

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

200 Independence Avenue SW., Washington, DC 20201

Phone, 202-619-0257

SECRETARY OF HEALTH AND HUMAN SERVICES	DONNA E. SHALALA
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Confidential Assistant to the Secretary	JOLINDA GAITHER
Deputy Secretary	WALTER BROADNAX
Chief of Staff	KEVIN THURM
Executive Secretary	CLAUDIA COOLEY
Inspector General	JUNE GIBBS BROWN
Principal Deputy Inspector General	MICHAEL F. MANGANO
Deputy Inspector General for Management and Policy	DENNIS J. DUQUETTE
Deputy Inspector General for Audit Services	THOMAS D. ROSLEWICZ
Deputy Inspector General for Investigations	(VACANCY)
Assistant Inspector General for Criminal Investigations	JOHN E. HARTWIG
Deputy Inspector General for Evaluation and Inspections	GEORGE F. GROB
Assistant Inspector General for Civil Fraud and Administrative Adjudication	EILEEN T. BOYD
Director, Office for Civil Rights	DENNIS HAYASHI
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Associate Deputy Director, Program Operations	RONALD COPELAND
Deputy to the Associate Deputy Director, Program Operations	PATRICIA MACKEY
Director, Policy and Special Projects Staff	MARCELLA HAYNES
Director, U.S. Office of Consumer Affairs and Special Assistant to the President	BERNICE FRIEDLANDER
Director, U.S. Office of Consumer Affairs and Special Assistant to the President	POLLY BACA
Assistant Secretary (Public Affairs)	AVIS LAVELLE
Deputy Assistant Secretary for Public Affairs (Policy and Communications)	MELISSA SKOLFIELD
Deputy Assistant Secretary for Public Affairs (Media)	VICTOR ZONANA
Director, News Division	P. CAMPBELL GARDETT
Assistant Secretary (Legislation)	JERRY D. KLEPNER
Special Assistant	IRENE BUENO
Principal Deputy Assistant Secretary	RICHARD J. TARPLIN
Deputy Assistant Secretary (Congressional Liaison)	KIMBERLY C. PARKER

Deputy Assistant Secretary (Health)	KAREN L. POLLITZ
Deputy Assistant Secretary (Human Services)	MARY M. BOURDETTE
Assistant Secretary for Planning and Evaluation	DAVID T. ELLWOOD
Executive Assistant	NAOMI GOLDSTEIN
Deputy Assistant Secretary for Health Policy	KENNETH THORPE
Deputy Assistant Secretary for Program Systems	GERALD H. BRITTEN
Deputy Assistant Secretary for Human Services Policy	WENDELL E. PRIMUS
Deputy Assistant Secretary for Disability Aging and Long-Term Care Policy	ROBYN STONE
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Associate General Counsel, Children, Families and Aging	(VACANCY)
Associate General Counsel, Food and Drug Division	MARGARET PORTER
Associate General Counsel, Health Care Financing Division	DARREL GRINSTEAD
Associate General Counsel, Inspector General Counsel	D. MCCARTY THORNTON
Associate General Counsel, Legislation	(VACANCY)
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Associate General Counsel, Public Health Division	RICHARD RISEBERG
Deputy General Counsel, Regulation	MICHAEL S. WALD
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Principal Deputy Assistant Secretary for Management and Budget	ELIZABETH M. JAMES
Senior Advisor	LAVARNE BURTON
Deputy Assistant Secretary, Budget	DENNIS P. WILLIAMS
Deputy Assistant Secretary, Finance	GEORGE STRADER
Deputy Assistant Secretary for Information Resources Management	NEIL STILLMAN
Deputy Assistant Secretary for Grants and Acquisition Management	TERRENCE J. TYCHAN
Director, Administrative Services Center	PEGGY J. DODD
Assistant Secretary for Personnel Administration and Director, Equal Employment Opportunity	THOMAS S. MCFEE
Deputy Assistant Secretary for Personnel Administration and Deputy Director, Equal Employment Opportunity	EUGENE KINLOW
Director, Center for Human Resource Strategic Planning and Policy	CHARLES J. MCCARTY
Chairman, Departmental Appeals Board	NORVAL (JOHN) D. SETTLE

Director, Office of Human Resource Information Management	THOMAS M. KING
Director, Office of Personnel Services	(VACANCY)
Director, Office of Human Relations	(VACANCY)

## ADMINISTRATION ON AGING

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Assistant Secretary for Aging	FERNANDO M. TORRES-GIL
Principal Deputy Assistant Secretary	PORTIA P. MITTELMAN
Deputy Assistant Secretary for Program Development and Elder Rights Programs	JOHN F. MCCARTHY
Deputy Assistant Secretary for Program Operations and Intergovernmental Affairs	WILLIAM F. BENSON
Director, Office of State and Community Programs	EDWIN L. WALKER
Director, Office of American Indian, Alaskan Native, and Native Hawaiian Programs	M. YVONNE JACKSON
Director, Office of Policy Coordination and Analysis	(VACANCY)
Director, Office of Administration and Management	DONALD D. SMITH
Director, Office of Field Operations	ALICIA V. ORS

## ADMINISTRATION FOR CHILDREN AND FAMILIES

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Assistant Secretary	MARY JO BANE
Principal Deputy Assistant Secretary	(VACANCY)
Deputy Assistant Secretary for Program Operations	LAURENCE J. LOVE
Deputy Assistant Secretary for Policy and External Affairs	ANN ROSEWATER
Commissioner, Administration on Children, Youth and Families	OLIVIA GOLDEN
Commissioner, Administration on Developmental Disabilities	BOB WILLIAMS
Commissioner, Administration for Native Americans	GARY KIMBLE
Director, Office of Child Support Enforcement	MARY JO BANE
Deputy Director, Office of Child Support Enforcement	DAVID GRAY ROSS
Director, Office of Community Services	DONALD SYKES
Director, Office of Information Systems Management/Child Support Information Systems	MARK RAGAN, <i>Acting</i>
Director, Office of Financial Management	NORMAN THOMPSON
Director, Office of Management	NORMAN THOMPSON, <i>Acting</i>
Director, Office of Policy and Evaluation	HOWARD ROLSTON
Director, Office of Public Affairs	MICHAEL KHARFEN
Director, Office of Refugee Resettlement	LAVINIA LIMON
Director, Office of Family Assistance	LAVINIA LIMON, <i>Acting</i>

PUBLIC HEALTH SERVICE  
 Office of the Assistant Secretary for Health  
 200 Independence Avenue SW., Washington, DC 20201  
 Phone, 202-690-7694  
 5600 Fishers Lane, Rockville, MD 20857  
 Phone, 301-443-2403

Assistant Secretary for Health	PHILIP R. LEE
Principal Deputy Assistant Secretary for Health	JO IVEY BOUFFORD
Deputy Assistant Secretary for Health	WILLIAM CORR
Surgeon General of the Public Health Service	AUDREY F. MANLEY, <i>Acting</i>
Deputy Assistant Secretary for Health Disease Prevention and Health Promotion and Health Planning and Evaluation	SUSANNE STOIBER, <i>Acting</i>
Deputy Assistant Secretary for Health (Management and Budget)	ANTHONY L. ITTEILAG
Deputy Assistant Secretary for Health (Communications)	MARTIS J. DAVIS
Deputy Assistant Secretary for Health (Interagency Liaison)	ROBERT O. VALDEZ, <i>Acting</i>
Deputy Assistant Secretary for International and Refugee Health	(VACANCY)
Deputy Assistant Secretary for Legislation (Health)	KAREN L. POLLITZ
Deputy Assistant Secretary for Minority Health	CLAY E. SIMPSON, <i>Acting</i>
Deputy Assistant Secretary for Population Affairs	FELICIA H. STEWART
Director, Office of Adolescent Pregnancy Programs	PATRICK J. SHEERAN, <i>Acting</i>
Director, Office of Family Planning	SAMUEL S. TAYLOR, <i>Acting</i>
Deputy Assistant Secretary for Health (Policy Development)	ROZ LASKER
Deputy Assistant Secretary for Women's Health	SUSAN J. BLUMENTHAL
Executive Director, President's Council on Physical Fitness and Sports	SANDRA PERLMUTTER
Director, Office of HIV/AIDS Policy	ARTHUR J. LAWRENCE, <i>Acting</i>
Director, National Vaccine Program Office	(VACANCY)
Director, Office of Emergency Preparedness	FRANK E. YOUNG
Director, Office of Equal Employment Opportunity	PEDRO J. MORALES
Director, Office of Disease Prevention and Health Promotion and Health Planning and Evaluation	JAMES A. HARRELL, <i>Acting</i>
Director, Office of Intergovernmental Affairs	ANTHONY F. FITZPATRICK
Director, Office of International Health	LINDA VOGEL
Director, Office of Refugee Health	JOANNE LUOTO
Director, Office of Research Integrity	LYLE W. BIVENS
Director, PHS Executive Secretariat	ROBERT A. RICKARD

Agency for Health Care Policy and Research  
 2101 E. Jefferson Street, Rockville, MD 20852  
 Phone, 301-227-8364

Administrator CLIFTON R. GOUS

Deputy Administrator	(VACANCY)
Director, Office of Planning and Resource Management	CLIFTON R. GOUS, <i>Acting</i>
Director, Office of Science and Data Development	J. MICHAEL FITZMAURICE
Director, Office of the Forum for Quality and Effectiveness in Health Care	DOUGLAS B. KAMEROW
Director, Office of Health Technology Assessment	THOMAS V. HOLOHAN
Director, Center for Medical Effectiveness Research	RICHARD J. GREENE
Director, Center for General Health Services Intramural Research	DONALD E. GOLDSTONE
Director, Center for General Health Services Extramural Research	LINDA K. DEMLO, <i>Acting</i>
Director, Center for Research Dissemination and Liaison	CHRISTINE WILLIAMS, <i>Acting</i>

Centers for Disease Control and Prevention  
 1600 Clifton Road NE., Atlanta, GA 30333  
 Phone, 404-639-3311

Director	DAVID SATCHER
Deputy Director	CLAIRE V. BROOME
Associate Director, HIV/AIDS	JAMES W. CURRAN
Associate Director, International Health	JOE H. DAVIS
Associate Director, Management and Operations	ARTHUR C. JACKSON
Associate Director, Minority Health	RUEBEN C. WARREN
Associate Director, Policy, Planning, and Evaluation	MARTHA F. KATZ
Associate Director, Science	DIXIE SNIDER, <i>Acting</i>
Associate Director, Washington	HELENE GAYLE
Deputy Director, Washington Office	FRANCES L. DEPEYSTER
Special Assistant to the Associate Director, Washington	ROBERT C. IRWIN
Office of Equal Employment Opportunity	SUE J. PORTER
Director, Office of Program Support	ARTHUR C. JACKSON
Director, Office of Health and Safety	JONATHAN Y. RICHMOND
Director, Office of Program Planning and Evaluation	MARTHA F. KATZ
Director, Office of Public Affairs	ANN M. SIMS, <i>Acting</i>
Director, Epidemiology Program Office	STEPHEN B. THACKER
Director, International Health Program Office	JOE H. DAVIS
Director, National Immunization Program	WALTER A. ORENSTEIN
Director, Public Health Practice Program Office	EDWARD L. BAKER
Director, National Center for Environmental Health	RICHARD J. JACKSON
Director, National Center for Chronic Disease Prevention and Health Promotion	JIM MARKS, <i>Acting</i>
Director, National Center for Infectious Diseases	JAMES M. HUGHES
Director, National Center for Injury Prevention and Control	MARK L. ROSENBERG

Director, National Center for Prevention Services	HELENE GAYLE, <i>Acting</i>
Director, National Institute for Occupational Safety and Health	LINDA ROSENSTOCK
Director, National Center for Health Statistics	JOHN ANDERSON, <i>Acting</i>
Agency for Toxic Substances and Disease Registry 1600 Clifton Road NE., Atlanta, GA 30333 Phone, 404-452-4111	
Administrator	DAVID SATCHER
Deputy Administrator	CLAIRE V. BROOME
Assistant Administrator	BARRY L. JOHNSON
Deputy Assistant Administrator	WILLIAM D. ADAMS
Food and Drug Administration 5600 Fishers Lane, Rockville, MD 20857 Phone, 301-443-1544	
Commissioner of Food and Drugs	DAVID A. KESSLER
Advisor to the Commissioner	MARY PENDERGAST
Chief Mediator and Ombudsman	AMANDA PEDERSEN
Chief Counsel	MARGARET J. PORTER
Special Assistant for Investigations	JOHN H. MITCHELL, <i>Acting</i>
Special Agent in Charge, Office of Special Investigations	TOMMY L. HAMPTON
Senior Advisor for Science	ELKAN BLOUT
Deputy Commissioner for Operations	LINDA SUYDAM, <i>Acting</i>
Associate Commissioner for Regulatory Affairs	RONALD G. CHESEMORE
Director, Center for Biologics Evaluation and Research	KATHRYN C. ZOON
Director, Center for Drug Evaluation and Research	JANET WOODCOCK
Director, Center for Devices and Radiological Health	D. BRUCE BURLINGTON
Director, Center for Food Safety and Applied Nutrition	FRED R. SHANK
Director, Center for Veterinary Medicine	STEPHEN F. SUNDLOF
Director, National Center for Toxicological Research	BERNARD A. SCHWETZ
Director, Office of AIDS and Special Health Issues	RANDY WYKOFF
Director, Office of Orphan Products Development	MARLENE E. HAFFNER
Deputy Commissioner for Policy	WILLIAM SCHULTZ
Director, Policy Development and Coordination Staff	CATHERINE C. LORRAINE, <i>Acting</i>
Director, Policy Research Staff	JURIAN STROBOS
Director, Regulations Policy and Management Staff	EDWIN V. DUTRA, JR.
Deputy Commissioner for External Affairs	SHARON SMITH HOLSTON
Associate Commissioner for Consumer Affairs	R. ALEXANDER GRANT

