

4. CAPITALIZATION EXAMPLES

(Based on the rules in the preceding chapter, “Capitalization Rules”)

A-bomb	Administrator of Veterans' Affairs; the Administrator
abstract B, 1, etc.	Admiralty, British, etc.
Academy:	Admiralty, Lord of the
Air Force; the Academy	Adobe Acrobat Portable Document Format (PDF)
Andover; the academy	Adobe Acrobat Reader
Coast Guard; the Academy	Adviser, Legal (Department of State)
Merchant Marine; the Academy	Africa:
Military; the Academy	east
National Academy of Sciences; the Academy of Sciences; the academy	East Coast
Naval; the Academy	north
<i>but</i> service academies	South
accord, Paris peace (see Agreement)	South-West (Territory of)
accords, Helsinki	West Coast
Act (Federal, State, or foreign), short or popular title or with number; the act:	African-American (see Black)
Appropriation	Agency, if part of name; capitalized standing alone if referring to Federal unit:
Classification	Central Intelligence; the Agency
Economy	Chippewa (Indian); the agency
Flood Control	agent orange
Lend-Lease Act; <i>but</i> lend-lease materials, etc.	Ages:
National Teacher Corps	Age of Discovery
Organic Act of Virgin Islands	Dark Ages
Panama Canal	Elizabethan Age
Pay	Golden Age (of Pericles only)
Public Act 145 (see also Public Act)	Middle Ages
Revenue	<i>but</i> atomic age; Cambrian age; copper age; ice age; missile age; rocket age; space age; stone age; etc.
River and Harbor Act of 1996	Agreement, with name; the agreement:
Selective Training and Service	General Agreement on Tariffs and Trade (GATT); the general agreement
Stock Piling	International Wheat Agreement; the wheat agreement; the coffee agreement
Tariff	North American Free-Trade Agreement (NAFTA)
Trademark	Status of Forces; <i>but</i> status-of-forces agreements
Walsh-Healey Act; <i>but</i> Walsh-Healey law (or bill)	United States-Canada Free-Trade Agreement; the free-trade agreement
act, labor-management relations	<i>but</i> the Geneva agreement; the Potsdam agreement; Paris peace agreement
Acting, if part of capitalized title	Air Force:
ACTION (independent Federal agency) ¹	Air National Guard (see National)
Address Resolution Protocol (ARP)	Base (with name); Air Force base (see Base; Station)
Adjutant General, the (see The)	Civil Air Patrol; Civil Patrol; the patrol
Administration, with name; capitalized standing alone if Federal unit:	Command (see Command)
Farmers Home	
Food and Drug	
Maritime	
Veterans' (follow apostrophe)	
<i>but</i> Reagan administration; administration bill, policy, etc.	
Administrative Law Judge Davis; Judge Davis; an administrative law judge	

¹ Not an acronym. Capitalization represents agency's preference.

Air Force—Continued

One (Presidential plane)

Reserve

Reserve Officers' Training Corps

WAF (see Women in the Air Force)

Airport: La Guardia; Reagan National; the airport

Alaska Native (collective term for Aleuts, Eskimos, and Indians of Alaska): the Native; *but* a native of Alaska, Ohio, etc.

Alliance, Farmers', etc.; the alliance

Alliance for Progress; the Alliance

Alliance for Progress Program

alliances and coalitions (see also powers):

Allied Powers; the powers (World Wars)

Atlantic alliance

Axis, the; Axis Powers; the powers

Benelux (Belgium, Netherlands, Luxembourg)

Big Four (European); of the Pacific

Big Three

Central Powers; the powers (World War I)

European Economic Community (see also Common Market)

Fritalux (France, Italy, Benelux countries)

North Atlantic Treaty Organization (see Organization)

Western Powers

Western Union (powers); the union

Allied (World Wars I and II):

armies

Governments

Nations

peoples

Powers; the powers; *but* European powers

Supreme Allied Commander

Allies, the (World Wars I and II); also members of Western bloc (political entity); *but* our allies; weaker allies, etc.

Alzheimer's disease

Ambassador:

British, etc.; the Ambassador; the Senior Ambassador; His Excellency

Extraordinary and Plenipotentiary; the Ambassador; Ambassador at

Large; an ambassador

amendment:

Social Security Amendments of 1954; 1954 amendments; the Social Security amendments; the amendments

Baker amendment

to the Constitution (U.S.); first amendment, 14th amendment, etc.

American:

Federation of Labor and Congress of Industrial Organizations (AFL-CIO); the federation

Gold Star Mothers, Inc.; Gold Star Mothers; a Mother

Legion (see Legion)

National Red Cross; the Red Cross

American—Continued

Veterans of World War II (AMVETS)

War Mothers; War Mothers; a Mother

American Standard Code for Information Interchange (ASCII)

AmeriCorps Program

Amtrak (National Railroad Passenger Corporation)

Ancient Free and Accepted Masons; a Mason; a Freemason

Annex, if part of name of building; the annex

ANSI Z39.50

Antarctic Ocean (see Arctic; Ocean)

appellations:

Bay State (Massachusetts)

Big Four (powers, railroad, etc.)

City of Churches (Brooklyn)

Fair Deal

Great Depression

Great Society

Holocaust

Keystone State (Pennsylvania)

New Deal

New Federalism

New Frontier

the Hub (Boston)

Third World

appendix 1, A, II, etc.; the appendix; *but* Appendix II, when part of title: Appendix II:² Education Directory

AppleShare

AppleTalk Address Resolution Protocol (AARP)

appropriation bill (see also bill):

deficiency

Department of Agriculture for any governmental unit

independent offices

aquaculture; aquiculture

Arab States

Arabic numerals

Arboretum, National; the Arboretum

Archipelago, Philippine, etc.; the archipelago

Architect of the Capitol; the Architect

Archivist of the United States; the Archivist

Arctic:

Circle

Current (see Current)

Ocean

zone

but subarctic

arctic (descriptive adjective):

clothing

conditions

fox

grass

night

seas

Arctics, the

Area, if part of name; the area:

Cape Hatteras Recreational

White Pass Recreation; etc.

²The colon is preferred; a dash is permissible; but a comma is too weak.

Area—Continued

but area 2; free trade area; Metropolitan Washington area; bay area; nonsmoking area

Arlington:

Memorial Amphitheater; the Memorial Amphitheater; the amphitheater

Memorial Bridge (see Bridge)

National Cemetery (see Cemetery)

Arm, Cavalry, Infantry, etc. (military); the arm

Armed Forces (synonym for overall Military Establishment); British Armed Forces; the Armed Forces of the United States

armed services

armistice

Armory, Springfield, etc.; the armory

Army, American or foreign, if part of name; capitalized standing alone only if referring to U.S. Army:

Active; Active-Duty

Adjutant General, the

All-Volunteer

Band (see Band)

branches; Gordon Highlanders; Royal Guards; etc.

Brigade, 1st, etc.; the brigade; Robinson's brigade

Command (see Command)

Command and General Staff College (see College)

Company A; A Company; the company
Confederate (referring to Southern Confederacy); the Confederates

Continental; Continentals

Corps (see Corps)

District of Washington (military); the district

Division, 1st, etc.; the division

Engineers (the Corps of Engineers); the Engineers; *but* Army engineer

Establishment

Field Establishment

Field Forces (see Forces)

Finance Department; the Department
1st, etc.

General of the Army; *but* the general
General Staff; the Staff

Headquarters, 1st Regiment

Headquarters of the; the headquarters
Hospital Corps (see Corps)

Medical Museum (see Museum)

Organized Reserves; the Reserves

Regiment, 1st, etc.; the regiment

Regular Army officer; a Regular
Revolutionary (American, British, French, etc.)

service

Surgeon General, the (see Surgeon General)

Volunteer; the Volunteers; a Volunteer

army:

Lee's army; *but* Clark's 5th Army
mobile

army—Continued

mule, shoe, etc.

of occupation; occupation army

Red

Arsenal, Rock Island, etc.; the arsenal
article 15; *but* Article 15, when part of title: Article 15: Uniform Code of Military Justice

Articles

of Confederation (U.S.)

of Impeachment; the articles

Assembly of New York; the assembly
(see also Legislative Assembly)

Assembly (see United Nations)

Assistant, if part of capitalized title; the assistant

assistant, Presidential (see Presidential)

Assistant Secretary (see Secretary)

Associate Justice (see Supreme Court)

Association, if part of name; capitalized standing alone if referring to Federal unit:

American Association for the Advancement of Science; the association

Federal National Mortgage (Fannie Mae); the Association

Young Women's Christian; the association

Astrophysical Observatory (see Observatory)

Asynchronous Balanced Mode (ABM)

Atlantic:

Charter (see Charter)

coast

community

Coast States

Destroyer Flotilla; the destroyer flotilla; the flotilla

Fleet (see Fleet)

mid-Atlantic

North

Pact (see Pact)

seaboard

slope

South

time, standard time (see time)

but cisatlantic; transatlantic

Attorney General (U.S. or foreign country); *but* attorney general of Maine, etc.

attorney, U.S.

Authority, capitalized standing alone if referring to Federal unit:

National Shipping; the Authority

Port of New York; the port authority; the authority

St. Lawrence Seaway Authority of Canada; the authority

Tennessee Valley; the Authority

Auto Train (Amtrak)

autumn

Avenue, Constitution, etc.; the avenue
Award: Academy, Distinguished Service, Merit, Mother of the Year, etc.; the award (see also decorations, etc.)

Axis, the (see alliances)

Ayatollah

- Badlands (SD and NE)
 Balkan States (see States)
 Baltic States (see States)
 Band, if part of name; the band:
 Army, Marine, Navy
 Eastern, etc. (of Cherokee Indians)
 Bank, if part of name; the bank; capitalized standing alone if referring to international bank:
 Export-Import Bank of the United States; Ex-Im Bank; the Bank
 Farm Loan Bank of Dallas; Dallas Farm Loan Bank; farm loan bank; farm loan bank at Dallas
 Farmers & Mechanics, etc.
 Federal home loan bank at Cumberlandland
 Federal Land Bank of Louisville; Louisville Federal Land Bank; land bank at Louisville; Federal land bank
 Federal Reserve Bank of New York; Richmond Federal Reserve Bank; *but* Reserve bank at Richmond; Federal Reserve bank; Reserve bank; Reserve city
 First National, etc.
 German Central; the Bank
 International Bank for Reconstruction and Development; the Bank
 International Monetary; the Bank
 International World; the Bank
 but blood bank, central reserve, soil bank
 Bar, if part of name; Maryland (State) Bar Association; Maryland (State) bar; the State bar; the bar association
 Barracks, if part of name; the barracks: Carlisle
 Disciplinary (Leavenworth)
 Marine (District of Columbia)
 but A barracks; barracks A; etc.
 Base, Andrews Air Force; Air Force base; the base (see also Naval); *but* Sandia Base
 Basin (see geographic terms)
 Battery, the (New York City)
 Battle, if part of name; the battle:
 of Gettysburg; *but* battle at Gettysburg; etc.
 of the Bulge; of the Marne; of the Wilderness; of Waterloo; etc.
 battlefield, Bull Run, etc.
 battleground, Manassas, etc.
 Bay, San Francisco Bay area; the bay area
 Belt, if part of name; the belt:
 Bible
 Corn
 Cotton
 Dairy
 Farm
 Ice
 Oil
 Rust
 Sun
 Wheat
 but money belt
 Beltway, capitalized with name; the beltway
 Bench (see Supreme Bench)
 Benelux (see alliances)
 Bible; Biblical; Scriptures; Ten Commandments; etc. (see also book)
 Bible Belt (see Belt)
 Bicentennial
 Commission; the Commission
 the Bicentennial
 celebration, ceremony
 State bicentennial
 a bicentennial (general sense)
 bill, Kiess; Senate bill 217; House bill 31 (see also appropriation bill)
 Bill of Rights (historic document); *but* GI bill of rights
 Bizonia; bizonal; bizone
 Black (synonym for African-American)
 Black Caucus (see Congressional)
 bloc (see Western)
 block (grants)
 Bluegrass region, etc.
 B'nai B'rith
 Board, if part of name; capitalized standing alone only if referring to Federal or international board:
 Employees' Compensation Appeals
 Federal Maritime
 Federal Reserve (see Federal)
 General (Navy)
 Loyalty Review
 Macy Board, etc. (Federal board with name of person)
 Military Production and Supply (NATO)
 National Labor Relations
 of Directors (Federal unit); *but* board of directors (nongovernmental)
 of Health of Montgomery County; Montgomery County Board of Health; the board of health; the board
 of Managers (of the Soldiers' Home)
 of Regents (Smithsonian)
 of Visitors (Military and Naval Academies)
 on Geographic Names
 Railroad Retirement
 Bolshevik; Bolsheviki (collective plural); Bolshevikist; bolshevism
 bond:
 Government
 savings
 series EE
 Treasury
 war
 book:
 books of the Bible
 First Book of Samuel; etc.
 Good Book (synonym for Bible)
 book 1, I, etc.; *but* Book 1, when part of title: Book 1: The Golden Legend
 Boolean logic
 Boolean operator
 Boolean search
 Border Patrol (U.S.)
 border, United States-Mexican

