

return envelope. We will accept faxed forms, if necessary. Additionally, recipients may call the HCTC call center for help in completing this form.

*Respondents:* Individuals or households, Federal Government, State, Local or Tribal Government.

*Estimated Number of Respondents:* 156,000.

*Estimated Burden Hours Respondent:* 30 minutes.

*Frequency of Response:* Other (once).

*Estimated Total Reporting Burden:* 78,000 hours.

*OMB Number:* 1545-1846.

*Revenue Procedure Number:* Revenue Procedure 2003-48.

*Type of Review:* Extension.

*Title:* Update of Checklist Questionnaire Regarding Requests for Spin-Off Rulings.

*Description:* This revenue procedure updates Revenue Procedure 96-30, which sets forth in a check list questionnaire the information that must be included in a request for ruling under section 355. This revenue procedure updates information that taxpayers must provide in order to receive letter rulings under section 355. This information is required to determine whether a taxpayer would qualify for nonrecognition treatment.

*Respondents:* Business or other for-profit.

*Estimated Number of Respondents:* 180.

*Estimated Burden Hours Respondent:* 200 hours.

*Frequency of Response:* On occasion.

*Estimated Total Reporting Burden:* 36,000 hours.

*Clearance Officer:* Glenn Kirkland, (202) 622-3428, Internal Revenue Service, Room 6411-03, 1111 Constitution Avenue, NW., Washington, DC 20224.

*OMB Reviewer:* Joseph F. Lackey, Jr., (202) 395-7316, Office of Management and Budget, Room 10235, New Executive Office Building, Washington, DC 20503.

**Lois K. Holland,**

*Treasury PRA Clearance Officer.*

[FR Doc. 03-23151 Filed 9-10-03; 8:45 am]

**BILLING CODE 4830-01-P**

## DEPARTMENT OF VETERANS AFFAIRS

[OMB Control No. 2900-0422]

### Proposed Information Collection Activity: Proposed Collection; Comment Request

**AGENCY:** Office of Acquisition and Materiel Management, Department of Veterans Affairs.

**ACTION:** Notice.

**SUMMARY:** The Office of Acquisition and Materiel Management (OA&MM), Department of Veterans Affairs (VA), is announcing an opportunity for public comment on the proposed collection of certain information by the agency. Under the Paperwork Reduction Act (PRA) of 1995, Federal agencies are required to publish notice in the **Federal Register** concerning each proposed collection of information, including each revision of a currently approved collection, and allow 60 days for public comment in response to the notice. This notice solicits comments on information needed to administer contracts.

**DATES:** Written comments and recommendations on the proposed collection of information should be received on or before November 10, 2003.

**ADDRESSES:** Submit written comments on the collection of information to Cathy I. Dailey, Office of Acquisition and Materiel Management (95A), Department of Veterans Affairs, 810 Vermont Avenue NW., Washington, DC 20420 or e-mail [cathy.dailey@mail.va.gov](mailto:cathy.dailey@mail.va.gov). Please refer to "OMB Control No. 2900-0422" in any correspondence.

**FOR FURTHER INFORMATION CONTACT:** Cathy I. Dailey at (202) 273-8774.

**SUPPLEMENTARY INFORMATION:** Under the PRA of 1995 (Public Law 104-13; 44 U.S.C., 3501-3521), Federal agencies must obtain approval from the Office of Management and Budget (OMB) for each collection of information they conduct or sponsor. This request for comment is being made pursuant to Section 3506(c)(2)(A) of the PRA.

With respect to the following collection of information, OA&MM invites comments on: (1) Whether the proposed collection of information is necessary for the proper performance of OA&MM's functions, including whether the information will have practical utility; (2) the accuracy of OA&MM's estimate of the burden of the proposed collection of information; (3) ways to enhance the quality, utility, and clarity of the information to be collected; and (4) ways to minimize the burden of the collection of information on respondents, including through the use of automated collection techniques or the use of other forms of information technology.

