

schedule does not modify the retention period for these records.

Laurence Brewer,
Chief Records Officer for the U.S.
Government.

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

[NARA-22-0019; NARA-2022-065]

Records Schedules; Availability and Request for Comments

AGENCY: National Archives and Records Administration (NARA).

ACTION: Notice of availability of proposed records schedules; request for comments.

SUMMARY: The National Archives and Records Administration (NARA) publishes notice of certain Federal agency requests for records disposition authority (records schedules). We publish notice in the **Federal Register** and on *regulations.gov* for records schedules in which agencies propose to dispose of records they no longer need to conduct agency business. We invite public comments on such records schedules.

DATES: We must receive responses on the schedules listed in this notice by October 31, 2022.

ADDRESSES: To view a records schedule in this notice, or submit a comment on one, use the following address: <https://www.regulations.gov/docket/NARA-22-0019/document>. This is a direct link to the schedules posted in the docket for this notice on *regulations.gov*. You may submit comments by the following method:

- **Federal eRulemaking Portal:** <https://www.regulations.gov>. On the website, enter either of the numbers cited at the top of this notice into the search field. This will bring you to the docket for this notice, in which we have posted the records schedules open for comment. Each schedule has a ‘comment’ button so you can comment on that specific schedule. For more information on *regulations.gov* and on submitting comments, see their FAQs at <https://www.regulations.gov/faq>.

If you are unable to comment via *regulations.gov*, you may email us at request.schedule@nara.gov for instructions on submitting your comment. You must cite the control number of the schedule you wish to comment on. You can find the control number for each schedule in parentheses at the end of each

schedule’s entry in the list at the end of this notice.

FOR FURTHER INFORMATION CONTACT: Kimberly Richardson, Regulatory and External Policy Program Manager, by email at regulation_comments@nara.gov or by phone at 301-837-2902. For information about records schedules, contact Records Management Operations by email at request.schedule@nara.gov.

SUPPLEMENTARY INFORMATION:

Public Comment Procedures

We are publishing notice of records schedules in which agencies propose to dispose of records they no longer need to conduct agency business. We invite public comments on these records schedules, as required by 44 U.S.C. 3303a(a), and list the schedules at the end of this notice by agency and subdivision requesting disposition authority.

In addition, this notice lists the organizational unit(s) accumulating the records or states that the schedule has agency-wide applicability. It also provides the control number assigned to each schedule, which you will need if you submit comments on that schedule. We have uploaded the records schedules and accompanying appraisal memoranda to the *regulations.gov* docket for this notice as “other” documents. Each records schedule contains a full description of the records at the file unit level as well as their proposed disposition. The appraisal memorandum for the schedule includes information about the records.

We will post comments, including any personal information and attachments, to the public docket unchanged. Because comments are public, you are responsible for ensuring that you do not include any confidential or other information that you or a third party may not wish to be publicly posted. If you want to submit a comment with confidential information or cannot otherwise use the *regulations.gov* portal, you may contact request.schedule@nara.gov for instructions on submitting your comment.

We will consider all comments submitted by the posted deadline and consult as needed with the Federal agency seeking the disposition authority. After considering comments, we may or may not make changes to the proposed records schedule. The schedule is then sent for final approval by the Archivist of the United States. After the schedule is approved, we will post on *regulations.gov* a “Consolidated Reply” summarizing the comments,

responding to them, and noting any changes we made to the proposed schedule. You may elect at *regulations.gov* to receive updates on the docket, including an alert when we post the Consolidated Reply, whether or not you submit a comment. If you have a question, you can submit it as a comment, and can also submit any concerns or comments you would have to a possible response to the question. We will address these items in consolidated replies along with any other comments submitted on that schedule.

We will post schedules on our website in the Records Control Schedule (RCS) Repository, at <https://www.archives.gov/records-mgmt/rcs>, after the Archivist approves them. The RCS contains all schedules approved since 1973.

Background

Each year, Federal agencies create billions of records. To control this accumulation, agency records managers prepare schedules proposing retention periods for records and submit these schedules for NARA’s approval. Once approved by NARA, records schedules provide mandatory instructions on what happens to records when no longer needed for current Government business. The records schedules authorize agencies to preserve records of continuing value in the National Archives or to destroy, after a specified period, records lacking continuing administrative, legal, research, or other value. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. Most schedules, however, cover records of only one office or program or a few series of records. Many of these update previously approved schedules, and some include records proposed as permanent.

Agencies may not destroy Federal records without the approval of the Archivist of the United States. The Archivist grants this approval only after thorough consideration of the records’ administrative use by the agency of origin, the rights of the Government and of private people directly affected by the Government’s activities, and whether or not the records have historical or other value. Public review and comment on these records schedules is part of the Archivist’s consideration process.

Schedules Pending

1. Department of the Army, Agency-wide, Integrated Logistics Support Center Packaging System Records (DAA-AU-2021-0003).

2. Department of Defense, Defense Counterintelligence and Security Agency, Office of the Inspector General Records (DAA-0446-2022-0002).