- Borough, if part of name: Borough of the Bronx; the borough
 Botanic Garden (National); the garden (*not* Botanical Gardens)
 Bowl, Dust, Ice, Rose, etc.; the bowl
 Boxer Rebellion (see Rebellion)
 Boy Scouts (the organization); a Boy Scout; a Scout; Scouting; Eagle Scout; Explorer Scout
 Branch, if part of name; capitalized standing alone only if referring to a Federal unit:
 Accounts Branch
 Public Buildings Branch
 but executive, judicial, or legislative branch
 Bridge, if part of name; the bridge:
 Arlington Memorial; Memorial Francis Scott Key; Key M Street
 but Baltimore & Ohio Railroad bridge
 Brother(s) (adherent of religious order)
 Budget of the United States (publication); the Budget (Office implied); the budget
 budget:
 department
 estimate
 Federal
 message
 performance-type
 President's
 Building, if part of name; the building:
 Capitol (see Capitol Building)
 Colorado
 House (or Senate) Office
 Investment
 New House (or Senate) Office
 Old House Office
 Pentagon
 the National Archives; the Archives
 Treasury; Treasury Annex
 bulletin board service (BBS)
 Bulletin 420; Farmers' Bulletin No. 420
 Bureau, if part of name; capitalized standing alone if referring to Federal or international unit:
 of Customs (name changed to U.S. Customs Service)
 of Engraving and Printing
 of Indian Affairs
 of Social Hygiene, New York; the bureau; etc.
 C-SPAN
 Cabinet, American or foreign, if part of name or standing alone (see also foreign cabinets):
 British Cabinet; the Cabinet
 the President's Cabinet; the Cabinet;
 Cabinet officer, member
 cache
 Calendar, if part of name; the calendar:
 Consent; etc.
 House
 No. 99; Calendars Nos. 1 and 2
 of Bills and Resolutions
 Private
 Calendar—Continued
 Senate
 Unanimous Consent
 Union
 Wednesday (legislative)
 Cambrian age (see Ages)
 Camp Lejeune; David, etc.; the camp
 Canal, with name; the canal:
 Cross-Florida Barge
 Isthmian
 Panama
 Zone (Isthmian); the zone (see also Government)
 Cape (see geographic terms)
 Capital, Capital City, National Capital (Washington, DC); *but* the capital (State)
 Capitol Building (with State name); the capitol
 Capitol, the (Washington, DC):
 Architect of
 Building
 caucus room
 Chamber
 Cloakroom
 dome
 Grounds
 Halls (House and Senate)
 Halls of Congress
 Hill; the Hill
 Police (see Police)
 Power Plant
 Prayer Room
 Press Gallery, etc.
 rotunda
 Senate wing
 stationery room
 Statuary Hall
 the well (House or Senate)
 west front
 catch-22
 caucus: Republican; *but* Black Caucus (incorporated name); Sun Belt Caucus; Decimal Caucus
 CD-ROM
 Cemetery, if part of name: Arlington National; the cemetery
 Census:
 Nineteenth Decennial (title); Nineteenth Census (title); the census
 1980 census
 1980 Census of Agriculture; the census of agriculture; the census
 the 14th and subsequent decennial censuses
 Center, if part of name; the Center (Federal); the center (non-Federal):
 Agricultural Research, etc.; the Center (Federal)
 Kennedy Center for the Performing Arts; the Kennedy Center; the Center (Federal)
 the Lincoln Center; the center (non-Federal)
 central Asia, etc.
 Central America
 Central Europe
 central processing unit (CPU)

- Central States
 central time (see time)
 century, first, 21st, etc.
 Chair, the, if personified
 Chairman:
 of the Board of Directors; the Chair-
 man (Federal); *but* chairman of the
 board of directors (non-Federal)
 of the Committee of the Whole House;
 the Chairman
 of the Federal Trade Commission; the
 Chairman
 chairman (congressional):
 of the Appropriations Committee
 of the Subcommittee on Banking
 but Chairman Davis
 Chamber of Commerce; the chamber:
 of Ada; Ada Chamber of Commerce;
 the chamber of commerce
 of the United States; U.S. Chamber
 of Commerce; the chamber of com-
 merce; national chamber
 Chamber, the (Senate or House)
 channel 3 (TV); the channel
 Chaplain (House or Senate); *but* Navy
 chaplain
 chapter 5, II, etc.; *but* Chapter 5, when
 part of title: Chapter 5: Research
 and Development; Washington
 chapter, Red Cross
 Chargé d'Affaires, British, etc.; the
 Chargé d'Affaires; the Charge
 chart 2, A, II, etc.; *but* Chart 2, when
 part of legend: Chart 2.—Army
 strength
 Charter, capitalized with name; the
 charter:
 Atlantic
 United Nations
 cheese: Camembert, Cheddar, Par-
 mesan, Provolone, Roquefort, etc.
 Chief, if referring to head of Federal
 unit; the Chief:
 Forester (see Forester)
 Intelligence Office
 Justice (U.S. Supreme Court); *but*
 chief justice (of a State)
 Magistrate (the President)
 of Division of Publications
 of Engineers (Army)
 of Naval Operations
 of Staff
 Chief Clerk, if referring to head of Fed-
 eral unit
 Chief Judge, if referring to Federal unit
 Christian; Christian name, etc.; Chris-
 tendom; Christianity; Christianize;
 but christen
 church and state
 church calendar:
 Christmas
 Easter
 Lent
 Whitsuntide (Pentecost)
 Church, if part of name of organization
 or building
 Circle, if part of name; the circle:
 Arctic
 Circle—Continued
 Logan
 but great circle
 Circular 420
 cities, sections of, official or popular
 names:
 East Side
 French Quarter (New Orleans)
 Latin Quarter (Paris)
 North End
 Northwest Washington, etc. (District
 of Columbia); the Northwest; *but*
 northwest (directional)
 the Loop (Chicago)
 City, if part of corporate or popular
 name; the city:
 Hub (Boston)
 Kansas City; the two Kansas Citys
 Mexico City
 New York City; *but* city of New York
 Twin Cities
 Washington City; *but* city of Washing-
 ton
 Windy City (Chicago)
 but Reserve city (see Bank)
 civil action No. 46
 civil defense
 Civil Service Commission (obsolete)
 (now Office of Personnel Manage-
 ment)
 Civil War (see War)
 Clan, if part of tribal name; Clan Mac-
 Arthur; the clan
 class 2, A, II, etc.; *but* Class 2 when
 part of title: Class 2: Leather Prod-
 ucts
 Clerk, the, of the House of Representa-
 tives; of the Supreme Court of the
 United States
 clerk, the, of the Senate
 client
 client/server
 coal sizes: pea, barley, buckwheat, stove,
 etc.
 coalition; coalition force; coalition mem-
 bers, etc.
 coast: Atlantic, east, gulf, west, etc.
 Coast Guard, U.S.; the Coast Guard;
 Coastguardsman Smith; *but* a coast-
 guardsman; a guardsman; Reserve
 Coastal Plain (Atlantic and Gulf)
 Code (in shortened title of a publica-
 tion); the code:
 District
 Federal Criminal
 Internal Revenue (also Tax Code)
 International (signal)
 of Federal Regulations
 Penal; Criminal; etc.
 Pennsylvania State
 Radio
 Television
 Uniform Code of Military Justice
 United States
 ZIP Code (copyrighted)
 but civil code; flag code; Morse code
 codel (congressional delegation)
 collection, Brady, etc.; the collection
 collector of customs

College, if part of name; the college:
 Armed Forces Staff
 Command and General Staff
 Gettysburg
 National War
 of Bishops
but electoral college
 college degrees: bachelor of arts, master's, etc.
 Colonials (American Colonial Army); *but* colonial times, etc.
 Colonies, the:
 Thirteen
 Thirteen American
 Thirteen Original
but 13 separate Colonies
 colonists, the
 Command, capitalize with name; the command:
 Air Materiel
 GHQ Far East
 Joint Far Eastern
 Potomac River Naval
 Zone of Interior
 Commandant, the (Coast Guard or Marine Corps only)
 Commandos, the; Commando raid; a commando
 Commission (if part of name; capitalized standing alone if referring to Federal or international commission):
 Alaska Road
 International Boundary, United States, Alaska, and Canada
 of Fine Arts
 on Civil Rights
 Public Buildings
 Commissioner, if referring to Federal or international commission; the Commissioner:
 Land Bank; *but* land bank commissioner loans
 of Customs
 of Immigration and Naturalization of the Five Civilized Tribes, etc.
 U.S. (International Boundary Commission, etc.)
but a U.S. commissioner
 Committee (or Subcommittee) (if part of name; the Committee, if referring to international or noncongressional Federal committee or to the Committee of the Whole, the Committee of the Whole House, or the Committee of the Whole House on the State of the Union):
 American Medical Association Committee on Education; the committee on education; the committee
 Appropriations, etc.; the committee; Subcommittee on Appropriations; the subcommittee; subcommittee of the Appropriations Committee
 Democratic National; the national committee; the committee; Democratic national committeeman
 Democratic policy committee; the committee

Committee (or Subcommittee)—Continued
 Interagency Advisory Committee on Domestic Transport and Storage and Post Utilization; the Committee
 Joint Committee on Taxation; the Joint Committee; the committee; *but* a joint committee
 of Defense Ministers (NATO); the Committee (see also Organization, North Atlantic Treaty)
 of One Hundred, etc.; the committee on Finance; the committee on Public Safety; the committee
 President's Advisory Committee on Management; the Committee
 Republican National; the national committee; the committee; Republican national committeeman
 Republican policy committee; the committee
 Senate policy committee
 Subcommittee No. 5, etc.; the subcommittee
 Subcommittee on Immigration; the subcommittee
but Baker committee
ad hoc committee
 conference committee
 Committee Print No. 32; Committee Prints Nos. 8 and 9; committee print
 Common Cause
 Common Gateway Interface (CGI)
 Commonwealth of Australia, Virginia, etc.; British Commonwealth; the Commonwealth
 Commune (of Paris)
 Communist; communism; communistic
 Compact Disk Interactive (CD-I)
 Compact Disk—Read Only Memory (CD-ROM)
 Compact Disk—Recordable (CD-R)
 compact, U.S. marine fisheries, etc.; the compact
 Company, if part of name; capitalized standing alone if referring to unit of Federal Government:
 Alaska Railroad Company; the Company
 Panama Railroad Company; the Company
 Procter & Gamble Co.; the company
 COM port
 Comptroller of the Currency; the Comptroller
 Comptroller General (U.S.); the Comptroller
 Comsat
 Concord
 conelrad
 Confederacy (of the South)
 Confederate:
 Army
 Government
 soldier
 States
 Confederation, Swiss; the Confederation