*Titles:*

a. Veterans Affairs Acquisition Regulation (VAAR) Clause 852.236-72, Performance of Work by the Contractor.

b. Veterans Affairs Acquisition Regulation (VAAR) Clause 852.236-81, Work Coordination. (This Clause will be renumbered as "Alternate 1" to VAAR Clause 852.236-80.)

c. Veterans Affairs Acquisition Regulation (VAAR) Clause 852.236-82, Payments Under Fixed-Price Construction Contracts (without NAS), including Supplement 1 (which will be renamed as "Alternate 1").

d. Veterans Affairs Acquisition Regulation (VAAR) Clause 852.236-83, Payments Under Fixed-Price Construction Contracts (with NAS), including Supplement 1 (which will be renamed as "Alternate 1").

e. Veterans Affairs Acquisition Regulation (VAAR) Clause 852.236-84, Schedule of Work Progress.

f. Veterans Affairs Acquisition Regulation (VAAR) Clause 852.236-88, Contract Changes, Supplements FAR Clause 52.243-4, Changes.

g. Veterans Affairs Acquisition Regulation (VAAR) Clause 852.224-70, Health Insurance Portability and Accountability Act of 1996.

*OMB Control Number:* 2900-0422.

*Type of Review:* Revision of a currently approved collection.

*Abstract:* The information contained VAAR clauses 852.236-72, 852.236-81, 852.236-82, 852.236-83, 852.236-84, 852.236-88 and 852.22-70 is necessary for the VA to administer construction contracts, and to carry out its responsibility to construct, maintain and repair real property for the Department. The information is also necessary for VA to award and administer contracts involving healthcare that may involve equipment, supplies, or services for the Department.

a. VAAR Clause 852.236-72, Performance of Work by the Contractor, requires contractors awarded a construction contract containing Federal Acquisition Regulation (FAR) clause 52.236-1, to submit a statement designating the branch or branches of contract work to be performed by the contractor's own forces. The VAAR clause implements the FAR clause by requiring the contractor to provide information to the contracting officer on how the contractor intends to fulfill this contractual obligation. The contracting officer uses this information to ensure that the contractor complies with the contract requirements.

b. VAAR Clause 852.236-81, Work Coordination. (This Clause will be renumbered as "Alternate 1" to VAAR Clause 852.236-80), requires construction contractors, on contracts involving complex mechanical-electrical work, to furnish coordination drawings showing the manner in which

utility lines will fit into available spaces and relate to each other and to the existing building elements. The information is used by the contracting officer and the VA engineer assigned to the project to resolve any problems relating to the installation of utilities on construction contract.

c. VAAR Clause 852.236–82, Payments Under Fixed-Price Construction Contracts (without NAS), requires construction contractors to submit a schedule of costs for work to be performed under the contract. If the contract includes guarantee period services, Supplement I (which will be renamed as “Alternate 1”), requires contractor to submit information on the total and itemized costs of the guarantee period services and to submit a performance plan/program. The information is needed to allow the contracting officer to determine the correct amount to pay the contractor as work progresses and to properly proportion the amount paid for guarantee period services.

d. VAAR Clause 852.236–83, Payments Under Fixed-Price Construction Contracts (with NAS), requires construction contractors to submit a schedule of costs for work to be performed under the contract. If the contract includes guarantee period services, Supplement I (which will be renamed as “Alternate 1”), requires contractor to submit information on the total and itemized costs of the guarantee period services and to submit a performance plan/program. The information is needed to allow the contracting officer to determine the correct amount to pay the contractor as work progresses and to properly proportion the amount paid for guarantee period services. The difference between this clause and the one above 852.236–82 is that this clause requires the contractor to use a computerized Network Analysis System (NAS) to prepare the cost estimate.

e. VAAR Clause 852.236–84, Schedule of Work Progress, requires construction contractors, on contracts that do not require the use of a NAS, to submit a progress schedule. The information is used by the contracting officer to track the contractor’s progress under the contract and to determine whether or not the contractor is making satisfactory progress.

f. VAAR Clause 852.236–88, Contract Changes, Supplements FAR Clause 52.243–4, Changes. FAR Clause 52.243–4 authorizes the contracting officer to order changes to a construction contract but does not specifically require the contractor to submit cost proposals for those changes. VAAR Clause 852.236–

