

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Administration for Children and Families**

**Child Support Enforcement Program Quarterly Financial Report (OCSE–396) and Quarterly Collection Report (OCSE–34) (OMB #0970–0510)**

**AGENCY:** Office of Child Support Enforcement, Administration for Children and Families, HHS.

**ACTION:** Request for public comment.

**SUMMARY:** The Administration for Children and Families (ACF) is requesting public comment on the following forms: OCSE–34 “Child Support Enforcement Program Quarterly Collection Report” and OCSE–396 “Child Support Enforcement Program Quarterly Financial Report.” These forms are currently approved under the ACF Generic Clearance for Financial Reports (OMB #0970–0510; expiration June 30, 2024). There are no changes requested to the forms, but the instructions have been updated to address comments received in response to a notice published in the **Federal Register** and update burden hours.

**DATES:** Comments due within 30 days of publication. OMB must make a decision about the collection of information between 30 and 60 days after publication of this document in the **Federal Register**. Therefore, a comment is best assured of having its full effect if OMB receives it within 30 days of publication.

**ADDRESSES:** Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to *infocollection@acf.hhs.gov*. All requests should be identified by the title of the information collection.

**SUPPLEMENTARY INFORMATION:**

*Description:* Form OCSE–396 and Form OCSE–34 are financial reports submitted following the end of each fiscal quarter by grantees administering the Child Support Enforcement Program in accordance with plans approved under title IV–D of the Social Security Act. Submission of these forms enables grantees to meet their statutory and regulatory requirement to report program expenditures and child support collections, respectively, from the previous fiscal quarter.

States use Form OCSE–396 to report quarterly expenditures made in the previous quarter and to estimate program expenditures to be made and the incentive payments to be earned in the upcoming quarter. ACF provides federal funding to states for the Child Support Enforcement Program at the rate of 66 percent for all allowable and legitimate administrative costs of this program. States use Form OCSE–34 to report quarterly collections made under Title IV–D of the Social Security Act.

Tribes use OMB Form SF–425 to report quarterly expenditures made in the previous quarter. Form SF–425 is approved under OMB #4040–0014 and is not included as part of this comment request.

ACF made updates to the instructions and burden estimates, in response to comments received in response to a notice published in the **Federal Register** (86 FR 14756).

*Respondents:* Fifty-four states (including Puerto Rico, Guam, the Virgin Islands, and the District of Columbia) complete Forms OCSE–396 and OCSE–34. Approximately 60 tribes complete Form OCSE–34.

**ANNUAL BURDEN ESTIMATES**

Instrument	Total number of respondents	Annual number of responses per respondent	Average burden hours per response	Annual burden hours
Form OCSE–396 .....	54	4	14	3,024
Form OCSE–34 .....	114	4	14	6,384

*Estimated Total Annual Burden Hours:* 9,408.

**Mary B. Jones,**

*ACF/OPRE Certifying Officer.*

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES**

**Administration for Children and Families**

**Updated Evaluation Policy; Cooperative Research or Demonstration Projects**

**AGENCY:** Administration for Children and Families, HHS.

**SUMMARY:** The Administration for Children and Families is announcing updates to its evaluation policy for research or demonstration projects.

**SUPPLEMENTARY INFORMATION:** This evaluation policy builds on the Administration for Children and Families’ (ACF) strong history of evaluation by outlining key principles to govern our planning, conduct, and use of evaluation. This policy reconfirms our commitment to conducting rigorous, relevant evaluations and to using evidence from evaluations to inform policy and practice. ACF seeks to promote rigor, relevance, transparency, independence, and ethics in the conduct of evaluations. This policy addresses each of these principles.

The mission of ACF is to foster health and well-being by providing federal leadership, partnership, and resources for the compassionate and effective delivery of human services. Our vision is children, youth, families, individuals and communities who are resilient, safe, healthy, and economically secure. The importance of these goals demands that

we continually innovate and improve, and that we evaluate our activities and those of our partners. Through evaluation, ACF and our partners can learn systematically so that we can make our services as effective, efficient, and equitable as possible.

Evaluation produces one type of evidence. A learning organization with a culture of continuous improvement requires many types of evidence, including not only evaluation but also descriptive research studies, performance measures, financial and cost data, survey statistics, program administrative data, and feedback from service providers, participants, and other stakeholders. Further, continuous improvement requires systematic approaches to using information, such as regular data-driven reviews of performance and progress. Although this policy focuses on evaluation, the principles and many of the specifics