- Conference, if referring to governmental (U.S.) or international conference:
 Bretton Woods; the Conference
 Judicial Conference of the United States; U.S. Judicial Conference; Judicial Conference; the Conference
 Tenth Annual Conference of the United Methodist Churches; the conference
- Congress (convention), if part of name; capitalized standing alone if referring to international congress:
 International Good Roads; Good Roads; the Congress
 of Parents and Teachers, National; the congress
- Congress (legislature), if referring to national congress:
 of Bolivia, etc.; the Congress
 of the United States; First, Second, 11th, 82d, etc.; the Congress
- Congressional:
 Black Caucus; the Black Caucus; the caucus
 Directory, the directory
 District, First, 11th, etc.; the First District; the congressional district; the district
 Library; the Library
 Medal of Honor (see decorations)
but congressional action, committee, etc.
- Congressman; Congresswoman; Congressman at Large; Member of Congress; Member; membership
- Constitution, with name of country; capitalized standing alone when referring to a specific national constitution; *but* New York State Constitution; the constitution
- constitutional
 consul, British, etc.
 consul general, British, etc.
 consulate, British, etc.
- Consultative Committee for International Telegraphy and Telephony (CCITT)
- Consumer Price Index (official title); the price index; the index; *but* a consumers' price index (descriptive)
- Contadora group
- Continent, only if following name; American Continent; the continent; *but* the Continent (continental Europe)
- Continental:
 Army; the Army
 Congress; the Congress
 Divide (see Divide)
 Outer Continental Shelf
 Shelf; the shelf; a continental shelf
- continental:
 Europe, United States, etc.
 not worth a continental [dollar]
- Continentials (Revolutionary soldiers)
- Contra
- Convention, governmental (U.S.), international, or national political; the convention:
 Constitutional (United States, 1787); the Convention
 Democratic National; Democratic Genocide (international)
 19th Annual Convention of the American Legion
 on International Civil Aviation
 Universal Postal Union; Postal Union
also International Postal; Warsaw
 copper age (see Ages)
 Corn Belt (see Belt)
- Corporation, if part of name; the Corporation, if referring to unit of Federal Government:
 Commodity Credit
 Federal Deposit Insurance
 National Railroad Passenger (Amtrak)
 Rand Corp.; the corporation (see also abbreviations)
 St. Lawrence Seaway Development Corporation
 Union Carbide Corp.; the corporation
 Virgin Islands
- Corps, if part of name; the corps, all other uses:
 Adjutant General's
 Army Hospital
 Artillery
 Chemical
 Counterintelligence
 Enlisted Reserve
 Finance
 Foreign Service Officer (see Foreign Service)
 Job
 Judge Advocate General's
 Marine (see Marine Corps)
 Medical
 Military Police
 Nurse
 of Cadets (West Point)
 of Engineers; Army Engineers; the Engineers; *but* Army engineer; the corps
 Officers' Reserve
 Ordnance
 Peace; Peace Corpsman; the corpsman
 Quartermaster
 Reserve Officers' Training (ROTC)
 VII Corps, etc.
 Signal
 Teachers; *but* Teacher Corps Act
 Transportation
 Women's Army (WAC); a Wac; the Wacs
 Youth
but diplomatic corps
 corpsman; hospital corpsman
 corridor, Northeast
 Cotton Belt (see Belt)
- Council, if part of name; capitalized standing alone if referring to Federal or international unit (see also United Nations):
 Boston City; the council

Council—Continued

- Choctaw, etc.; the council
 Her Majesty's Privy Council; the Privy Council; the Council
 National Security; the Council of Foreign Ministers (NATO); the Council
 of the Organization of American States; the Council
 Philadelphia Common; the council
 counsel; general counsel
 County, Prince George's; county of Prince George's; County Kilkenny, etc.; Loudoun and Fauquier Counties; the county
 Court (of law) capitalized if part of name; capitalized standing alone if referring to the Supreme Court of the United States, to the Court of Impeachment (U.S. Senate), or to an international court;
 Circuit Court of the United States for the Tenth Circuit; Circuit Court for the Tenth Circuit; the circuit court; the court; the tenth circuit
 Court of Appeals for the State of North Carolina, etc.; the Tenth Circuit Court of Appeals; the court of appeals; the court
 Court of Claims; the court
 Court of Customs and Patent Appeals; the court
 Court of Impeachment, the Senate; the Court
 District Court of the United States for the Eastern District of Missouri; the district court; the court
 Emergency Court of Appeals, United States; the court
 International Court of Justice; the Court
 Permanent Court of Arbitration; the Court
 Superior Court of the District of Columbia; the superior court; the court
 Supreme Court of the United States (see Supreme Court)
 Supreme Court of Virginia, etc.; the supreme court; the court
 Tax Court; the court
 U.S. Court of Appeals for the District of Columbia; the court
 Covenant, League of Nations; the covenant
 Creed, Apostles'; the Creed
 Crown, if referring to a ruler; *but* crown colony, lands, etc.
 cruise missile
 Current, if part of name; the current:
 Arctic
 Humboldt
 Japan
 North Equatorial
 customhouse; customs official
 czar; czarist
 database
 database management system (DBMS)
 Dairy Belt (see Belt)
- Dalles, The; *but* the Dalles region
 Dam (see geographic terms)
 Dark Ages (see Ages)
 Daughters of the American Revolution; a Real Daughter; King's Daughters; a Daughter
 daylight saving time
 days (see holidays)
 Declaration, capitalized with name:
 of Independence; the Declaration of Panama; the declaration
 decorations, medals, etc., awarded by United States or any foreign national government; the medal, the cross, the ribbon (see also Award):
 Air Medal
 Bronze Star Medal
 Commendation Ribbon
 Congressional Medal of Honor
 Croix de Guerre
 Distinguished Flying Cross
 Distinguished Service Cross
 Distinguished Service Medal
 Good Conduct Medal
 Iron Cross
 Legion of Merit
 Medal for Merit
 Medal of Freedom
 Medal of Honor
 Purple Heart
 Silver Star Medal
 Soldier's Medal
 Victoria Cross
 Victory Medal
 but oakleaf cluster
 also Carnegie Medal; Olympic Gold Medal; *but* gold medal
 Decree (see Executive; Royal Decree)
 Deep South
 Defense Establishment (see Establishment)
 De Gaulle Free French; Free French; *but* General de Gaulle; de Gaullist
 Deity, words denoting, capitalized
 Delegate (U.S. Congress)
 delegate (to a conference); the delegate; the delegation
 Delta, Mississippi River; the delta
 Department, if part of name; capitalized standing alone if referring to a Federal or international unit:
 of Agriculture
 of the Treasury
 Yale University Department of Economics; the department of economics; the department
 Department of New York, American Legion
 department:
 executive
 judicial
 legislative
 Depot, if part of name; the depot (see also Station)
 Depression, Great
 Deputy, if part of capitalized title; *but* the deputy

derivatives of proper names:

alaska seal (fur)
 angora wool
 angstrom unit
 apache (Paris)
 argyle wool
 artesian well
 astrakhan fabric
 axminster rug
 babbitt metal
 benday process
 bohemian set
 bologna sausage
 bordeaux mixture
 bourbon whiskey
 bowie knife
 braille
 brazil nut
 brazilwood
 brewer's yeast
 Bristolboard
 britannia metal
 britannaware
 brussels carpet
 brussels sprouts
 bunsen burner
 burley tobacco
 canada balsam
 (microscopy)
 carlsbad twins
 (petrography)
 cashmere shawl
 castle soap
 cesarean section
 chantilly lace
 chesterfield coat
 china clay
 chinese blue
 climax basket
 collins (drink)
 congo red
 cordovan leather
 coulomb
 curie
 decauville rail
 degaussing
 apparatus
 delftware
 derby hat
 diesel engine,
 dieselize
 dotted swiss
 epsom salt
 fedora hat
 fletcherize
 frankfurt sausage
 frankfurter
 french chalk
 french dressing
 french-fried
 potatoes
 fuller's earth
 gargantuan
 gauss
 georgette crepe
 german silver
 gilbert
 glauber salt
 gothic type
 graham bread
 harderian gland
 harveyized steel
 herculean task
 hessian fly
 holland cloth
 hoolamite detector
 hudson seal (fur)
 india ink
 india rubber
 italic type
 jamaica ginger
 japan varnish
 jersey fabric
 johnin test
 joule
 kafircorn
 knickerbocker
 kraft paper
 lambert
 leghorn hat
 levant leather
 levantine silk
 lilliputian
 logan tent
 london purple
 lufbery circle
 lyonnaise potatoes
 macadamized road
 mach (no period)
 number
 madras cloth
 maginot line
 (nonliteral)
 manila paper
 maraschino cherry
 mason jar
 maxwell
 melba toast
 mercerized fabric
 merino sheep
 molotov cocktail
 morocco leather
 morris chair
 murphy bed
 navy blue
 nelson, half nelson,
 etc.
 neon light
 newmarket cloak
 newton
 nissen hut
 norfolk jacket
 oriental rug
 osnaburg cloth
 oxford shoe
 panama hat
 parianware
 paris green
 parkerhouse roll
 pasteurized milk
 persian lamb
 petri dish
 pharisaic
 philistine
 photostat
 pitman arm
 pitot tube
 plaster of paris
 prussian blue
 quixing
 quixotic idea
 quonset hut
 rembort wheel
 roentgen
 roman candle
 roman cement
 roman type
 russia leather
 russian bath
 rutherford
 sanforize
 saratoga chips

derivatives of proper names—Continued

saratoga chips
 scotch plaid, *but*
 Scotch tape
 (trademark)
 shanghai
 siamese twins
 simon pure
 spanish omelet
 stillson wrench
 stubs wire
 surah silk
 swiss cheese, *but*
 Swiss watch
 taintor gate
 timothy grass
 turkey red
 turkish towel
 utopia, utopian
 vandyke collar
 vaseline
 venetian blind
 venturi tube
 victoria (carriage)
 vienna bread
 virginia reel
 wedgwoodware
 wheatstone bridge
 wilton rug
 woodruff key
 zeppelin

desktop management interface (DMI)

deutsche mark

dial-up

Diet, Japanese (legislative body)

diplomatic corps (see also Corps; service)

Director, if referring to head of Federal

or international unit; the Director:

District Director of Internal Revenue

of Coast and Geodetic Survey

of Fish and Wildlife Service

Office of Management and Budget

of the Mint

but director, board of directors (non-governmental)

Director General of Foreign Service; the

Director General; the Director

diseases and related terms:

AIDS (acquired immunodeficiency syndrome)

Alzheimer's disease

cerebral palsy

Down's syndrome

German measles

Hodgkin's disease

Lyme disease

Marfan's syndrome

Meniere's syndrome

myasthenia gravis

Parkinson's disease

Reye's syndrome

spina bifida

Distinguished Service Medal, etc. (see decorations)

District, if part of name; the district:

Alexandria School District No. 4;

school district No. 4

Chicago Sanitary; the sanitary district

Congressional (with number)

Federal (see Federal)

1st Naval; naval district

Los Angeles Water; the water district

Manhattan Engineer (atomic)

but customs district No. 2; first assembly district

District of Columbia; the District:

Anacostia Flats; the flats

Arlington Memorial Bridge; the Memorial Bridge; the bridge

District jail; the jail; DC jail

Ellipse, the

General Hospital; the hospital

Highway Bridge; 14th Street Bridge;

the bridge

District of Columbia—Continued

Mall, The National; The Mall
 Mayor (when pertaining to the District of Columbia only)
 Metropolitan Police; Metropolitan policeman; the police
 Monument Grounds; the grounds
 Monument, Washington; the monument
 police court
 Public Library; the library
 Reflecting Pool; the pool
 Tidal Basin; the basin
 Washington Channel; the channel
 Divide, Continental (Rocky Mountains); the divide
 Divine Father; *but* divine guidance, divine providence, divine service
 Division, Army, if part of name: 1st Cavalry Division; 1st Air Cavalry Division; the division
 Division, if referring to Federal governmental unit; the Division:
 Buick Division; the division; a division of General Motors
 Passport; the Division
 but Trinity River division (reclamation); the division
 Dixie; Dixiecrat
 docket No. 66; dockets Nos. 76 and 77
 Doctrine, Monroe; the doctrine; *but* Truman, Eisenhower doctrine
 doctrine, fairness
 Document, if part of name; the document:
 Document No. 130
 Document Numbered One Hundred and Thirty
 Document Style and Semantics Language (DSSL)
 Domain Name Service (DNS)
 Dominion of Canada, of New Zealand, etc.; the Dominion; *but* British dominions; a dominion; dominion status
 dots per inch (dpi)
 Draconian
 drawing II, A, 3, etc.; *but* Drawing 2 when part of title: Drawing 2.—Hydroelectric Power Development
 Dust Bowl (see Bowl)

e-mail (lowercase within a sentence)

E-mail (uppercase "E" to start a sentence)

Earth (planet)

East:

Coast (Africa)
 Europe (political entity)
 Middle, Mideast (Asia)
 Near (Balkans)
 Side of New York
 South Central States
 the East (section of United States); *also* Communist political entity

east:

Africa
 coast (U.S.)
 Pennsylvania

Eastern:

Europe (political entity)
 Far (Orient) (see Far East)
 Gulf States
 Hemisphere (see Hemisphere)
 Middle, Mideast (Asia)
 North Central States
 Shore (Chesapeake Bay)
 States
 United States
 eastern:
 France
 seaboard
 time, eastern standard time (see time)
 Wisconsin

easterner

EE-bond

electoral college; the electors

Elizabethan Age (see Ages)

Emancipation Proclamation (see Proclamation)

Embassy, British, etc.; the Embassy

Emperor, Japanese, etc.; the Emperor

Empire, Ottoman; the empire

Engine Company, Bethesda; engine company No. 6; No. 6 engine company; the company

Engineer officer, etc. (of Engineer Corps); the Engineers

Engineers, Chief of (Army)

Engineers, Corps of (see Corps)

Envoy Extraordinary and Minister Plenipotentiary; the Envoy; the Minister

Equator, the; equatorial

Establishment, if part of name; the establishment:

Army

Army Field

Defense

Federal

Military

Naval; *but* naval establishments

Navy

Postal

Regular

Reserve

Shore

but civil establishment; legislative establishment

Estate, Girard (a foundation); the estate

estate, third (the commons); fourth (the press); etc.