Associate Commissioner for Health Affairs	STUART L. NIGHTINGALE
Associate Commissioner for Legislative Affairs	DIANE THOMPSON
Associate Commissioner for Public Affairs	JAMES O'HARA III
Director, Office of Women's Health	RUTH MERKATZ
Deputy Commissioner for Management and Systems	MARY JO VEVERKA
Associate Commissioner for Management	ROBERT J. BYRD
Associate Commissioner for Planning and Evaluation	PAUL COPPINGER
Associate Commissioner for Information Resources Management	JAMES T. McMAHON

Health Resources and Services Administration  
 5600 Fishers Lane, Rockville, MD 20857  
 Phone, 301-443-2086

Administrator	CIRO V. SUMAYA
Deputy Administrator	JOHN D. MAHONEY
Chief Medical Officer	WILLIAM A. ROBINSON, M.D.
Associate Administrator for AIDS	G. STEPHEN BOWEN
Associate Administrator for Operations and Management	JAMES P. PURVIS, <i>Acting</i>
Associate Administrator for Planning, Evaluation, and Legislation	RONALD H. CARLSON
Associate Administrator for Communications	SYLVIA SHAFFER
Associate Administrator for Policy Coordination	CHERRY TSUTSUMIDA, <i>Acting</i>
Associate Administrator for International Health	GEORGE B. DINES
Associate Administrator for Minority Health	ILEANA C. HERRELL
Associate Administrator for Equal Opportunity and Civil Rights	J. CALVIN ADAMS
Associate Administrator for Public Health Practice	DOUGLAS S. LLOYD
Associate Administrator for Information Resources Management	JAMES E. LARSON
Director, Office of Rural Health Policy	JEFFREY HUMAN
Director, Bureau of Health Professions	FITZHUGH M. MULLAN
Director, Maternal and Child Health Bureau	AUDREY H. NORA
Director, Bureau of Health Resources Development	G. STEPHEN BOWEN
Director, Bureau of Primary Health Care	MARILYN H. GASTON

Indian Health Service  
 5600 Fishers Lane, Rockville, MD 20857  
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Director	MICHAEL H. TRUJILLO, M.D.
Deputy Director	MICHEL LINCOLN
Director of Headquarters Operations	LUANA L. REYES, <i>Acting</i>
Director, Communications Staff	TONY KENDRICKS
Director, Policy Review and Coordination Staff	JOSEPH DEFFENBAUGH, <i>Acting</i>
Director, Executive Secretariat	DARRELL GALPIN

Director, Equal Employment Opportunity and Civil Rights Staff	CECELIA HEFTEL
Associate Director, Office of Administration and Management	GEORGE BUZZARD
Associate Director, Office of Planning, Evaluation, and Legislation	ED SIMERMAYER, <i>Acting</i>
Associate Director, Office of Tribal Activities	DOUGLAS BLACK
Associate Director, Office of Environmental Health and Engineering	GARY HARTZ, <i>Acting</i>
Associate Director, Office of Information Resource Management	RICHARD CHURCH
Associate Director, Office of Health Programs	PHILLIP SMITH, M.D.
Associate Director, Office of Human Resources	ROBERT McSWAIN, <i>Acting</i>
Associate Director, Office of Health Program Research and Development	ELEANORE ROBERTSON

## National Institutes of Health

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Deputy Director	RUTH L. KIRSCHSTEIN
Deputy Director for Intramural Research	MICHAEL M. GOTTESMAN
Deputy Director for Extramural Research	WENDY BALDWIN
Deputy Director for Science Policy and Technology Transfer	DARYL A. CHAMBLEE, <i>Acting</i>
Assistant Director for Program Coordination	VIDA H. BEAVEN
Associate Director for Research on Women's Health	VIVIAN W. PINN
Associate Director for Research on Minority Health	JOHN RUFFIN
Associate Director for Administration	LEAMON M. LEE
Associate Director for AIDS Research	WILLIAM E. PAUL
Associate Director for Clinical Research	JOHN I. GALLIN
Associate Director for Communications	R. ANNE THOMAS
Associate Director for Disease Prevention	WILLIAM R. HARLAN
Associate Director for Extramural Affairs	GEORGE J. GALASSO
Associate Director for Intramural Affairs	PHILIP S. CHEN, JR.
Associate Director for Research Services	STEPHEN A. FICCA
Director, Office of Equal Employment Opportunity	NAOMI CHURCHILL
Director, National Cancer Institute	EDWARD J. SONDIK, <i>Acting</i>
Director, National Heart, Lung, and Blood Institute	CLAUDE J.M. LENFANT
Director, National Institute of Diabetes and Digestive and Kidney Diseases	PHILLIP GORDEN
Director, National Library of Medicine	DONALD A.B. LINDBERG
Director, National Institute of Allergy and Infectious Diseases	ANTHONY S. FAUCI
Director, National Institute on Deafness and Other Communication Disorders	JAMES B. SNOW, JR.
Director, National Institute of Dental Research	DUSHANKA V. KLEINMAN
Director, National Institute of Neurological Disorders and Stroke	ZACH W. HALL

Director, National Institute of General Medical Sciences	MARVIN CASSMAN, <i>Acting</i>
Director, National Institute of Child Health and Human Development	DUANE F. ALEXANDER
Director, National Institute of Environmental Health Sciences	KENNETH OLDEN
Director, National Eye Institute	CARL KUPFER
Director, National Institute on Aging	RICHARD HODES
Director, National Institute of Arthritis and Musculoskeletal and Skin Diseases	MICHAEL D. LOCKSHIN, <i>Acting</i>
Director, National Institute on Alcohol Abuse and Alcoholism	ENOCH GORDIS
Director, National Institute on Drug Abuse	ALAN I. LESHNER
Director, National Institute of Mental Health	REX WILLIAM COWDRY, <i>Acting</i>
Director, Division of Research Grants	DONAL H. LUECKE, <i>Acting</i>
Director, Clinical Center	JOHN I. GALLIN
Director, National Center for Research Resources	JUDITH L. VAITUKAITIS
Director, Fogarty International Center	PHILIP E. SCHAMBRA
Director, Division of Computer Research and Technology	DAVID RODBARD
Director, National Institute of Nursing Research	PATRICIA A. GRADY
Director, National Center for Human Genome Research	FRANCIS S. COLLINS

## SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION

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Associate Administrator for Communications	JAMES FRIEDMAN, <i>Acting</i>
Associate Administrator for Extramural Programs	JOEL GOLDSTEIN, <i>Acting</i>
Associate Administrator for Policy and Program Coordination	FRANK J. SULLIVAN
Associate Administrator for Alcohol Prevention and Treatment Policy	BETTINA M. SCOTT, <i>Acting</i>
Director, Office on AIDS	CYNTHIA PRATHER, <i>Acting</i>
Associate Administrator for Women's Services	MARY C. KNIPMEYER
Director, Office of Applied Studies	DANIEL MELNICK, <i>Acting</i>
Director, Center for Substance Abuse Prevention	ELAINE M. JOHNSON
Director, Center for Substance Abuse Treatment	DAVID J. MACTAS
Director, Center for Mental Health Services	BERNARD S. ARONS
Director, Office of Management, Planning, and Communications	MICHELE W. APPLGATE, <i>Acting</i>

HEALTH CARE FINANCING ADMINISTRATION

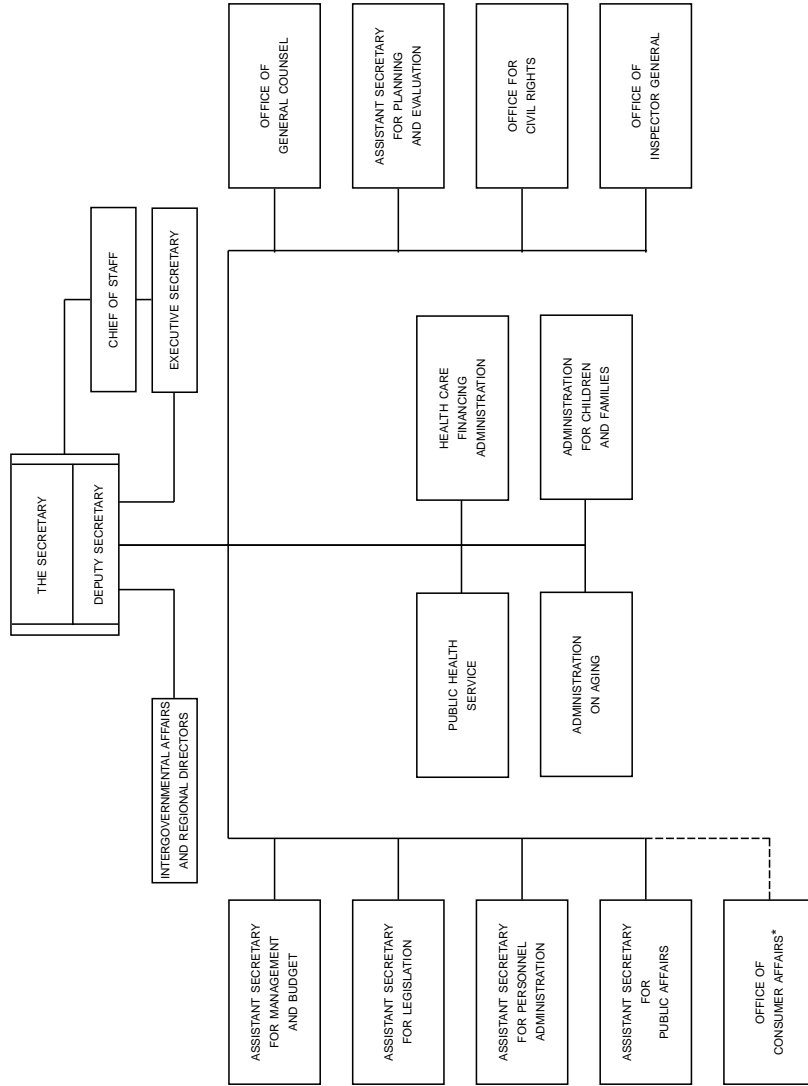
200 Independence Avenue SW., Washington, DC 20201  
 Phone, 202-245-6113

Administrator	BRUCE C. VLADECK
Deputy Administrator	HELEN SMITS, M.D.
Executive Associate Administrator	(VACANCY)
Chairman, Provider Reimbursement Review Board	IRVIN W. KUES
Director, Equal Employment Opportunity Staff	JOANNE HITCHCOCK, M.D.
Director, Executive Secretariat	JOYCE SOMSAK
Director, Office of Legislative and Inter-Governmental Affairs	DEBORAH CHANG
Deputy Director	THOMAS GUSTAFSON
Director, Medicaid Bureau	SALLY RICHARDSON
Deputy Director	ROZANN ABATO
Director, Office of Managed Care	RODNEY ARMSTEAD, M.D.
Deputy Director	GALE DRAPALA
Associate Administrator for Customer Relations and Communication	PAMELA GENTRY, <i>Acting</i>
Director, Office of Beneficiary Services	ROGER GOODACRE
Director, Office of Public Affairs	ANNE MARIE HUMMEL
Director, Office of Public Liaison	MARTHA DISARIO
Associate Administrator for Policy	KATHLEEN BUTO
Deputy Associate Administrator	BARBARA COOPER
Director, Bureau of Policy Development	THOMAS AULT
Deputy Director	BARBARA WYNN
Director, Office of Research and Demonstrations	(VACANCY)
Deputy Director	THOMAS KICKHAM
Director, Office of the Actuary	RICHARD FOSTER
Deputy Director	(VACANCY)
Associate Administrator for Operations and Resource Management	STEVEN PELOVITZ
Deputy Associate Administrator	DAVID BUTLER
Director, Office of the Attorney Advisor	MARION SILVA
Director, Office of Financial and Human Resources	WILLIAM BROGLIE
Deputy Director	RONALD GWYN
Director, Bureau of Program Operations	CAROL WALTON
Deputy Director	GARY KAVANAGH
Director, Bureau of Data Management and Strategy	REGINA MCPHILLIPS
Deputy Director	MICHAEL ODACHOWSKI
Director, Health Standards and Quality Bureau	BARBARA GAGEL
Deputy Director	DAVID CLARK

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*The Department of Health and Human Services is the Cabinet-level department of the Federal executive branch most concerned with people and most involved with the Nation's human concerns. In one way or another—whether it is mailing out Social Security checks or making health services more widely available—HHS touches the lives of more Americans than any other Federal agency. It is literally a department of people serving people, from newborn infants to our most elderly citizens.*

DEPARTMENT OF HEALTH AND HUMAN SERVICES



\*Located administratively in HHS; reports to the President.

