

overriding goal that paperless filing should be the preferred and most convenient method of filing tax and information returns. ETAAC offers constructive observations about current or proposed policies, programs, and procedures, and suggests improvements. A summary of the agenda along with the planned discussion topics is listed below.

#### Summarized Agenda

9 a.m. Meeting Opens  
11:30 Break for Lunch  
1:30 Meeting Adjourns

The planned discussion topics are as follows:

- (1) Electronic Tax Administration and E-Z Tax-Filing Overview
- (2) Plans for the 2003 Filing Season
- (3) Path to 2007
- (4) Tax Exempt and Government Entities Operating Division Update

**Note:** Last minute changes to these topics are possible and could prevent advance notice.

**DATES:** There will be a meeting of ETAAC on Wednesday, December 4, 2002. This meeting will be open to the public, and will be in a room that accommodates approximately 40 people, including members of ETAAC and IRS officials. Seats are available to members of the public on a first-come, first-served basis.

**ADDRESSES:** The meeting will be held in the Wyndham Washington Hotel, 1400 M Street, NW., Washington, DC 20005.

**FOR FURTHER INFORMATION CONTACT:** To get on the access list to attend this meeting, to have a copy of the agenda faxed to you or to receive general information about ETAAC contact Ms. Candice Cromling at (202) 283-0462 by November 29, 2002. Notification of intent should include your name, organization and phone number. If you leave this information for Ms. Cromling in a voice-mail message please spell out all names.

A draft of the agenda will be available via facsimile transmission the week prior to the meeting. Please call Ms. Cromling on or after Wednesday, November 27 to have a copy of the agenda faxed to you. Please note that a draft agenda will not be available until that date.

**SUPPLEMENTARY INFORMATION:** ETAAC reports to the Director, Electronic Tax Administration, who is the executive responsible for the electronic tax administration program. Increasing participation by external stakeholders in the development and implementation of the Internal Revenue Service's (IRS's)

strategy for electronic tax administration will help achieve the goal that paperless filing should be the preferred and most convenient method of filing tax and information returns.

ETAAC members are not paid for their time or services, but consistent with Federal regulations, they are reimbursed for their travel and lodging expenses to attend the public meetings, working sessions, and an orientation each year.

Dated: November 20, 2002.

**Terence H. Lutes,**

*Director, Electronic Tax Administration.*

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#### DEPARTMENT OF THE TREASURY

##### Internal Revenue Service

##### Open Meeting of the Taxpayer Advocacy Panel, E-Filing Issue Committee

**ACTION:** Notice.

**SUMMARY:** An open meeting of the Taxpayer Advocacy Panel, E-Filing Issue Committee will be conducted via teleconference.

**DATES:** The meeting will be held Thursday, December 12, 2002.

**FOR FURTHER INFORMATION CONTACT:** Mary Ann Delzer at 1-888-912-1227 or 414-297-1604.

**SUPPLEMENTARY INFORMATION:** Notice is hereby given pursuant to section 10(a)(2) of the Federal Advisory Committee Act, 5 U.S.C. App. (1988) that an open meeting of the Taxpayer Advocacy Panel, E-Filing Issue Committee will be held, Thursday, December 12, 2002, from 3 p.m. to 5 p.m. eastern time via telephone conference call. The Taxpayer Advocacy Panel is soliciting public comment, ideas, and suggestions on improving customer service at the Internal Revenue Service. You can submit written comments to the panel by faxing to (414) 297-1623, or by mail to Taxpayer Advocacy Panel, Mail Stop 1006 MIL, 310 West Wisconsin Avenue, Milwaukee, WI 53203-2221. Public comments will also be welcome during the meeting. Please contact Mary Ann Delzer at 1-888-912-1227, or 414-297-1604 for dial-in information.

The agenda will include the following: outreach planning and discussion of E-file use by small businesses.

**Note:** Last minute changes to the agenda are possible and could prevent effective advance notice.

Dated: November 13, 2002.

**Cathy Vanhorn,**

*Director, Communication & Liaison.*

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#### DEPARTMENT OF THE TREASURY

##### Internal Revenue Service

##### Open Meeting of the Taxpayer Advocacy Panel Ad Hoc Committee

**ACTION:** Notice.

**SUMMARY:** An open meeting of the Taxpayer Advocacy Panel Ad Hoc Committee will be conducted (via teleconference).

**DATES:** The meeting will be held Thursday, December 5, 2002.

**FOR FURTHER INFORMATION CONTACT:** Anne Gruber at 1-888-912-1227, or 206-220-6095.

**SUPPLEMENTARY INFORMATION:** Notice is hereby given pursuant to section 10(a)(2) of the Federal Advisory Committee Act, 5 U.S.C. App. (1988) that an open meeting of the Taxpayer Advocacy Panel Ad Hoc Committee will be held Thursday, December 5, 2002, from 1 pm p.s.t. to 3 pm p.s.t. via a telephone conference call. The public is invited to make written comments. If you would like to have the TAP consider a written statement, please call 1-888-912-1227 or 206-220-6095, or write Anne Gruber, TAP Office, 915 2nd Ave, M/S W406, Seattle, WA 98174, or e-mail [cap\\_4@mindspring.com](mailto:cap_4@mindspring.com). Due to limited conference lines, notification of intent to participate in the telephone conference call meeting must be made with Anne Gruber. Ms. Gruber can be reached at 1-888-912-1227 or 206-220-6095, or e-mail [cap\\_4@mindspring.com](mailto:cap_4@mindspring.com).

The agenda will include the following: various IRS issues.

**Note:** Last minute changes to the agenda are possible and could prevent effective advance notice.

Dated: November 13, 2002.

**Cathy Vanhorn,**

*Director, Communication and Liaison.*

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