3. Department of Defense, Defense Logistics Agency, Acquisition-Contracting Records (DAA-0361-2020-0003).

4. Department of Defense, Defense Logistics Agency, Logistics Supply Chain Management Records (DAA-0361-2020-0004).

5. Department of Defense, Defense Logistics Agency, Logistics Management and Strategic Materials Storage Records (DAA-0361-2021-0001).

6. Department of Defense, Office of the Secretary of Defense, National Guard Youth Challenge Program Records (DAA-0330-2022-0005).

7. Department of Defense, Office of the Secretary of Defense, Personnel Recovery Records (DAA-0330-2022-0008).

8. Department of Health and Human Services, Office of the Secretary, Correspondence Management Schedule of the Assistant Secretary for Health (DAA-0514-2020-0002).

9. Department of Homeland Security, Bureau of Customs and Border Protection, Trusted Worker Records (DAA-0568-2020-0003).

10. Department of Labor, Wage and Hour Division, Policy, Planning and Reporting Records (DAA-0155-2022-0002).

11. Department of the Navy, Agency-wide, Military Personnel Records (DAA-NU-2021-0001).

12. Department of Transportation, Federal Aviation Administration, Aviation Insurance Program Records (DAA-0237-2021-0017).

13. Department of Transportation, Federal Aviation Administration, National Vital Information System Records (DAA-0237-2022-0005).

14. Department of the Treasury, Internal Revenue Service, Fingerprint Records and Professional Credentials of eFile Providers (DAA-0058-2022-0001).

15. Administrative Office of the United States Courts, United States Court of International Trade, Case Files (DAA-0321-2020-0001).

16. Naming Commission, Agency-wide, Records of the Naming Commission (DAA-0148-2022-0003).

17. National Archives and Records Administration, Government-wide, GRS 6.1—Email and Other Electronic Records Managed Under a Capstone Approach (DAA-GRS-2022-0006).

18. Securities and Exchange Commission, Office of Credit Ratings,

Exemptive Relief and No Action Letters (DAA-0266-2022-0002).

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NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

[NARA-22-0017; NARA-2022-063]

Records Schedules; Administrative Correction Notice

AGENCY: National Archives and Records Administration (NARA).

ACTION: Notice of administrative correction to a records schedule.

SUMMARY: We are making the following administrative correction to DAA-0266-2015-0004, Securities and Exchange Commission, to remove the item for records of reorganization proceedings because such records are already covered by other items on the schedule. An administrative correction addresses errors or oversights to temporary items in an approved records schedule.

DATES: Submit any comments by October 31, 2022.

ADDRESSES: You can find the records schedule subject to this proposed administrative correction on our website's Records Control Schedule page at <https://www.archives.gov/records-mgmt/rcs/schedules/index.html?dir=/independent-agencies/rg-0266>.

You may submit comments by the following method: *Federal eRulemaking Portal:* <https://www.regulations.gov>. On the website, enter either of the numbers cited at the top of this notice into the search field. This will bring you to the docket for this notice which has a 'comment' button to submit a comment. For more information on *regulations.gov* and on submitting comments, see their FAQs at <https://www.regulations.gov/faq>.

If you are unable to comment via *regulations.gov*, you may email us at request.schedule@nara.gov for instructions on submitting your comment. You must cite the control number of the schedule you wish to comment on.

FOR FURTHER INFORMATION CONTACT: Kimberly Richardson, Regulatory and External Policy Program Manager, by email at regulation_comments@nara.gov or by phone at 301-837-2902. For information about records schedules, contact Records Management

Operations by email at request.schedule@nara.gov.

SUPPLEMENTARY INFORMATION:

Administrative corrections are changes to temporary items on approved records schedules to address errors or oversights when the records were originally scheduled. The notice applies only to the changes described, not to other portions of a schedule. Submitting agencies cannot implement administrative corrections until the comment period ends and NARA approves the changes.

Read the proposed administrative correction in conjunction with the previously approved DAA-0266-2015-0004-0005, Office of General Counsel, Securities and Exchange Commission, Office of the General Counsel Records and NC1-266-77-002-85, Securities and Exchange Commission, Comprehensive Schedule.

Proposed Change

We are making an administrative correction to remove schedule item DAA-0266-2015-0004-0005 (Reorganization Proceedings). We reviewed the administrative record and determined that, when the schedule was created, neither NARA nor the SEC took into consideration changes to the Bankruptcy Code that impacted SEC's role and the records that would be created. As a result, a separate series for Reorganization Proceedings was erroneously added to the schedule, even though such records are already covered by permanent and temporary schedule items 0001-0004. Records of Reorganization Proceedings were previously scheduled under item NC1-266-77-002 item 85 (SEC File Nos. 206-, 207- to 215-, 217-). At that time, the records documented the SEC's substantial role in reorganization proceedings. Since NC1-266-77-0002 was approved, changes to bankruptcy laws substantially reduced the agency's role in reorganization proceedings. Under the current Bankruptcy Code, records subject to SEC review are covered by schedule items DAA-0266-2015-0004-0001, 0002, 0003 or 0004. Item 0005, proposed for removal, creates ambiguous disposition instructions as it overlaps with the other items. Removing the item allows the agency to implement appropriate disposition for records produced under the current law using the remaining schedule items.

Laurence Brewer,

Chief Records Officer for the U.S. Government.

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