The Department of Health, Education, and Welfare was created on April 11, 1953 (5 U.S.C. app.). The Department was redesignated as the Department of Health and Human Services (HHS), effective May 4, 1980, by the Department of Education Organization Act (20 U.S.C. 3508).

**Office of the Secretary**

The Secretary of Health and Human Services advises the President on health, welfare, and income security plans, policies, and programs of the Federal Government. The Secretary directs Department staff in carrying out the approved programs and activities of the Department and promotes general public understanding of the Department's goals, programs, and objectives. The Secretary administers these functions through the Office of the Secretary and the five Operating Divisions, which include: the Administration on Aging, the Substance Abuse and Mental Health Services Administration, the Health Care Financing Administration, the Administration for Children and Families, and the Public Health Service. The Office of the Secretary includes the offices of Deputy Secretary, the Assistant Secretaries, Inspector General, and General Counsel. Some offices whose public purposes are broadly applied are detailed further.

**Civil Rights** The Office for Civil Rights is responsible for the administration and enforcement of the following laws that prohibit discrimination in federally assisted health and human services programs:

- title VI of the Civil Rights Act of 1964;
- section 504 of the Rehabilitation Act of 1973, as amended;
- the Age Discrimination Act of 1975;
- title IX of the Education Amendments of 1972;
- section 407 of the Drug Abuse Offense and Treatment Act of 1972;

- section 321 of the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970;

- the Equal Employment Opportunity provisions of the Communications Finance Act of 1934, as amended;

- titles VI and XVI of the Public Health Service Act;

- the nondiscrimination provisions of the Omnibus Budget Reconciliation Act of 1981;

- section 307(a) of the Family Violence Prevention and Services Act;

- titles VII and VIII of the Public Health Service Act; and

- subtitle A, title II, of the Americans with Disabilities Act of 1990.

**Consumer Affairs** The U.S. Office of Consumer Affairs advises the White House and the Secretary of HHS on consumer-related policy and programs and is responsible for handling consumer matters; analyzes and coordinates implementation of all Federal activities in the area of consumer protection; and recommends ways in which governmental consumer programs can be made more effective. The Director of the Office also chairs the U.S. Consumer Affairs Council.

**Regional Offices**

The 10 Regional Directors of the Department of Health and Human Services are the Secretary's representatives in direct, official dealings with State and local government organizations. They provide a central focus in each region for departmental relations with Congress and promote general understanding of Department programs, policies, and objectives. They also advise the Secretary on the potential effects of decisions and provide administrative services and support to Department programs and activities in the regions.

**Regional Offices—Department of Health and Human Services**

(Areas included within each region are indicated on the map in Appendix A.)

Region/Address	Director	Telephone
1. John F. Kennedy Federal Bldg., Boston, MA 02203 .....	Philip Johnston .....	617-565-1500

**Regional Offices—Department of Health and Human Services—Continued**  
 (Areas included within each region are indicated on the map in Appendix A.)

Region/Address	Director	Telephone
2. 26 Federal Plz., New York, NY 10278 .....	Alison E. Greene .....	212-264-4600
3. 3535 Market St., Philadelphia, PA 19104 .....	Lynn Yeakel .....	215-596-6492
4. 101 Marietta Twr., Atlanta, GA 30323 .....	Patricia Ford-Roegner .....	404-331-2442
5. 105 W. Adams St., Chicago, IL 60603 .....	Elaine Weiss .....	312-353-5160
6. 1200 Main Twr., Dallas, TX 75202 .....	Patricia Montoya .....	214-767-3301
7. 601 E. 12th St., Kansas City, MO 64106 .....	Kathleen Steele .....	816-426-2821
8. 1961 Stout St., Denver, CO 80294-3538 .....	Margaret Cary .....	303-844-3372
9. Federal Office Bldg., San Francisco, CA 94102 .....	Grantland Johnson .....	415-556-1961
10. Blanchard Plz. Bldg., 2201 6th Ave., Seattle, WA 98121 .....	Patrick McBride, <i>Acting</i> .....	206-615-2010

### Administration on Aging

The Administration on Aging is the principal agency designated to carry out the provisions of the Older Americans Act of 1965, as amended (42 U.S.C. 3001 *et seq.*). As the lead agency within HHS on all issues concerning aging, it:

- advises the Secretary, Department components, and other Federal departments and agencies on the characteristics, circumstances, and needs of older people;
- develops policies, plans, and programs designed to promote their welfare and advocates for their needs in HHS program planning and policy development;
- administers a program of formula grants to States to establish State and community programs for older persons under the title III of the act (45 CFR 1321);

- administers a program of grants to American Indians, Alaskan Natives, and Native Hawaiians to establish programs for older Native Americans under title VI of the act (45 CFR 1328);
- provides policy, procedural direction, and technical assistance to States and Native American grantees to promote the development of community-based systems of comprehensive social, nutrition, and support services for older persons;
- administers programs of training, research, and demonstration under title IV of the act; and
- administers ombudsman and legal services oversight and protective services for older people under title VII of the act.

For further information, contact the Assistant Secretary for Aging. Phone, 202-401-4541.

### Administration for Children and Families

The Administration for Children and Families (ACF) was created on April 15, 1991, under authority of section 6 of Reorganization Plan No. 1 of 1953 and pursuant to the authority vested in the Secretary of Health and Human Services. The Administration is headed by the Assistant Secretary for Children and Families, who reports to the Secretary of HHS. The Assistant Secretary also serves as the Director of Child Support Enforcement. The Administration provides executive direction, leadership,

and guidance to all ACF components; advises the Secretary and Deputy Secretary on ACF programs; and recommends actions and strategies to improve coordination of ACF efforts with other programs, agencies, and governmental levels or jurisdictions. Administration on Children, Youth and Families The Administration on Children, Youth and Families (ACYF) advises the Secretary, through the Assistant Secretary for Children and Families, on matters relating to the

sound development of children, youth, and families. ACYF administers State grant programs under titles IV-B and IV-E of the Social Security Act to assist States in providing child welfare services and foster care and adoption assistance; child care programs authorized under title IV-A of the Social Security Act and the Child Care and Development Block Grant; and State grant programs to improve and increase child abuse prevention and treatment activities and develop family preservation and family support services. ACYF also administers the Head Start Program; services for runaway and homeless youth and their families; the Youth Gang Drug Prevention Program; child welfare services research, demonstration and training programs, the Adoption Opportunities Program, and other discretionary child welfare services programs; child abuse and neglect research and demonstration programs; and the Community Schools Youth Services and Supervision Grant Program. ACYF also supports and encourages initiatives to involve the private and voluntary sectors in the areas of children, youth, and families.

In concert with other components of ACF, ACYF develops and implements research, demonstration, and evaluation strategies for the discretionary funding of activities designed to improve and enrich the lives of children and youth and to strengthen families.

For further information, contact the Commissioner, Administration on Children, Youth and Families, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington DC 20447. Phone, 202-205-8347 or 202-401-2337.

**Administration on Developmental Disabilities** The Administration on Developmental Disabilities (ADD) advises the Secretary, through the Assistant Secretary for Children and Families, on matters relating to persons with developmental disabilities and their families. ADD serves as the focal point in the Department for supporting and encouraging the provision of quality services to persons with developmental disabilities; assists States, through the design and implementation of a

comprehensive and continuing State plan, in increasing independence, productivity, and community inclusion of persons with developmental disabilities; administers the Basic State Grant Program, the Protection and Advocacy Grant Program, and other discretionary programs; and serves as a resource in developing policies and programs to reduce or eliminate barriers experienced by persons with developmental disabilities.

In concert with other components of ACF, ADD develops and implements research, demonstration, and evaluation strategies for discretionary funding of activities to improve lives of persons with developmental disabilities.

For further information, contact the Commissioner, Administration on Developmental Disabilities, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-690-6590.

**Native Americans** The Administration for Native Americans (ANA) advises the Secretary, through the Assistant Secretary for Children and Families, on matters relating to American Indians, Alaskan Natives, Native American Pacific Islanders, and Native Hawaiians—hereinafter referred to as Native Americans. ANA represents the concerns of Native Americans and serves as the focal point in the Department on the full range of developmental, social, and economic strategies that support Native American self-determination and self-sufficiency.

ANA administers grant programs to eligible Indian tribes and Native American organizations in urban and rural areas; provides departmental liaison with other Federal agencies on Native American affairs, in conjunction with the Office of the Assistant Secretary for Children and Families; develops and implements research, demonstration, and evaluation strategies for discretionary funding of activities; and explores new program concepts and methods for

increasing the social and economic development of Native Americans.

For further information, contact the Commissioner, Administration for Native Americans, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-690-7776.

**Child Support Enforcement** The Office of Child Support Enforcement (OCSE) advises the Secretary on matters relating to child support enforcement. The Office provides direction, guidance, and oversight to State Child Support Enforcement (CSE) program offices and on activities authorized and directed by title IV, part D of the Social Security Act, and other pertinent legislation. The general purpose of CSE legislation is to require States to develop programs for establishing and enforcing support obligations by locating absent parents, establishing paternity when necessary, and obtaining child support. The Office assists States in establishing adequate reporting procedures and maintaining records for operating CSE programs and of amounts collected and disbursed under such programs, as well as costs incurred in collecting such amounts. The Office validates applications from States for permission to utilize U.S. courts to enforce orders for support against absent parents, and operates the Federal Parent Locator Service. It certifies to the Secretary of the Treasury the amounts of child support obligations that require collection in specific instances.

For further information, contact the Child Support Information Officer, Office of Child Support Enforcement, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-401-9373.

**Community Services** The Office of Community Services (OCS) advises the Secretary, through the Assistant Secretary for Children and Families, on matters relating to community programs that promote economic self-sufficiency. The Office is responsible for administering programs that serve low-income and needy individuals and addresses the overall goal of personal responsibility in achieving and maintaining self-sufficiency. It administers the

Community Services Block Grant, Social Services Block Grant, and the Low-Income Energy Assistance Program and a variety of discretionary grant programs that foster family stability, economic security, responsibility, and self-support. Also, it promotes and provides services to homeless and low-income individuals and develops new and innovative approaches to reduce welfare dependency.

For further information, contact the Director, Office of Community Services, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-401-9333.

**Office of Information Systems Management/Child Support Information Systems** The Office of Information Systems Management/Child Support Information Systems advises the Assistant Secretary for Children and Families/Director of Child Support Enforcement on issues and policies pertaining to information management. It oversees the utilization of information resources throughout ACF. It directs ACF's information systems, computer centers, and communications network activities. The Office approves, monitors, and certifies State information system projects for ACF programs funded under title IV, parts A, B, E, and F of the Social Security Act. The Office establishes departmental policy and coordinates with other Federal agencies regarding State computer-related projects for computer matching and integrated systems. The Office of Child Support Information Systems is a separate organizational unit which reports to the Director of Child Support Enforcement, and which approves, monitors, and certifies State information systems projects as specified under title IV, part D of the Social Security Act.

For further information, contact the Director, Office of Information Systems Management/Child Support Information Systems, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-401-6960.

**Financial Management** The Office of Financial Management advises the Assistant Secretary for Children and

Families on financial management matters. It provides leadership and direction on budget development and budget execution, financial and grants policy, oversight and administration of formula, entitlement, and block and discretionary grants; and resolution of audit findings, disallowances, and appeals.

For further information, contact the Director, Office of Financial Management, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-401-9238.

**Office of Management** The Office of Management advises and assists the Assistant Secretary for Children and Families in the areas of human resource management, organizational analysis, facilities and telecommunications management, and acquisitions management. It provides service to all ACF components on such administration and management activities as personnel, staff development, labor relations, support services, management analysis, internal controls, and organizational studies.

For further information, contact the Director, Office of Management, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-401-9260.

**Policy and Evaluation** The Office of Policy and Evaluation recommends to and advises the Assistant Secretary for Children and Families on all policy and programmatic matters having substantial impact on program direction in areas such as program content and objectives, program evaluation and results, and the costs and benefits of carrying out the programs. It oversees policy and congressional and legislative affairs, and manages ACF's regulatory, legislative, research, demonstration, and evaluation agendas and oversees special initiatives within ACF. The Office plans, develops, and monitors strategies for promoting

ACF policy and analyzes the impact of programmatic alternatives, including the fiscal impact.

For further information, contact the Director, Office of Policy and Evaluation, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-401-9220.