Eurodollar

European theater of operations; the European theater; the theater

Excellency, His; Their Excellencies

Exchange, New York Stock; the stock exchange; the exchange

Executive (President of United States): Chief

Decree No. 100; Decree 100; *but* Executive decree; direction

Document No. 95

Mansion; the mansion; the White House

Office; the Office

Order No. 34; Order 34; *but* Executive order

power

executive:
 agreement document
 branch paper
 communication privilege
 department
 exhibit 2, A, II, etc.; *but* Exhibit 2, when
 part of title: Exhibit 2: Capital Ex-
 penditures, 1935–49
 Expedition, Byrd; Lewis and Clark; the
 expedition
 Experiment Station (see Station)
 Explorer I, etc.
 Exposition, California-Pacific Inter-
 national, etc.; the exposition
 Express, if part of name: Federal Ex-
 press, the
 Extended Binary Coded Decimal Inter-
 change Code (EBCDIC)
 Extensible Markup Language (XML)
 Fair Deal
 Fair, World's, etc.; the fair; Texas State
 Fair
 fall (season)
 Falls, Niagara; the falls
 Far East, Far Eastern (the Orient); Far
 West (U.S.); *but* far western
 Farm, if part of name; the farm:
 Johnson Farm; *but* Johnson's farm
 San Diego Farm
 Wild Tiger Farm
 Farm Belt (see Belt)
 Fascist; Fascisti; fascistic; fascism
 Father of his Country (Washington)
 Fathers (Founding)
 Fed, the (no period)
 Federal (synonym for United States or
 other sovereign power):
 District (Mexico)
 Establishment
 Government (of any national govern-
 ment)
 grand jury; the grand jury
 land bank (see Bank)
 Register (publication); the Register
 Reserve bank (see Bank)
 Reserve Board, the Board; *also* Fed-
 eral Reserve System, the System;
 Federal Reserve Board Regulation
 W, *but* regulation W
 but a federal form of government
 Federal Bulletin Board (FBB)
 Federal Depository Gateways
 federally
 fellow, fellowship (academic); (lowercase
 with name)
 Fiber Distributed Data Interface (FDDI)
 Field, Byrd, Stewart, etc.; the field
 figure 2, A, II, etc. (illustration); *but* Fig-
 ure 2, when part of legend: Figure
 2.—Market scenes
 File Transfer Protocol (FTP)
 firewall
 firm names:
 ACDelco
 Aluminium, Ltd.
 America Online
 Appleton-Century-Crofts, Inc.

firm names—Continued
 Bausch & Lomb Inc.
 Bristol Myers Squibb Co.
 Carson, Pirie, Scott & Co.
 Champion International Corp.
 Coldwell Banker
 Colgate-Palmolive Co.
 Curtiss-Wright Corp.
 DeVilbiss Air Power Co.
 Dow Jones & Co., Inc.
 Dun & Bradstreet
 E.I. du Pont de Nemours & Co.
 Eagle-Picher Industries, Inc.
 Great Atlantic & Pacific Tea Co.
 (A&P)
 Hamilton Beach/Proctor Silex, Inc.
 Hartmarx Corp.
 Hewlett-Packard
 Houghton Mifflin Co.
 Ingersoll-Rand Co.
 Intel Corp.
 Johns-Manville Corp.
 Kennecott Exploration Co.
 Kmart
 Libbey-Owens-Ford Co.
 Macmillan Co.
 MCI Worldcom
 Merck Sharp & Dohme
 Merrill Lynch & Co.
 Microsoft
 Olin Corp.
 J.C. Penney Co., Inc.
 Phelps Dodge Corp.
 Pfizer Inc.
 PricewaterhouseCoopers
 Procter & Gamble Co.
 Rand McNally & Co.
 Rolls-Royce
 Sears, Roebuck & Co.
 Smith Corona Corp.
 SmithKline Beecham
 Sun Microsystems
 Sunoco Inc.
 3M
 Trans World Airlines
 Underwriters Laboratories, Inc.
 Unisys Corp.
 US Airways
 USX Corporation
 Wal-Mart
 Weyerhaeuser Co.
 Xerox Corp.
 First Family (Presidential)
 First Lady (wife of President)
 First World War (see War)
 flag code
 flag, U.S.:
 Old Flag, Old Glory
 Stars and Stripes
 Star-Spangled Banner
 flags, foreign:
 Tricolor (French)
 Union Jack (British)
 United Nations
 Fleet, if part of name; the fleet:
 Atlantic
 Channel
 Grand
 High Seas

Fleet—Continued

Marine Force
 Naval Reserve
 Pacific, etc. (naval)
 6th Fleet, etc.
 U.S.
 floor (House or Senate)
 flyway; Canadian flyway, etc.
 Force(s), if part of name; the force(s):
 Active Forces
 Active-Duty
 Air (see also Air Force)
 All-Volunteer
 Armed Forces (synonym for overall U.S. Military Establishment)
 Army Field Forces; the Field Forces
 Fleet Marine
 Navy Battle (see Navy)
 Navy Scouting (see Navy); Reserve Force
 Rapid Deployment
 7th Task; the task force; *but* task force report (Hoover Commission)
 United Nations Emergency; the Emergency Force; the Force; *but* United Nations police force
 foreign cabinets:
 Foreign Office; the Office
 Minister of Foreign Affairs; Foreign Minister; the Minister
 Ministry of Foreign Affairs; the Ministry
 Premier
 Prime Minister
 Foreign Legion (French); the legion
 Foreign Service; the Service:
 officer
 Officer Corps; the corps
 Reserve officer; the Reserve officer
 Reserve Officer Corps; the Reserve Corps; the corps
 Staff officer; the Staff officer
 Staff Officer Corps; the Staff Corps; the corps
 Forest, if part of name; the national forest; the forest:
 Angeles National
 Black
 Coconino and Prescott National Forests
 but State and National forests (see System)
 Forester (Chief of Forest Service); the Chief; *also* Chief Forester
 form 2, A, II, etc.; *but* Form 2, when part of title: Form 1040: Individual Income Tax Return; *but* withholding tax form
 Format Output Specifications Instance (FOSI)
 Fort McHenry, etc.; the fort
 Foundation, if part of name; capitalized standing alone if referring to Federal unit:
 Chemical; the foundation
 Ford; the foundation
 Infantile Paralysis; the foundation
 National Science; the Foundation
 Russell Sage; the foundation

Founding Fathers; Founders/Founder (of this Nation, Country)
 four freedoms
 Framers (of the U.S. Constitution; of the Bill of Rights)
 free world
 Frisco (for San Francisco; no apostrophe)
 Fritalux (see alliances)
 Fund, if part of name; capitalized standing alone if referring to international or United Nations fund:
 Common Market Fund; the Fund
 Development Loan Fund; the Fund (U.S. Government corporation)
 International Monetary; the Fund
 Rockefeller Endowment; the fund
 Special Projects (United Nations); the Fund
 but civil service retirement fund; highway trust fund; mutual security fund; national service life insurance fund; revolving fund

Gadsden Purchase

Gallery of Art, National (see National)
 Gallup Poll; the poll
 gateway
 Gateway-to-Gateway Protocol (GGP)
 Geiger counter
 General Board (of Navy) (see Board)
 General Order No. 14; General Orders No. 14; a general order
 General Schedule
 gentile
 Geographer, the (State Department)
 geographic terms (terms, such as those listed below,³ are capitalized if part of name; are lowercased in general sense (rivers of Virginia and Maryland)):

Archipelago	Branch (stream)
Area	Brook
Arroyo	Butte
Atoll	Canal; the canal
Bank	(Panama)
Bar	Canyon
Basin, Upper	Cape
(Lower) Colorado	Cascade
River, etc. (legal	Cave
entity); <i>but</i>	Cavern
Hansen flood-	Channel; <i>but</i>
control basin;	Mississippi River
Missouri River	channel(s)
basin (drainage);	Cirque
upper Colorado	Coulee
River storage	Cove
project	Crag
Bay	Crater
Bayou	Creek
Beach	Crossroads
Bench	Current (ocean feature)
Bend	Cut
Bight	Cutoff
Bluff	Dam
Bog	Delta
Borough (boro)	Desert
Bottom	

³ List compiled with cooperation of the U.S. Board on Geographic Names.

geographic terms—Continued

Divide	Neck
Dome (not geologic)	Needle
Draw (stream)	Notch
Dune	Oasis
Escarpment	Ocean
Estuary	Oxbow
Falls	Palisades
Fault	Park
Flat(s)	Pass
Floodway	Passage
Ford	Peak
Forest	Peninsula
Fork (stream)	Plain
Gap	Plateau
Geyser	Point
Glacier	Pond
Glen	Pool
Gorge	Port (water body)
Gulch	Prairie
Gulf	Range (mountain)
Gut	Rapids
Harbor	Ravine
Head	Reef
Hill	Reservoir
Hogback	Ridge
Hollow	River
Hook	Roads (anchorage)
Horn	Rock
Hot Spring	Run (stream)
Icefield	Sea
Ice Shelf	Seaway
Inlet	Shoal
Island	Sink
Isle	Slough
Islet	Sound
Keys (Florida only)	Spit
Knob	Spring
Lagoon	Spur
Lake	Strait
Landing	Stream
Ledge	Summit
Lowland	Swamp
Marsh	Terrace
Massif	Thoroughfare
Mesa	Trench
Monument	Trough
Moraine	Valley
Mound	Volcano
Mount	Wash
Mountain	Waterway
Narrows	Woods

Geological Survey (see Survey)

GI bill of rights

Girl Scouts (organization); a Girl Scout;
a Scout; Scouting

G-man

Gold Star Mothers (see American)

Golden Age (see Ages)

Golden Rule

gopher

Gospel, if referring to the first four
books of the New Testament; *but*
gospel truth

Government:

British, etc.; the Government
Canal Zone; the government
department, officials, -owned, publica-
tions, etc. (U.S. Government)
National and State Governments
Printing Office (see Office)
U.S.; National; Federal

Government Information Locator Serv-
ice (GILS)Government information product
government:

Churchill

Communist

District (of Columbia)

European governments

Federal, State, and municipal govern-
ments

insular; island

military

seat of

State

State and Provincial governments

Territorial

governmental

Governor:

of Louisiana, etc.; the Governor; a
Governor; State Governor(s); Gov-
ernors' conference

of Puerto Rico; the Governor
of the Federal Reserve Board; the
Governor

Governor General of Canada; the Gov-
ernor General

GPO Access

grade, market (see market grades)

grand jury (see Federal)

Grange, the (National)

grant, Pell

graph 2, A, II, etc.; *but* Graph 2, when
part of title: Graph 2.—Production
levels

Graphical Device Interface (GDI)

Graphical User Interface (GUI)

Graphics Interchange Format (GIF)

Great:

Basin

Beyond

Depression

Divide

Lakes; the lakes; lake(s) traffic

Plains; *but* southern Great Plains

Rebellion (see Rebellion)

Seal (any nation)

Society

War (see War)

White Way (New York City)

great circle (navigation)

Greater Los Angeles, Greater New York
gross national product (GNP)

Group:

