

applicable to Department of the Treasury officers and employees under the Privacy Act;

(14) To the Department of Justice when seeking legal advice or when (a) the Department of the Treasury or (b) TTB, or (c) any employee of TTB in his or her official capacity, or (d) any employee of TTB in his or her individual capacity where the Department of Justice has agreed to represent the employee, or (e) the United States, where TTB determines that litigation is likely to affect the Department of the Treasury and/or TTB, is a party to litigation or has an interest in such litigation, and the use of such records by the Department of Justice is deemed by the agency to be relevant and necessary to the litigation; and

(15) To the news media to provide information in accordance with guidelines contained in 28 CFR 50.2 that relate to an agency's functions relating to civil and criminal proceedings.

#### **POLICIES AND PRACTICES FOR STORAGE OF RECORDS:**

TTB maintains records in this system in a secure computer system that require the use of a personal identity verification (PIV) card and multi-digit personal identification number (PIN) to access, or on paper in secure facilities with controlled access.

#### **POLICIES AND PRACTICES FOR RETRIEVAL OF RECORDS:**

Records may be retrieved by name, by permit, registration, notice, user, claim, or license number, by document locator number, or by Employer Identification Number (EIN).

#### **POLICIES AND PRACTICES FOR RETENTION AND DISPOSAL OF RECORDS:**

TTB retains and disposes of records in the system in accordance with records disposition schedule DAA-0564-2013-0003, approved by the National Archives and Records Administration (NARA) for TTB.

#### **ADMINISTRATIVE, TECHNICAL, AND PHYSICAL SAFEGUARDS:**

TTB safeguards records in this system in accordance with applicable rules and policies, including all applicable Treasury automated systems security and access policies. TTB has imposed strict controls to minimize the risk of compromising the information that is being stored. Records stored on electronic media are protected by controlled access and are encrypted at rest in the system and when transmitted. Access to the computer system containing the records in this system is limited to those individuals

who have a need to know the information for the performance of their official duties and who have appropriate clearances.

#### **RECORD ACCESS PROCEDURES:**

See "Notification Procedures" below.

#### **CONTESTING RECORD PROCEDURES:**

26 U.S.C. 7852(e) prohibits Privacy Act amendment of tax records. Other records are exempt from contest as stated in "Notification Procedures" below.

#### **NOTIFICATION PROCEDURES:**

The Secretary of Treasury has exempted this system from the notification, access, and amendment procedures of the Privacy Act pursuant to 5 U.S.C. 552a(j)(2) and (k)(2) because it is a law enforcement system. See 31 CFR 1.36. However, Treasury and TTB will consider individual requests for notification, access, or amendment. Individuals seeking notification of and access to any record contained in this system of records, or seeking to contest the content of any record contained in this system of records, may inquire in writing in accordance with instructions appearing at 31 CFR part 1, subpart C, Appendix E. Requests may be mailed or delivered in person and addressed to: Director, Regulations and Ruling Division, Alcohol and Tobacco Tax and Trade Bureau, 1310 G Street NW, Box 12, Washington, DC 2005, or faxed to 202-453-2331.

When seeking records about yourself from this system of records or any other Departmental system of records your request must conform with the Privacy Act regulations set forth in § 1.26 of 31 CFR part 1. You must first verify your identity, meaning that you must provide your full name, current address, and date and place of birth. You must sign your request, and your signature must either be notarized or submitted under 28 U.S.C. 1746, a law that permits statements to be made under penalty of perjury. While no specific form is required, you should provide the following:

- An explanation of why you believe the Department would have information on you;
- Identify which bureau(s) of the Department you believe may have the information about you;
- Specify when you believe the records would have been created;
- Provide any other information that will help the Bureau or FOIA staff determine which Treasury Bureau may have responsive records; and
- If your request is seeking records pertaining to another living individual,

you must include a statement from that individual certifying his/her agreement for you to access his/her records.

Without this bulleted information, the Bureau(s) may not be able to conduct an effective search, and your request may be denied due to lack of specificity or lack of compliance with applicable regulations.

#### **EXEMPTIONS PROMULGATED FOR THE SYSTEM:**

The Secretary of the Treasury has designated this system as exempt from the following provisions of the Privacy Act pursuant to 5 U.S.C. 552a(k)(2); 5 U.S.C. 552a(c)(3), (d)(1), (d)(2), (d)(3), (d)(4), (e)(1), (e)(4)(G), (e)(4)(H), (e)(4)(I), and (f). See 31 CFR 1.36.

#### **HISTORY:**

Notice of this system of records was last published in full in the **Federal Register** on February 10, 2021 (86 FR 8988) as Department of the Treasury, Alcohol and Tobacco Tax and Trade Bureau (TTB) .001—Regulatory Enforcement System of Records.

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## **DEPARTMENT OF VETERANS AFFAIRS**

### **Veterans' Family, Caregiver and Survivor Advisory Committee, Notice of Meeting, Amended**

The Department of Veterans Affairs (VA) gives notice under the Federal Advisory Committee Act (FACA), 5 U.S.C. app. 2, that the Veterans' Family, Caregiver and Survivor Advisory Committee will meet virtually on Friday, October 28, 2022. The meeting session will begin and end as follows:

| Date                 | Time   |
|----------------------|--|
| October 28, 2022 ... | 12:00 p.m. to 3:00 p.m. Eastern Standard Time (EST). |

The meeting is open to the public and will be conducted using Microsoft Teams. Please email [VEOFACA@va.gov](mailto:VEOFACA@va.gov) for an invitation link prior to October 26, 2022 or dial-in by phone (for audio only) 1-872-701-0185, United States, Chicago (Toll), Phone Conference ID: 739 667 947#.

The purpose of the Committee is to advise the Secretary of Veterans Affairs on matters related to: the need of Veterans' families, caregivers and survivors across all generations, relationships and Veterans status; the use of VA care, benefits and memorial services by Veterans' families, caregivers and survivors, and opportunities for improvements to the

experience using such services; VA policies, regulations and administrative requirements related to the transition of Servicemembers from the Department of Defense (DoD) to enrollment in VA that impact Veterans' families, caregivers and survivors; and factors that influence access to, quality of and accountability for services, benefits and memorial services for Veterans' families, caregivers and survivors.

On October 28, 2022, the agenda will include opening remarks from the Committee Chair and the Chief Veterans Experience Officer. There will be presentations to include updates from

the Caregiver Support Program, the status of COVID-19 on the military and Veteran families, caregivers and survivors; and, the PACT Act update. The Committee will also discuss suggested recommendations that will be presented by the subcommittee Chairs.

Individuals wishing to share information with the Committee should contact the VEO Federal Advisory Committee Team at [VEOFACA@va.gov](mailto:VEOFACA@va.gov) to submit a 1–2 page summary of their comments for inclusion in the official meeting record before October 26, 2022 at 5:00 p.m. (EST). Due to the time limitations of virtual meetings, public

comments will be submitted prior to the meeting and distributed to the Committee before the designated meeting time on October 28, 2022.

Any member of the public seeking additional information should contact Betty Moseley Brown (Designated Federal Official) [Betty.MoseleyBrown@va.gov](mailto:Betty.MoseleyBrown@va.gov) or 210–392–2505.

Dated: October 5, 2022.

**Jelessa M. Burney,**

*Federal Advisory Committee Management Officer.*

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