing the academic and research training the program proposes. This should include goals, elements of the program, research faculty and amount of effort, support faculty, facilities and equipment available and needed, and methods for implementing and evaluating the program.

4. Extent to which curriculum content and design includes formalized training objectives, minimal course content to achieve degree, course descriptions, course sequence, additional related courses open to students, time devoted to lecture, and clinical and research experience addressing the relationship with didactic programs in the educational process.

5. The extent to which the program effort is capable of supporting the number and type of students proposed.

6. Extent to which the program has initiated collaborative relationships with external agencies and institutions to expand and strengthen its research

capabilities by providing student and faculty research opportunities.

7. Evidence of previous record of training in health services research and occupational safety and health, including placement of graduates and employment history.

8. The extent to which the program documents methods in use or proposed methods for evaluating the effectiveness of the training, including the use of feedback mechanisms from graduates and employers, placement of graduates in research positions, research accomplishments of graduates and reports from consultations and cooperative activities with other universities, professional associations, and other outside agencies.

9. Competence, experience and training of the Program Director, faculty and advisors in relation to the type and scope of research training and education involved.

10. Degree of institutional commitment to Program goals.

11. Adequacy of the academic and physical environment in which the training will be conducted, including access to appropriate occupational health research resources.

12. The extent to which the budget is reasonable, adequately justified, and consistent with the intended use of the grant funds.

13. Evidence of a plan for establishment of an Advisory Committee, including meeting times, roles and responsibilities.

H. Other Requirements

Technical Reporting Requirements

Provide CDC with original plus two copies of:

1. Progress reports (annual).
2. Financial status report, no more than 90 days after the end of the budget period; and
3. Final financial status report and performance report, no more than 90 days after the end of the project period.

Send all reports to the Grants Management Specialist identified in the "Where to Obtain Additional Information" section of this announcement.

The following additional requirements are applicable to this program. For a complete description of each, see Attachment I in the application kit.

- AR-10 Smoke-Free Workplace Requirements
- AR-11 Healthy People 2000
- AR-12 Lobbying Restrictions

I. Authority and Catalog of Federal Domestic Assistance Number

This program is authorized under section 21(a) of the Occupational Safety and Health Act [29 U.S.C. 670 (a)]. The Catalog of Federal Domestic Assistance number is 93.263.

J. Where To Obtain Additional Information

You may obtain Program Announcement 00012 from the CDC home page address on the Internet, <<http://www.cdc.gov>>. To receive additional written information and to request an application kit, call 1-888-GRANTS (1-888-472-6874).

You will be asked to leave your name and address and will be instructed to identify the announcement number of interest.

If you have questions after reviewing the contents of all documents, business management technical assistance may be obtained from: Sonia Phelix, Grants Management Specialist, Grants Management Branch, Procurement and Grants Office, Announcement 00012, Centers for Disease Control and Prevention (CDC), 2920 Brandywine Road, Room 3000, Atlanta, GA 30341-4146, Telephone: (770) 488-2724, Email address: svp1@cdc.gov.

For program technical assistance, contact: Bernadine Kuchinski, Occupational Health Consultant, Office of Extramural Coordination and Special Projects, National Institute for Occupational Safety and Health, Centers for Disease Control and Prevention (CDC), 1600 Clifton Road, N.E., Mailstop D-40, Atlanta, Georgia 30341, telephone (404) 639-3342, Email address: bbk@cdc.gov.

Dated: July 23, 1999.

Diane D. Porter,

Acting Director, National Institute for Occupational Safety and Health, Centers for Disease Control and Prevention (CDC).

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Advisory Committee for Energy-Related Epidemiologic Research, Subcommittee for Management Review of the Chernobyl Studies: Meeting

In accordance with section 10(a)(2) of the Federal Advisory Committee Act (Pub. L. 92-463), the Centers for Disease Control and Prevention (CDC)

announces the following committee meeting.

Name: Advisory Committee for Energy-Related Epidemiologic Research (ACERER), Subcommittee for Management Review of the Chernobyl Studies.

Time and Date: 9 a.m.-5 p.m., August 12, 1999.