G7 (Group of 7) (representatives of
the seven leading industrial na-
tions)

Helsinki Monitoring; the group

Military Advisory Group; the group

Standing (see Organization)

group 2, II, A, etc.; *but* Group 2, when
part of title: Group II: List of Coun-
ties by States

guaranteed annual wage (GAW)

Guard, National (see National)

guardsman (see Coast Guard; National
Guard)

Gulf:

Coast States; *but* gulf coast

Gulf—Continued
 of Mexico; the gulf
 States
 Stream; the stream

Hall (U.S. Senate or House)
 Halls of Congress
 H-bomb; H-hour
 Headquarters:
 Alaska Command; the command head-
 quarters
 4th Regiment Headquarters; regimen-
 tal headquarters
 32d Division Headquarters; the divi-
 sion headquarters

hearing examiner
 Heaven (Deity); heaven (place)
 Heimlich maneuver
 hell (place)
 Hells (no apostrophe) Canyon
 Hemisphere, Eastern; Western; etc.; the
 hemisphere
 High Church
 High Commissioner
 High Court (see Supreme Court)
 High School, if part of name: Western;
 the high school
 Highway Bridge (Washington, DC); the
 bridge
 Highway No. 40; Route 40; State Route
 9; the highway
 Hill (the Capitol)
 His Excellency the Duke of Argyll, etc.;
 His Excellency; Their Excellencies
 His Majesty; Her Majesty; Their Maj-
 esties

Hispanic
 historic events and epochs:
 Reformation, the
 Renaissance, the
 Restoration, the (English)
 Revolution of July (French)
 Revolution, the (American, 1775;
 French, 1789; English, 1688)

holidays and some special days:
 Admission Day
 All Fools' (April Fools') Day
 Arbor Day
 Armed Forces Day
 Christmas Day, Eve
 Columbus Day
 D-day; D-plus-4-day
 Father's Day
 Flag Day
 Founders' Day
 Fourth of July
 Halloween
 Hanukkah
 Hogmanay
 Inauguration Day (Federal)
 Independence Day (Fourth of July)
 Labor Day
 Lincoln's Birthday
 Lord's day
 M-day (mobilization day)
 Martin Luther King, Jr., Day
 Memorial Day (also Decoration Day)
 Mother's Day
 New Year's Day, Eve

holidays and some special days—Contin-
 ued
 Presidents Day
 Rosh Hashanah
 St. Valentines Day
 Thanksgiving Day
 V-E Day; V-J Day
 Veterans (no apostrophe) Day
 Washington's Birthday
 Yom Kippur
but election day; primary day
 Holocaust (World War II); a holocaust
 Holy Scriptures; Holy Writ (Bible)
 Home (see Naval; Soldiers')
 home page
 Hospice, if part of name
 Hospital, if part of name; the hospital:
 District of Columbia General
 5th Regiment
 Freedmen's
 St. Elizabeths (no apostrophe)
but naval (marine or Army) hospital
 hospital corpsman (see corpsman)
 House, if part of name:
 Johnson house (private residence)
 Lee (hotel); the house
 of Representatives; the House (U.S.)
 of the Woods (palace); the house
 Office Building (see Building)
 Ohio (State); the house
but both Houses; lower (or upper)
 House (Congress)
 House of Representatives (U.S.), titles
 of officers standing alone capital-
 ized:
 Chairman (Committee of the Whole)
 Chaplain
 Clerk; *but* legislative clerk, etc.
 Doorkeeper
 Official Reporter(s) of Debates
 Parliamentary
 Postmaster
 post office
 Sergeant at Arms
 Speaker pro tempore
 Speaker; speakership
 HUD (Department of Housing and
 Urban Development)
 Hudson's Bay Co.
 Hurricane Dale, Danny, Darcy, etc.
 HyperText-browser for Telnet accessible
 sites (HYTELNET)
 HyperText Markup Language (HTML)
 HyperText Transfer Protocol (HTTP)
 HyperText Transfer Protocol Daemon
 (HTTDP)

ice age (see Ages)
 Indians:
 Absentee Shawnee
 Alaska (see Native)
 Eastern (or Lower) Band of Cherokee;
 the band
 Five Civilized Tribes; the tribes
 Native Americans
 Shawnee Tribe; the tribe
 Six Nations (Iroquois Confederacy)
 Initiative, Caribbean Basin; *but* strate-
 gic defense initiative

- Inquisition, Spanish; the Inquisition
 inspector general
 Institute, if part of name; capitalized
 standing alone if referring to Federal or international organization:
 National Cancer; the Cancer Institute; the Institute
 National Institutes of Health; the Institutes
 of International Law; the Institute
 Woman's Institute; the institute
 Institution, if part of name; capitalized
 standing alone if referring to Federal unit:
 Brookings; the institution
 Carnegie; the institution
 Smithsonian; the Institution
 insular government; island government
 Integrated Services Digital Network (ISDN)
 intercoastal waterway (see waterway)
 interdepartmental
 interface
 International Court of Justice; the Court
 international:
 banks (see Bank)
 dateline
 boundary
 law
 Morse code (see Code)
 International Telecommunications Union (ITU)
 Internet, Intranet
 Internet Control Message Protocol (ICMP)
 Internet Protocol (IP)
 Internet service provider (ISP)
 Interstate 95; I-95; the interstate
 Intracoastal Waterway; the waterway
 (see also waterway)
 intrastate
 Irish potato
 Iron Cross (see decorations)
 Iron Curtain; the curtain
 Isthmian Canal (see Canal)
 Isthmus of Panama; the isthmus
 Ivory Coast

 Japan Current (see Current)
 Java
 Java applets
 JavaBeans
 JavaScript
 Jersey cattle
 Job Corps
 Joint Chiefs of Staff; Chiefs of Staff
 Joint Committee on Printing (see Committee)
 Joint Photographic Experts Group (JPEG)
 Journal clerk; the clerk
 Journal (House or Senate)
 Judge Advocate General, the
 judge; chief judge; circuit judge; district
 judge; *but* Judge Bryan
 Justice; Justice O'Connor
 just in time (JIT)
 judiciary, the
- Kennedy round
 Kermit
 King of England, etc.; the King
 Koran, the; Koranic
 Kruggerand

 Laboratory, if part of name; capitalized
 standing alone if referring to Federal unit: Forest Products; the Laboratory; *but* laboratory (non-Federal)
 Lake: Erie, of the Woods, Salt; the lake
 Lane, if part of name: Maiden; the lane
 Latter-day Saints
 law, Walsh-Healey, etc.; law 176; law
 No. 176; copyright law; Ohm's, etc.
 League, Urban; the league
 Legation, Finnish, etc.; the Legation
 Legion:
 American; the Legion; a Legionnaire;
 French Foreign; the legion
 Legislative Assembly, if part of name:
 of New York; of Puerto Rico, etc.;
 the legislative assembly; the assembly
 legislative branch, clerk, session, etc.
 Legislature:
 National Legislature (U.S. Congress);
 the Legislature
 Ohio Legislature; Legislature of Ohio;
 the State legislature; the legislature
 Letters Patent No. 378,964; *but* patent
 No. 378,964; letters patent
 Liberty Bell; Liberty ship
 Librarian of Congress; the Librarian
 Library:
 Army; the library
 Harry S. Truman; the library
 of Congress; the Library
 Hillsborough Public; the library
 Lieutenant Governor of Idaho, etc.; the
 Lieutenant Governor
 Light, if part of name; the light:
 Boston
 Buffalo South Pier Light 2; *but* light
 No. 2; light 2
 but Massachusetts Bay lights
 Lighthouse (see Light Station)
 Lightship, if part of name; the lightship:
 Grays Reef Lightship
 North Manitou Shoal Lightship
 Light Station, if part of name; the light
 station; the station:
 Minots Ledge Light Station
 Watch Hill Light Station
 Line(s), if part of name; the line(s):
 Burlington Lines (railroad)
 Greyhound Line (bus)
 Holland-America Line (steamship)
 Maginot (fortification)
 line:
 DEW (Distant Early Warning)
 Mason-Dixon line *or* Mason and Dixon's line
 Pinetree
 State
 Link Access Procedure for Modems (LAPM)

- listserv
 Little Inch; Big Inch (pipelines)
 local area network (LAN)
 Local: Teamsters Local Union No. 15;
 but local No. 15
 local time, local standard time (see time)
 locator service
 Loop, the (see cities)
 Louisiana Purchase
 Low Church
 Lower, if part of name:
 California (Mexico)
 Colorado River Basin
 Egypt
 Peninsula (of Michigan)
 lower:
 48 (States)
 House of Congress
 Mississippi
- MacTCP
 MacWais
 Mafia
 Magna Carta
 Majesty, His, Her (see His Majesty)
 Majority Leader Lott; *but* the majority
 leader (U.S. Congress)
 Mall, The National; The Mall (District
 of Columbia)
 Mansion, Executive (see Executive)
 map 3, A, II, etc.; *but* Map 2, when part
 of title: Map 2.—Railroads of Middle
 Atlantic States
 mariculture
 Marine Corps; the corps:
 Marines (the corps); *but* marines (indi-
 viduals)
 Organized Reserve; the Reserve
 also a marine; a woman marine; the
 women marines (individuals); sol-
 diers, sailors, coastguardsmen, and
 marines
 Maritine Provinces (Canada) (see Prov-
 ince)
 market grades and classes:
 U.S. grade A
 barley: Western, Mixed, Malting Two-
 rowed
 beans: Red Kidney, U.S. No. 2 Pea
 cattle: Prime, Choice, Good
 corn: Yellow, White, Mixed, Dent
 cotton: Middling, Strict Good Ordi-
 nary, Strict Low Middling, Good Ordi-
 nary, etc.
 hay: Timothy Light Clover Mixed, Up-
 land Prairie
 oats: White, Red, Mixed
 soybeans: Yellow, Black, Mixed
 tobacco: Flue-cured, Fire-cured, Cigar-
 wrapper
 wheat: Hard Red Spring, Red Durum,
 Durum, Hard Red Winter, White,
 Mixed, etc.
 wool: Grade 60's or one-half blood
 Marshal (see Supreme Court)
 marshal (U.S.)
 medals (see decorations)
 Medicaid
- Medicare Act; Medicare plan
 Medicare Program
 MediCal
 Medicare-plus
 Medigap
 Member, if referring to Senator, Rep-
 resentative, Delegate, or Resident
 Commissioner of U.S. Congress;
 also Member at Large; Member of
 Parliament, etc.; *but* membership;
 member of U.S. congressional com-
 mittee
 Memorial: Jefferson, Lincoln, Vietnam,
 etc.; the memorial
 Merchant Marine Reserve; the Reserve;
 but U.S. merchant marine; the mer-
 chant marine
 methods of access
 Metroliner
 Metropolitan Washington, etc.; *but*
 Washington metropolitan area
 MHz
 midcontinent region
 Middle Ages (see Ages)
 Middle Atlantic States
 Middle East; Mideast; Mideastern; Mid-
 dle Eastern (Asia)
 middle Europe
 Middle West, Midwest (section of United
 States)
 Middle Western States; Midwestern
 States; *but* midwestern farmers, etc.
 Midsouth (section of United States)
 Military Academy (see Academy)
 Military Establishment (see Establish-
 ment)
 Militia, if part of name; the militia:
 1st Regiment Ohio
 Indiana
 Naval
 of Ohio
 Organized
 milkshed, Ohio, etc. (region)
 millennium
 millions of instructions per second
 (MIPS)
 Minister Plenipotentiary; the Minister;
 Minister Without Portfolio (see *also*
 foreign cabinets)
 Ministry (see foreign cabinets)
 Minority Leader Thomas A. Daschle; *but*
 the minority leader (U.S. Congress)
 Mint, Philadelphia, etc.; the mint
 minutemen (colonial)
 missiles: capitalize such missile names
 as Hawk, Hound Dog, Redeye, Scud,
 Trident, etc.; *but* cruise missile, air-
 to-air missile, surface-to-air missile,
 etc.
 Mission, if part of name; the mission:
 Gospel Mission
 Mission 66
 but diplomatic mission; military mis-
 sion; Jones mission
 Monument:
 Bunker Hill; the monument
 Grounds; the grounds (Washington
 Monument)

Monument—Continued

National (see National)

Washington; the monument (District of Columbia)

Moon

Mountain States

mountain time, mountain standard time (see time)

Moving Pictures Experts Group (MPEG)

Mr. Chairman; Mr. Secretary; etc.