**Public Affairs** The Office of Public Affairs (OPA) coordinates public affairs and communication services for the Assistant Secretary for Children and Families and for all ACF components. OPA provides leadership, direction, and oversight in promoting ACF's public affairs policies, programs, and initiatives. It strategically coordinates ACF's relationship with the public and private news media and responds to all media inquiries concerning ACF programs and related issues; directs the audiovisual and publication management systems for ACF; and serves as the focal point for intergovernmental coordination activities with State and local officials, special interest groups, professional and business organizations, private and voluntary groups, and other Federal agencies.

For further information, contact the Director, Office of Public Affairs, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-401-9215.

**Refugee Resettlement** The Office of Refugee Resettlement (ORR) advises the Secretary, through the Assistant Secretary for Children and Families, on policies and programs regarding refugee resettlement, legalized aliens, and repatriation matters. ORR plans, develops, and directs implementation of a comprehensive program for domestic refugee and entrant resettlement assistance. The Office provides direction and technical guidance to the nationwide administration of programs including Refugee and Entrant Resettlement, State Legislation Impact

**Assistance Grants, and the U.S. Repatriate Program.**

For further information, contact the Director, Office of Refugee Resettlement, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-401-9246.

**Office of Family Assistance** The Office of Family Assistance (OFA) advises the Secretary, through the Assistant Secretary for Children and Families, on matters relating to public assistance and economic self-sufficiency programs. The Office provides leadership, direction, and technical guidance in administering the following programs nationwide: Aid to Families with Dependent Children; Aid to the Aged, Blind, and Disabled in Guam, Puerto Rico, and the Virgin Islands; the Emergency Assistance Program; the Job Opportunities and Basic Skills Training Program; and child care under title IV, part A of the Social Security Act. OFA develops,

recommends, and issues policies, procedures, and interpretations to provide direction to these programs. It develops and implements standards and policies for regulating integrated quality control activities of the Department and the operating divisions. The Office provides technical assistance to States and assesses their performance in administering these programs; reviews State planning for administrative and operational improvements; and recommends actions to improve effectiveness. It directs reviews, provides consultations, and conducts necessary negotiations to achieve adherence to Federal laws and regulations in State plans for public assistance program administration. Also, it coordinates with ACYF on child care programs.

For further information, contact the Director, Office of Family Assistance, Administration for Children and Families, Department of Health and Human Services, 370 L'Enfant Promenade SW., Washington, DC 20447. Phone, 202-401-9275.

**Regional Offices—Administration for Children and Families**

Region/Address	Administrator	Telephone
I. Boston, MA (Rm. 2000, John F. Kennedy Federal Bldg., 02203)	Hugh Galligan .....	617-565-1020
II. New York, NY (Rm. 4049, 26 Federal Plz., 10278)	Mary Ann Higgins .....	212-264-2890
III. Philadelphia, PA (Rm. 5450, Gateway Bldg., 3535 Market St., 19104).	Ralph E. Douglas .....	215-596-0352
IV. Atlanta, GA (Suite 821, 101 Marietta Twr., 30323)	Patricia S. Brooks .....	404-331-5733
V. Chicago, IL (20th Fl., 105 W. Adams St., 60603)	Marion Steffy .....	312-353-4237
VI. Dallas, TX (1200 Main Twr. Bldg., 75202)	Leon McCowan .....	214-767-9648
VII. Kansas City, MO (Rm. 384, Federal Bldg., 601 E. 12th St., 64106).	Linda Carson .....	816-426-3981
VIII. Denver, CO (Rm. 1185, Federal Bldg., 1961 Stout St., 80294-3538).	Frank Fajardo .....	303-844-2622
IX. San Francisco, CA (Rm. 450, 50 United Nations Plz., 94102)	Sharon Fujii .....	415-556-7800
X. Seattle, WA (Blanchard Plz., 2201 6th Ave., 98121)	Stephen Henigson .....	206-553-2775

**Public Health Service**

[For the Public Health Service statement of organization, see the *Federal Register* of Dec. 2, 1977, 42 FR 61317]

The Public Health Service was established by act of July 16, 1798 (ch. 77, 1 Stat. 605), authorizing marine hospitals for the care of American merchant seamen. Subsequent legislation has vastly broadened the scope of its activities.

The Public Health Service Act of July 1, 1944 (42 U.S.C. 201), consolidated

and revised substantially all existing legislation relating to the Public Health Service. The basic Public Health Service legal responsibilities have been broadened and expanded many times since 1944. Major organizational changes have occurred within the Public Health Service to support its mission to promote the protection and advancement of the Nation's physical and mental health. This is accomplished by:

- coordinating with the States to set and implement national health policy and pursue effective intergovernmental relations;
- generating and upholding cooperative international health-related agreements, policies, and programs;
- conducting medical and biomedical research;
- sponsoring and administering programs for the development of health resources, prevention and control of diseases, and alcohol and drug abuse;
- providing resources and expertise to the States and other public and private institutions in the planning, direction, and delivery of physical and mental health care services; and
- enforcing laws to assure the safety and efficacy of drugs and protection against impure and unsafe foods, cosmetics, medical devices, and radiation-producing projects.

The Office of the Assistant Secretary for Health consists of general and special staff offices that support the Assistant Secretary for Health and the Surgeon General plan and direct the activities of the Public Health Service.

Agency for Health Care Policy and Research The Agency was established by the Omnibus Budget Reconciliation Act of 1989 (42 U.S.C. 299) as the successor to the National Center for Health Services Research and Health Care Technology Assessment. The Agency is the Federal Government's focal point for health services research. The Agency for Health Care Policy and Research is the only Federal agency charged with producing and disseminating scientific and policy-relevant information about the quality, medical effectiveness, and cost of health care. The Agency's programs focus on maximizing the value of our national health care investment by analyzing the costs and improving the outcomes of health care. Its priorities include:

- reducing health care costs, through studies on the interaction of cost, quality, and access; microsimulation modeling, to understand the effect of proposed health care reform; and
- analyzing health care costs effected by

acute, ambulatory, and long-term care and AIDS;

- expanding clinical practice guideline activities by increasing production of important guidelines and evaluating their effect on the cost and quality of health care; and
- enhancing the scientific evidence base for cost-effective clinical practices, by expanding research to improve clinical decisionmaking and strengthening clinical information systems for effectiveness research.

The Agency supports and conducts research integral to understanding the design and performance of the health care delivery system, and undertakes widespread dissemination of the results of its research and clinical guidelines it supports. The emphasis on widespread and rapid dissemination and research on more effective dissemination methods reflects the goal of the Agency to enhance the value of our national investment in health care.

The Agency plays an important role in increasing possibilities for future health services research, including medical effectiveness research through its support for methodological studies; data development and research training particularly, related to primary care; and minority and rural health. The Agency also has an active program in medical liability.

For further information, call 301-594-8364.

### Centers for Disease Control and Prevention

The Centers for Disease Control and Prevention (CDC), established as an operating health agency within the Public Health Service by the Secretary of Health, Education, and Welfare on July 1, 1973, is the Federal agency charged with protecting the public health of the Nation by providing leadership and direction in the prevention and control of diseases and other preventable conditions and responding to public health emergencies. It is composed of 11 major operating components: Epidemiology Program Office, International Health Program Office, National Immunization Program Office,

Public Health Practice Program Office, National Center for Prevention Services, National Center for Environmental Health, National Center for Injury Prevention and Control, National Institute for Occupational Safety and Health, National Center for Chronic Disease Prevention and Health Promotion, National Center for Infectious Diseases, and the National Center for Health Statistics.

The Agency administers national programs for the prevention and control of communicable and vector-borne diseases, injury, and other preventable conditions. It develops and implements programs in chronic disease prevention and control, including consultation with State and local health departments. It develops and implements programs to deal with environmental health problems, including responding to environmental, chemical, and radiation emergencies.

The Agency directs and enforces foreign quarantine activities and regulations; provides consultation and assistance in upgrading the performance of public health and clinical laboratories; organizes and implements a National Health Promotion Program, including a nationwide program of research, information, and education in the field of smoking and health. It also collects, maintains, analyzes, and disseminates national data on health status and health services.

To ensure safe and healthful working conditions for all working people, occupational safety and health standards are developed, and research and other activities are carried out, through the National Institute for Occupational Safety and Health.

The Agency also provides consultation to other nations in the control of preventable diseases, and participates with national and international agencies in the eradication or control of communicable diseases and other preventable conditions.

For further information, call 404-639-3286.

### Agency for Toxic Substances and Disease Registry

The Agency for Toxic Substances and Disease Registry was established as an operating agency within the Public Health Service by the Secretary of Health and Human Services on April 19, 1983. The Agency's mission is to carry out the health-related responsibilities of the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (42 U.S.C. 9601 *et seq.*), as amended by the Superfund Amendments and Reauthorization Act of 1986, the Resource Conservation and Recovery Act (42 U.S.C. 6901 *et seq.*), and provisions of the Solid Waste Disposal Act relating to sites and substances found at those sites and other forms of uncontrolled releases of toxic substances into the environment. The Agency provides leadership and direction to programs and activities designed to protect both the public and workers from exposure and/or the adverse health effects of hazardous substances in storage sites or released in fires, explosions, or transportation accidents.

To carry out this mission, the Agency, in cooperation with States and other Federal and local agencies:

- collects, maintains, analyzes, and disseminates information relating to serious diseases, mortality, and human exposure to toxic or hazardous substances;
- establishes appropriate registries necessary for long-term followup or specific scientific studies;
- establishes and maintains a complete listing of areas closed to the public or otherwise restricted in use because of toxic substance contamination;
- assists, consults, and coordinates with private or public health care providers in the provision of medical care and testing of exposed individuals;
- assists the Environmental Protection Agency in identifying hazardous waste substances to be regulated;
- develops scientific and technical procedures for evaluating public health risks from hazardous substance incidents and for developing recommendations to

protect public health and worker safety and health in instances of exposure or potential exposure to hazardous substances; and  
 —arranges for program support to ensure adequate response to public health emergencies.

For further information, call 404-639-0727.

**Food and Drug Administration**

The name "Food and Drug Administration" was first provided by the Agriculture Appropriation Act of 1931 (46 Stat. 392), although similar law enforcement functions had been in existence under different organizational titles since January 1, 1907, when the Food and Drug Act of 1906 (21 U.S.C. 1-15) became effective.

The Food and Drug Administration's activities are directed toward protecting the health of the Nation against impure and unsafe foods, drugs and cosmetics, and other potential hazards.

**Office of Operations The Office:**

—advises and assists the Commissioner and other key officials on compliance-oriented matters;

—develops and administers all agency field operations and provides direction and counsel to regional Food and Drug Directors;

—administers regulation of biological products under the biological product control provisions of the Public Health Service Act and applicable provisions of the Federal Food, Drug, and Cosmetic Act;

—works to develop an AIDS vaccine and AIDS diagnostic tests, and conducts other AIDS-related activities;

—develops and administers programs with regard to the safety, effectiveness, and labeling of all drug products for human use;

—develops and administers programs with regard to the safety, composition, quality (including nutrition), and labeling of foods, food additives, colors, and cosmetics;

—develops and administers programs for controlling unnecessary exposure of humans to, and assures the safe and efficacious use of, ionizing and non-

ionizing radiation-emitting electronic products;

—develops and administers programs with regard to the safety, effectiveness, and labeling of medical devices for human use; and

—develops and administers programs with regard to the safety and effectiveness of animal drugs, feeds, feed additives, veterinary medical devices (medical devices for animal use), and other veterinary medical products.

The Office of Operations includes the Office of Regulatory Affairs, the regional field offices, the Center for Biologics Evaluation and Research, the Center for Drug Evaluation and Research, the Center for Food Safety and Applied Nutrition, the Center for Devices and Radiological Health, the Center for Veterinary Medicine, the National Center for Toxicological Research, the Office of AIDS Coordination, the Office of Orphan Products Development, and the Office of Biotechnology.

**Center for Drug Evaluation and Research**

The Center develops Administration policy with regard to the safety, effectiveness, and labeling of all drug products for human use and reviews and evaluates new drug applications and investigational new drug applications. It develops and implements standards for the safety and effectiveness of all over-the-counter drugs and monitors the quality of marketed drug products through product testing, surveillance, and compliance programs.

The Center coordinates with the Center for Biologics Evaluation and Research regarding activities for biological drug products, including research, compliance, and product review and approval, and develops and promulgates guidelines on Current Good Manufacturing Practices for use by the drug industry. It develops and disseminates information and educational material dealing with drug products to the medical community and the public in coordination with the Office of the Commissioner. It conducts research and develops scientific standards on the composition, quality,

safety, and effectiveness of human drugs; collects and evaluates information on the effects and use trends of marketed drug products; monitors prescription drug advertising and promotional labeling to assure their accuracy and integrity; and analyzes data on accidental poisonings and disseminates toxicity and treatment information on household products and medicines.

In carrying out these functions, the Center cooperates with other components of the Administration, other Public Health Service organizations, governmental and international agencies, volunteer health organizations, universities, individual scientists, nongovernmental laboratories, and manufacturers of drug products.

