

all expenses they incur to attend meetings or otherwise participate in TEPAC activities. Committee members must be able to obtain and maintain a security clearance in order to serve and have access to classified and trade sensitive documents. They must meet the eligibility requirements at the time of appointment and at all times during their term of service.

TEPAC members are appointed to represent their sponsoring U.S. entity's interests on trade and the environment, and thus USTR's foremost consideration for applicants is their ability to carry out the goals of section 135(c) of the Trade Act of 1974, as amended. Other criteria include the applicant's knowledge of and expertise in international trade issues as relevant to the work of the TEPAC and USTR. USTR anticipates that almost all TEPAC members will serve in a representative capacity with a limited number serving in an individual capacity as subject matter experts. These members, known as special government employees, are subject to conflict of interest rules and may have to complete a financial disclosure report.

### III. Request for Nominations

USTR is soliciting nominations for membership on the TEPAC. To apply for membership, an applicant must meet the following eligibility criteria at the time of application and at all times during their term of service as a TEPAC member:

1. The person must be a U.S. citizen.
2. The person cannot be a full-time employee of a U.S. governmental entity.
3. If serving in an individual capacity, the person cannot be a federally registered lobbyist.
4. The person cannot be registered with the U.S. Department of Justice under the Foreign Agents Registration Act.
5. The person must be able to obtain and maintain a security clearance.
6. For representative members, who will comprise almost all of the TEPAC, the person must represent a U.S. organization whose members (or funders) have a demonstrated interest in issues relevant to trade and the environment or have personal experience or expertise in trade and the environment.
7. For eligibility purposes, a "U.S. organization" is an organization established under the laws of the United States, that is controlled by U.S. citizens, by another U.S. organization (or organizations), or by a U.S. entity (or entities), determined based on its board of directors (or comparable governing body), membership, and funding

sources, as applicable. To qualify as a U.S. organization, more than 50 percent of the board of directors (or comparable governing body) and more than 50 percent of the membership of the organization to be represented must be U.S. citizens, U.S. organizations, or U.S. entities. Additionally, at least 50 percent of the organization's annual revenue must be attributable to nongovernmental U.S. sources.

8. For members who will serve in an individual capacity, the person must possess subject matter expertise regarding international trade and environmental issues.

In order to be considered for TEPAC membership, interested persons should submit the following to Amanda Mayhew, Office of Environment and Natural Resources, [Amanda.B.Mayhew@ustr.eop.gov](mailto:Amanda.B.Mayhew@ustr.eop.gov), and Ethan Holmes, Director for Private Sector Engagement, at [Ethan.M.Holmes@ustr.eop.gov](mailto:Ethan.M.Holmes@ustr.eop.gov):

- Name, title, affiliation, and contact information of the individual requesting consideration.
- If applicable, a sponsor letter on the organization's letterhead containing a brief description of the manner in which international trade affects the organization and why USTR should consider the applicant for membership.
- The applicant's personal resume.
- An affirmative statement that the applicant and the organization they represent meet all eligibility requirements.

USTR will consider applicants who meet the eligibility criteria in accordance with equal opportunity practices that promote diversity, equity, inclusion, and accessibility, based on the following factors:

- Ability to represent the sponsoring U.S. entity's or U.S. organization's and its subsector's interests on trade and environmental matters.
- Knowledge of and experience in trade and environmental matters relevant to the work of the TEPAC and USTR.
- How they will contribute to trade policies that eliminate social and economic structural barriers to equality and economic opportunity and to understanding of the projected impact of proposed trade policies on communities of color and underserved communities.

- Ensuring that the TEPAC is balanced in terms of points of view,

demographics, geography, and entity or organization size.

#### Roberto Soberanis,

*Assistant U.S. Trade Representative for Intergovernmental Affairs and Public Engagement, Office of the United States Trade Representative.*

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### OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

#### Public Availability of the Fiscal Year 2021 Service Contract Inventory

**AGENCY:** Office of the United States Trade Representative (USTR).

**ACTION:** Notice.

**SUMMARY:** USTR is announcing that its fiscal year (FY) 2021 service contract inventory is publicly available.

**FOR FURTHER INFORMATION CONTACT:** Michelle Secrist, Financial and Accounting Analyst, at [Michelle\\_Secrist@ustr.eop.gov](mailto:Michelle_Secrist@ustr.eop.gov) or (202) 395-3505.

#### SUPPLEMENTARY INFORMATION:

In accordance with section 743 of Division C of the Consolidated Appropriations Act of 2010 (Pub. L. 111-117), USTR is providing notice that USTR's FY2021 service contract inventory is publicly available. The inventory includes several attributes of certain service contracts such as dollar value, contract type, and place of performance. USTR developed its inventory and analysis in accordance with instructions issued by the Office of Management and Budget's Office of Federal Procurement Policy.

USTR's inventory is included in the government-wide inventory at <https://www.acquisition.gov/service-contract-inventory>. The government-wide inventory can be filtered for USTR data. In addition, analysis of FY2020 service contract data is available on the USTR website at <https://ustr.gov/about-us/reading-room/service-contract-inventories>.

#### Fred Ames,

*Assistant U.S. Trade Representative for Administration, Office of the United States Trade Representative.*

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