MS-DOS

Multipurpose Internet Mail Extensions (MIME)

Museum, capitalize with name; the museum:

Army Medical; the Medical Museum Field

National

National Air; the Air Museum

Narrowband ISDN (N-ISDN)

Nation (synonym for United States); *but* a nation; nationwide; *also* French nation, Balkan nations

Nation, Creek; Osage; etc.; the nation nation, in general, standing alone

National, in conjunction with capitalized name:

Academy of Sciences (see Academy) and State institutions, etc.

Archives and Records Administration Capital (Washington); the Capital; *but* national capital area

Endowment for the Arts; the Endowment

Gallery of Art; the National Gallery; the gallery

Grange; the Grange

Guard, Ohio, etc.; Air National; the National Guard; the Guard; a guardsman; *but* a National Guard man; National Guardsman

Institute (see Institute)

Legislature (see Legislature)

Monument, Muir, etc.; the national monument; the monument

Museum (see Museum)

Naval Medical Center (Bethesda, MD)

Park, Yellowstone, etc.; Yellowstone Park; the national park; the park

Treasury; the Treasury

War College

Woman's Party; the party

Zoological Park (see Zoological)

national:

agency check (NAC)

anthem, customs, spirit, etc.

British, Mexican, etc.

defense agencies

stockpile

water policy

Native, Alaska; *but* Ohio native, etc. (see Alaska)

Naval, if part of name:

Academy (see Academy)

Base, Guam Naval; the naval base

District, 1st Naval (see District)

Establishment (see Establishment)

Naval—Continued

Home (Philadelphia); the home

Militia; the militia

Observatory (see Observatory)

Potomac River Naval Command (see Command)

Reserve; the Reserve; a reservist

Reserve Force; the force

Reserve officer; a Reserve officer

Shipyard (if preceding or following name): Brooklyn Naval Shipyard;

Naval Shipyard, Brooklyn; *but* the naval shipyard

Station (if preceding or following name): Key West Naval Station;

Naval Station, Key West; the station

Volunteer Naval Reserve

War College; the War College; the college

naval, in general sense:

command (see Command)

district (see District)

expenditures, maneuvers, officer, service, stores, etc.

petroleum reserves; *but* Naval Petroleum Reserve No. 2 (Buena Vista Hills Naval Reserve); reserve No. 2

navel orange

Navy, American or foreign, if part of name; capitalized standing alone

only if referring to U.S. Navy:

Admiral of the; the admiral

Battle Force; the Battle Force; the force

Establishment; the establishment

Hospital Corps; hospital corpsman; the corps

Regular

regulation 56

Scouting Force; the scouting force; the force

Seabees (construction battalion); a Seabee

7th Task Force (see Force)

navy yard

Nazi; nazism

Near East (Balkans, etc.)

network

network address translation module (NAT)

Network News Transfer Protocol (NNTP)

Negro (see Black)

New Deal; anti-New Deal

New, if part of name: New Willard

New England States

New World; *but* new world order

Nine Power Treaty; the treaty

North:

Atlantic

Atlantic Pact (see Pact)

Atlantic States

Atlantic Treaty (see Treaty)

Atlantic Treaty Organization (NATO) (see Organization)

Equatorial Current (see Current)

Korea

North—Continued
 Pole
 Slope (Alaska)
 Star (Polaris)
 the North (section of United States)
 north:
 Africa
 Ohio, Virginia, etc.
 north-central region, etc.
 Northeast corridor
 northern Ohio
 Northern States
 northerner
 Northwest Pacific
 Northwest Territory (1799)
 Northwest, the (section of the United States)
 Northwest Washington (see cities)
 Northwestern:
 States
 United States
 numbers capitalized if spelled out as part of a name:
 Air Force One (Presidential plane)
 Charles the First
 Committee of One Hundred
 Nineteenth Census (see Census)

Observatory, capitalized with name:
 Astrophysical; the Observatory
 Lick; the observatory (nongovernmental)
 Naval; the Observatory

Occident, the; occidental

Ocean, if part of name; the ocean:
 Antarctic
 Arctic
 Atlantic
 North Atlantic, etc.
 Pacific
 South Pacific, etc.
 Southwest Pacific, etc.

Oceanographer (the Hydrographer), Navy

Office, if referring to unit of Federal Government; the Office:
 Executive
 Foreign (see foreign cabinets)
 General Accounting; the Accounting Office; the Office
 Government Printing; the Printing Office; the Office
 Naval Oceanographic
 of Alien Property
 of Chief of Naval Operations
 of General Counsel
 of Management and Budget
 of Personnel Management (formerly Civil Service Commission)
 of the Secretary (Defense); Secretary's Office
 Patent and Trademark
but New York regional office (including branch, division, or section therein); the regional office; the office

officer:
 Army

officer—Continued
 Marine; *but* naval and marine officers
 Navy; Navy and Marine officers
 Regular Army; Regular; a Regular Reserve
 WAC, WAVE

Old Dominion (Virginia)
 Old South
 Old World
 Olympic games; Olympiad; XXIII Olympic games
 ombudsman, Maryland (State)
 online
 Operation Deep Freeze, Snowdrop, etc.; *but* Deep Freeze operation
 optical character recognition (OCR)
 Order of Business No. 56 (congressional calendar)

Ordnance:
 Corps (see Corps)
 Department; the Department
 Depot (see Depot)

Organization, if part of name; capitalized standing alone if referring to international unit:
 International Labor
 North Atlantic Treaty (NATO):
 Chiefs of Staff
 Committee of Defense Ministers
 Council
 Council of Foreign Ministers
 Defense Committee
 Military Committee
 Military Production and Supply Board
 Mutual Defense Assistance Program
 Pact (see Pact)
 Regional Planning Group; the Group
 Standing Group; the Group
 of American States (formerly Pan American Union)
 United Nations Educational, Scientific, and Cultural Organization (Unesco®) (formerly UNESCO)

Organized:
 Marine Corps Reserve; Marine Reserve; the Reserve
 Militia; the militia
 Naval Militia; the Naval Militia; the militia
 Reserve Corps; the Reserve

Orient, the; oriental

Outer Continental Shelf (see Continental)

Pacific (see also Atlantic):
 Basin
 coast
 Coast (*or* slope) States
 Northwest
 rim
 seaboard
 slope
 South
 States
 time, Pacific standard time (see time)
but cispacific; transpacific

- Packet Internet Groper (PING)
 Pact, capitalized with name; lowercased standing alone:
 Atlantic; Atlantic Defense
 Baghdad
 Four Power
 Kellogg
 North Atlantic; North Atlantic Defense
 page description language (PDL)
 pan-American games; *but* Pan American Day
 Pan American Union (see Organization of American States)
 Panel, the Federal Service Impasses (Federal), etc.; the Panel
 Panhandle of Texas; Texas Panhandle; the panhandle; etc.
 papers, Woodrow Wilson, etc.; the papers; *but* white paper
 Parish, Caddo, etc.; *but* parish of Caddo (Louisiana civil division); the parish
 Park, Fairmount, etc.; the park (see also National)
 Park Police, U.S.; park policeman
 Park, Zoological (see Zoological)
 Parkway, George Washington Memorial; the memorial parkway; the parkway
 Parliament, Houses of; the Parliament
 Parliamentary (U.S. Senate or House)
 part 2, A, II, etc.; *but* Part 2, when part of title: Part 2: Iron and Steel Industry
 Pass, Brenner, capitalized if part of name; the pass
 patent (see Letters Patent)
 Patrol, U.S. Border; the Border Patrol
 Peninsula Upper (Lower) (Michigan); the peninsula
 Penitentiary, Albany, etc.; the penitentiary
 permanent access service
 personal computer (PC)
 petrodollar
 phase 2; phase I
 Philippine Republic (see Republic)
 Pilgrim Fathers (1620); the Pilgrims; a Pilgrim
 Place, if part of name: Jefferson Place; the place
 Plains (Great Plains), the
 plan:
 Colombo
 controlled materials
 5-year
 Marshall (European Recovery Program)
 Reorganization Plan No. 6 (Hoover Commission); plan No. 1
 Planetarium, Fels, Hayden; the planetarium
 Plant, Rockford Arsenal; the plant; *but* United States Steel plant
 plate 2, A, II, etc.; *but* Plate 2, when part of title: Plate 2.—Rural Structures
 Plaza, Union Station (Washington, DC); the plaza
 Pledge of Allegiance
 Point 4 Program; point 4
 Point of Presence (POP)
 Point-to-Point Protocol (PPP)
 Point-to-Point Tunneling Protocol (PTTP)
 Pole: North, South; the pole; subpolar
 Pole Star (Polaris); polar star
 Police, if part of name; the police:
 Capitol
 Park, U.S.
 White House
 political action committee (PAC)
 political parties and adherents (Party, if part of name; the party):
 Communist; a Communist
 Conservative; a Conservative
 Democratic; a Democrat
 Independent; an Independent
 Liberal; a Liberal
 Libertarian; a Libertarian
 National Woman's; Woman's Party
 Progressive; a Progressive
 Republican; Grand Old Party; *but* grand old Republican Party; a Republican
 Socialist; a Socialist
 Pool, Northwest Power, etc.; the pool
 Pope; *but* papal, patriarch, pontiff, primate
 Port, if part of name; Port of Norfolk; Norfolk Port; the port (see Authority)
 Post Office, Chicago, etc.
 P.O. Box (with number); *but* post office box (in general sense)
 Postal Union (see Union)
 Postmaster General
 PostScript
 Powers, if part of name; the powers (see also alliances):
 Allied (World Wars I and II)
 Axis (World War I)
 Big Four
 Western
 but European powers
 precinct; first, 11th precinct
 Premier (see foreign cabinets)
 Preserve, Wichita National Forest Game, etc.; Wichita Game Preserve; Wichita preserve
 Presidency (office of the head of Government)
 President:
 of the United States; the Executive; the Chief Magistrate; the Commander in Chief; the President-elect; ex-President; former President; also preceding name
 of any other country; the President of Federal or international unit
 but president of the Erie Railroad; president of the Federal Reserve Bank of New York
 Presidential assistant, authority, order, proclamation, candidate, election, timber, year, etc.
 Prime Minister (see foreign cabinets)

Prison, Auburn, etc.; the prison
 private key
 Privy Council, Her Majesty's (see Council)
 Prize, Nobel, Pulitzer, etc.; the prize
 Proclamation, Emancipation; Presidential Proclamation No. 24; Proclamation No. 24; the proclamation; *but* Presidential proclamation
 Program, if part of name:
 European Recovery
 Food-for-Peace
 Head Start
 Mutual Assistance
 Mutual Defense Assistance
 Point 4
 Social Security
 Universal Military Training
 project:
 Central Valley
 Manhattan
 McNary Dam
 Rochester atomic energy
 University of California atomic energy
 Project Farside, Head Start, Sidewinder, Vanguard, etc.; *but* Head Start project; Vanguard project
 proposition 13
 Prosecutor; Special Prosecutor (Federal)
 Province, Provincial, if referring to an administrative subdivision: Ontario Province; Province of Ontario; Maritime Provinces (Canada); the Province
 Proving Ground, Aberdeen, etc.; the proving ground
 Public Act 26; Public Law 9; Public 37; Public Resolution 3; *but* public enemy No. 1
 Public Printer; the Government Printer; the Printer
 public utility district (see District)
 Pueblo, Santa Clara; the pueblo
 Puerto Rico:
 government
 Governor of; the Governor
 Legislative Assembly of; the legislative assembly
 Provisional Regiment; *but* Puerto Rico regiment
 Resident Commissioner
 Purchase, Gadsden, Louisiana, etc.
 Puritan; puritanical
 Pyrrhic victory

 Quad Cities (Davenport, Rock Island, Moline, and East Moline)
 queue
 query

 Radio Free Europe
 Railroad, Alaska; the Railroad
 Ranch, King, etc.; the ranch
 Random-Access Memory (RAM)
 Range, Cascade, etc. (mountains); the range
 README file
 Rebellion, if part of name; the rebellion:
 Boxer