For further information, call 301-443-2894.

**Center for Biologics Evaluation and Research** The Center administers regulation of biological products under the biological product control provisions of the Public Health Service Act and applicable provisions of the Federal Food, Drug, and Cosmetic Act. It provides dominant focus in the Administration for coordination of the Acquired Immune Deficiency Syndrome (AIDS) program, works to develop an AIDS vaccine and AIDS diagnostic tests, and conducts other AIDS-related activities. It inspects manufacturers' facilities for compliance with standards, tests products submitted for release, establishes written and physical standards, and approves licensing of manufacturers to produce biological products.

The Center plans and conducts research related to the development, manufacture, testing, and use of both new and old biological products to develop a scientific base for establishing standards designed to ensure the continued safety, purity, potency, and efficacy of biological products and coordinates with the Center for Drug Evaluation and Research regarding activities for biological drug products, including research, compliance, and product review and approval.

The Center plans and conducts research on the preparation,

preservation, and safety of blood and blood products, the methods of testing safety, purity, potency, and efficacy of such products for therapeutic use, and the immunological problems concerned with products, testing, and use of diagnostic reagents employed in grouping and typing blood.

In carrying out these functions, the Center cooperates with other components of the Administration, other Public Health Service organizations, governmental and international agencies, volunteer health organizations, universities, individual scientists, nongovernmental laboratories, and manufacturers of biological products.

For further information, call 301-295-9000.

**Center for Food Safety and Applied Nutrition** The Center conducts research and develops standards on the composition, quality, nutrition, and safety of food and food additives, colors, and cosmetics. It conducts research designed to improve the detection, prevention, and control of contamination that may be responsible for illness or injury conveyed by foods, colors, and cosmetics and coordinates and evaluates the Administration's surveillance and compliance programs relating to foods, colors, and cosmetics.

The Center also reviews industry petitions and develops regulations for food standards to permit the safe use of color additives and food additives; collects and interprets data on nutrition, food additives, and environmental factors affecting the total chemical result posed by food additives; and maintains a nutritional data bank.

For further information, call 202-205-4943.

**Center for Veterinary Medicine** The Center develops and conducts programs with respect to the safety and efficacy of veterinary preparations and devices; evaluates proposed use of veterinary preparations for animal safety and efficacy; and evaluates the Administration's surveillance and compliance programs relating to

veterinary drugs and other veterinary medical matters.

For further information, call 301-295-8752.

**Center for Devices and Radiological Health** The Center develops and carries out a national program designed to control unnecessary exposure of humans to, and ensure the safe and efficacious use of, potentially hazardous ionizing and non-ionizing radiation. It develops policy and priorities regarding Administration programs relating to the safety, effectiveness, and labeling of medical devices for human use; conducts an electronic product radiation control program, including the development and administration of performance standards.

The Center plans, conducts, and supports research and testing relating to medical devices and to the health effects of radiation exposure; and reviews and evaluates medical devices premarket approval applications, product development protocols, and exemption requests for investigational devices. It develops, promulgates, and enforces performance standards for appropriate categories of medical devices and Good Manufacturing Practice regulations for manufacturers; and provides technical and other nonfinancial assistance to small manufacturers of medical devices.

The Center develops regulations, standards, and criteria and recommends changes in Administration legislative authority necessary to protect the public health; provides scientific and technical support to other components within the Administration and other agencies on matters relating to radiological health and medical devices; and maintains appropriate liaison with other Federal, State, and international agencies, with industry, and with consumer and professional organizations.

For further information, call 301-443-4690.

**National Center for Toxicological Research** The Center conducts research programs to study the biological effects of potentially toxic chemical substances found in the environment, emphasizing the determination of the health effects resulting from long-term, low-level

exposure to chemical toxicants and the basic biological processes for chemical toxicants in animal organisms; develops improved methodologies and test protocols for evaluating the safety of chemical toxicants and the data that will facilitate the extrapolation of toxicological data from laboratory animals to man; and develops Center programs as a natural resource under the National Toxicology Program.

For further information, call 501-543-7304.

**Regional Operations** Field operations for the enforcement of the laws under the jurisdiction of the Food and Drug Administration are carried out by 6 Regional Field Offices located in the cities of the Department's Regional Offices, through 21 District Offices and 135 Resident Inspection Posts located throughout the United States and Puerto Rico.

For further information, call 301-443-1594. For a listing of Public Affairs Offices, see page 305.

**Office of Policy** The Office directs and coordinates the agency's rulemaking activities and regulations development system; initiates new and more efficient systems or procedures to accomplish agency goals in the rulemaking process and plans regulatory reform steps; and serves as the agency's focal point for developing and maintaining communications, policies, and programs with regard to regulations development and international harmonization, including international standard setting and bilateral agreements on inspections.

The Office of Policy includes the Policy Development and Coordination Staff, Policy Research Staff, and Regulations Policy and Management Staff.

**Office of External Affairs** The Office:

- advises and assists the Commissioner concerning legislative needs;
- serves as the focal point for overall legislative liaison activities;
- advises and assists the Commissioner and other key officials on all public information programs;

- acts as the focal point for disseminating news on FDA activities;
- advises and assists the Commissioner on health issues which have an impact on policy, direction, and long-range program goals;
- coordinates agency relations with health professional groups and represents the agency on issues involving technology assessment and medical insurance coverage decisions regarding FDA-regulated products;
- advises and assists the Commissioner on consumer affairs issues;
- serves as the agency's focal point for coordinating information from appropriate agency components about significant consumer affairs issues;
- advises and assists the Commissioner and other agency officials on industry-related issues which have an impact on policy, direction, and goals;
- and
- serves as the agency's focal point on small business, scientific, and trade affairs.

The Office of External Affairs includes the Office of Consumer Affairs, the Office of Health Affairs, the Office of Legislative Affairs, the Office of Public Affairs, the Office of AIDS and Special Health Issues, and the Office of Women's Health.

#### Office of Management and Systems The Office:

- advises and assists the Commissioner regarding the performance of FDA resource planning, development, and evaluation activities;
- develops program and planning strategy through analysis and evaluation of issues affecting policies and program performance;
- assures that the conduct of agency administrative and financial management activities, including budget, finance, personnel, organization, methods, grants and contracts, procurement and property, records, and similar support activities effectively supports program operations;
- coordinates the integration and development of management information systems; and

- advises the Commissioner on management information systems policies.

The Office of Management and Systems includes the Office of Planning and Evaluation, the Office of Information Resources Management, and the Office of Management.

**Health Resources and Services Administration** The Administration has leadership responsibility in the Public Health Service for general health services and resource issues relating to access, equity, quality, and cost of care.

To accomplish this goal, the Administration:

- supports States and communities in their efforts to plan, organize, and deliver health care, especially to underserved area residents, migrant workers, mothers and children, the homeless, and other groups with special needs;
- participates in the Federal campaign against AIDS by administering provisions of the Ryan White Comprehensive AIDS Research Emergency (CARE) Act, funding service demonstration projects in major cities, establishing centers to train health professionals serving AIDS patients, supporting renovation of health facilities for AIDS patients, and awarding pediatric health care grants;
- provides leadership in improving the education, distribution, quality, and use of the health professionals needed to staff the Nation's health care system;
- works to determine impact of managed health care on the medical and health workforce, with promoted emphasis on primary and preventative health care;
- tracks the supply of and requirements for health professionals and addresses their competence through the operation of a health practitioner data bank;
- monitors developments affecting health facilities and ensures that previously aided institutions honor their commitments to provide uncompensated care;
- administers the National Organ Transplant Act by serving as an information resource on donation,

procurement, and transplantation and by promoting other activities designed to increase the availability of donor organs and bone marrow;

- provides direct, personal health services for Hansen’s disease patients and other designated beneficiaries;
- assists Federal managers to assure that employees and workplace health factors that increase the Government’s productivity are raised to the highest practical level;
- monitors rural health issues; helps coordinate government and private efforts on behalf of rural health facilities; and promotes adaption of telecommunications and other technology to meet health needs of underserved rural areas;
- processes claims submitted under the National Vaccine Injury Compensation Program;
- strengthens the public health system by working with State and local public health agencies;
- works to address special health needs of populations in U.S. border regions and within immigrant populations;
- oversees management of the Federal initiative to combat infant mortality through grants to hard-hit communities working to overcome social and non-financial barriers to prenatal care; and
- coordinates health program activities that address the special needs and problems of minority populations.

For further information, contact the Associate Administrator for Communications. Phone, 301-443-2086.

**Major Components**

**Bureau of Primary Health Care** The Bureau serves as a national focus for efforts to ensure the availability and delivery of health care services in health-professional shortage areas, to medically underserved populations, and to those with special needs.

- To accomplish this goal, the Bureau:
- provides, through project grants to community-based organizations, funds to meet the health needs of populations in medically underserved areas by supporting the development of primary health care delivery capacity;

- provides, through project grants to State, local, voluntary, public, and private entities, funds to help them meet the health needs of special populations such as migrants, Alzheimer’s disease patients, the homeless, AIDS victims, Pacific Basin inhabitants, Native Hawaiians, residents of public housing projects, and victims of black lung disease;

- administers the National Health Service Corps Program, which recruits and places highly trained health care practitioners for health-professional shortage areas and populations;
- administers the National Health Service Corps Scholarship and Loan Repayment Programs, which provide financial assistance to medical, dental, and nursing students or former students in return for service in health-professional shortage areas;
- designates health-professional shortage and medically underserved areas and populations;
- provides leadership and direction for the Bureau of Prisons Medical Program, the National Hansen’s Disease Program;
- provides on a reimbursable basis comprehensive occupational health consultation and assistance to Federal agencies to enhance productivity and limit employment-related liability through the Federal Employee Occupational Health Program; and
- administers the Veterans Health Care Act of 1992 (38 U.S.C. 101 note), which provides that participating manufacturers sell Medicaid-covered outpatient drugs to eligible entities at discount prices.

For further information, contact the Public Affairs Officer. Phone, 301-443-4814.

**Bureau of Health Professions** The Bureau provides national leadership in coordinating, evaluating, and supporting the development and utilization of the Nation’s health personnel.

- To accomplish this goal, the Bureau:
- serves as a focus for health care quality assurance activities, issues related to malpractice, and operation of the National Practitioner Data Bank and the Vaccine Injury Compensation Program;

- supports through grants health professions and nurse training institutions, targeting resources to areas of high national priority such as disease prevention, health promotion, bedside nursing, care of the elderly, and HIV/AIDS;

- funds regional centers that provide educational services and multidisciplinary training for health professions faculty and practitioners in geriatric health care;

- supports programs to increase the supply of primary care practitioners and to improve the distribution of health professionals;

- develops, tests, and demonstrates new and improved approaches to the development and utilization of health personnel within various patterns of health care delivery and financing systems;

- provides leadership for promoting equity in access to health services and health careers for the disadvantaged;

- administers several loan programs supporting students training for careers in the health professions and nursing;

- funds regional centers to train faculty and practicing health professionals in the counseling, diagnosis, and management of HIV/AIDS-infected individuals;

- collects and analyzes data and disseminates information on the characteristics and capacities of U.S. health training systems;

- assesses the Nation's health personnel force and forecasts supply and requirements; and

- serves as a focus for technical assistance activities in the international projects relevant to domestic health personnel problems in coordination with the Office of the Administrator, Health Resources and Services Administration.

For further information, contact the Information Officer. Phone, 301-443-2060.

**Bureau of Health Resources Development** The Bureau of Health Resources Development (BHRD) has four major programs: Health Facilities, Organ Transplantation, HIV Services, and Trauma and Emergency Medical Systems.

The Health Facilities Program monitors compliance by health care facilities with assurances and/or obligations resulting from Hill-Burton grants and loans, and health professions and nurse training construction grants and determines the operational, financial, and engineering condition of applicants and recipients of Federal House Administration mortgages for hospital construction.

The Organ Transplantation Program supports the National Organ Procurement and Transplantation Network, designed to ensure equitable distribution of available organs to patients and transplant centers, and a Scientific Registry of demographic and clinical information on transplant recipients. The program also awards and manages a program of grants and contracts to organ procurement organizations (OPO's) and other nonprofit entities to increase the number of organ donors in the United States. As of October 1994, the Division of Organ Transplantation assumed oversight of the National Marrow Donor Program, a volunteer registry of potential, unrelated bone marrow donors.

BHRD's Division of HIV Services administers programs which provide health care and support services for people living with HIV disease. The Division is responsible for awarding and monitoring the grant programs established by titles I and II of the Ryan White Comprehensive AIDS Resources Emergency (CARE) Act of 1990. These programs provide resources to eligible metropolitan with the highest levels of reported AIDS cases and to States and territories to improve the quality and availability of health care and support services for individuals and families with HIV disease.

In addition, the Bureau's Office of Science and Epidemiology (OSE) administers the Special Projects of National Significance (SPNS), programs whose goals are to advance knowledge and skills in the delivery of health and support services to persons with HIV infection. Overall objectives of the SPNS program are to assess the effectiveness of difference models of care; support

innovative program design; and promote replication of effective models.