88 requires contractors to submit cost proposal for changes ordered by the contracting officer or for changes proposed by the contractor. This information is needed to allow the contracting officer and the contractor to reach a mutually acceptable agreement on how much to pay the contractor for the proposed changes to the contract. It is also used by the contracting officer to determine whether or not to authorize the proposed changes or whether or not additional or alternate cost proposals for changes are needed.

g. VAAR Clause 852.224–70, Health Insurance Portability and Accountability Act of 1996, requires contractors, involved with the design, development, maintenance, operation or use of any system for the creation, gathering, use, disclosure, storage, transmission, or disposition of any protected health information (PHI) to accomplish an Agency function or involve the release of protected health information to the vendor for the purposes of conducting business with VA under the contract to protect the PHI under the regulations issued by HIPAA.

*Affected Public:* Business or other for-profit; Individuals and households; and Not-for-profit institutions.

*Estimated Annual Burden:* 14,745 hours.

*Estimated Average Burden per Respondent:* 1.1 hours.

*Frequency of Response:* On occasion.

*Estimated Number of Respondents:* 12,868.

*Estimated Number of Annual Responses:* 13,418.

Dated: September 3, 2003.

By direction of the Secretary:

**Denise McLamb,**

*Program Analyst, Records Management Service.*

[FR Doc. 03–23096 Filed 9–10–03; 8:45 am]

**BILLING CODE 8320–01–P**

## DEPARTMENT OF VETERANS AFFAIRS

[OMB Control No. 2900–0074]

### Agency Information Collection Activities Under OMB Review

**AGENCY:** Veterans Benefits Administration, Department of Veterans Affairs.

**ACTION:** Notice.

**SUMMARY:** In compliance with the Paperwork Reduction Act (PRA) of 1995 (44 U.S.C. 3501–21), this notice announces that the Veterans Benefits Administration (VBA), Department of Veterans Affairs, has submitted the

collection of information abstracted below to the Office of Management and Budget (OMB) for review and comment. The PRA submission describes the nature of the information collection and its expected cost and burden and includes the actual data collection instrument.

**DATES:** Comments must be submitted on or before October 14, 2003.

**FOR FURTHER INFORMATION OR A COPY OF THE SUBMISSION CONTACT:** Denise McLamb, Records Management Service (005E3), Department of Veterans Affairs, 810 Vermont Avenue, NW., Washington, DC 20420, (202) 273–8030, Fax (202) 273–5981 or e-mail: [denise.mclamb@mail.va.gov](mailto:denise.mclamb@mail.va.gov). Please refer to “OMB Control No. 2900–0074.”

Send comments and recommendations concerning any aspect of the information collection to VA’s OMB Desk Officer, OMB Human Resources and Housing Branch, New Executive Office Building, Room 10235, Washington, DC 20503 (202) 395–7316. Please refer to “OMB Control No. 2900–0074” in any correspondence.

### SUPPLEMENTARY INFORMATION:

*Title:* Request for Change of Program or Place of Training for Veterans, Servicepersons, and Members of the Selected Reserve, VA Form 22–1995.

*OMB Control Number:* 2900–0074.

*Type of Review:* Extension of a currently approved collection.

*Abstract:* VA pays educational benefits to eligible veterans and persons on active duty, and to persons in the Selected Reserve. Each veteran, person on active duty, or person in the Selected Reserve must be pursuing an approved program of training to be eligible for benefits. The eligible student must complete VA Form 22–1995 to identify and request approval for a supplementary educational objective or place of training. VA cannot pay benefits if the veteran, person on active duty, or person in the Selected Reserve changes his or her educational objective or place of training without VA’s approval. The information collected is used to determine continued eligibility for educational benefits, and to monitor the number of times a veteran, person on active duty, or person in the Selected Reserve has changed his or her educational objectives. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. The **Federal Register** Notice with a 60-day comment period soliciting comments on this collection of information was published on April 16, 2003, at pages 18726–18727.