Place: Washington Court Hotel, 525 New Jersey Avenue, NW, Washington, D.C. 20001, telephone: (202) 628-2100, fax: (202) 879-7918.

Status: Open to the public, limited only by the space available. The meeting room accommodates approximately 30 people.

Purpose: This subcommittee is charged with providing guidance to the scientific reviewers and staff, and reporting back to the full ACERER on the charge from the Department and Congress to assess the management, goals, and objectives of the National Cancer Institute (NCI) Chernobyl studies.

Matters To Be Discussed: Agenda items will include: a review of the National Cancer Institute's Management of Radiation Studies Hearing of September 16, 1998; a discussion of the approach to a site visit; and a review of the time line.

Agenda items are subject to change as priorities dictate.

The notice is being published less than 15 days prior to the meeting due to the difficulty of coordinating the attendance of members because of conflicting schedules.

For More Information Contact: Michael J. Sage, Deputy Director, Division of Environmental Hazards and Health Effects, National Center for Environmental Health, CDC, 4770 Buford Highway, NE, (F-28), Atlanta, Georgia 30341-3724, M/S F35 telephone 770/488-7300, fax 770/488-7310.

The Director, Management Analysis and Services Office, has been delegated the authority to sign **Federal Register** notices pertaining to announcements of meetings and other committee management activities for both CDC and the Agency for Toxic Substances and Disease Registry.

Dated: July 26, 1999.

Carolyn J. Russell,

Director, Management Analysis and Services Office, Centers for Disease Control and Prevention.

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DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

Citizens Advisory Committee on Public Health Service Activities and Research at Department of Energy (DOE) Sites: Idaho National Engineering and Environmental Laboratory Health Effects Subcommittee

In accordance with section 10(a)(2) of the Federal Advisory Committee Act (Pub. L. 92-463), the Agency for Toxic

Substances and Disease Registry (ATSDR) and the Centers for Disease Control and Prevention (CDC) announce the following meeting.

Name: Citizens Advisory Committee on Public Health Service Activities and Research at DOE Sites: Idaho National Engineering and Environmental Laboratory Health Effects Subcommittee (INEEL).

Times and Dates: 8:30 a.m.-5 p.m., September 14, 1999; 8 a.m.-5:15 p.m., September 15, 1999.

Place: Boise State University, Boise State Student Union Building, 1910 University Drive, Boise, Idaho 83725-1335, telephone 208/426-1677, fax 208/426-5222.

Status: Open to the public, limited only by the space available. The meeting room accommodates approximately 50 people.

Background: Under a Memorandum of Understanding (MOU) signed in December 1990 with the Department of Energy (DOE) and replaced by an MOU signed in 1996, the Department of Health and Human Services (HHS) was given the responsibility and resources for conducting analytic epidemiologic investigations of residents of communities in the vicinity of DOE facilities, workers at DOE facilities, and other persons potentially exposed to radiation or to potential hazards from non-nuclear energy production use. HHS has delegated program responsibility to CDC.

In addition, a memo was signed in October 1990 and renewed in November 1992 between ATSDR and DOE. The MOU delineates the responsibilities and procedures for ATSDR's public health activities at DOE sites required under sections 104, 105, 107, and 120 of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA or "Superfund"). These activities include health consultations and public health assessments at DOE sites listed on, or proposed for, the Superfund National Priorities List and at sites that are the subject of petitions from the public; and other health-related activities such as epidemiologic studies, health surveillance, exposure and disease registries, health education, substance-specific applied research, emergency response, and preparation of toxicological profiles.

Purpose: This subcommittee is charged with providing advice and recommendations to the Director, CDC, and the Administrator, ATSDR, regarding community, American Indian Tribes, and labor concerns pertaining to CDC's and ATSDR's public health activities and research at this DOE site. The purpose of this meeting is to provide a forum for community, American Indian Tribal, and labor interaction, and serve as a vehicle for community concern to be expressed as advice and recommendations to CDC and ATSDR.

Matters To Be Discussed: Agenda items include a presentation from ATSDR on the preliminary public health assessment progress, and an update on the progress of current activities from the National Institute for Occupational Safety and Health. Agenda items are subject to change as priorities dictate.

Contact Person for More Information: Arthur J. Robinson, Jr., Radiation Studies