BHRD's Division of Trauma and Emergency Medical Systems provides grants to States for developing and implementing trauma care systems, and to public and nonprofit entities to improve availability and quality of emergency medical services in rural areas.

**Maternal and Child Health Bureau** The Bureau develops, administers, directs, coordinates, monitors, and supports Federal policy and programs pertaining to health and related-care systems for the Nation's mothers and children. Programs administered by the Bureau address the full spectrum of primary, secondary, and tertiary care services and related activities conducted in the public and private sector which impact upon maternal and child health.

To accomplish this goal, the Bureau:

- provides national leadership in supporting, identifying, and interpreting national trends and issues relating to the health needs of mothers, infants, children (both normal and with special health care needs), and administers State block and discretionary grants, contracts, and funding arrangements designed to address these issues;

- administers grant, contracts, and other funding arrangements and programs under title V of the Social Security Act, as amended, relating to implementation of State maternal and child health (MCH) service programs, research, training, and education programs located in institutions of higher learning and State and local health agencies and organizations involved in the care of mothers and children;

- administers grants, contracts, and other funding arrangements under section 2671 of the Public Health Service Act for research and services pertaining to the health status of pediatric AIDS patients;

- administers grants, contracts, and other funding arrangements under title V of the Social Security Act, as amended, relating to the care of persons affected by hemophilia (regardless of age);

- administers grants and contracts under title XIX of the Public Health

Service Act relating to pediatric emergency medical systems development and care improvement;

- develops, promotes, and directs efforts to improve the management, financing, operational effectiveness and efficiency of health care systems and the Healthy Start Initiative to reduce infant mortality, organizations, and providers of maternal and child health and related care;

- serves as the principal adviser to and coordinates activities with other Administration organizational elements, other Federal organizations within and outside the Department, and with State and local agencies and professional and scientific organizations;

- provides technical assistance and consultation to the full spectrum of primary, secondary, and tertiary MCH agencies and organizations in both the public and private sector; and

- maintains liaison and coordinates with non-Federal public and private entities to accomplish the Bureau's mission and objectives.

For further information, contact the Information Officer. Phone, 301-443-3376.

### Indian Health Service

The goal of the Indian Health Service is to raise the health status of American Indians and Alaska Natives to the highest possible level. The Indian Health Service provides a comprehensive health services delivery system for American Indians and Alaska Natives, with opportunity for maximum tribal involvement, in developing and managing programs to meet their health needs.

To carry out its mission and attain its goal, the Service:

- assists Indian tribes in developing their health programs through activities such as health management training, technical assistance, and human resource development;

- facilitates and assists Indian tribes in coordinating health planning; in obtaining and utilizing health resources available through Federal, State, and local programs; in operating comprehensive health programs; and in health program evaluation;

—provides comprehensive health care services, including hospital and ambulatory medical care, preventive and rehabilitative services, and development of community sanitation facilities; and  
 —serves as the principal Federal advocate in the health care field for Indians to ensure comprehensive health services for American Indian and Alaska Native people.

For further information, contact the Indian Health Service Communications Office. Phone, 301-443-3593.

### National Institutes of Health

The National Institutes of Health (NIH) is the principal biomedical research agency of the Federal Government. Its mission is to employ science in the pursuit of knowledge to improve human health conditions. To accomplish this goal, the Institute seeks to expand fundamental knowledge about the nature and behavior of living systems, to apply that knowledge to extend the health of human lives, and to reduce the burdens resulting from disease and disability. In the quest of this mission, NIH supports biomedical and behavioral research domestically and abroad, conducts research in its own laboratories and clinics, trains promising young researchers, and promotes acquiring and distributing medical knowledge. Focal points have been established to assist in developing NIH-wide goals for health research and research training programs related to women and minorities, coordinating program direction, and ensuring that research pertaining to women's and minority health is identified and addressed through research activities conducted and supported by NIH. Research activities conducted by NIH will determine much of the quality of health care for the future and reinforce the quality of health care currently available.

### Major Components

**National Cancer Institute** Research on cancer is a high priority program as a result of the National Cancer Act, which made the conquest of cancer a national

goal. The Institute developed a National Cancer Program to expand existing scientific knowledge on cancer cause and prevention as well as on the diagnosis, treatment, and rehabilitation of cancer patients.

Research activities conducted in the Institute's laboratories or supported through grants or contracts include many investigative approaches to cancer, including chemistry, biochemistry, biology, molecular biology, immunology, radiation physics, experimental chemotherapy, epidemiology, biometry, radiotherapy, and pharmacology. Cancer research facilities are constructed with Institute support, and training is provided under university-based programs. The Institute, through its cancer control element, applies research findings as rapidly as possible in preventing and controlling human cancer.

For further information, call 301-496-5737.

**National Heart, Lung, and Blood Institute** The Institute conducts studies and research into the clinical use of blood and all aspects of the management of blood resources, and supports training of personnel in fundamental science and clinical disciplines for participation in basic and clinical research programs relating to heart, blood vessel, blood, and lung diseases.

It coordinates with other research institutes and with all Federal agency programs relating to the above diseases, including programs in hypertension, stroke, respiratory distress, and sickle cell anemia.

The Institute plans, conducts, fosters, and supports an integrated and coordinated program of research, investigations, clinical trials and demonstrations relating to the causes, prevention, methods of diagnosis and treatment (including emergency medical treatment) of heart, blood vessel, lung, and blood diseases through research performed in its own laboratories and through contracts and research grants to scientific institutions and to individual scientists.

The Institute also conducts educational activities, including the collection and

dissemination of educational materials about these diseases, with emphasis on the prevention thereof, for health professionals and the lay public, and maintains continuing relationships with institutions and professional associations and with international, national, and State and local officials, and voluntary agencies and organizations working in these areas.

For further information, call 301-496-2411.

**National Library of Medicine** The Library, which serves as the Nation's chief medical information source, is authorized to provide medical library services and on-line bibliographic searching capabilities, such as MEDLINE, TOXLINE, and others, to public and private agencies and organizations, institutions, and individuals. It is responsible for the development and management of a Biomedical Communications Network, applying advanced technology to the improvement of biomedical communications, and operates a computer-based toxicology information system for the scientific community, industry, and other Federal agencies. Through its National Center for Biotechnology Information, the Library has a leadership role in developing new information technologies to aid in the understanding of the molecular processes that control health and disease. In addition, the Library acquires and makes available for distribution audiovisual instructional material, and develops prototype audiovisual communication programs for the health educational community. Through grants and contracts, the Library administers programs of assistance to the Nation's medical libraries that include support of a Regional Medical Library network, research in the field of medical library science, establishment and improvement of the basic library resources, and supporting biomedical scientific publications of a nonprofit nature.

For further information, call 301-496-6308.

**National Institute of Diabetes and Digestive and Kidney Diseases** The

Institute conducts, fosters, and supports basic and clinical research into the causes, prevention, diagnosis, and treatment of the various metabolic and digestive diseases. It covers the broad areas of diabetes, blood, endocrine, and metabolic diseases; digestive diseases and nutrition; and kidney and urologic diseases, joined with the Artificial Kidney/Chronic Uremia Program, through research performed in its own laboratories and clinics, research grants, individual and institutional research training awards, applied research and development programs through the contract mechanisms, field epidemiologic and clinical investigation studies on selected populations in the United States, and collection and dissemination of information on Institute programs.

For further information, call 301-496-5741.

**National Institute of Allergy and Infectious Diseases** The Institute conducts and supports broadly based research and research training on the causes, characteristics, prevention, control, and treatment of a wide variety of diseases believed to be attributable to infectious agents, including bacteria, viruses, and parasites, to allergies, or to other deficiencies or disorders in the responses of the body's immune mechanisms. Among areas of special emphasis are: asthma and allergic disease, clinical immunology, including organ transplantation, venereal diseases, hepatitis, influenza and other viral respiratory infections, disease control measures, research and development, antiviral substances, and hospital-associated infections.

For further information, call 301-496-5717.

**National Institute of Child Health and Human Development** The Institute conducts and supports biomedical and behavioral research on child and maternal health; on problems of human development, with special reference to mental retardation; and on family structure, the dynamics of human population, and the reproductive process. Specific areas of research

include pediatric and maternal AIDS, genetic diseases, short stature, premature puberty, infertility, minority health, learning disabilities such as dyslexia, sexually transmitted diseases, and the causes of infant morbidity and mortality—including low birth weight, premature birth, and sudden infant death syndrome. The Institute recently added a National Center for Medical Rehabilitation Research, which conducts and supports research and research training related to the rehabilitation of people with physical disabilities. Research-related findings are disseminated to other researchers, medical practitioners, and the general public to improve the health of children and families.

For further information, call 301-496-5133.

**National Institute on Deafness and Other Communication Disorders** The Institute conducts and supports research and training with respect to disorders of hearing and other communication processes, including diseases affecting hearing, balance, voice, speech, language, taste, and smell through a diversity of research performed in its own laboratories; a program of research grants, individual and institutional research training awards, career development awards, center grants, and contracts to public and private research institutions and organizations.

For further information, call 301-496-7243.

**National Institute of Dental Research** The Institute supports and conducts clinical and laboratory research directed toward the ultimate eradication of tooth decay and of a broad array of oral-facial disorders.

For further information, call 301-496-6621.

**National Institute of Environmental Health Sciences** The Institute, located in Research Triangle Park, NC, conducts and supports fundamental research concerned with defining, measuring, and understanding the effects of chemical, biological, and physical factors in the

environment on the health and well-being of man.

For further information, call 919-541-3211.

**National Institute of General Medical Sciences** The emphasis of the Institute's programs for support of research and research training is basic biomedical science. The activities range from cell biology to genetics to pharmacology and systemic response to trauma and anesthesia.

For further information, call 301-594-7811.

**National Institute of Neurological Disorders and Stroke** The Institute conducts and supports fundamental and applied research on human neurological disorders such as Parkinson's disease, epilepsy, multiple sclerosis, muscular dystrophy, head and spinal cord injuries, and stroke. The Institute also conducts and supports research on the development and function of the normal brain and nervous system in order to better understand normal processes relating to disease states.

For further information, call 301-496-5751.

**National Eye Institute** The Institute conducts and supports fundamental studies on the eye and visual system, and on the causes, prevention, diagnosis, and treatment of visual disorders.

For further information, call 301-496-4274.

**National Institute on Aging** The Institute conducts and supports biomedical and behavioral research to increase the knowledge of the aging process and associated physical, psychological, and social factors, resulting from advanced age. Incontinence, menopause, susceptibility to diseases, and memory loss are among the areas of special concern.

For further information, call 301-496-5345.

**National Institute of Alcohol Abuse and Alcoholism** The Institute conducts and supports biomedical and behavioral research, health services research, research training, and health information dissemination with respect to the prevention and treatment of alcohol

abuse and alcoholism, and provides a national focus for the Federal effort to increase knowledge and promote effective strategies to deal with health problems and issues associated with alcohol abuse and alcoholism.

For further information, call 301-443-3885.

**National Institute of Arthritis and Musculoskeletal and Skin Diseases** The Institute conducts and supports fundamental research in the major disease categories of arthritis and musculoskeletal and skin diseases through research performed in its own laboratories and clinics, epidemiologic studies, research contracts and grants, and cooperative agreements to scientific institutions and to individuals. It supports training of personnel in fundamental sciences and clinical disciplines, conducts educational activities, including the collection and dissemination of health educational materials on these diseases, and coordinates with the other research institutes and with all Federal health programs relevant activities in the categorical diseases.

For further information, call 301-496-4353.

**National Institute on Drug Abuse** The Institute provides national leadership and conducts and supports biomedical and behavioral research, health services research, research training, and health information dissemination with respect to the prevention of drug abuse and the treatment of drug abusers.

For further information, call 301-443-6480.

**National Institute of Mental Health** The Institute provides leadership for a national program to increase knowledge and advance effective strategies to deal with problems and issues in the promotion of mental health, and the prevention and treatment of mental illness.

For further information, call 301-443-3673.

**Clinical Center** The Center is designed to bring scientists working in the Center's laboratories into proximity with clinicians caring for patients, so that they

may collaborate on problems of mutual concern. The research institutes select patients, referred to the National Institutes of Health by physicians throughout the United States and overseas, for clinical studies of specific diseases and disorders. A certain percentage of the patients are "normal volunteers," healthy persons who provide an index of normal body functions against which to measure the abnormal. Normal volunteers come under varied sponsorship, such as colleges, civic groups, and religious organizations.

For further information, call 301-496-3227.

**Fogarty International Center** The Center promotes discussion, study, and research on the development of science internationally as it relates to health and administers a number of international programs for advanced study in the health sciences.

For further information, call 301-496-4625.