Rebellion—Continued
 Great (Civil War)
 War of the
 Whisky
 Reconstruction period (post-Civil War)
 Red army
 Red Cross, American (see American)
 Reds, the; a Red (political)
 redundant array of inexpensive disks (RAID)
 Reformation, the
 Reformatory, Elmira, etc.; the reformatory
 Refuge, Blackwater Migratory Bird, etc.; Blackwater Bird Refuge; Blackwater refuge
 region, north-central, etc.; first region, 10th region; region 7; midcontinent
 Register of the Treasury; the Register
 Regular Army, Navy; a Regular (see also officer)
 regulation:
 ceiling price regulation 8
 56 (Navy)
 supplementary regulation 22
 Veterans Regulation 8; *but* veterans regulations
 W (see also Federal Reserve Board)
 Reign of Terror (France, 1792)
 religious terms:
 Bahai
 Baptist
 Brahman
 Buddhist
 Catholic; Catholicism; *but* catholic (universal)
 Christian
 Christian Science
 Evangelical United Brethren
 Jewish
 Latter-day Saints
 Muslim (preferred) or Moslem; Shiite; Sunni
 New Thought
 Protestant; Protestantism
 Seventh-day Adventists
 Seventh-Day Baptists
 Zoroastrian
 remote procedure call (RPC)
 Renaissance, the (era)
 reorganization plan (see plan)
 Report, if part of name (with date or number); the annual report; the report:
 Annual Report of the Secretary of Defense for the year ended September 30, 1991
 1991 Report of the Chief of the Forest Service
 Grace Commission report
 President's Economic Report; the Economic Report
 Railroad Retirement Board Annual Report, 1991; *but* annual report of the Railroad Retirement Board
 Report No. 31
 United States Reports (publication)
 Reporter, the (U.S. Supreme Court)

- Representative; Representative at Large (U.S. Congress); U.N.
- Republic, capitalized if part of name; capitalized standing alone if referring to a specific government:
- Czech
 - French
 - Irish
 - of Bosnia and Herzegovina
 - of Panama
 - of the Philippines; Philippine Republic
 - Slovak (Slovakia)
 - United States
 - also* the American Republics; South American Republics; the Latin American Republics; the Republics
- Reservation (forest, military, or Indian), if part of name; the reservation:
- Great Sioux
 - Hill Military
- Reserve, if part of name; the Reserve (see also Air Force; Army Corps; Coast Guard; Foreign Service; Marine Corps; Merchant Marine; Naval; National Guard):
- Active
 - Air Force
 - Army
 - bank (see Bank)
 - Board, Federal (see Federal)
 - city (see Bank)
 - components
 - Enlisted
 - Establishment
 - Inactive
 - Naval
 - officer
 - Officers' Training Corps
 - Ready
 - Retired
 - Standby
 - Strategic
 - Volunteer Naval
- Reserves, the; reservist
- Resident Commissioner (see Member; Puerto Rico)
- Resolution, with number; the resolution:
- House Joint Resolution 3
 - Public Resolution 6
 - Resolution 42
 - Senate Concurrent Resolution 18
 - War Powers Resolution (short title)
 - but* Tonkin resolution
- Revised Statutes (U.S.); Supplement to the Revised Statutes; the statutes
- Revolution, Revolutionary (if referring to the American, French, or English Revolution) (see also War)
- Rich Text Format (RTF)
- rim; the Pacific rim
- Road, if part of name: Benning; the road
- Roman numerals, common nouns used with, not capitalized:
- book II; chapter II; part II; etc.
 - but* Book II: Modern Types (complete heading); Part XI: Early Thought (complete heading)
- route No. 12466; mail route 1742; railway mail route 1144; *but* Route 40, State Route 9 (highways)
- Royal Decree No. 24; Decree 24; the royal decree
- rule 21; rule XXI; *but* Rule 21, when part of title: Rule 21: Renewal of Motion
- Ruler of the Universe (Deity)
- Rules:
- of the House of Representatives; *but* rules of the House; House rule X
 - Standing Rules of the Senate (publication); *but* rules of the Senate
 - also* Commission rules
- Sabbath; Sabbath Day
- sanitary district (see District)
- savings bond (see bond)
- schedule 2, A, II, etc.; *but* Schedule 2, when part of title; Schedule 2: Open and Prepay Stations
- School, if part of name; the school:
- any school of U.S. Armed Forces
 - Hayes
 - Pawnee Indian
 - Public School 13; P.S. 13
- school district (see District)
- Scriptures; Holy Scriptures (the Bible)
- Seabees (see Navy)
- seaboard, Atlantic, eastern, etc.
- seasons:
- autumn (fall)
 - spring
 - summer
 - winter
- seaway (see geographic terms; Authority; Corporation)
- Second World War (see War)
- Secretariat (see United Nations)
- Secretaries of the Army and the Navy; *but* Secretaries of the military departments; secretaryship
- Secretary, head of national governmental unit:
- of Defense; of State; etc.; the Secretary
 - of State for Foreign Affairs (British); for the Colonies; etc.; the Secretary of the Smithsonian Institution; the Secretary
 - also* the Assistant Secretary; the Executive Secretary
 - but* secretary of the Interstate Commerce Commission; secretary of state of Iowa
- Secretary General: the Secretary General:
- Organization of American States
 - South Pacific Commission
 - United Nations
- section 2, A, II, etc.; *but* Section 2, when part of title: Section 2: Test Construction Theory
- Secure Sockets Layer (SSL)
- Selective Service (see Service; System)

Senate (U.S.), titles of officers standing alone capitalized:

Chaplain
Chief Clerk
Doorkeeper
Official Reporter(s)
Parliamentarian
Postmaster
President of the
President pro tempore
Presiding Officer
Secretary
Sergeant at Arms

Senate, Ohio (State); the senate

Senator (U.S. Congress); *but* lowercased if referring to a State senator, unless preceding a name

senatorial

Sergeant at Arms (U.S. Senate or House)

Serial Line Internet Protocol (SLIP)

Sermon on the Mount

server

Service, if referring to Federal unit; the Service:

Customs
Employment
Extension
Fish and Wildlife
Foreign (see Foreign Service)
Forest
Immigration and Naturalization
Internal Revenue
Marshalls
Mediation and Conciliation
National Park
Postal
Secret (Treasury)
Selective (see also System); *but* selective service, in general sense; selective service classification 1-A, 4-F, etc.

Senior Executive
Soil Conservation

service:

airmail
Army
city delivery
consular
customs (see Service)
diplomatic
employment (State)
extension (State)
general delivery
naval
Navy
parcel post
postal field
railway mail (see Division)
rural free delivery; rural delivery; free delivery
special delivery
star route

Shelf, Continental (see Continental)

ship of state (unless personified)

Simple Mail Transfer Protocol (SMTP)

Simple Network Management Protocol (SNMP)

Simple Wide Area Information System (SWAIS)

Sister(s) (adherent of religious order)

Six Nations (see Indians)

Smithsonian Institution (see Institution)

Social Security Administration, application, check, pension, trust fund, system, etc.

Socialist; socialism; socialistic (see also political parties)

Society, if part of name; the society:
American Cancer Society, Inc.

Boston Medical
of the Cincinnati

soil bank

soil classifications:

Alpine Meadow	Prairie
Bog	Ramann's Brown
Brown	Red
Chernozem (Black)	Rendzina
Chestnut	Sierozem (Gray)
Desert	Solonchak
Gray-Brown	Solonetz
Podzolic	Soloth
Half Bog	Terra Rossa
Laterite	Tundra
Pedalfer	Wiesenboden
Pedocal	Yellow
Podzol	

Soldiers' Home, if part of name: Ohio
Soldiers' Home; the soldiers' home; etc.

Solicitor for the Department of Labor, etc.; the Solicitor

Solicitor General (Department of Justice)

Son of Man (Christ)

Sons of the American Revolution (organization); a Son; a Real Son

South:

American Republics (see Republic)
American States
Atlantic
Atlantic States
Deep South (U.S.)
Korea
Midsouth (U.S.)
Pacific
Pole
the South (section of United States); Southland
Southeast Asia
southern California, southeastern California, etc.
Southern States
Southern United States
southerner
Southwest, the (section of United States)

space shuttle; the shuttle

space station

Spanish-American War (see War)

SPAR, popular name, made up of initial letters of motto *semper paratus*—always ready; a Spar

special agent

specialist

Special Order No. 12; Special Orders, No. 12; a special order

Spirit of '76 (painting); *but* spirit of '76 (in general sense)
 sputnik; *but* Sputnik I, etc.
 Square, Lafayette, etc.; the square
 Staff, Foreign Service (see Foreign Service); Air
 Standard Generalized Markup Language (SGML)
 standard time (see time)
 Star of Bethlehem
 Star-Spangled Banner (see flag)
 star wars
 State:
 government
 legislature (see Legislature)
 line, Iowa, Ohio-Indiana, etc.
 New York
 of Israel
 of Pennsylvania
 of Veracruz
 of the Union Message/Address
 out-of-State (adjective); *but* out-of-stater
 prison
 rights; States rights
 Vatican City
 state:
 church and
 of the art: state-of-the-art technology
 statehood, statehouse, stateside, statewide
 downstate, tristate, upstate, instate, substate, multistate
 welfare
 State's attorney
 state's evidence
 States:
 Arab
 Balkan
 Baltic
 communistic
 Eastern; *but* eastern industrial States
 East North Central
 East South Central
 Eastern Gulf
 Eastern North Central, etc.
 Far Western
 Gulf; Gulf Coast
 Lake
 Latin American
 lower 48
 Middle
 Middle Atlantic
 Middle Western
 Midwestern
 Mountain
 New England
 North Atlantic
 Northwestern, etc.
 Organization of American
 Pacific
 Pacific Coast
 rights
 South American
 South Atlantic
 Southern
 the six States of Australia; a foreign state

States—Continued
 Thirteen Original; original 13 States
 Western; *but* western Gulf; western farming States
 Station, if part of name; the station; not capitalized if referring to surveying or similar work:
 Grand Central
 Key West Naval (see Naval)
 Nebraska Experiment Station; Experiment Station, Nebraska; Nebraska station
 Syracuse Air Force
 television station WSyr-TV
 Union; Union Depot; the depot
 WAMU station; station WMAL; radio station WSM; broadcasting station WJSV
 station 9; substation A
 Statue of Liberty; the statue
 Statutes at Large (U.S.) (see also Revised Statutes)
 Stealth: bomber, fighter
 stockpile, national
 stone age (see Ages)
 storage facility
 Stream, Gulf (see Gulf; geographic terms)
 Street, if part of name; the street:
 I Street (not Eye Street)
 Fifteen-and-a-Half
 U Street (not You Street)
 110th Street
 subcommittee (see Committee)
 Subtreasury, New York, etc.; subtreasury at New York; the subtreasury
 subtropical, subtropic(s) (see tropical)
 summit meeting; Earth summit
 Sun
 Super Bowl
 Superfund; the fund
 Superintendent, if referring to head of
 Federal unit; the Superintendent:
 of Documents (Government Printing Office)
 of the Naval (or Military) Academy
 Supplement to the Revised Statutes (see Revised Statutes)
 Supreme Bench; the Bench; *also* High Bench; High Tribunal
 Supreme Court (U.S.); the Court; *also* High Court; titles of officers standing alone capitalized:
 Chief Justice
 Clerk
 Marshal
 Reporter
 but Ohio Supreme Court; the supreme court
 Surgeon General, the (Air Force, Army, Navy, and Public Health Service)
 Survey, if part of name of Federal unit; the Survey: Coast and Geodetic; Geological; National Wilderness Preservation
 System, if referring to Federal unit; the System:
 Alaska Communication; the system
 Federal Credit; the System

System—Continued

Federal Home Loan Bank; the System
 Federal Reserve; the System
 National Forest; the System
 National Highway; the System
 National Park; the System
 National System of Interstate and Defense Highways; National System of Interstate Highways; Interstate System of Highways; Interstate Highway System; the Interstate System; the National System; the system; *but* highway system; Federal road system
 National Trails; the System
 National Wild and Scenic Rivers; the System
 New York Central System; the system
 Regional Metro System; Metro system
 Selective Service (see also Service)
but Amtrak railway system; Amtrak system; the system
also Federal land bank system

table 2, II, A, etc.; *but* Table 2, when part of title: Table 2: Degrees of Land Deterioration

Tagged Image File Format (TIFF)

task force (see Force; Report)

Team, USAREUR Field Assistance, etc.; the team

television station (see Station)

Telnet

Ten Commandments

Territorial, if referring to a political subdivision

Territory:

Northwest (1799); the territory
 Trust Territory of the Pacific Islands; Pacific Islands Trust Territory; the trust territory; the territory
 Yukon, Northwest Territories; the Territory(ies), Territorial (Canada)
but territory of: American Samoa, Guam, Virgin Islands

The, part of name, capitalized:

The Dalles; The Gambia; The Hague; The Weirs; *but* the Dalles Dam; the Dalles region; the Federal Bulletin Board; the Hague Conference; the Weirs streets

but the Adjutant General; the National Archives; the Archives; the Times; the *Mermaid*; the Federal Express

Third World

Thirteen American Colonies, etc. (see Colonies)

Thirteen Original States

Thruway, New York; the thruway time:

Atlantic, Atlantic standard
 central, central standard
 Draconian (period of time)
 eastern, eastern daylight, eastern daylight saving (no s), eastern standard
 Greenwich civil, etc.
 local, local standard

time—Continued

mountain, mountain standard

Pacific, Pacific standard

universal

Time Division Multiplexing Access (TDMA)

title 2, II, A, etc.; *but* Title 2, when part of title: Title 2: General Provisions

Tomb:

Grant's; the tomb
 of the Unknowns; of the Unknown Soldier; Unknown Soldier's Tomb; the tomb (see also Unknown Soldier)

Tower, Eiffel, etc.; the tower

Township, Union; township of Union

trade names and trademarks:

Acrilan	Formica
Airwick	Fathometer
Alemite	Fiberglas
Alpha (protein)	(fiberglass in general sense)
Alumel	Fig Newtons
Alundum	Freon
Ameripol	Frigidaire
Anchor (fence)	
Artgum	

	Gameboy
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Bactratycin	Geon
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Bakelite	Glyptal
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Band-Aid	Go Kart
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Belleekware	Gyropilot
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Benzedrine	Gyrosyn
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Bessemer (steel)	
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Blendor (Waring)	Halon (gas)
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Blue Rock (clay target)	Hercolyn
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	Hersheypark
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	Hush Puppies
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	(shoes)
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	Hydroséal
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Calgon	Inconel
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Calrod	Invar
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Carbitol	Iron-Clad
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Carborundum	
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Catalin	
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Caterpillar (tread)	
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Celanese	
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Celastec	
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Cellosolve	Java
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Cellucotton	Jeep
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(surgical dressing)	Kepone
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Celluloid (plastics)	(chlordecone)
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Celotex	Kiddie Kar
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Chevron	Kleenex
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(machinery packing)	Klieglight
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Chlorex	Kodak
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Chromel (alloy)	Kodapak
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CinemaScope	Koroseal
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Claratin	Kovar
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Coca-Cola	Lastex
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Coke	LaserWriter
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Corex	Laundromat
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Crawlers	Leatherette
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Cyclone (fence)	Lexide
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	Library (paste)
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	Lift Gate
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Dacron	Lollypop
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Deepfreeze (home freezer)	Lucite
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De-Ion	Lux
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Dulux	
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Duraloy	Masonite
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Duraplex	MasterCard
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	Methocel
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Electro-Silicon	Micarta
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Elektron	Modutrol
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Emulphor	Monel (metal)
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trade names and trademarks—Continued

Nekal	Steel-Flex
Nichrome	Stellite
Nicofume	Steri-Pad (surgical dressing)
Nonex	Stifflex
NutraSweet	Styrofoam
Orlon	Sylphon
	Synpor
	Syntron
Paraplex	
Peg Board	Tabasco sauce
Pentium	Talon (fastener)
Perbunan	Technicolor
Permutit	Teflon
Phosphor bronze	TelePrompter
Photronic	Terramycin
Phytin	Thermit
(pharmaceutical product)	Thermofax
Ping-Pong	Thermos (vacuum bottle)
Plexiglas	Thiokol
Pliolite	Transite
Pliowax	Tylenol
Polane	
Polaroid	
Porocel	Uformite
Portland cement	U-Haul
Primacord	UNIX
Prozac	
Push-Back (theater chairs)	Vacumatic
	Varsol
Pyralin	Vaseline
Pyrex glass	Velcro
	Verichrome
Refinite	ViewSonic
Revertex	Vistac
Rocklath (plaster-board)	Vistanex (-Medium)
Rockwell (tester)	Vultex
	Walkman
Scotch (pressure-sensitive tape, etc.)	Windbreaker
	Windows NT
Shakeproof	Word Perfect
Sheetrock	
Slim Jims	Xerox
Snow Crop	
Solvesso	Yahoo!
Speed-Nut (fastener)	ZIP Code (Postal)
	Zipper (heels)

Trade Representative (U.S.)

transatlantic; transpacific; trans-Siberian, etc.; *but* Transjordan; Trans-Alaska

Transmission Control Protocol/Internet Protocol (TCP/IP)

Treasurer, Assistant, of the United States; the Assistant Treasurer; *but* assistant treasurer at New York, etc.

Treasurer of the United States; the Treasurer

Treasury notes; Treasurys

Treasury, of the United States; General; National; Public; Register of the

Treaty, if part of name; the treaty:

Jay Treaty

North Atlantic; North Atlantic Defense

of Versailles

but treaty of 1919

tribad

tribe (see Indians)

Tribunal, standing alone capitalized only in minutes and official reports of a specific arbitration; *also* High Tribunal; the Tribunal (Supreme Court); Copyright Royalty Tribunal, the tribunal

Tris (chemical)

Tropic of Cancer, of Capricorn; the Tropics

tropical; neotropic, neotropical, subtropic(s), subtropical

Trust, Power, etc.

trust territory (see Territory)

Tunnel, Lincoln, etc.; the tunnel; *but* irrigation, railroad, etc., tunnel

Turnpike, Pennsylvania, etc.; the turnpike

Twin Cities (Minneapolis and St. Paul)

U-boat

Under Secretary, if referring to officer of Federal Government; the Under Secretary:

of Agriculture

of State

of the Treasury

Uniform Code of Military Justice (see Code)

Uniform Resource Locator (URL)

Uniform Resource Name/Number (URN)

Union (if part of proper name; capitalized standing alone if synonym for United States or if referring to international unit):

International Typographical; the Typographical Union; the union

Pan American (see Organization of American States)

Station; *but* union passenger station; union freight station

Teamsters Union; the Teamsters; the union; *also* the Auto Workers, etc.

Universal Postal; the Postal Union; the Union

Western (see alliances)

Woman's Christian Temperance

but a painters union; printers union

Unit, if referring to Federal branch; the Unit:

Alcohol Tax

Income Tax

United Nations:

Charter; the charter

Conference on International Organization; the Conference

Economic and Social Council; the Council

Educational, Scientific, and Cultural Organization (Unesco®) (see Organization)

Food and Agriculture Organization (FAO); the Organization

General Assembly; the Assembly

International Children's Emergency Fund (UNICEF); the Fund

United Nations—Continued
 International Court of Justice; the Court
 International Labor Organization (see Organization)
 Little Assembly; the Assembly
 Permanent Court of Arbitration (see Court)
 Secretariat, the
 Secretary General
 Security Council; the Council
 Special United Nations Fund for Economic Development (SUNFED)
 Trusteeship Council; the Council
 World Employment Conference
 World Health Organization (WHO); the Organization
 universal:
 military training (see Program)
 time (see time)
 Universal Postal Union (see Union)
 University, if part of name: Stanford; the university
 Unknown Soldier; Unknown of World War II; World War II Unknown; Unknown of Korea; Korea Unknown; the Unknowns (see also Tomb)
 Upper, if part of name:
 Colorado River Basin
 Egypt
 Peninsula (of Michigan)
 but upper House of Congress
 Uruguay round
 User Datagram Protocol (UDP)
 U.S.S.R. (Union of Soviet Socialist Republics):
 Cominform (Communist Information Bureau)
 Communist International
 Communist States
 New Independent State
 Politburo
 Red army
 Reds, the; a Red
 Soviet, if part of name; capitalized standing alone if referring to central governmental unit:
 Government; *but* Communist government
 Moscow
 National
 of Labor and Defense
 S.S.S.R. (Siberian Soviet Socialist Republics)
 but a soviet; sovietic; sovietism; sovietize
 Valley, Shenandoah, etc.; the valley; *but* the valleys of Virginia and Maryland
 V-E Day; V-J Day (see holidays); V-chip
 veteran, World War
 Veterans Day (see holidays)
 vice consul, British, etc.
 Vice President (same as President)
 Victoria Cross (see decorations)

virtual LAN (VLAN)
 Virtual Reality Modeling Language (VRML)
 Voice of America; the Voice
 Voice of Democracy Contest; the contest volume 2, A, II, etc.; *but* Volume 2, when part of title: Volume 2: Five Rivers in America's Future
 Volunteer Naval Reserve (see Reserve)
 WAC (see Corps)
 WAF (women in the Air Force; a Waf, Wafs (individuals)
 WAIS Client Software
 War, if part of formal name:
 Between the States
 Civil
 First World War; World War I; World War; Great War; Second World War; World War II; *but* world war III
 for Independence (1776)
 French and Indian (1754–63)
 Mexican
 of the Nations
 of the Rebellion; the rebellion
 of the Revolution; the Revolution of 1812; *but* war of 1914
 Philippine Insurrection
 Revolutionary
 Seven Years'
 Six-Day (Arab-Israeli)
 Spanish
 Spanish-American
 the two World Wars
 also post-World War II
 war, descriptive or undeclared:
 cold, hot
 European
 French and Indian wars
 Indian
 Korean
 Persian Gulf; gulf
 third world; world war III
 Vietnam
 with Mexico
 with Spain
 War College, National (see College)
 War Mothers (see American)
 ward 1, 2, etc.; first, 11th, etc.
 Washington's Farewell Address
 water district (see District)
 waterway, inland, intercoastal, etc.; *but* Intracoastal Waterway
 WAVES (women accepted for volunteer emergency service); a Wave
 Web
 Web broadcasting
 Web browser
 Webcasting
 WebTV
 Web site
 Week, Fire Prevention; etc.
 welfare state
 West:
 Bank (Jordan)
 Coast (Africa); *but* west coast (U.S.)
 End, etc. (section of city)
 Europe (political entity)

West—Continued

Far West; Far Western States
 Florida (1763–1819)
 Middle (United States); Midwest
 South Central States, etc.
 the West (section of United States;
also world political entity)

west, western Pennsylvania

Western:

bloc
 civilization
 countries
 Europe(an) (political entity)
 Hemisphere; the hemisphere
 ideas
 North Central States
 Powers
 States
 Union (see alliances)
 United States

World

but far western; western farming
 States (U.S.)

westerner

What you see is what you get.
 (WYSIWYG)

Wheat Belt (see Belt)

whip, the (of political party in Congress)

Whisky Rebellion (see Rebellion)

White (synonym for Caucasian)

White House:

Blue Room
 East Room
 Oval Office
 Police (see Police)
 Red Room
 Rose Garden
 State Dining Room

white paper, British, etc.

Wide Area Information Server (WAIS)

wide area network (WAN)

Wilderness, capitalized with name; San
 Joaquin Wilderness, CA; the wilder-
 ness; *but* the Wilderness (Virginia
 battlefield)

WinWAIS

woman marine, etc. (see Marine Corps)

Women's Army Corps (see Corps)

Wood, if part of name:

Belleau Wood

House of the Woods (palace)

World: New, Old, Third; *but* free world

World Bank; the Bank

World Series

World War (see War)

World War II veteran

World Wide Web (WWW), the Web

Xmodem

x ray (note: no hyphen)

Year, International Geophysical; the
 Geophysical Year; the Year

year:

calendar

fiscal

Ymodem

Young Men's Christian Association (see
 Association)

Your Excellency; Your Honor; Your Maj-
 esty; etc.

Youth Corps; the Corps

ZIP Code number; ZIP+4

Z39.50

Zmodem

Zone, if part of name; the zone:

Bizonia; bizonal

British (in Germany)

Canal (Panama)

Eastern, Western (Germany)

Frigid

Hot (infectious area)

New York Foreign Trade; Foreign

Trade Zone No. 1; *but* the foreign
 trade zone

of Interior (see Command)

Temperate, Torrid; the zone

Trizonia; trizonal

but Arctic, eastern standard time, en-
 terprise, polar, tropical zone, etc.

Zoological Park (National); the zoo; the
 park