**National Center for Human Genome Research** The Center provides leadership for and formulates research goals and long-range plans to accomplish the mission of the Human Genome Project, including the study of ethical, legal, and social implications of human genome research. Through grants, contracts, cooperative agreements, and individual and institutional research training awards, the Center supports and administers research and research training programs in human genome research and the systematic, targeted effort to create detailed maps of the genomes of organisms. It provides coordination of genome research, both nationally and internationally; serves as a focal point within NIH and the Department for Federal interagency coordination and collaboration with industry and academia; and sponsors scientific meetings and symposia to promote progress through information sharing. Through its Division of Intramural Research (DIR), the Center plans and conducts a program of laboratory and clinical research related to the application of genome research to

the understanding of human genetic disease and the development of DNA diagnostics and gene therapies.

For further information, call 301-496-0844.

**National Institute of Nursing Research**  
The Institute provides leadership for nursing research, supports and conducts research and training, and disseminates information to build a scientific base for nursing practice and patient care, and to promote health and improve the effects of illness on the American people.

For further information, call 301-496-0523.

**Division of Computer Research and Technology** The Division conducts an integrated research, developmental, and service program in computer-related physical and life sciences in support of Institute biomedical research programs.

For further information, call 301-496-5206.

**National Center for Research Resources**  
The Center administers, fosters, and supports research for the development and support of various research resources needed on an institutional,

regional, or national basis for health-related research. Programs are carried out through research grants and individual and institutional research training awards; cooperation and collaboration with organizations and institutions engaged in multicategorical research resource activities; and collection and dissemination of information on research and findings in these areas. The Center oversees a centralized program of intramural research resources through the planning, performance, and reporting of research projects.

For further information, call 301-496-5605.

**Division of Research Grants** The Division provides staff support to the Office of the Director, National Institutes of Health, in the formulation of grant and award policies and procedures, central receipt of all Public Health Service applications for research and research training support, and makes initial referral to Service components.

For further information, call 301-594-7333.

## Substance Abuse and Mental Health Services Administration

The Substance Abuse and Mental Health Services Administration (SAMHSA) provides national leadership to ensure that knowledge, based on science and state-of-the-art practice, is effectively used for the prevention and treatment of addictive and mental disorders. SAMHSA strives to improve access and reduce barriers to high-quality, effective programs and services for individuals who suffer from or are at risk for these disorders, as well as for their families and communities.

### Major Components

**Center for Substance Abuse Prevention**  
The Center for Substance Abuse Prevention (CSAP) provides a national focus for the Federal effort to prevent

alcohol and other drug abuse. In carrying out its responsibility, the Center:

- develops, implements, and reviews prevention and health promotion policy related to alcohol and other drug abuse, analyzing the impact of Federal activities on State and local governments and private program activities;

- provides a national focus for the Federal effort to demonstrate and promote effective strategies to prevent the abuse of alcohol and other drugs;

- supports innovative comprehensive, collaborative, community-based prevention demonstration programs;

- operates grant programs for projects to demonstrate effective models for the prevention and early intervention of alcohol and drug use/abuse among high-risk youth, and other specific target

populations, including those within the workplace;

- sponsors regional and national workshops and conferences on the prevention of alcohol and other drug abuse;

- supports training for substance abuse practitioners and other health professionals involved in alcohol and drug abuse education, prevention, and early intervention;

- provides technical assistance to States and local authorities and other national organizations and groups in the planning, establishment, and maintenance of substance abuse prevention efforts;

- reviews and approves or disapproves the State Prevention Plans developed under the Substance Abuse Prevention and Treatment Block Grant Program authority;
- serves as a national authority and resource for the development and analysis of information relating to the prevention of abuse of alcohol and other drugs;

- participates in the dissemination and implementation of research findings by PHS agencies on the prevention of the abuse of alcohol and other drugs;

- collaborates with and encourages other Federal agencies and national, State, and local organizations to promote substance abuse prevention activities; and

- provides and promotes the evaluation of individual projects, as well as overall programs.

Center for Substance Abuse Treatment  
The principal function of the Center for Substance Abuse Treatment (CSAT) is to provide national leadership for the Federal effort to enhance approaches and expand programs focusing on the treatment of substance abusers, as well as associated problems of physical illness and co-morbidity. In carrying out its responsibility, the Center:

- collaborates with States, communities, health care providers, and national organizations to upgrade the quality of addiction treatment, to improve the effectiveness of substance abuse treatment programs, and to expand addiction treatment capacity;

- provides financial assistance to targeted geographic areas to increase treatment programs for substance abuse and other related disorders, and to strengthen the collaboration among the members of the substance abuse treatment community;

- provides a focus for addressing the treatment needs of individuals with multiple drug, alcohol, physical, and co-morbidity problems;

- administers a demonstration grant for projects that will implement and evaluate the Comprehensive Residential Drug Prevention and Treatment Program for substance-abusing women and their children;

- coordinates the evaluation of the Center's drug treatment programs, such as the Comprehensive Residential Drug Prevention and Treatment Program for substance-abusing women and their children;

- collaborates with the National Institute on Drug Abuse and the States to promote the development of treatment outcome standards;

- collaborates with the Office of the Administrator and other SAMHSA components in treatment data collection;

- administers programs for the training of health and allied health care providers;

- promotes mainstreaming of alcohol, drug abuse, and mental health treatment into the health care system; and

- administers the Substance Abuse Prevention and Treatment Block Grant Program, including compliance reviews, technical assistance to States, Territories, and Indian tribes, and the application and reporting requirements related to the block grant programs.

Center for Mental Health Services  
The Center for Mental Health Services (CMHS) provides national leadership to ensure the application of scientifically established findings and practice-based knowledge in the prevention and treatment of mental disorders; to improve access, reduce barriers, and promote high-quality, effective programs and services for people with or at risk for such disorders, as well as for their families and communities; and to promote the rehabilitation of people with

mental disorders. To accomplish its mission, the Center:

- supports service and demonstration programs designed to improve access to care, quality of treatment, rehabilitation, prevention, and related services, especially for those traditionally underserved or inadequately served;

- identifies national mental health goals and develops strategies to meet them;

- designs and supports evaluations, assessments, and service research activities to assist States, communities, and providers;

- supports activities to improve the administration, availability, organization, and financing of mental health care;

- supports technical assistance activities to educate professionals, consumers, family members, and communities, and promotes training efforts to enhance the human resources necessary to support mental health services;

- collects data on the various forms of mental illness, including data on treatment programs, type of care provided, characteristics of those treated, prevalence, and such other useful data;

- administers Community Mental Health Services block grants and other programs providing direct assistance to States;

- collects, synthesizes, and disseminates mental health information and research findings to States and other governmental and mental health-related organizations, and the public;

- collaborates with other Federal, State, and sub-State units of government and the private sector to improve the system of treatment and social welfare supports for seriously mentally ill adults and severely emotionally disturbed children and adolescents;

- conducts activities to promote advocacy, self-help, and mutual support and to ensure the legal rights of mentally ill persons, including those in jails and prisons; and

- collaborates with the alcohol, drug abuse, and mental health institutes of NIH on service research issues, as well as on other programmatic issues.

Office of Management, Planning, and Communications The Office of Management, Planning, and Communications (OMPC) serves as the focal point for management, planning, and communications functions in support of SAMHSA components. In carrying out its responsibility, the Office:

- develops policies, guidelines, and procedures concerning SAMHSA-wide administrative management;

- conducts SAMHSA's activities in the areas of: financial management; management analysis and services; grants and contracts management and services, including cost advisory services; information systems, including computer support and ADP systems; personnel management; and general administrative services, including procurement and material management;

- conducts studies and analyses of SAMHSA-wide policies and programs;

- provides SAMHSA-wide correspondence control services;

- analyzes legislative issues, develops policy- and position-related papers, and maintains liaison with congressional committees;

- manages SAMHSA-wide intergovernmental and international activities and constituent relations;

- organizes and administers SAMHSA's communications and public affairs activities;

- conducts outreach to the media and related organizations to facilitate coverage and interpretation of SAMHSA's programs and objectives;

- provides a mechanism for clearance and review of SAMHSA-wide communications, education, and information projects and related activities;

- collects and compiles alcohol and other drug abuse prevention literature and other materials, and supports the CSAP National Clearinghouse for Alcohol and Drug Information and the Regional Alcohol and Drug Awareness Resource Network to disseminate such materials among States, political subdivisions, educational agencies and institutions, health and drug treatment and rehabilitation networks, and the general public; and

—supports a clearinghouse to serve as a focal point for information dissemination that will meet the mental health service needs of professionals.

## Health Care Financing Administration

[For the Health Care Financing Administration statement of organization, see the *Federal Register* of March 29, 1994, 59 FR 14628]

The Health Care Financing Administration (HCFA) was created as a principal operating component of the Department by the Secretary on March 8, 1977, to combine under one administration the oversight of the Medicare program, the Federal portion of the Medicaid program, and related quality assurance activities. Today, HCFA serves 68 million elderly, disabled, and poor Americans through Medicare and Medicaid—approximately one-quarter of the United States population.

**Medicare** The Medicare Program provides health insurance coverage for people age 65 and over, younger people who are receiving social security disability benefits, and persons who need dialysis or kidney transplants for treatment of end-stage renal disease. As a Medicare beneficiary, one can choose how to receive hospital, doctor, and other health care services covered by Medicare. Beneficiaries can receive care either through the traditional fee-for-service delivery system or through coordinated care plans, such as health

maintenance organizations and competitive medical plans, which have contracts with Medicare.

**Medicaid** The Medicaid Program is a medical assistance program jointly financed by State and Federal governments for eligible low-income individuals. Medicaid covers health care expenses for all recipients of Aid to Families with Dependent Children, and most States also cover the needy elderly, blind, and disabled who receive cash assistance under the Supplemental Security Income Program. Coverage also is extended to certain infants and low-income pregnant women and, at the option of the State, other low-income individuals with medical bills that qualify them as categorically or medically needy.

**Quality Assurance** The Medicare/Medicaid programs include a quality assurance focal point to carry out the quality assurance provisions of the Medicare and Medicaid programs; the development and implementation of health and safety standards of care providers in Federal health programs; and the implementation of the end stage renal disease and the peer review provisions.

For further information, contact the Administrator, Health Care Financing Administration, Department of Health and Human Services, 200 Independence Avenue SW., Washington, DC 20201. Phone, 410-966-3000.

## Sources of Information

### Office of the Secretary

Inquiries on the following information may be directed to the specified office, Department of Health and Human Services, Humphrey Building, 200 Independence Avenue SW., Washington, DC 20201.

**Civil Rights** For information on enforcement of civil rights laws, call or write the Office for Civil Rights, Cohen Building, Washington, DC 20201. Phone: Washington, DC, metropolitan area (202-863-0100 or TDD, 202-863-0101). Outside Washington, DC,

metropolitan area (800-368-1019 or TDD, 800-537-7697).

Consumer Activities Call or write the U.S. Office of Consumer Affairs. Phone, 202-395-7900.

Contracts and Small Business Activities For information concerning programs, call or write the Director, Office of Small and Disadvantaged Business Utilization. Phone, 202-690-7300.

Employment Inquiries regarding applications for employment and the college recruitment program should be directed to the Office of Personnel Services. Phone, 202-619-2560.

Locator Inquiries about the location and telephone numbers of HHS offices should be directed to the HHS locator, Room G-174, Wilbert H. Cohen Building, 330 Independence Avenue SW., Washington, DC 20201. Phone, 202-619-0257.

Telephone Directory The Department of Health and Human Services telephone directory is available for sale by the Superintendent of Documents, Government Printing Office, Washington, DC 20402. Phone, 202-783-3238.

#### Office of Inspector General

General inquiries may be directed to the Office of Inspector General, Department of Health and Human Services, 330 Independence Avenue SW., Washington, DC 20201.

Hotline Individuals wishing to report fraud, waste, or abuse against Department programs should write to: OIG Hotline, P.O. Box 17303, Baltimore, MD 21203-7303. Phone, 800-368-5779 (toll-free).

Publications Single copies of most Office of Inspector General publications are available free of charge. Phone, 202-619-1142.

#### Administration for Children and Families

General inquiries may be directed to the Administration for Children and Families, Department of Health and Human Services, Washington, DC 20447. Phone, 202-401-9200.

Contracts Contact the Division of Acquisition Management, Office of Management. Phone, 202-401-9306. Information Center Office of Public Affairs, 7th Floor, Aerospace Building, 370 L'Enfant Promenade SW., Washington, DC 20744. Phone, 202-401-9215.

Mental Retardation Call or write the President's Committee on Mental Retardation for information on HHS' mental retardation programs. Phone, 202-619-0634.

#### Public Health Service

Office of the Assistant Secretary for Health Inquiries on the following subjects should be directed to the specified office, Office of the Assistant Secretary for Health, 5600 Fishers Lane, Rockville, MD 20857.

Employment The majority of positions are in the Federal civil service. Employment inquiries should be addressed to the Division of Personnel Operations, Room 17-34. Phone, 301-443-6900.

Many medical, scientific, and technical positions are filled through the Commissioned Corps of the Public Health Service, a uniformed service of the U.S. Government. Inquiries should be directed to the Division of Commissioned Personnel, Office of the Surgeon General, Room 4A-07. Phone, 1-800-279-1606 or 301-594-3483. Films, Publications, and Other Information Information concerning films, publications, and other specific information should be directed to the several health agencies that follow. All other inquiries about the Public Health Service should be directed to the Office of Health Communications, Room 721-H, Hubert H. Humphrey Building. Phone, 202-690-6867.

#### Agency for Health Care Policy and Research

Inquiries on the following subjects may be directed to the appropriate office at the Agency for Health Care Policy and Research, 2101 E. Jefferson St., Rockville, MD 20852.

**Grants** Write to the Chief, Grants Management Branch. Phone, 301-594-1447.

**Contracts** Write to the Chief, Contracts Management Branch. Phone, 301-594-2441.

**Employment** Inquiries should be addressed to the Chief, Organization and Management Systems Staff. Phone, 301-594-1445.

**Publications** Single copies of most publications produced by the Agency are available free of charge from the AHCPR Publications Clearinghouse, P.O. Box 8547, Silver Spring, MD 20907. Phone, 800-358-9295 (toll-free).

**Alcohol, Drug Abuse, and Mental Health Administration**

Inquiries on the following subjects may be directed to the specified office, Alcohol, Drug Abuse, and Mental Health Administration, 5600 Fishers Lane, Rockville, MD 20857.

**Contracts** Write to the Director, Division of Grants and Contracts Management. Phone, 301-443-4147.

**Employment** Inquiries should be addressed to the Director, Division of Personnel Management. Phone, 301-443-3408.

**Publications** Write to the Associate Administrator for Communications and External Affairs. Phone, 301-443-3783.

**Centers for Disease Control and Prevention**

Inquiries on the following information may be directed to the office indicated at the Centers for Disease Control and Prevention, 1600 Clifton Road NE., Atlanta, GA 30333.

**Employment** The majority of positions are in the Federal civil service. For

information about positions, inquiries may be addressed to the Personnel Management Office.

Many medical, scientific, and technical positions are filled through the Commissioned Corps of the Public Health Service, a uniformed service of the U.S. Government. Inquiries may be addressed to Centers for Disease Control and Prevention Personnel Management Office (phone, 404-639-3276); or to Division of Commissioned Personnel, Office of the Surgeon General, Public Health Service, Department of Health and Human Services, 5600 Fishers Lane, Rockville, MD 20857.

**Films** Information concerning availability of audiovisual materials related to program activities may be obtained from the Office of Public Affairs. Phone, 404-639-3286.

**Publications** Single copies of most publications are available free of charge from the Management Analysis and Services Office, Centers for Disease Control and Prevention. Phone, 404-639-3534.

Bulk quantities of publications may be purchased from the Superintendent of Documents, Government Printing Office, Washington, DC 20402.

**Food and Drug Administration**

Inquiries on the following subjects may be directed to the specified office, Food and Drug Administration, 5600 Fishers Lane, Rockville, MD 20857.

**Consumer Activities** FDA Public Affairs Offices are located in 32 cities across the country. Consumer phones in these same cities provide recorded messages of interest to the consumer. Phone, 301-443-5006.

**Public Affairs Offices—Food and Drug Administration**

Office	Address	Telephone
Atlanta, GA .....	60 8th St. NE., 30309 .....	404-347-7355
Baltimore, MD .....	900 Madison Ave., 21201 .....	301-962-3731
Boston, MA .....	1 Montvale Ave., Stoneham, MA 02180 .....	617-279-1479
Brooklyn, NY .....	850 3d Ave., 11232 .....	718-965-5043
Buffalo, NY .....	599 Delaware Ave., 14202 .....	716-846-4483
Chicago, IL .....	Suite 550, 300 S. Riverside Plz., S. Chicago, IL 60606 .....	312-353-7126
Cincinnati, OH .....	1141 Central Pkwy., 45202-1097 .....	513-684-3501
Cleveland, OH .....	P.O. Box 838, 3820 Center Rd., Brunswick, OH 44212 .....	216-273-1038
Dallas, TX .....	3032 Bryan St., 75204 .....	214-655-5315
Denver, CO .....	P.O. Box 25087, Bldg. 20, Denver Federal Ctr., 80225-0087 .....	303-236-3018
Detroit, MI .....	1560 E. Jefferson Ave., 48207 .....	313-226-6274

## Public Affairs Offices—Food and Drug Administration—Continued

Office	Address	Telephone
Houston, TX .....	Suite 420, 1445 N. Loop West, 77008 .....	713-229-2322
Indianapolis, IN .....	Rm. 693, 575 N. Pennsylvania St., 46204 .....	317-269-6500
Irvine, CA .....	14900 MacArthur Blvd., Suite 300 .....	714-798-7600
Kansas City, MO .....	1009 Cherry St., 64106 .....	816-374-6366
Minneapolis, MN .....	240 Hennepin Ave., 55401 .....	612-334-4103
Nashville, TN .....	297 Plus Park Blvd., 37217 .....	615-736-7277
New Orleans, LA .....	4298 Elysian Fields Ave., 70122 .....	504-589-2420
Omaha, NE .....	200 S. 16th St., 68102 .....	402-221-4676
Orlando, FL .....	Suite 120, 7200 Lake Ellenor Dr., 32809 .....	305-855-0900
Parsippany, NJ .....	10 Waterview Blvd., 3d Fl., 07054 .....	201-645-3265
Philadelphia, PA .....	Rm. 900, 2d and Chestnut Sts., 19106 .....	215-597-4390
San Antonio, TX .....	Rm. B-406, 727 E. Durango, 78206 .....	512-229-6737
San Francisco, CA .....	Rm. 526, 50 United Nations Plz., 94102 .....	415-556-1457
San Juan, PR .....	466 Fernandez Juncos Ave., 00901-3223 .....	809-729-6852
Seattle, WA .....	22201 23d Dr. SE., Bothell, WA 98021-4421 .....	206-483-4953
St. Louis, MO .....	808 N. Collins Alley, 63102 .....	314-425-5021

**Contracts** Contact the Director, Division of Contracts and Grants Management (HFA-500). Phone, 301-443-6890.

**Employment** The Administration uses various civil service examinations and registers in its recruitment for positions such as consumer safety officers, pharmacologists, microbiologists, physiologists, chemists, mathematical statisticians, physicians, dentists, animal caretakers, etc. Inquiries for positions in the Washington, DC, metropolitan area should be directed to the Personnel Officer (HFA-400). Phone, 301-443-2234.

Inquiries for positions outside the Washington, DC, area should be directed to the appropriate local FDA office.

Schools interested in the college recruitment program should write to the Personnel Officer (HFA-400). Phone, 301-443-2234.

**Publications** *FDA Consumer*, FDA's official magazine, is available from the Superintendent of Documents, Government Printing Office, Washington, DC 20402. Phone, 301-443-3220.

**Reading Rooms** Freedom of Information, Room 12A-30, phone, 301-443-1813; Hearing Clerk, Room 123, 12420 Parklawn Drive, Rockville, MD 20852, phone, 301-443-1751; and Press Office, Room 15-05 (or Room 3807, FB-8, 200 C Street SW., Washington, DC 20204), phone, 301-443-3285.

**Speakers** Available for presentations to private organizations and community

groups. Requests should be directed to the local FDA office.

#### Health Resources and Services Administration

Inquiries on the following should be directed to the specified office, Health Resources and Services Administration, 5600 Fishers Lane, Rockville, MD 20857.

**Employment** The majority of positions are in the Federal civil service. For positions in the Washington, DC, metropolitan area, employment inquiries may be addressed to the Division of Personnel, Room 14A46. Phone, 301-443-5460 or TDD, 301-443-5278. For information on vacant positions, call 301-443-1230.

Hiring in other areas is decentralized to the Regional Health Administrators in each of the 10 HHS regional offices. The U.S. Government listings in the appropriate commercial telephone directories will provide specific addresses.

Some health professional positions are filled through the Commissioned Corps of the Public Health Service, a uniformed service of the U.S. Government. Inquiries may be addressed to Division of Commissioned Personnel, Office of the Surgeon General, Public Health Service, Parklawn Building, 5600 Fishers Lane, Rockville, MD 20857.

**Films** Information concerning the availability of audiovisual materials related to program activities, including films for recruiting minorities into health professions and women into dentistry, is

available from the Office of Communications.

**Publications** Single copies of most publications are available free of charge from the Office of Communications, Room 14-45. Bulk quantities of publications may be purchased from the Superintendent of Documents, Government Printing Office, Washington, DC 20402. Certain technical publications may be purchased from the National Technical Information Service, Department of Commerce, Springfield, VA 22151.

#### Indian Health Service

Inquiries on the following subjects should be directed to the specified office, Indian Health Service, 5600 Fishers Lane, Rockville, MD 20857.

**Employment** The majority of positions are in the Federal civil service. For positions in the Washington, DC, metropolitan area, employment inquiries may be addressed to the Division of Personnel Management, Office of Human Resources, Room 4B-44. Phone, 301-443-6520.

Hiring in other parts of the country is decentralized to the 12 area offices. The U.S. Government listings are in the commercial telephone directories for: Aberdeen, SD; Albuquerque, NM; Anchorage, AK; Bemidji, MN; Billings, MT; Nashville, TN; Oklahoma City, OK; Phoenix, AZ; Portland, OR; Sacramento, CA; Tucson, AZ; and Window Rock, AZ.

The area offices can be referenced for specific addresses. Some health professional positions are filled through the Commissioned Corps of the Public Health Service, a uniformed service of the U.S. Government. Inquiries may be addressed to the Commissioned Personnel Management Branch, Room 4B-19. Phone, 301-443-3464.

**Publications** Single copies of publications describing the Indian Health Service and the health status of American Indians and Alaska Natives are available free of charge from the Communications Office, Room 6-35. Phone, 301-443-3593.

#### National Institutes of Health

Inquiries on the following subjects may be directed to the office indicated at the National Institutes of Health, Bethesda, MD 20892, or the address given.

**Contracts** For information on research and development contracts, contact the Division of Contracts and Grants. Phone, 301-496-6431. For all other contracts, contact the Division of Procurement. Phone, 301-496-7488.

**Employment** A wide range of civil service examinations and registers are used; staff fellowships are available to recent doctorates in biomedical sciences; college recruitment is conducted as necessary to meet requirements. Write to the Office of Information Resources Management. Phone, 301-496-4197.

**PHS Commissioned Officer Program** For information on the Commissioned Officer programs at NIH and the program for early commissioning of senior medical students in the Reserve Corps of the Public Health Service, contact the Division of Personnel Management. Phone, 301-496-4212.

**Environment** Research on the biological effects of chemical, physical, and biological substances present in the environment are conducted and supported by the National Institute of Environmental Health Sciences, Research Triangle Park, NC 22709. Phone, 919-541-3211.

**Films** Research and health-related films are available for loan from the National Library of Medicine, Collection Access Section, Bethesda, MD 20984. Films are available for purchase from the National Audiovisual Center (General Services Administration), Washington, DC 20409.

**Publications** Publications, brochures, and reports on health and disease problems, medical research, and biomedical communications are available from the Division of Public Information, Office of Communications, National Institutes of Health, Bethesda, MD 20892 (phone, 301-496-4143); or Government Printing Office, Washington, DC 20402. Publications include: *Journal of National Cancer Institute*; *Environmental Health Perspectives*; *Scientific Directory and*

*Annual Bibliography; NLM—Medline* (brochure); and *NIH Publications List*. Single copies of these publications are available from NIH. *Index Medicus*, *Cumulated Index Medicus Annual*, and *Research Grants Index* may be ordered from the Government Printing Office.

Substance Abuse and Mental Health Services Administration

Inquiries on the following subjects may be directed to the specified office, Substance Abuse and Mental Health Services Administration, 5600 Fishers Lane, Rockville, MD 20857.

Contracts Write to the Director, Division of Grants and Contracts Management. Phone, 301-443-3334.

Employment Inquiries should be addressed to the Director, Division of Personnel Management. Phone, 301-443-3408.

Publications Write to the Associate Administrator for Communications. Phone, 301-443-8956.

Health Care Financing Administration

Inquiries on the following subjects may be directed to the Health Care Financing Administration, Department of Health and Human Services, 7500 Security Boulevard, Baltimore, MD 21244-1850. Contracts and Small Business Activities Contact the Director, Research Contracts and Grants Division. Phone, 410-786-5157.

Employment Inquiries should be addressed to the Office of Human Resources, Division of Staffing and Employee Services. Phone, 410-786-5501. For information on employment in a regional office, contact the Regional Personnel Officer in the Office of the Regional Director for that region.

Publications For information on publications, write to the Distribution Management Branch, Division of Printing and Distribution Services. Phone, 410-786-7892.

For further information concerning the Department of Health and Human Services, contact the Information Center, Department of Health and Human Services, 200 Independence Avenue SW., Washington, DC 20201. Phone, 202-619-0257.